



## MINUTES

### Eau Claire County • Highway Building Committee Wednesday, October 5th, 2022 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Gerald Wilkie, Supervisor Robin Leary, Supervisor Judy Gatlin, Supervisor Sisk

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Finance Director Norb Kirk, Kevin Dallas, Greg Bowe, Kathryn Schauf, Sonja Leenhouts, Linda Struck, Rod Eslinger, Sharon McIlquham, Bob Sworski

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes Supervisor Leary. Motion carried 5-0.
4. **Public Comment –** No comment
5. **Construction Schedule Update –** Kevin, geothermal drilling is on-going, probably another month. Painting, ceiling grid, drywall, mechanical rough-ins complete. Start painting ceiling of vehicle storage next week. Maintenance bay slabs and aprons are poured. Salt storage, continue sheeting walls, bringing in crane for roof next week. Cold Storage will take about a month to get the shell up. Completion date is still end of January.
6. **Owner Purchased Items Update –**Matt, do not have any owner items to approve. Signage is given to vendor for pricing. Signs and pallet racking cost should be available at next meeting. No action.
7. **Financial Update—**Matt, financial spreadsheet has no changes, approximately \$540,000 still in contingency, and still on budget. All pending changes orders have come forward, nothing more at this point.
8. **Ribbon Cutting/Open House -** Example of Sheboygan County pamphlet shared. Suggested open house of early spring. Supervisor Leary asked to have Building Committee listed along with full County Board Supervisors on pamphlet. Try to have a rough draft of pamphlets at next meeting. Bob Sworski made suggestions to showcase the new facility attributes, like Meals on Wheel area, geothermal wells, EOC/breakroom, and EV stations.
9. **Future meeting dates, times, and agenda items:** 11/2 and 12/7  
Move 11/2 meeting to 10:00 a.m.

**10. Adjourn: 2:17 p.m.**

Respectfully submitted,

**Nancy Williams**  
Facilities Department