

Agenda

Eau Claire County Fair Committee

October 12, 2022, at 7:00 PM

Lincoln Town Hall: S5555 Green Meadow Rd, Fall Creek, WI 54742

Those wishing to make public comments can submit their name and address no later than 30 minutes prior to the meeting to Debbie Kitchen eauclairefair@gmail.com, or attend the meeting in person. Comments are limited to three minutes; you will be called on during the public comment section of the meeting.

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=mf6a01a28bacf79906a91683f107606a6>

Meeting number (access code): 2600 866 5984

Meeting password: SjQNnbPf353

Join by Phone: 415-655-0001 US

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Approval of Committee Minutes - Discussion/Action
 - a. September 14, 2022, minutes
4. Public Comment
5. Superintendents - Discussion/Action
 - a. Open discussion with Superintendents. Looking for suggestions for improvements for next year
6. Survey Results – Discussion/Action
7. Kristin Bruder - Update/Message
8. Scot Zimmerman – Discussion/Action
 - Fair Book and Livestock rules
9. Eau Claire County Fair Committee By-Laws – Discussion/Action
10. Fair Committee Structure Fair Representative Reports - Discussion/Action
 - a. 4-H Leaders - Darren

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- b. County Board - Missy
- c. Livestock - Scott
- d. Extension – Rachel
- e. Friends of the Fair – Kyle

11. Fair Coordinator Report - Discussion/Action

- a. Updates

12. Announcements/Discussion from any member

13. Future Meeting Date

- a. November 9, 2022

14. Adjourn

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Eau Claire County Fair Committee
Meeting Minutes
September 14th, 2022, at 7:00 pm
Lincoln Town Hall

1. The meeting was called to order by Missy Christopherson at 7:07 pm.
2. Roll Call of members done by Tammy Schlewitz.
Fair Board Members Present: Bethany Strauch, Missy Christopherson, Jenni Haan, Tammy Schlewitz, Darren Schlewitz, Scot Zimmerman, Letecia Papke, Valerie Strauch, Tracie Martinson, Kyle Wathke
Absent: Rachel Hart-Brinson
Others Present: Debbie Kitchen -Fair Coordinator, Lyssa Seefeldt-Extension, Chauncey Ellefson-Corp Counsel
WebEx- Kathryn Schauf-County Administrator, Heather Deluka-Extension Education Committee
3. Welcome new committee members and discussion with County Administrator:
Introductions of all in attendance.
Kathryn Schauf spoke regarding the MOU and youth participation in the fair.
4. 2022 Election of Officers –
Chair: Jenni Haan nominated/accepted
Letecia Papke nominated/declined
Scot Zimmerman nominated/declined
Scot moves to close nominations and cast a unanimous ballot for Jenni Haan.
Vote- 9 yes 1 no

Vice Chair Letecia Papke nominated/accepted
Tammy Schlewitz nominated/accepted
Vote 5- Letecia 5- Tammy times two. Move to Clerk position

Clerk Traci Martinson nominated/declined
Tammy Schlewitz nominated/accepted
Scot moves to close nominations and cast a unanimous ballot for Tammy. Vote passes.

Revote for Letecia Papke for Vice Chair 6-yes, 1 no, 3 abstain.
5. Public Comment: Debbie Flanders spoke regarding the 7-day fair and judging. This was confusing to exhibitors. She is also concerned with the lack of trophies for the Carcass Contest.

Scot moves to close public comment.
6. Approval of Committee Minutes: Missy moves to approve the committee minutes from August 17th, 2022. Letecia seconds. Vote passes.

7. Fair Committee Structure Fair Representative Reports:
 - a) 4-H Leaders- Darren-possibly 5 4-H clubs disbanding in the county this year
-Food stand – leaders would like to continue, forming a committee to evaluate.
Requesting the chicken dinner back
Did not like the spread-out schedule
 - b) County Board- Missy-Kristin Bruder is the Area Extension Director
Extension Education Meeting next week
 - c) Livestock- Scot-Meeting 10/13/22 @ 7 pm
 - d) Extension-no update
 - e) Friends of the Fair-Met 8/16/2022. Financial report for the fair presented.

8. Fair Coordinator Report-
 - a) State Reports done
 - b) Superintendents are confused regarding when to present their feedback from the fair.
 - c) Agenda item will be added next month for superintendent feedback.

9. Announcements- None

10. Future meeting- October 12, 2022 @ 7 pm at the Lincoln Town Hall

11. Future Agenda Items:
 - a. Superintendent comments and suggestions
 - b. Kristin Bruder
 - c. Food Planning
 - d. Review Fair book
 - e. Activities
 - f. Assignments
 - g. Flowchart
 - h. Bylaws
 - i. MOU

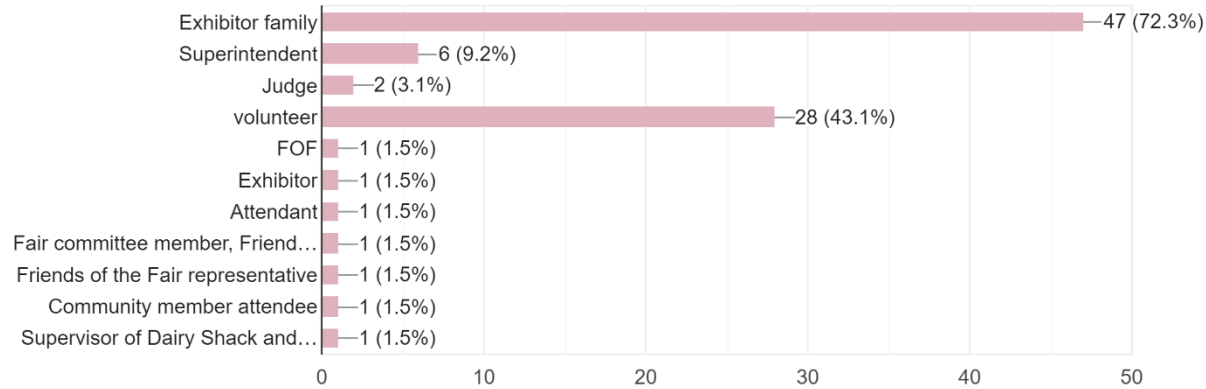
12. Adjourned at 8:15 pm

Respectfully submitted,

Tammy Schlewitz
Fair Committee Clerk

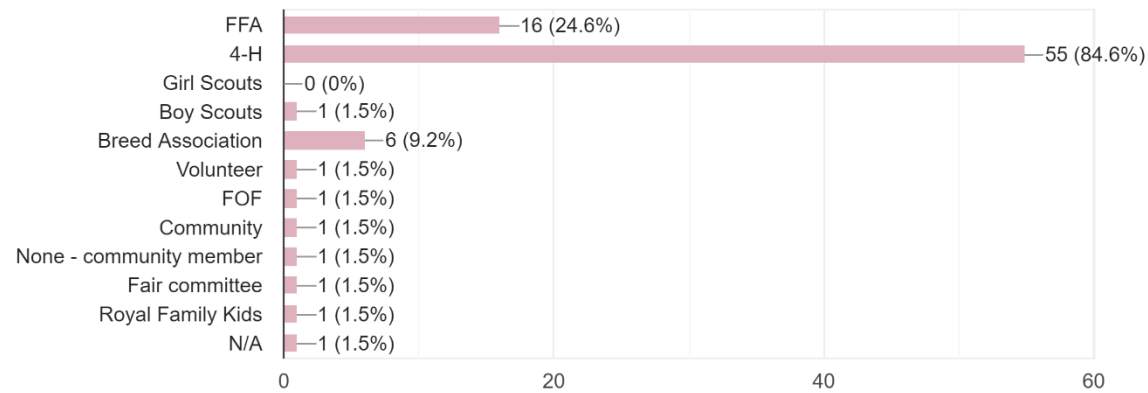
What was your role(s) at the fair? (check all that apply)

65 responses



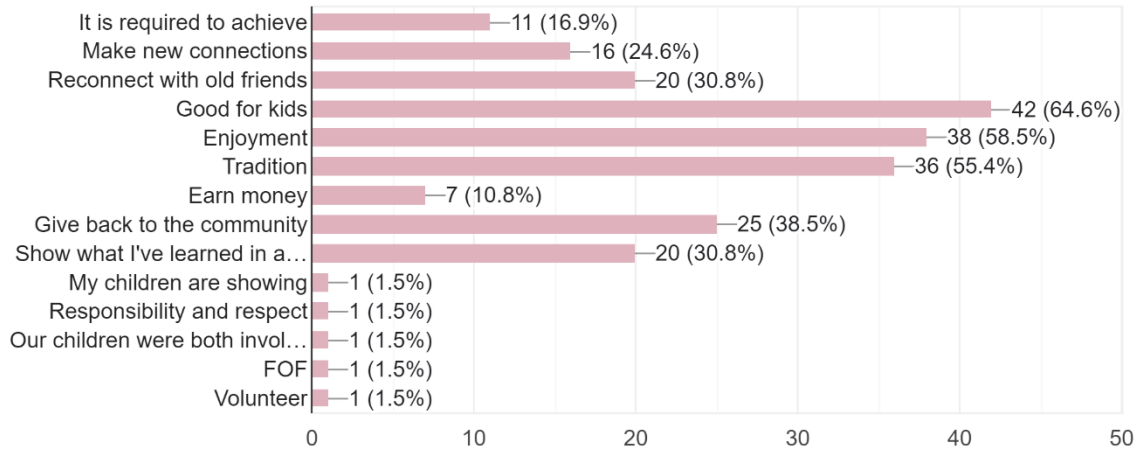
What youth organization(s) are you affiliated with? (check all that apply)

65 responses

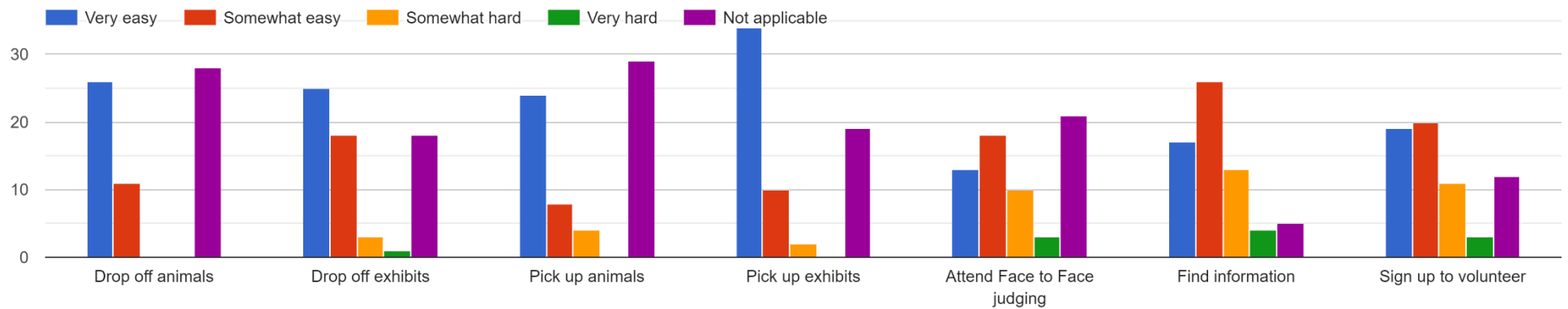


What are the main reasons you participated in the fair this year? (check all that apply)

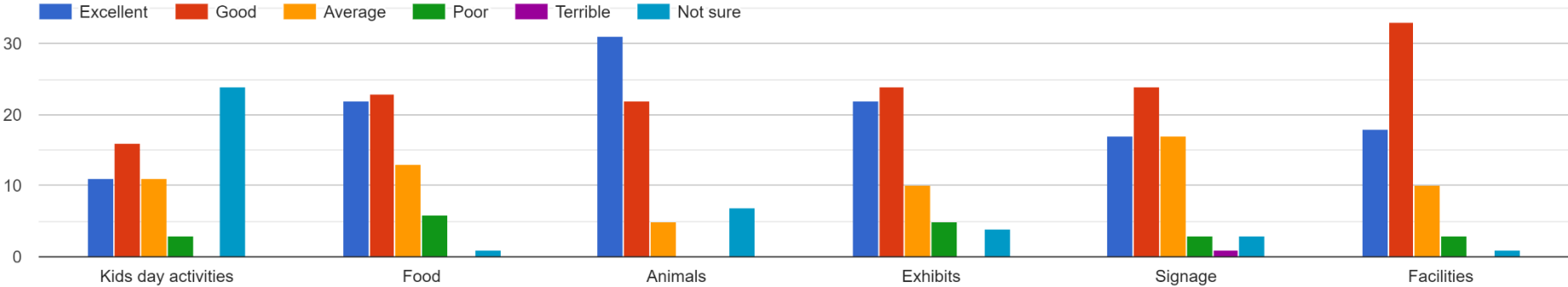
65 responses



How easy was it to do the following things?

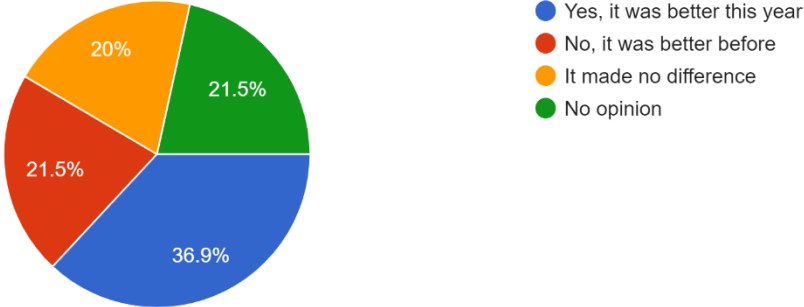


Please rate the quality of the following aspects of the fair.



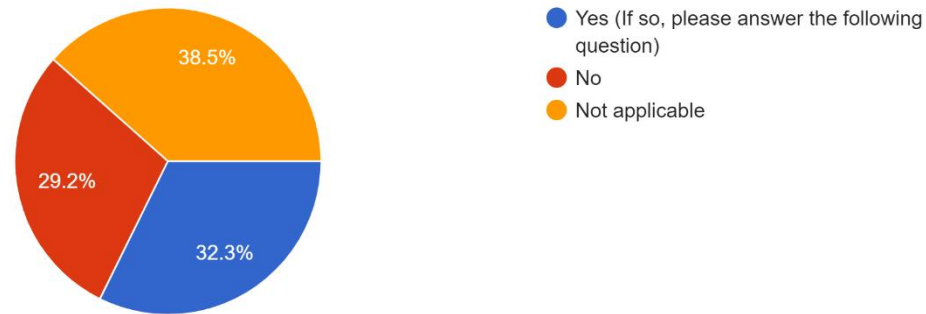
This year, the fair schedule was spread out over more days because we scheduled Expo Exhibit judging on different days than Animal judging. We h... better or worse for the exhibitors in your family?

65 responses



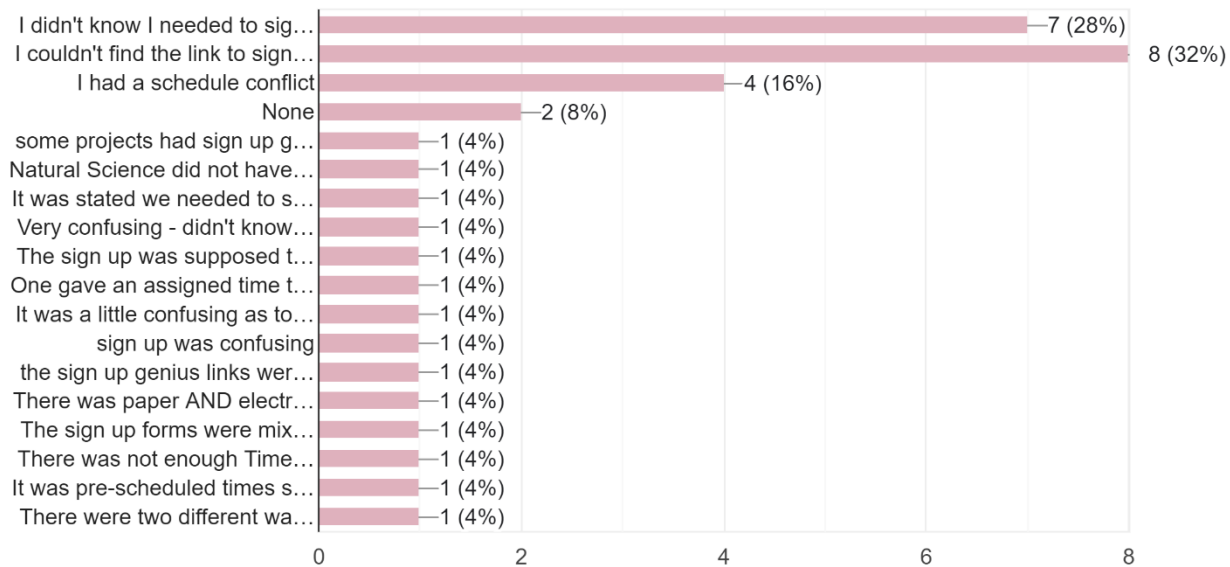
Did you have any problems signing up for face-to-face judging?

65 responses



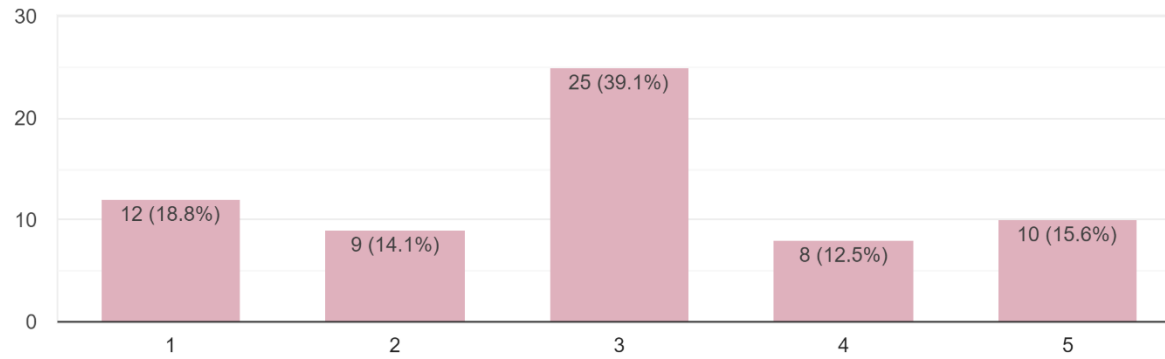
If you had problems with signing up for face-to-face judging, what was the source of the problem? (check all that apply)

25 responses



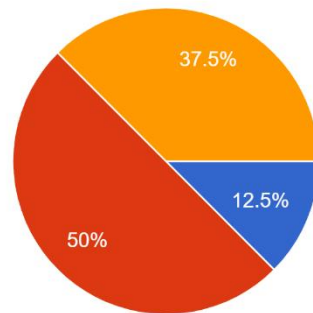
Would it work for your family to sign up for face to face judging at exhibit drop off?

64 responses



Did you have trouble showing up for conference judging?

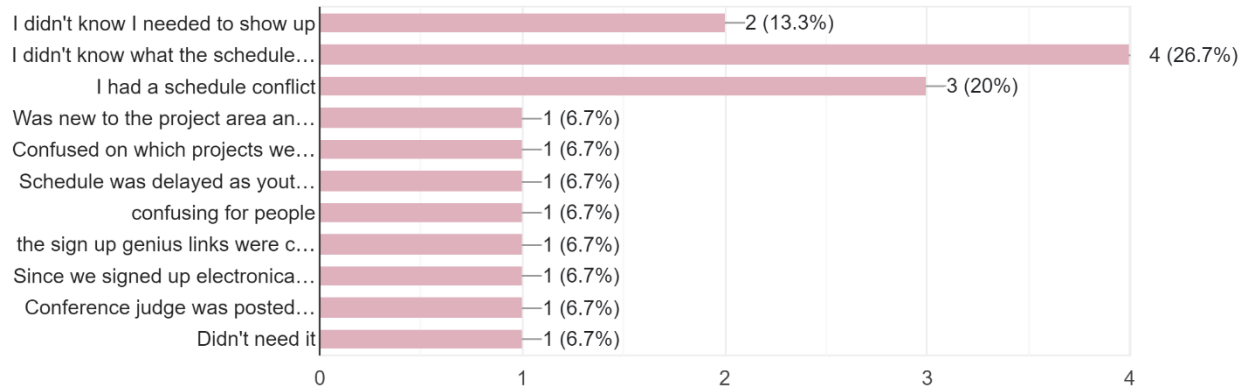
64 responses



- Yes (If yes, please answer the following question)
- No
- not applicable

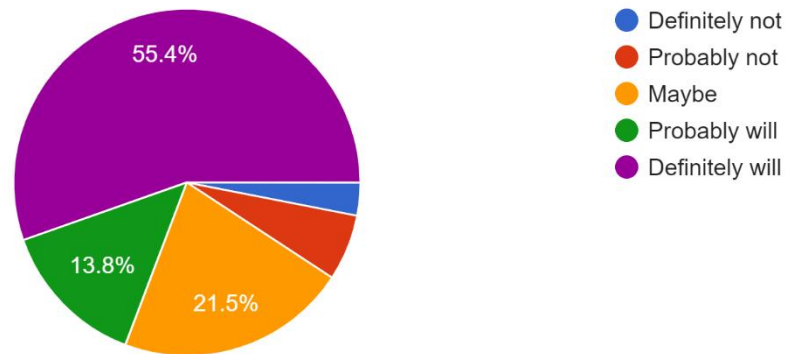
If you had problems showing up for conference judging, what was the source of the problem?
(check all that apply)

15 responses



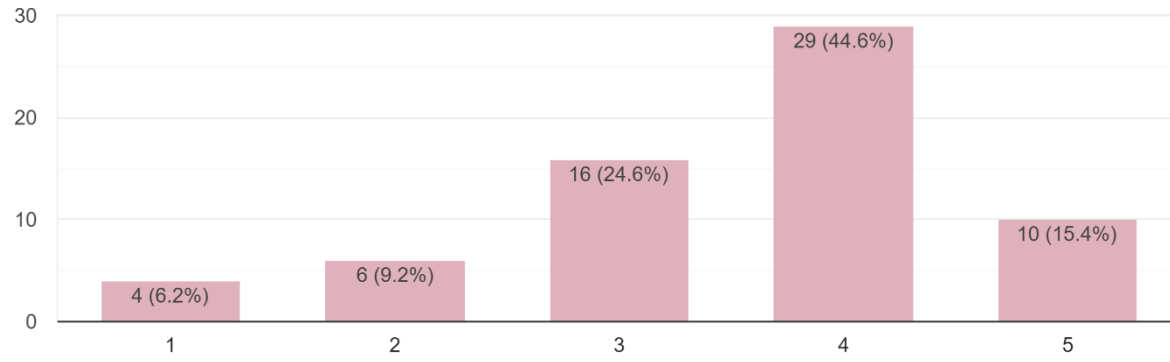
How likely are you to participate in the Eau Claire County Fair next year?

65 responses



On a scale of 1 to 5, how would you rate your overall satisfaction with the fair this year?

65 responses



EAU CLAIRE COUNTY FAIR COMMITTEE RULES AND BY-LAWS

The Eau Claire County Fair Committee (hereinafter "Committee") consists of volunteers who provide hands-on assistance in the planning and production of the annual Eau Claire County Fair ("Fair"). The fair partners with University of Wisconsin Madison, Division of Extension, Eau Claire County (including, but not limited to, the Eau Claire County 4-H program), FFA, and any other approved youth organization. The Committee is a working committee included within the structure and under the guidance of the Eau Claire County Extension Education Committee (hereinafter "Extension Committee").

BY-LAWS:

A. MEMBERSHIP OF THE COMMITTEE:

The Committee will consist of Two (2) non-voting members and Eleven (11) voting members who are not voting members of other fair related organizations i.e., Friends of the Fair, FFA, Livestock committee, etc. The Fair committee is created from the following:

1. The 4-H Program Educator as a non-voting member.
2. The Fair Coordinator as appointed by the Friends of the Fair, as a non-voting member.
3. One (1) member who is either an FFA or agricultural teacher (active or retired); a FFA Alumni; or a member of a livestock group such as Wisconsin Simmental Association or Wisconsin Pork Producers.
4. Three (3) youth members, of which one must represent exhibits other than livestock, i.e., photography, arts & crafts, etc.
5. One (1) member of the Eau Claire County Board of Supervisors, serving on the Extension Committee, to be appointed by the Extension Committee.
6. Two (2) members who are employed by a business; one ~~of~~ a representative of a youth service agency or organization that provides services to youth such as the Boys & Girls Club, YMCA, Boy Scouts, Girl Scouts, etc., and the other employed by a business in the agriculture industry.
7. Two (2) members who are citizens at large and who have an interest in the fair, of which one must represent exhibits other than livestock, i.e., photography, arts & crafts, etc.
8. One (1) member who is a member of the Friends of the Fair, other than the Fair Coordinator.
9. One (1) member who is an active member of the 4-H Leaders Association. An active member has attended 4 meetings during the fiscal year of the fair.

B. TERMS OF MEMBERS:

1. Members, other than youth members, will be appointed for a two-year staggered term. Terms will begin on September 1 and end on August 31. Five of

the members will begin their terms in even years, and the remaining six will begin their terms in odd years. If and when vacancies occur the person appointed to fill the term of the departing member will fill out the term of the member who left and then will need to be re-appointed consistent with the staggered term of the member who left the committee.

2. Youth members will be a minimum of 14 years of age when appointed serving one (1) year terms. Youth members may reapply for appointment up to and including the year they turn 21.
3. All members of the Committee except for the County Board member will be confirmed by the Extension Committee. Nominations for the year will open on ~~May 1~~ June 1 of each year and need to be submitted no later than ~~July 31~~ June 30. ~~The Fair Committee will meet in August to discuss applications and make recommendations for the appointments. The Fair Committee Chair will provide appointment recommendations to the Extension Committee Chair.~~ Appointments will be confirmed at the August Extension Committee meeting so that those who are confirmed are able to begin their term on September 1.

C. **MEETINGS:**

1. The Committee will hold a minimum of one (1) meeting per month.
2. The meetings will comply with the Wisconsin Open Meetings Law and will post notice of the date, time, place, and agenda of the meeting on the Eau Claire County website.
3. Meetings will be conducted according to Roberts Rules of Order and follow the published agenda.
4. The Chair of the Committee will be a voting member.
5. The Committee will determine the date, time, and location of the following month's meeting as an agenda item for the current meeting.
6. Committee members are encouraged to attend all meetings. If a member misses more than three (3) meetings during a calendar year the Committee may take action to remove the member from the Committee.
7. Annually, after the conclusion of the annual fair and during the September meeting, the Committee as part of its agenda will elect a Chair, Vice Chair, and a recording Clerk from its members. The function of the Chair will be to establish the agenda for the meeting, and to conduct the meetings according to Roberts Rules of Order and consistent with the published agenda. The recording Clerk will take the minutes from the meeting, record the results of votes on motions, type the minutes and provide them to the county for posting on the county website and inclusion with the member meeting packets provided prior to meetings. Copies of the approved minutes will be made public record on the Eau Claire County Website and stored at the offices of the Fair Coordinator.

D. **REPORTING:**

The Committee will designate a member to at least one time per month report the

activities of the Fair Committee to the Extension Committee. The report can either be in person or by written report. The Extension Committee can change the frequency of the reporting.

DRAFT

E. AMENDMENTS:

These by-laws may be amended by a majority vote of the total members of the Committee. Prior to taking the vote the moving member must provide a written copy of the proposed amendment to all the members of the Committee and the matter must have been placed on the agenda for consideration at a properly noticed meeting.

Once approved by the Fair Committee, the Fair Committee Chair will forward the proposed changes to the Chair of the Extension Committee for review and final approval by the Extension Committee.

F. FRIENDS OF THE FAIR:

The committee member representing the Friends of the Fair on the Fair Committee is the liaison for the financial support of the Fair. The Friends of the Fair helps secure the resources needed to provide the financial stability that will assure the future of the Eau Claire County Fair as a family and youth focused event.