

AGENDA
Chippewa Valley Regional Airport Commission
Friday, November 18, 2022 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

Join WebEx Meeting:

<https://eauclairecounty.webex.com>

Meeting ID: 2596 490 5477 Password: nMKSpGTH497

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference:

1-415-655-0001 Access Code: 25964905477##

Please mute personal devices upon entry

For those wishing to make public comment, you must e-mail Erin Switzer at admin@chippewavalleyairport.com at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. September 16, 2022 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Aerobatic Box Presentation and Consideration of Request for Letter of Support
 - a. Public Comment Opportunity Specific to Aerobatic Box Discussion (Maximum 2 minutes per person)
 1. Discussion/Action
7. Public Comment Period - (Maximum 2 minutes per person)

8. Operational Matters

a. Airport Operations Report

- Airline Transition Update
- FAA Annual Inspection
- Airport Quarterly Report
- Rent A Car Concession Agreement
- Airport Community Outreach

1. Discussion/Action

b. Airport Strategic Plan Update/Review

- 2020-2022 Plan Update
- Operational Review

1. Discussion/Action

c. Project Summary

- AIP 48 – Rwy 4/22 and Taxiway A Rehabilitation – FY22
- AIP 49 – ARFF Building Reconstruct – FY22
- AIP 50 – Master Plan Update – FY 22
- AIP 51 – Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22
- Airport Parking Equipment Replacement – FY21
- Corporate Hangar Construction – FY21
- South Hangar Construction

1. Discussion/Action

9. Previous Business:

a. Airport Recognition Program Quarterly Recipient

1. Discussion/Action

10. New Business:

a. Resolution to Reapply for a Class B Liquor License for Hangar 54 Grill

1. Discussion/Action

11. Discuss Future Agenda Items

12. Set Future Meeting Dates and Times

13. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

**Chippewa Valley Regional Airport Commission
Friday, September 16, 2022, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI**

MEMBERS PRESENT: Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull and Barry Wells were present.

MEMBERS ABSENT: David Hirsch

OTHERS PRESENT: Amy Michels-Mead & Hunt, Heather DeLuka-Airport Neighborhood Association, Jeff Husby-Hawthorne Aviation, Lucas Kline-Menards, Charity Zich-Airport Director, Todd Norrell-Airport Maintenance Supervisor and Erin Switzer-Airport Administrative Specialist. Walt Ostrander-CORBA and Kirk Gunderson-Mayo Flight Ops joined via WebEx Virtual Meeting.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:32 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull and Barry Wells were present.
4. **Approval of Minutes:**
 - a. **August 25, 2022 Regular Commission Meeting:**

On a motion by Com. Wells, seconded by Com. Hoeft, the minutes of the August 25, 2022, meeting were approved as submitted.
(Ayes 6-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**

On a motion by Com. Francis, seconded by Com. Wells, the expense vouchers were approved with the corrected total as \$25,861.07.
(Ayes 6-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
Airline Enplanements are down for the month and up for the year.
 - **Car Rental Operations**
Cars rented are up for the month and for the year.
 - **Tower Operations**
Tower Operations are up for the month and down for the year.
 - c. **Hangar Occupancy:** There are currently two t-hangar vacancies.

6. **Public Comment Period:** Heather DeLuka inquired about the need for the security and badging updates. Jeff Husby noted that Lucas Kline was the new representative for Menard Flight Operations and Walt Ostrander from CORBA (Chippewa Off Road Bicycle Association) introduced himself and their organization (via WebEx).

7. **Operational Matters:**

a. **Airport Operations Report**

- **Airline Transition Update:** The Airport Director noted that Sun Country had selected a ground handler to handle operations at EAU. The parking lot expansion will be presented to the Plan Commission and City Council in the coming weeks and should be paved in October.
- **Airport Community Outreach:** The Commission reviewed the Airport Community Outreach opportunities and events. The Wisconsin Aviation Conference will take place in Eau Claire 10/3-10/5. The EAA is also sponsoring a B25 Berlin Express visit 10/6-10/9.

b. **Airport Strategic Plan Update/Review:**

- **Operational Review:** The Operational Review for September covered the FBO lease and language.

c. **Project Summary**

- **AIP 48 - Rwy 4/22 and Taxiway A Rehabilitation – FY22:** We are waiting for contractor response on the replacement panels of concrete.
- **AIP 49 - ARFF Building Reconstruct– FY22:** In progress with Phase II likely starting next week with the demolition of the old ARFF building.
- **AIP 50 - Master Plan Update – FY22:** Waiting for contracts to get signed.
- **AIP 51 - Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22:** Waiting on state approval but should move forward for a winter clearing/grubbing project.
- **Airport Parking Equipment Replacement – FY22:** The LPR cameras are working and the corporate parking report option should be completed in the next couple of weeks.
- **Corporate Hangar Construction – FY22:** In progress.
- **South Hangar Construction – FY22:** The project plans are in process.

8. **Previous Business: None**

- a. **Mead & Hunt Tile Replacement Design Contract:** The Airport Director discussed the amended contract and contract amount.

On a motion by Com. Bowe, seconded by Com. Wells, the Mead & Hunt Tile Replacement Design Contract was approved as submitted.

(Ayes 6-Nays 0)

9. New Business:

- a. **Airport Badge Fees:** The Airport Director discussed the security badge updates needed for all individuals needing access through the fence and proposed fees associated with these AOA and SIDA badges. The Airport Director recommended the initial badging fees be waived for existing lease holders but will charge for the annual renewals after and for any new tenants/users going forward.

On a motion by Com. Francis, seconded by Com. Hull, the Commission approved waiving the initial Airport Badge Fees for existing lease holders and current members of LLC's, Corporations and clubs.

(Ayes 5-Nayes 0-Abstain-1)

- b. **Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: CVRA Rental Car Lease Agreement**

On a motion by Com. Francis, seconded by Com. Bowe, the Commission entered into closed session at 8:22 am and on the following Roll Call Vote – Ayes: Com. Bowe, Francis, Hilgedick, Hoeft, Hull and Wells; Nayes: None.

Commission Chair Hilgedick reported in open session that the Commission gave direction to the Airport Director to proceed with car rental lease negotiations.

10. Discuss Future Agenda Items: None

- 11. Set Future Meeting Dates and Times:** The next Regular Commission Meetings are planned for October 18th, November 18th and December 16th.

12. Adjournment:

On a motion by Com. Francis, seconded by Com. Bowe, the meeting was adjourned at 8:46 am.

(Ayes 6-Nayes 0)

Respectfully Submitted,

Scott Francis, Secretary

September Vouchers for approval October 18, 2022

AECOM	Site investigation workplan study, 7/30/22-9/23/22	53510-299	\$3,756.25
ARFF Specialists	ARFF Training, W. George & M. Buscherfeld	53510-340	\$990.00
Aspen Construction	Concrete Deice Tank Pad Installation	53510-820	\$4,580.00
Aviation Security Consulting (ASC)	Security Upgrade Consultant Services, September	53510-299	\$7,662.50
Cintas	Uniforms & Towels	53510-298	\$426.10
Entrance Technologies	Automatic Door Repair, Replacement Beam	53510-248	\$857.67
Husby, Jeff	Hangar Rental Refund, G-6 - Annual Pay	46344-000-600	\$718.22
JM Janitorial	Janitorial Services	53510-200	\$738.00
Overhead Door Company	Replacement Airline Garage Door Opener	53510-248	\$1,500.00
Per Mar Security	Access Control Updates, Badge Printer Setup, Software	53510-820	\$5,650.00
State of WI - Dept. of Transportation	SAP 70 - Phase II Fence Design	53510-829	\$12,277.47
Voltaire Aviation	Air Service Development, September & October	53510-328	\$5,500.00
Xcel Energy	Terminal Gas/Electric - September	53510-222/224	\$9,885.33
Xcel Energy	ATCT Gas/Electric - September	53515-222/224	\$1,990.69
TOTAL			<u>\$56,532.23</u>

September Credit Card Charges

CHARTER SERVICES	Internet	53510-227	84.98
GREAT LAKES CHAPTER AAE	FAA Workshop/Training	53510-340	625.00
AMAZON	Shredder	53510-813	239.99
AMAZON	Cell Phone Accessory	53510-226	13.98
WINDCAVE INC.	Merchant Fees	53510-200	95.00
INTUIT-QUICKBOOKS ONLINE	Office Supply	53510-310	160.00
TRANSPORTATION SECURITY	Badging Supplies/Fees	53510-310-650	100.00
TRANSPORTATION SECURITY	Badging/Fingerprinting Software	53510-310-650	1650.00
PAK MAIL 263	Postage	53510-311	12.90
HANGAR 54 GRILL	Employee Recognition	53510-327	25.00
AMAZON	Office Supply	53510-310	25.99
GOLD CROSS ANSWERING SVC	Telephone	53510-225	120.00
AMAZON	Badging Supplies/Fees	53510-310-650	75.73
SOUTHSIDE TIRE CF	Grounds	53510-246	219.45
UNITED AIRLINES	Training Flights TN	53510-340	407.70
STAPLES	Janitorial	53510-248	895.54
STATE LINE LIGHTING INC	Building	53510-248	103.90
AMAZON	Building	53510-248	39.95
AMAZON	ATCT Building	53515-248	39.94
SPEEDTECH LIGHTS	Vehicles	53510-241	83.77
UNION TRAILER SALES & SVC	Grounds	53510-246	81.04
TOTAL			<u>\$5,099.86</u>

October Vouchers for approval November 18, 2022

Alcivia	6,000 Gallons of Diesel Fuel	53510-377	\$27,420.00
Aviation Security Consulting (ASC)	Security Upgrade Consultant Services, October	53510-299	\$5,838.75
Bartingale Mechanical	Terminal Boiler Repairs	53510-248	\$1,760.98
Bartingale Mechanical	K1/K3/K4/K5 Annual Boiler Preventative Maint.	53510-248	\$1,062.59
BSI Signs - BCE	CVRA Logo Magnets/Decals for Vehicles/Equipment	53510-241	\$820.08
CBS Squared	Design/construction fees, 48x48 Hangars	53510-820	\$10,137.00
CBS Squared	Design/construction fees, South Ramp Hangar	53510-820	\$21,308.10
Cintas	Uniforms & Towels	53510-298	\$341.86
Halliday Technologies	Annual RT3 Calibration & Maintenance	53510-200	\$2,444.83
Hudson Electric	Additional Conduits for ARFF Gate	53510-246	\$1,798.00
JM Janitorial	Janitorial Services, October	53510-200	\$1,080.00
Per Mar Security	Access Control Updates: Door Sounders, VM Server	53510-820	\$10,765.00
River Country Coop	(2) Urea Deliveries, October	53510-246	\$6,929.98
Robinson Aviation, Inc.	ATCT Annual Comm Equipment Inspection	53515-248	\$6,507.80
Schwartz Coatings	Spray foam coating on F-4 Hangar Roof	53510-820	\$12,600.00
Volaire Aviation	Air Service Development, November	53510-328	\$1,500.00
Xcel Energy	Terminal Gas/Electric - October	53510-222/224	\$10,122.17
Xcel Energy	ATCT Gas/Electric - October	53515-222/224	\$1,876.78
	TOTAL		<u>\$124,313.92</u>

October Credit Card Charges

ID ENHANCEMENTS- INC.	Badging Supplies/Fees		-79.00
STAPLES	Office Supply		29.55
STAPLES	Copy Paper		38.92
USDA APHIS	APHIS Training		1129.00
ERECT-A-TUBE	C-5 Hangar Door Motor/Repairs		6739.97
STAPLES	Badging Supplies/Fees		11.52
STAPLES	Office Supply		20.43
STAPLES	Office Equipment		16.59
TRANSPORTATION SECURITY	Fingerprinting Processing Fees		500.00
FEDEX	Postage		14.35
WINDCAVE INC.	Merchant Fees		95.00
PARKER TECHNOLOGY	Parking Intercom Calls 7/22		264.90
PARKER TECHNOLOGY	Parking Intercom Calls 8/22		264.90
PARKER TECHNOLOGY	Parking Intercom Calls 9/22		264.90
AAAE	ACE Training		950.00
SUMMIT FIRE PROTECTION	Fire Inspection		554.00
SUMMIT FIRE PROTECTION	ATCT Fire Inspection		599.00
VOLAIRE AVIATION INC.	Q4 Marketing		300.00
PER MAR SECURITY	ATCT Building		173.97
EAU CLAIRE CHAMBER	Annual Membership		411.00
AMAZON	ARFF Supply		16.98
GOODIN COMPANY	Building		29.11
GOLD CROSS ANSWERING SVC	Telephone		130.00
AMAZON	Badging Supplies/Fees		13.01
AMAZON	ARFF Supply		23.98
TRU LOCK & SECURITY INC	Badging Supplies/Fees		9.50
AMAZON	Badging Supplies/Fees		-13.01
VIKING ELEC - EAU CLAIRE	Access Control Door Cabling		1396.99
1000BULBS.COM	Grounds		74.12
BULBSDEPOT	Building		102.45
LF GEORGE - BOBCAT PLUS	Vehicles		30.61
SUMMIT FIRE PROTECTION	ATCT Building		135.00
CROWNE PLAZA CHICAGO	Training		204.74
FARM & FLT CHIPPEWA FALLS	Vehicles		88.83
BLUEGLOBES LLC	Airfield Bulbs		953.53
MENARDS EAU CLAIRE WEST	Vehicles		12.96
MENARDS EAU CLAIRE WEST	Grounds		11.96
MENARDS EAU CLAIRE WEST	Building		83.88
1000BULBS.COM	Building		135.19
	TOTAL		<u>\$15,738.83</u>

Chippewa Valley Regional Airport

2022 BUDGET COMPARISON Estimated October 31, 2022

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 10/31/22 (83.33%)	Variance YTD	Balance Remaining For Year
Income			83.33%			
41110	Contrib From Eau Claire Cty	\$403,020	\$335,850	\$302,265	(\$33,585.00)	\$100,755.00
43790	Contrib From Chippewa Cty	\$131,574	\$109,645	\$131,574	\$21,929.00	\$0.00
Sub-Total Tax Revenue		\$534,594	\$445,495.00	\$433,839.00	(\$11,656.00)	\$100,755.00
46341	Air Terminal	\$169,712	\$141,427	\$139,171	(\$2,255.92)	\$30,541.25
46342	FBO	\$142,061	\$118,384	\$107,826	(\$10,558.22)	\$34,235.05
46343	Airfield	\$136,981	\$114,151	\$107,286	(\$6,864.97)	\$29,695.14
46344	Hangars	\$239,003	\$199,169	\$209,204	\$10,034.55	\$29,799.28
46345	Parking	\$106,000	\$88,333	\$157,624	\$69,290.66	(\$51,623.99)
46346	Rental Cars	\$122,698	\$102,248	\$172,543	\$70,294.69	(\$49,845.02)
46349	Ground Handling	\$36,000	\$30,000	\$20,000	(\$10,000.00)	\$16,000.00
48902	Vehicle Fuel Reimbursement	\$18,000	\$15,000	\$23,340	\$8,339.90	(\$5,339.90)
48903	Equipment Rental	\$1,200	\$1,000	\$2,800	\$1,800.00	(\$1,600.00)
Sub-Total Operating Revenue		\$971,655	\$809,713	\$939,793	\$130,080.69	\$31,862
Sub-Total Taxes and Operating Rev.		\$1,506,249.00	\$1,255,207.50	\$1,373,632.19	\$118,424.69	\$132,616.81
48691	Other Revenue	\$10,000	\$8,333	\$14,688	\$6,354.23	(\$4,687.56)
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$57,070	\$47,558	\$56,462	\$8,904.02	\$607.65
43690-91	Airport Grants	\$0	\$0	\$0	\$0.00	\$0.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	\$2,372,230	\$1,976,858	\$0	(\$1,976,858.33)	\$2,372,230.00
Sub-Total Other Revenue		\$2,439,300	\$2,032,750.00	\$71,149.91	(\$1,961,600.09)	\$2,368,150.09
TOTAL INCOME		\$3,945,549	\$3,287,957.50	\$1,444,782.10	(\$1,843,175.40)	\$2,500,766.90
Expenses						
53510-111	Salary Perm-Regular	\$403,178	\$335,982	\$314,027.13	(\$21,954.54)	\$89,150.87
-112	Salary Perm-OT	\$14,814	\$12,345	\$9,392.48	(\$2,952.52)	\$5,421.52
-114	Salary-On Call Pay	\$5,200	\$4,333	\$4,000.00	(\$333.33)	\$1,200.00
-121	Salary Temp Regular	\$9,978	\$8,315	\$5,018.81	(\$3,296.19)	\$4,959.19
-130	Employee Benefits	\$4,200	\$3,500	\$3,500.00	\$0.00	\$700.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,800	\$4,000	\$3,330.00	(\$670.00)	\$1,470.00
-142	Cnty Brd & Comm Mile	\$900	\$750	\$406.37	(\$343.63)	\$493.63
-150	Health Ins Incentive	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Social Security	\$33,883	\$28,236	\$23,873.22	(\$4,362.61)	\$10,009.78
-152	Retirement Emplr Share	\$26,039	\$21,699	\$19,524.70	(\$2,174.47)	\$6,514.30
-153	HSA Contribution	\$5,050	\$4,208	\$3,062.50	(\$1,145.83)	\$1,987.50
-154	Hos & Health Ins	\$110,506	\$92,088	\$53,774.45	(\$38,313.88)	\$56,731.55
-155	Life Insurance	\$135	\$113	\$77.96	(\$34.54)	\$57.04
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-200	Contract Svcs	\$40,500	\$33,750	\$15,872.28	(\$17,877.72)	\$24,627.72
-212	Attorney Fees	\$6,000	\$5,000	\$6,917.50	\$1,917.50	(\$917.50)
-213	Accounting & Audit	\$5,500	\$4,583	\$3,299.84	(\$1,283.49)	\$2,200.16
-221	Water & Sewer	\$57,067	\$47,556	\$43,430.47	(\$4,125.36)	\$13,636.53
-222	Electric	\$102,938	\$85,782	\$86,925.13	\$1,143.46	\$16,012.87
-224	Gas & Fuel Oil	\$38,728	\$32,273	\$35,411.75	\$3,138.42	\$3,316.25
-225	Telephone	\$4,000	\$3,333	\$2,972.12	(\$361.21)	\$1,027.88
-226	Cellular Phone	\$1,450	\$1,208	\$1,622.31	\$413.98	(\$172.31)
-227	Dataline/Internet	\$500	\$417	\$459.09	\$42.42	\$40.91
-241	Motor Vehicle Maint	\$15,000	\$12,500	\$8,448.69	(\$4,051.31)	\$6,551.31
-246	Grounds Maint	\$115,000	\$95,833	\$50,870.20	(\$44,963.13)	\$64,129.80
-248	Building Maint	\$30,000	\$25,000	\$21,467.24	(\$3,532.76)	\$8,532.76
-249	Service on Machines	\$500	\$417	\$0.00	(\$416.67)	\$500.00
-297	Refuse Collection	\$1,500	\$1,250	\$1,344.20	\$94.20	\$155.80
-298	Laundry Services	\$3,636	\$3,030	\$3,959.20	\$929.20	(\$323.20)
-299	Sundry Contract Services	\$55,000	\$45,833	\$145,319.52	\$0.00	\$0.00
-310	Office Supplies	\$600	\$500	\$516.86	\$16.86	\$83.14
-311	Postage and Box Rent	\$800	\$667	\$112.67	(\$554.00)	\$687.33
-313	Printing & Dup	\$750	\$625	\$463.75	(\$161.25)	\$286.25

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 10/31/22 (83.33%)	Variance YTD	Balance Remaining For Year
-320	Ref Materials	\$500	\$417	\$0.00	(\$416.67)	\$500.00
-321	Publish Legal Notices	\$150	\$125	\$66.12	(\$58.88)	\$83.88
-324	Membership Dues	\$4,000	\$3,333	\$2,156.00	(\$1,177.33)	\$1,844.00
-327	Marketing	\$55,000	\$45,833	\$3,704.42	(\$42,128.91)	\$51,295.58
-328	Airline Recruitment	\$10,000	\$8,333	\$23,670.33	\$15,337.00	(\$13,670.33)
-340	Travel-Train, Conf & Misc.	\$18,000	\$15,000	\$15,010.39	\$10.39	\$2,989.61
-366	Fire fight supplies	\$4,500	\$3,750	\$1,007.58	(\$2,742.42)	\$3,492.42
-377	Vehicle Fuel	\$40,000	\$33,333	\$67,412.08	\$34,078.75	(\$27,412.08)
-510	Insurance	\$74,116	\$61,763	\$61,435.36	(\$327.97)	\$12,680.64
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,500	\$2,083	\$2,726.79	\$643.46	(\$226.79)
-310-650	Badging	\$0	\$0	\$2,265.75	\$2,265.75	(\$2,265.75)
-933	Bank Service Charges	\$0	\$0	\$5,292.39	\$5,292.39	(\$5,292.39)
Sub-Total Operating Expense		\$1,306,918.00	\$1,089,098.33	\$1,054,147.65	(\$34,950.68)	\$252,770.35
53510-121	Sal Temp-Ground Handling	\$9,774	\$8,145	\$4,854.36	(\$3,290.64)	\$4,919.64
-122	Aircraft Handling OT	\$0	\$0	\$666.75	\$666.75	(\$666.75)
-151	Ground Handling FICA	\$747	\$623	\$422.40	(\$200.10)	\$324.60
-152	Ground Handling Retirement	\$0	\$0	\$13.50	\$13.50	(\$13.50)
-366	Ground Handling Supplies	\$2,000	\$1,667	\$0.00	(\$1,666.67)	\$2,000.00
Sub-Total Ground Handling Expense		\$12,521	\$10,434.17	\$5,957.01	(\$4,477.16)	\$6,563.99
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$858	\$775.86	(\$82.47)	\$254.14
-222	ATCT Electricity	\$16,480	\$13,733	\$16,529.25	\$2,795.92	(\$49.25)
-224	ATCT Gas & Fuel Oil	\$4,120	\$3,433	\$2,693.38	(\$739.95)	\$1,426.62
-225	ATCT Telephone	\$1,500	\$1,250	\$720.00	(\$530.00)	\$780.00
-248	ATCT Building Maintenance	\$15,000	\$12,500	\$10,681.65	(\$1,818.35)	\$4,318.35
Sub-Total Tower Expense		\$38,130	\$31,775.00	\$31,400.14	(\$374.86)	\$6,729.86
53610-810	Capital Equipment	\$0	\$0	\$18,112.48	\$18,112.48	(\$18,112.48)
-820	Capital Improvement	\$2,275,000	\$1,895,833	\$188,597.72	(\$1,707,235.61)	\$2,086,402.28
-829	Other Capital Improvement	\$312,980	\$260,817	\$85,615.67	(\$175,201.00)	\$227,364.33
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$2,587,980	\$2,156,650.00	\$292,325.87	(\$1,864,324.13)	\$2,295,654.13
TOTAL EXPENSE		\$3,945,549	\$3,287,957.50	\$1,383,830.67	(\$1,904,126.83)	\$2,561,718.33
NET OPERATING INCOME		\$0	\$0	\$60,951.43		(\$60,951.43)
Cash Balance						
	Per 2020 Audit Report	2,393,606				
	2021 Estimate	3,149,211				
	2022 Budget	776,981				

Chippewa Valley Regional Airport
Traffic Statistics
 September 2022

	Month		22/21 % Diff.	Year to date		22/21 % Diff.
	2022	2021		2022	2021	
AIRLINE PASSENGERS						
UNITED Enplaned	993	1807	-45%	13155	13180	0%
CHARTERS Enplaned				<u>699</u>	<u>275</u>	154%
Total Enplaned				13854	13455	3%
UNITED Deplaned	929	1726	-46%	13407	13368	0%
CHARTERS Deplaned				<u>699</u>	<u>275</u>	154%
Total Deplaned				14106	13643	3%
Total Enplaned/Deplaned	1922	3533	-46%	27960	27098	3%
UA Departure Load Factor	66%	59%		64%	49%	
UA Arrival Load Factor	62%	61%		65%	51%	
UNITED PERFORMANCE						
Scheduled Flights/Landings	30	60	-50%	427	546	-22%
Canceled Flights						
Xnld for Wx	0	1		10	22	
Xnld for Mx	0	0		1	0	
Xnld Other	<u>0</u>	<u>0</u>		<u>2</u>	<u>1</u>	
Total	0	1	-100%	13	23	-43%
Total Landings	30	59	-49%	414	523	-21%
2022 2021 2022 2021						
<u>EAU Arrival</u>						
Completion Factor	100%	98%		97%	96%	
OnTime %	97%	85%		84%	81%	
<u>EAU Departure</u>						
Completion Factor	100%	98%		97%	96%	
OnTime %	93%	87%		86%	83%	
<u>ORD Arrival</u>						
Completion Factor	100%	98%		97%	96%	
OnTime %	93%	85%		87%	83%	

All on time arrivals/departures follow DOT methodology.

Chippewa Valley Regional Airport
Traffic Statistics
 October 2022

AIRLINE PASSENGERS	Month		22/21 % Diff.	Year to date		22/21 % Diff.
	2022	2021		2022	2021	
UNITED Enplaned	1129	1872	-40%	14284	15052	-5%
CHARTERS Enplaned				<u>699</u>	<u>442</u>	58%
Total Enplaned				14983	15494	-3%
UNITED Deplaned	1188	1839	-35%	14595	15207	-4%
CHARTERS Deplaned				<u>699</u>	<u>442</u>	58%
Total Deplaned				15294	15649	-2%
Total Enplaned/Deplaned	2317	3711	-38%	30277	31143	-3%
UA Departure Load Factor	0%	65%		58%	51%	
UA Arrival Load Factor	0%	65%		59%	52%	

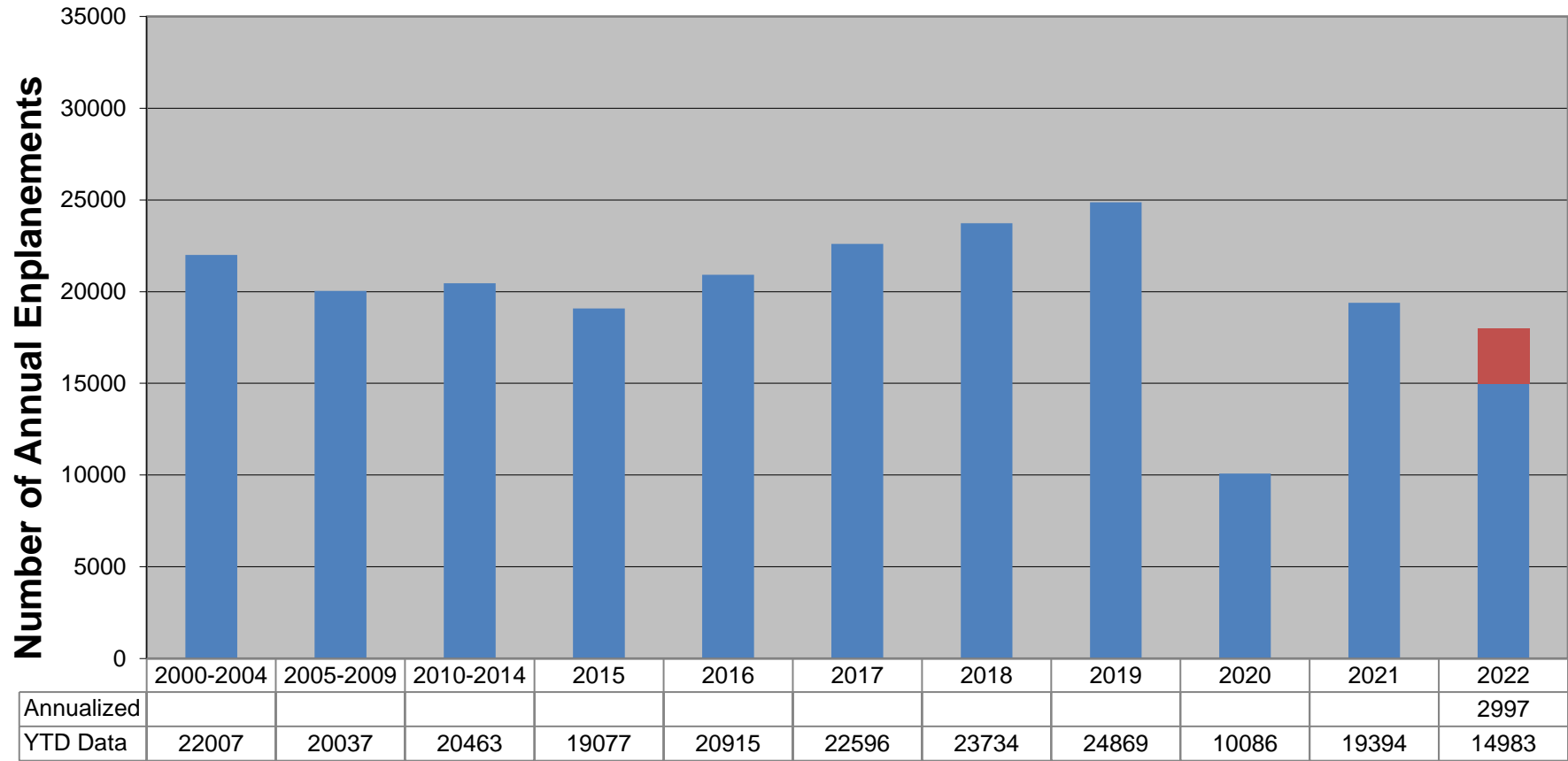
UNITED PERFORMANCE	2022	2021		2022	2021	
Scheduled Flights/Landings	31	62	-50%	458	608	-25%
Canceled Flights						
Xnld for Wx	0	5		10	27	
Xnld for Mx	0	0		1	0	
Xnld Other	<u>0</u>	<u>0</u>		<u>2</u>	<u>1</u>	
Total	0	5	-100%	13	28	-54%
Total Landings	31	57	-46%	445	580	-23%
EAU Arrival						
Completion Factor	0%	92%		87%	95%	
OnTime %	0%	79%		75%	81%	
EAU Departure						
Completion Factor	0%	94%		87%	96%	
OnTime %	0%	71%		77%	82%	
ORD Arrival						
Completion Factor	0%	94%		87%	96%	
OnTime %	0%	69%		78%	81%	

All on time arrivals/departures follow DOT methodology.

Landline

Leg O&D	Month	Total
EAU-MSP	October	0
MSP-EAU	October	<u>0</u>
	TOTAL	0

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Years

Number of Cars Rented

	<u>2022</u>	<u>2021</u>	22/21 % Diff.
January	366	276	33%
February	239	231	3%
March	455	369	23%
April	396	408	-3%
May	504	438	15%
June	503	421	19%
July	496	468	6%
August	519	508	2%
September	491	451	9%
October	481	456	5%
November		403	-100%
December		365	-100%
YTD	4450	4026	11%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 September 2022

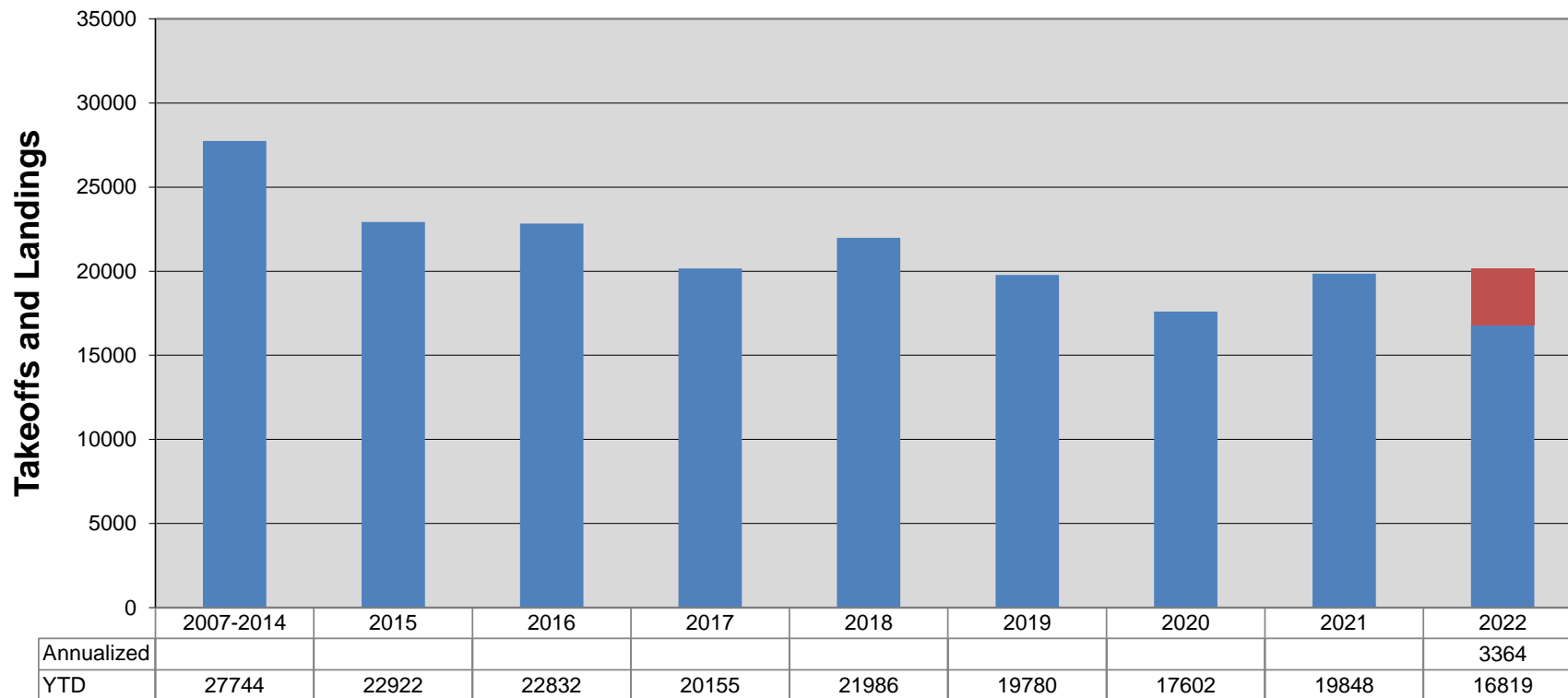
		Month		% Diff.	Year to date		% Diff.
		2022	2021		2022	2021	
Itinerant	Air Carrier	2	4	-50%	22	23	-4%
	Commuter/ Air Taxi	143	232	-38%	1505	1960	-23%
	GA	1229	1335	-8%	9765	9739	0%
	Military	40	60	-33%	345	443	-22%
Local	GA	400	412	-3%	2862	3073	-7%
	Military	<u>24</u>	<u>4</u>	500%	<u>70</u>	<u>142</u>	-51%
TOTAL		1838	2047	-10%	14569	15380	-5%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 October 2022

	Month		% Diff.	Year to date		% Diff.	
	2022	2021		2022	2021		
Itinerant	Air Carrier	0	4	-100%	22	27	-19%
	Commuter/ Air Taxi	152	270	-44%	1657	2230	-26%
	GA	1526	1200	27%	11291	10939	3%
Local	Military	74	37	100%	419	480	-13%
	GA	476	260	83%	3338	3333	0%
	Military	<u>22</u>	<u>16</u>	38%	<u>92</u>	<u>158</u>	-42%
TOTAL	2250	1787	26%	16819	17167	-2%	

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

To: Chippewa Valley Regional Airport Commission

From: Jody Graffunder

Subject: Aerobatic Box at EAU

I'm a resident pilot here in Eau Claire and I am interested in spearheading the effort of placing an aerobatic box at the Eau Claire Airport. I am an aerobatic pilot and a member of chapter 78 of the International Aerobatics Club. Establishing an aerobatics box at the airport would make practicing aerobatics locally, a much safer and more controlled situation than it is currently. Such a box could also be used to hold aerobatics competitions, both of which could benefit the airport financially and give the community a brand new reason to be interested in the airport. Other airports with such a box regularly see community members wanting to come to the airport to watch the aerobatic activity. I will attend the November 18th meeting to give a full proposal and answer any questions. The plan would be to closely model this box after the existing aerobatic box at the Sawyer County Airport, which is also a class D towered airport. Please reference the attached application for full information on that location. If the board is in favor of allowing me to move forward, I would ask for the board to submit a letter of support similar to the attached example.



Federal Aviation Administration

Memorandum

Date: May 20, 2021

To: Manager, Sawyer Air Traffic Control Tower
 Manager, Lidos Flight Service
 Manager, Minneapolis-ARTCC
 AJT-TCMP-Airspace-ARTCC

From: Rodney A Vigstol, Acting Manager, Grand Rapids FSDO, GL-09

Prepared by: Thomas G. Kozura, Principal Operations Inspector, (616) 307-5618

Subject: Practice Aerobatic Box revision

RODNEY A VIGSTOL
Digitally signed by
 RODNEY A VIGSTOL
 Date: 2021.05.20
 13:08:31 -05'00'

This office has issued a Certificate of Authorization for an aerobatic practice area at the Sawyer International Airport (KSAW) in Gwinn, Michigan. This supersedes the Waiver issued on May 15, 2021.

Included is a copy of the waiver and its provisions.

If you have any questions or concerns, please call this office Monday through Friday, 7:30 a.m. to 4:00 p.m.

Attachments

U.S. DEPARTMENT OF TRANSPORTATION
 FEDERAL AVIATION ADMINISTRATION
CERTIFICATE OF WAIVER

ISSUED TO

Roger E. Bentlage

ADDRESS

**3007 M-28 E
 Marquette, Michigan 49855**

This certificate is issued for the operations specifically described hereinafter. No person shall conduct any operation pursuant to the authority of this certificate except in accordance with the standard and special provisions contained in this certificate, and such other requirements of the Federal Aviation Regulations not specifically waived by this certificate.

OPERATIONS AUTHORIZED

Practice Aerobatic Box is a rectangle offset to the West and parallel to Runway 1-19 at KSAW. 12,000' long and 3,300' wide. Surface to 4,500' AGL.

LIST OF WAIVED REGULATIONS BY SECTION AND TITLE

14 CFR 91.303 (c,d & e)

STANDARD PROVISIONS

1. A copy of the application made for this certificate shall be attached to and become a part hereof.
2. This certificate shall be presented for inspection upon the request of any authorized representative of the Administrator of the Federal Aviation Administration, or of any State or municipal official charged with the duty of enforcing local laws or regulations.
3. The holder of this certificate shall be responsible for the strict observance of the terms and provisions contained herein.
4. This certificate is nontransferable.

NOTE— This certificate constitutes a waiver of those Federal rules or regulations specifically referred to above. It does not constitute a waiver of any State law or local ordinance.

SPECIAL PROVISIONS

Special Provisions Nos. **1** to **14**, inclusive, are set forth on the attached pages.

This certificate is effective from May 20, 2021 to May 31, 2024 inclusive, and is subject to cancellation at any time upon notice by the Administrator or his authorized representative.

**GREAT LAKES REGION
 May 20, 2021**

BY DIRECTION OF THE ADMINISTRATOR

**RODNEY A
 VIGSTOL**

Digitally signed by
 RODNEY A VIGSTOL
 Date: 2021.05.20 12:55:12
 -05'00'

Rodney A. Vigstol
 Acting Manager, Grand Rapids, Michigan - FSDO

SPECIAL OPERATING LIMITATIONS

Aerobatic Practice Area

- 1.) Aerobatic flight shall be confined to the area designated on the pictorial chart and as depicted on the sectional chart, attached to the Certificate of Waiver (CoW) and defined in Special Provision #2.
- 2.) The Aerobatic Practice Area (APA) is further defined as follows: The Practice Aerobatic Box is a rectangle offset to the West and parallel to Runway 1-19 at KSAW. 12,000' long and 3,300' wide. Surface to 4,500' AGL.
- 3.) No aerobatic maneuvers may be performed over or within 500 feet laterally from any open air assembly of persons or congested area of any city, town, or settlement.
- 4.) No person may operate an aircraft in the APA when the visibility is less than 3 miles or a ceiling less than 3000 feet.
- 5.) At least four (4) hours prior to commencing aerobatic flight operations, the person(s) authorized to activate and deactivate the Aerobatic Practice Area shall be responsible for advising Leidos Flight Service 800-992-7433 of the activity and requesting that a Notice to Airmen (NOTAM D) that includes the following information be issued:
 - (a) The location, dates, and times the aerobatic activity will be in effect.
 - (b) If appropriate, the runway(s) that will be closed during the aerobatic activities.
- 6.) Notification shall be made to Sawyer ATC Tower 906-346-9041 and Minneapolis Air Route Traffic Control Center 651-463-5581 at least 30 minutes before the commencement of aerobatic activity in the practice area. Sawyer ATC Tower and Minneapolis Air Route Traffic Control Center shall also be notified at the termination of aerobatic activities.
- 7.) At least forty-eight (48) hours before the first activation, the person responsible for activation of the Aerobatic Practice Area must provide Leidos Flight Service 800-992-7433 with a copy of the certificate of waiver. That person shall also request that Leidos Flight Service keep the waiver on file for future NOTAM activation.
- 8.) The person(s) authorized to activate and deactivate the APA described in special provision 2 is Roger E. Bentlage.

ISSUED TO: Roger E Bentlage
DATE ISSUED: May 20, 2021
VALID: May 20, 2021 through May 31, 2024
ISSUED BY: Grand Rapids, Michigan Flight Standards District Office, GL09

9.) The person named in special provision 8 shall also be responsible for the following:

a. Reminding all participants that all pilots and aircraft operating within the confines of the activated Certificate of Waiver for an APA must be properly certificated.

b. Briefing each pilot to ensure that all users of the APA are aware of, and are expected to comply with the limitations imposed by the Certificate of Waiver and its attendant special provisions; and

c. Maintaining a log containing the pilot's name, airman certificate number, aircraft registration number, date, and time during which the APA was in use, and providing this information to the FAA upon request.

10.) All pilots must monitor Sawyer ATC Tower frequency 119.975 on a continuous basis while operating within the Aerobatic Practice Area.

11.) All pilots operating within the waived aerobatic practice area shall maintain VFR at all times and shall be responsible for seeing and avoiding all conflicting traffic.

12.) Aerobatic flight shall be conducted only between the hours of 0800 to 1900 Local.

13.) The holder of this Certificate of Waiver or delegated representative is responsible for halting or canceling activity in the aerobatic practice area if, at any time, the safety of persons or property on the ground or in the air is in jeopardy, or if there is a failure to comply with the terms or conditions of this Certificate of Waiver.

14.) The FAA has the authority to cancel the Certificate of Waiver or delay any activities if the safety of persons or property on the ground or in the air is in jeopardy, or if there is a violation of the terms of the Certificate of Waiver

ISSUED TO: Roger E Bentlage
DATE ISSUED: May 20, 2021
VALID: May 20, 2021 through May 31, 2024
ISSUED BY: Grand Rapids, Michigan Flight Standards District Office, GL09

SECTION 1

This section requires the applicant to provide information on the proposed APA, as well as details on the aircraft that will be using it.

Applicant – Initial Application

1. Applicant/Sponsor Information:

a. Check Box if (FAA Form 7711-2) attached

Roger Bentlage		Individual	
<small>Name of Responsible Person</small>		<small>Name of Organization</small>	
3007 M-28 E	Marquette	MI 49855	
<small>Permanent Mailing Address: House number and street or route number</small>		<small>City</small>	<small>State and ZIP Code</small>
bentlage@tds.net		906-250-3231	
<small>Email Address</small>		<small>Telephone No.</small>	

2. 14 CFR section(s) and number(s) to be waived:

FAR Part 91, Section 91.303 parts (c), (d) and (e)

3. Proposed dates of the beginning and end of the requested CoW (dates are provisional):

Beginning	January 15, 2021
	<small>DATE</small>
End	January 14, 2024
	<small>DATE</small>

4. Area of Operation:

Please provide the location of the APA with all corners of the APA, or central radius point, provided in latitude/longitude coordinates and altitudes in feet AGL (base and ceiling). If the APA is a circle, please provide a radius from a center, where the center is in latitude/longitude coordinates. Please attach map of area with the APA outlined.

A rectangle offset to the west and parallel to Rwy 1-19 at Sawyer International Airport (KSAW); approximately 12,000' long and 3,300' wide.

46°22'20" N and 87°24'20" W, 46°22'12" N and 87°23'30" W,
 46°20'14" N and 87°23'56" W, 46°20'20" N and 87°24'47" W

Surface to 4,500' AGL

Please see attached drawings.

5. Proposed Day(s) and Time(s) of Operation:

Please provide the days and times of use (e.g. Mon thru Thu 9:00 AM to 3:00 pm, Fri and Sat 10:00 am to 4:30 pm, and Sun 11:30 am to 5:00 pm).

Daily sunrise to sunset; typically no more than two flights per day.

6. Aerobic Practice Area (APA) Use and Flight Duration:

Number of APA activations per month	Average duration of aerobic activity per activation (minutes)	Resulting duration of aerobic activity per month (hours) (Column 1 times Column 2)	Spring (%)	Summer (%)	Fall (%)	Winter (%)
10	30 min.	5	20	70	10	0

a) If any of the APA activation periods occur in the evening (7 p.m. – 10 p.m.), please state the average evening APA use per month (in hours/minutes). 1 hr

b) If any of the APA activation periods occur in the nighttime (10 p.m. – 6 a.m.), please state the average nighttime APA use per month (in hours/minutes). N/A

7. Aircraft Information:

Please list the aircraft (Make, Model, Registration Number) that will utilize the APA, and the average number of times it will conduct and aerobic routine or practice session each month.

Aircraft Make, Model, Registration Number	Aerobic Routine or Practice Session	Average # of Aerobic Routines or Practice Session per Month
Pitts S2C, N454JM	IAC Intermediate Category and individual figures.	10

8. Description of land use and structures underlying, and within 1/4 miles of the boundary of the APA.

Please describe the land use (e.g. airport property, cattle grazing, hay fields, residences, industrial park, etc.), including the use of all structures located within the 1/4 statute miles boundary of the APA. Note if airport has a current EA on file and if the APA is contained within the boundaries of EA.

The land underlying the APA is uninhabited and lies mostly within the airport property boundary. A county road transits a portion of the western edge; please see the attached overhead view.

SECTION 2

This section requests information relative to public involvement for the proposed APA. This section is to be completed by the relevant authorized FAA representatives.

1. Background of the APA

a) Please specify if the APA is:

New Re-application

b) If Re-application

i) How many years has the aerobatic practice area been in existence?

8 years

ii) Has the APA been used on a regular basis? Yes If not: explain

iii) Have there been any changes to the aerobatic practice area (hours, locations)? If so, please provide a detailed explanation, including the details of the change and why the change was made.

The lower vertical limit of the APA is reduced to the surface to provide for practice of advanced aerobatics.

2. Environmental Issues

Have there ever been any supported complaints or issues regarding environmental impacts (e.g. noise, air quality, wildlife) of the prior use of the APA? If so, please detail below (use additional sheets if necessary) Provide documentation of supported complaints/issues:

No

3. Public Involvement

Provide details on any public involvement that may have occurred. This may include discussion as an agenda item at an Airport Commission or similar meeting that was open to the public, discussion with neighbors underlying the APA and within 1/4 statute mile of its lateral limits, a statement that the APA has been in effect in the past with no expressed concern, or posting of public notice of the proposed APA. Please provide a copy of all comments received as a result of any public involvement effort.

Please see attached APA letter of support dated May 7, 2010 and contest letter of support dated May 8, 2020 for a contest proposed to be held within the APA.

Environmental Assessment

Finding of No Significant Impact

Issuance of a Waiver for an Aerobatic Practice Area at
Sawyer International Airport, Gwinn, MI

August 2010



This Environmental Assessment becomes a Federal document when evaluated, signed and dated by the Responsible FAA Official

Nancy Risse
Responsible FAA official

8/12/10
Date

1. Proposed Federal Action and FAA Responsibility

This document is an Environmental Assessment (EA) of a proposed federal action to issue a waiver (under applicable sections of FAR Part 91.303) for an Aerobatic Practice Area (APA) overlying Sawyer International Airport, Gwinn, MI. It was prepared to analyze, document, and disclose potential environmental impacts of the APA. Flight Standards Handbook, FAA Order 8900.1 CHG 85 Vol. 3, Chapter 5 Section 1, specifies the need for an Environmental Assessment in association with an APA waiver. The EA complies with FAA Order 1050.1E, *Environmental Impacts: Policies and Procedures* and related regulations of the federal Council on Environmental Quality (CEQ). CEQ guidance states: "Since the EA is a concise document, it should not contain long descriptions or detailed data which the agency may have gathered. Rather, it should contain a brief discussion of the need for the proposal, alternatives to the proposal, the environmental impacts of the proposed action and alternatives, and a list of agencies and persons consulted." (Section 1508.9(b))

2. Background

2.1. Aerobatic Practice Areas

Aerobatic Practice Areas (APA) are volumes of airspace with sides of at least one kilometer and a height of at least .75 km, in which a pilot may practice aerobatic maneuvers flown in air shows and competitions. In order to establish an APA the operator must apply to the local Flight Standard District Office (FSDO) for one or more waivers to aviation regulations. These waivers may include approvals of aircraft operations over any congested area of a city, town, or settlement; over an open air assembly of persons; within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport; within 4 nautical miles of the center line of any Federal airway; below an altitude of 1,500 feet above the surface; or when flight visibility is less than 3 statute miles. This particular waiver involves the operation of aircraft within the Class D airspace of Sawyer International Airport (SAW.) In addition to evaluating the safety of the APA, an Environmental Assessment (EA) is required by the FAA. An EA is an environmental investigation to see if the proposal would have a significant environmental effect.

2.2. Proposed APA at Sawyer International Airport, Gwinn, MI

Mr. Roger Bentlage, Marquette, MI, has requested authorization for the APA, located at SAW. SAW is a county owned airport located approximately 7 miles north of Gwinn, MI. The airport has approximately 44 based aircraft and approximately 22,500 aircraft operations (landings and take-offs.)

The proposed APA is a rectangular volume of airspace 12,370 feet long, 3,300 feet wide, and between 1,500 feet above ground level (AGL) and 4,500 feet AGL. The APA would be located parallel and just to the west of Runway 1-19 at SAW.

The APA could operate Monday through Friday between 1000 and sunset and between 1200 hours and sunset on Saturdays and Sundays. It could operate once per day, average

duration 30 minutes, and as many as 20 occasions per month between April 1 and October 31. This equates to 4 average-day aerobatic maneuvers (20, ½ -hour operational periods per month times 6 aerobatic maneuvers per ½ hour operational period, divided by 30 days.) This figure is needed for noise and air quality analyses.

3. Alternatives

CEQ regulations require that Environmental Assessments evaluate the proposed action and alternatives to the proposed action, which includes a no-action alternative for comparative purposes. The alternatives examined in this EA include the proposed action and no-action (whereby FAA would not approve the waiver of the aerobatic practice area.) The no-action alternative would not be in the interest of aviation safety, since the purpose of an APA is to permit pilots to practice prior to aerobatic competition or air shows. Other alternatives involved with different locations were considered environmentally inferior because they would distribute the aircraft activity over greater amounts of incompatible land use. APAs generally produce less noise to incompatible land uses if they are located over airports.

4. Environmental Impact Categories

4.1. Air Quality

The Proposed Action: SAW is located in Marquette County, MI. According to the Environmental Protection Agency's *Green Book*, Marquette County is located in an area which is in attainment for all six national criteria pollutants. Given this, under the General Conformity guidelines of EPA, no further air quality analysis is necessary.

In support of this, FAA Order 1050.1E identifies the analysis requirements for air quality, which are contained in FAA's *Air Quality Procedures for Civilian Airports and Air Force Bases*. This document provides guidance concerning the scope of air quality review required under NEPA and states:

"...Many projects at airports and air bases are too small to require detailed air quality analysis and only a few projects are both broad enough in scope and located in nonattainment or maintenance areas such that the full complement of analyses described in this handbook would be required. Screening techniques that streamline the process for many air quality assessment actions are available and discussed."

Figure 1 in *Air Quality Procedures for Civilian Airports and Air Force Bases* states that if the general aviation (GA) activity at a GA airport is less than 180,000 annual operations then no National Ambient Air Quality Standards (NAAQS) assessment is required. Total operations at SAW are estimated at 22,500 operations. Given that this APA would result in approximately 1,440 additional operations, the total is still well below the threshold of 180,000 operations.

The No-Action Alternative: There would be no emission related activity from the no-action alternative. However, this alternative would not achieve the objective of providing for a location to practice aerobatic maneuvers.

4.2. Noise Impacts

The Proposed Action: In May 2006, the U.S. Department of Transportation's Volpe Center Acoustic Facility, following a request from FAA, reported on a noise measurement study of aerobatic aircraft. The study looked at noise levels from multiple types of aircraft most commonly used in APAs. In this study the noise was measured during both International Aerobatic Club (IAC) Sportsman 2005 known routines as well as the IAC Intermediate 2005 Freestyle routine. The study used the Integrated Noise Model (INM) for calculating the noise levels, measured in DNL (day-night average sound level) decibels at various distances from the center of the APA. The study concluded that:

"The estimated DNL of a single, daytime aerobatic routine was less than 42 dB (A) for all three aircraft at all measurement positions. Even when multiple daytime routines were considered (up to 50 identical routines), the estimated DNL values due to any of the aerobatic routines never exceeded 60 dB(A) DNL directly below the practice box, 56 dB(A) DNL 1/4 mile away from the center of the practice box, or 46 dB(A) DNL one mile away. Although these estimated DNLs did not take into account approaches to and departures from the practice box, it may be inferred that even with their inclusion, none of the aerobatic routines flown in this study would have exceeded 65 dB DNL at distances 1/4 mile or more from the center of the practice box.

A conservative recommendation would be to locate heavily utilized aerobatics practice boxes 1/2 mile [from the center of the box] or more from noise sensitive receivers."

The SAW proposal is approximately an average of 4 aerobatic routines per day, significantly less than the 50 routines used in the study. This would produce significantly less than 60 DNL under the SAW APA and significantly less than 56 DNL 1/4 mile from the lateral limits of the SAW APA. FAA's level of significance is a 1.5 DNL change in the 65 DNL noise contour.

The No-Action Alternative: There would be no noise generated as a result of the no-action alternative. However, this alternative would not achieve the objective of providing for a location to practice aerobatic maneuvers.

4.3. Other Environmental Impact Categories

The Action and No-Action Alternatives: The Action and No-Action Alternatives: The proposed APA is unlikely to have any significant adverse effect on any of the following other categories of environmental impact:

- Coastal Resources
- Compatible Land Use
- Construction Impacts
- Department of Transportation Act

Farmlands
 Fish, Wildlife, and Plants
 Floodplains
 Hazardous Materials, Pollution Prevention, and Solid Waste
 Historical, Architectural, Archeological, and Cultural Resources
 Light Emissions and Visual Impacts
 Natural Resources and Energy Supply
 Secondary (Induced) Impacts
 Socioeconomic Impacts, Environmental Justice, and Children's Environmental Health
 and Safety Risks
 Water Quality
 Wetlands
 Wild and Scenic Rivers

5. Public Involvement

The APA was the subject of a February 4, 2010, Airport Advisory Committee meeting. The Committee is comprised of representatives of aviation and non-aviation interests. The Committee voted to support the waiver request, noting that aerobatic maneuver operations "will enhance public awareness [and] lead to a stronger relationship between the airport and the community." (Sawyer International Airport letter to FAA Flight Standards District Office, dated May 7, 2010.)

6. Conclusion

Based on the above analysis, there are no significant impacts from any of the environmental impact categories for either the proposed action or the no-action alternatives.

7. Applicability

A signed Finding of No Significant Impact is applicable for a period of three years from date of signature below. **If issued within three years of the signature date below, subsequent waivers with no significant change in location or operation of the APA need only reference this EA and Finding. A significant change in location** of the APA means that there is a proposed change in boundary that locates the APA closer to residential, church or school land uses, public park land, historic properties, National Wildlife Refuges, or properties located within a Coastal Zone referenced in an approved Coastal Zone Management Plan. (Coastal Zones are normally within a few miles of the Atlantic and Pacific oceans and Great Lakes.) **A significant change in operation** of the APA means that the number of average daily aerobatic maneuvers within the APA is proposed at a level at least double that assessed in this EA, or that operations would occur between 10:00 pm and 7:00 am.

8. Preparation of EA

This Environmental Assessment was prepared by John Silva, SAIC, Senior Aviation Environmental Specialist.

9. Finding of No Significant Impact

After careful and thorough consideration of the facts contained herein, the undersigned finds that the proposed federal action is consistent with existing national environmental policies and objectives as set forth in section 101 of the NEPA and other applicable environmental requirements and will not significantly affect the quality of the human environment or otherwise include any condition requiring consultation pursuant to section 102(2)(C) of NEPA.

APPROVED: Nancy Risso DATE: 8/12/10

Nancy Risso
Manager, NextGen Branch, AEA-220
Flight Standards Division
FAA Eastern Region



Airport Services Center: 125 G Avenue • Gwinn, MI 49841 • www.sawyerairport.com

Airport Administrative Office
(906) 346-3308

Water/Wastewater Department
(906) 346-3137

Maintenance Department
(906) 346-4336

May 7, 2010

FEDERAL AVIATION ADMINISTRATION
Flight Standards District Office – (FSDO)
Attn: Mr. Thomas G. Kozura
3196 Kraft Avenue SE, Suite 103
Grand Rapids, MI 49512-2065

Subject: Sawyer International Airport (SAW)
Aerobatic practice area

Dear Mr. Kozura:

On February 4, 2010 the Airport Advisory Committee at Sawyer International Airport (SAW) entertained a presentation by Mr. Roger Bentlage pertaining to his submission of a waiver request for an aerobatic practice area within Sawyer's Class D airspace.

Mr. Bentlage is currently in the process of submitting information required in the Environmental Information Document (EID) as required by the FAA.

He explained the details of the waiver request including practice area location, boundaries, altitudes, usage, hours of operation, seasonal use, operating in VFR conditions, etc.

The Airport Advisory Committee is comprised of representatives from the tenant airlines, Sawyer Federal Contract - Air Traffic Control Tower, the General Aviation community, Michigan Department of Transportation, Sawyer's local Fixed Base Operator, Marquette County Board of Commissioners, and others with an interest in aviation. Following discussion, a motion was made and unanimously passed to support the waiver request.

Sawyer's Airport Advisory Committee feels that flight operations such as those described above will enhance public awareness and interest, lead to a stronger relationship between the airport and the community, and promote a unique segment of recreation or sport aviation.

Lastly, secondary benefits with an "aerobatic practice area" may lead to additional revenue through fuel sales, as well as providing additional Air Traffic Operations to benefit Sawyer's FAA Contract Air Traffic Control Tower and the resultant Benefit Cost Ratio for increased ATO's.

Sawyer airport staff has also researched this with Marquette County's Risk Manager, and at this time, we anticipate no additional liability exposure to Marquette County as a stand-alone aerobatic practice area. Should this location be used for a competitive aerobatic event in the future this special-use event would then warrant additional coverage/s.

Page – 2, GRR/FSDO

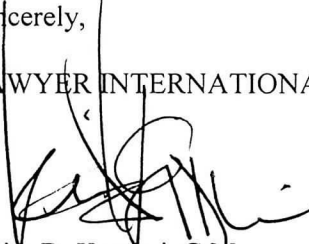
As we proceed further with a Letter of Agreement (LOA) with officials from Midwest Air Traffic Services, Inc., (see attached draft LOA) we will more closely define the overall use and operations of the aerobatic practice area, to include: daily hours of operation, weather-related conflicts, air traffic operating in the pattern, and aircraft operating enroute to, and/or ready to depart from Sawyer, emergency response, and other elements of the LOA that are yet to be defined. The final approved version of the LOA will specifically address coordination between Sawyer tower and MSP-ARTCC when the practice area is active.

Additionally, I have had the opportunity to discuss this in general detail with a Mr. Hank Tetreault from the MSP-ARTCC, as aircraft operating in the practice area would frequently exit Sawyer's Class D airspace vertically and enter MSP-ARTCC's controlled airspace. He informed me that MSP-ARTCC has many aerobatic practice areas, and as long as we complete the necessary paperwork and application with the FAA, and then once approved, coordinate the aerobatic operations with SAW's Tower, we should be okay.

We hope that you will look favorably upon this request. If you have any questions regarding any information contained above please feel free to contact me anytime at 906-346-3308, x-222.

Sincerely,

SAWYER INTERNATIONAL AIRPORT



Keith D. Kaspari, C.M.
Airport Manager

Attachments: (2) Draft Letter of Agreement
Environmental Information Document

cc: File
Frank Rosado, Air Traffic Manager, Sawyer FC-ATCT
Hank Tetreault, Airspace and Procedures Specialist, MSP-ARTCC (via fax 651-463-5668)
Members, Airport Advisory Committee
John Greenberg, Risk Manager



U.S. Department
of Transportation
**Federal Aviation
Administration**

Great Lakes Region
2300 East Devon Ave.
Des Plaines, IL 60018

September 29, 2022

Charity Zich
Airport Manager
Chippewa Valley Regional
3800 Starr Ave
Eau Claire, WI 54703

Dear Charity Zich:

Chippewa Valley Regional
Eau Claire, Wisconsin
Annual Certification Inspection Closeout

The (periodic/surveillance) certification inspection of Chippewa Valley Regional was conducted on 09/29/2022. The inspection revealed the airport is being operated in compliance with 14 CFR Part 139, the Airport Certification Manual, and the Airport Operating Certificate.

We commend you for the procedures you are using in the day-to-day operation of the airport. The appearance of the airport indicates they are effective.

Thank you for your cooperation during the inspection, and please do not hesitate to call if you have questions regarding the operational safety of the airport.

Sincerely,

Kenneth Taira
Airport Certification Safety Inspector

QUARTER 3 2022

Airport

SELECTED PERFORMANCE MEASURES	
Number of Revenue Passenger Enplanements/Deplanements	27,960
Aircraft Operations During Tower Hours	14,569
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Planning and permitting for parking lot addition ▪ Completing punch list for parking system replacement ▪ Planning work for multiple State and Federal funded projects ▪ Design for 2022 hangar construction ▪ Coordination for ongoing construction projects ▪ Airport Security Plan update ▪ Starting airport badging program ▪ Airline transition planning ▪ Car rental lease expansion discussion 	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Continued impacts to air service resulting from shortage of aviation workers ▪ Challenges with capital improvement projects due to high construction costs and material delays ▪ Concerns about the impact of fuel price and interest rates on general aviation activity 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Highway assistance with parking lot expansion ▪ State and Federal legislation responses with Wisconsin Airport Management Association 	
GOALS FOR NEXT QUARTER	
<ul style="list-style-type: none"> ▪ Complete parking expansion ▪ Transition to new airline ▪ Complete security plan update ▪ Complete initial badging process ▪ Begin airport fence replacement project ▪ Finalize design for 2022 hangar construction ▪ Finalize lease negotiations for new hangar construction ▪ Air service promotion ▪ Provide necessary information for GASB 87 ▪ Finalize car rental lease agreements 	

Eau Claire County - Airport

Quarterly Department Report - Summary

For Period Ending: Q3, 2022

Page: 1/1

Date Ran: 10/27/22

70 - Airport

Fund	Revenue:	Orig Budget 2022	Adj Budget 2022	Q1 2022	Q2 2022	Q3 2022	Q4 2022	YTD 2022	% of Budget
602	01-Tax Levy	403,020	403,020	100,755	100,755	100,755	0	302,265	75.00%
	04-Intergovernment Grants and Aid	131,574	131,574	65,787	0	65,787	0	131,574	100.00%
	06-Public Charges for Services	952,455	952,455	268,047	272,612	244,865	0	785,524	82.47%
	09-Other Revenue	86,270	86,270	14,800	32,749	35,627	0	83,177	96.41%
	11-Fund Balance Applied	2,372,230	2,720,275	0	0	0	0	0	0.00%

Total Revenue - Airport	\$3,945,549	\$4,293,594	\$449,389	\$406,117	\$447,034	\$0	\$1,302,540	30.34%
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Fund	Expenditures:	Orig Budget 2022	Adj Budget 2022	Q1 2022	Q2 2022	Q3 2022	Q4 2022	YTD 2022	% of Budget
602	01-Regular Wages	-428,130	-428,130	-76,288	-96,382	-108,799	0	-281,468	65.74%
	02-OT Wages	-14,814	-14,814	-3,528	-3,280	-2,147	0	-8,955	60.45%
	03-Payroll Benefits	-186,260	-186,260	-27,726	-33,377	-33,894	0	-94,997	51.00%
	04-Contracted Services	-515,449	-517,534	-90,528	-103,135	-174,609	0	-368,273	71.16%
	05-Supplies & Expenses	-136,300	-136,300	-35,354	-14,833	-27,144	0	-77,331	56.74%
	07-Fixed Charges	-74,116	-74,116	-18,043	-13,209	-30,183	0	-61,435	82.89%
	09-Equipment	-2,590,480	-2,936,440	-62,217	-54,426	-69,623	0	-186,266	6.34%
	10-Other	0	0	-1,153	-2,097	-1,559	0	-4,808	0.00%

Total Expense - Airport	-\$3,945,549	-\$4,293,594	-\$314,838	-\$320,739	-\$447,958	\$0	-\$1,083,534	25.24%
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Net Surplus/(-Deficit) - Airport	\$0	\$0	\$134,551	\$85,378	-\$924	\$0	\$219,006
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2022 Community/Stakeholder Outreach

1. Jan 3 – Airport Newsletter
2. Jan 3 – County Presentation Information
3. Jan 10 – Airport Neighborhood Assoc Meeting
4. Jan 12 – Sunrise Exchange Club
5. Jan 13 – County Video Filming
6. Jan 20 – Leadership Chippewa Falls
7. Jan 31 – Leader Telegram ARFF Interview
8. Feb 1 – WQOW/WEAU Interviews
9. Feb 11 – Wis Aero Meeting
10. Feb 11 – WI Tourism Meeting
11. Mar 11 – Air Service Interviews/Stakeholder Communication
12. Mar 15 – ChiHi STEAM Night
13. Mar 16 – Meeting with TSA
14. Mar 24 – Volume One Interview
15. Apr 1 – Airport Newsletter
16. Apr 18 – Petition Public Hearing
17. May 7 – Fly-In/Pancake Breakfast
18. May 16 – Air Service Options Presentation
19. May 16 – Air Service FAQ Update
20. May 16/17 – Air Service Options Media Interviews
21. May 17 – Air Service Options Stakeholder Outreach
22. May 20 – Eau Claire County Board Tour
23. May 23 – Airshow and Construction Stakeholder Outreach
24. May 25 – Airshow Neighborhood Meeting
25. May 26 – Leader Telegram Voice of the People
26. June 4-5 – Chippewa Valley Airshow
27. July 1 – Airport Newsletter
28. June 7 – Congressional Staff Update
29. July 14 – WEAU/WQOW Interviews
30. July 15 – EC Chamber Eggs and Issues
31. July 20 – Banker with a Beer Podcast
32. July 22 – Air Service Transition Email
33. July 22 – Site Investigation Press Release
34. July 27 – Stakeholder Hangar Vacancy Email
35. Aug 11 – Sun Country Press Release/Stakeholder Email
36. Aug 16 – Airport Drill Press Release
37. Aug 17 – WEAU Interview
38. Aug 23 – United Way Event
39. Sept 12 – Airport Neighborhood Association Annual Meeting
40. Oct 11 – Airport Newsletter
41. Nov 1 - Runway Closure Notification
42. Nov 3 – Rotary Presentation
43. Nov 7 – FBLA Student Tour
44. Nov 9 – TSA EAU 20th Anniversary
45. Nov 9 – Congressional Update
46. Nov 10 – AAUW Presentation
47. Nov 15 – Northstar Middle School Tour

Upcoming Events

Sun Country Inaugural Flight, December 1, 2022

<u>Operational Area</u>	<u>Frequency</u>	<u>Next Review</u>	<u>Notes from Last Review and Areas for Improvement</u>
Hangar Leases and Maintenance	Annual	Nov-22	Hangars have been full with a waiting list for several years, but very recently have two t-hangars vacant. New 48'x48' hangars are in design for construction in 2023. Future budgets should consider the larger 75'x75' hangars.
T-Hangars			
Box Hangars			
New hangar Development			
Review Land Lease Guidelines			
Review South Hangar Area Incentive			Land lease guidelines were updated in 2021. Agenda Item 8b

**CVRA November 2022 Operational Review
Hangar Leases and Maintenance**

<u>Facility</u>	<u>Number</u>	<u>Size</u>	<u>2022 Rent</u>	<u>Maintenance</u>	<u>Misc.</u>
T-Hangars	50	Ranges from 1,000 to 1,700 sq ft	Most hangars rent at \$159 or \$167/mo. Largest hangar is \$289, plus sales tax. Annual CPI escalator.	Airport maintains and rent includes electricity. Tenant clears snow within 2 feet of door.	Some challenges ensuring tenants are maintaining aircraft as required by the lease and challenges receiving required proof of insurance. Annual pay discount of \$100 for airport owned hangars and \$50 for storage units was implemented for 2019. C-Row hangar door motors are aging and being replaced as needed. G-Row roof was including in 2022 budget for sealing but delayed to future year.
K-row	5	3,600 sq ft	K2-5 \$769.62/mo. K6-7 - \$845.37/mo. Plus sales tax.	Airport maintains and tenant pays electricity, gas and water. Tenant clears snow within 2 feet of door.	A \$50/mo. discount for a 5 yr. or more lease was approved by the Airport Commission in January 2021 in recognition of the reduced administrative expense and financial risk of a longer term lease. The \$50 discount requires the tenant to keep renewing for five year terms after the 1st five year term is complete.
F3 and F4	2	2,160-3,600 sq ft	\$405-618/mo. Plus sales tax.	Airport maintains and tenant pays electricity and gas. Tenant clears snow within 2 feet of door.	Hangar F4 received some major repairs in 2016 and Hangar F3 is in good condition. The roof on hangar F4 was sealed in 2022.
I-3 - Civil Air Patrol	1	2,592 sq ft	\$215.24/mo.	Airport maintains and tenant pays electricity and gas. Tenant clears snow within 2 feet of door.	The roof on this hangar is in the 2022 budget for sealing but postponed for future budget.
Land Leases	17	Ranges from 24,000 (Menards) to 2,800 sq ft	Private hangar rates range from \$.10-\$.34/sq.ft. Corporate (Menards) leases range from \$.12-\$0.45/sq.ft.	Tenant maintains and pays electricity and gas. Tenant clears snow within 2 feet of door. Airport plows snow after 2 feet.	South Hangar Incentive - To encourage new private hangar development, the first five private hangar tenants who sign a lease agreement for new hangar construction shall receive the first five years of their land lease at no cost. The first hangar construction to receive the incentive was built in 2021.

2022	Name	Company	Accomplishment	Monthly Winner	Commissioner Vote
<i>July</i>	-	-	-	-	-
	-	-	-	-	-
<i>August</i>	Sam Youngquist	SkyWest	There was an older gentleman that flew in that showed signs of Dementia and couldn't remember flying in or why he was at CVRA. Sam was patient and kind and stayed by the man's side until it was determined where he needed to go and transportation was secured. Sam showed great compassion and care! I honestly don't know what would have happened to this gentleman without intervention.	X	
	Charity Zich	CVRA	I would like to nominate Charity! She is always helpful with answering all my employee's questions on everything and has been excellent with going above and beyond the call of duty to keep this airport running smooth. She also is great at keeping the positive moral for the tenants of the airport. Thank you, Charity!	-	
<i>September</i>	-	-	-	-	
	-	-	-	-	
<u>Winner</u>					

FACT SHEET

TO FILE NO. 22-23/070

This resolution is adopted annually by the county board. It directs the county concessionaire, Hangar 54 Grill, LLC d/b/a Hangar 54 Grill, pursuant to Wis. Stat. § 125.51(5)(b)2., to make an annual application to the City of Eau Claire for a “Class B: Fermented Malt Beverages License” effective July 1, 2023 for one year and to the State of Wisconsin for a “Class B: Intoxicating Liquor License” effective January 1, 2023 for one year for use at the Chippewa Valley Regional Airport.

Fiscal Impact: There is no fiscal impact.

Respectfully submitted,

A handwritten signature in black ink, reading "Sharon G. Mellquham". The signature is written in a cursive style with a large, sweeping flourish at the end.

Sharon G. Mellquham
Corporation Counsel

yk

1 Enrolled No. RESOLUTION File No. 22-23/070

2
3 TO REAPPLY FOR A "CLASS B" INTOXICATING LIQUOR LICENSE FOR USE IN THE
4 RESTAURANT AND LOUNGE, CHIPPEWA VALLEY REGIONAL AIRPORT, UNDER
5 SECTION WIS. STATS. § 125.51(5)(b) 2.

6
7 WHEREAS, Eau Claire County is leasing its Airport Terminal Restaurant and Lounge to
8 Hangar 54 Grill, LLC d/b/a Hangar 54 Grill; and

9
10 WHEREAS, Wis. Stats. § 125.51(5)(b) 2., provides that counties which own an airport in
11 actual operation may, by Resolution of the Board of Supervisors, apply annually for a "Class B"
12 Intoxicating Liquor License for use on the airport premises, which application shall be on behalf
13 of the County's concessionaire; and

14
15 WHEREAS, the applications are to be made to the State of Wisconsin as to the "Class B"
16 Intoxicating Liquor License and to the City of Eau Claire as to the "Class B" Fermented Malt
17 Beverages License; and

18
19 WHEREAS, Hangar 54 Grill, LLC d/b/a Hangar 54 Grill constitutes the concessionaire for
20 purposes of the application by Eau Claire County for the said licenses; and

21
22 WHEREAS, the license for the State of Wisconsin for the year commencing with January
23 1, 2023 and with the City of Eau Claire with the year commencing July 1, 2023, should be procured
24 for the purpose of facilitating operation of the Airport Restaurant and Lounge.

25
26 NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors
27 that pursuant to Wis. Stats. § 125.51(5)(b) 2., the county concessionaire, Hangar 54 Grill, LLC
28 d/b/a Hangar 54 Grill is hereby directed to make an application to the City of Eau Claire for a
29 "Class B" Fermented Malt Beverages License commencing July 1, 2023 and to the State of
30 Wisconsin for a "Class B" Intoxicating Liquor License commencing January 1, 2023 for use at the
31 Chippewa Valley Regional Airport.

32
33 ENACTED BY: _____
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46 yk Chippewa Valley Regional Airport Commission

47
48 Dated this _____ day of _____, 2022.