



MINUTES
Eau Claire County • Highway Building Committee
Wednesday, September 7th, 2022 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Gerald Wilkie, Supervisor Robin Leary, Supervisor Nick Smiar, Supervisor Larry Hoekstra

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Finance Director Norb Kirk, Brian Spilde, Kevin Dallas, Greg Bowe, Sonja Leenhouts, Betsy Henck

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes Supervisor Leary. Motion carried 5-0.
4. **Public Comment –** No comment
5. **Construction Schedule Update –** Kevin Dallas stated, the salt shed trusses are be set and roof is capped. In the main building the kitchen area is being painted. Vehicles storage-- last of cement is being poured next week. Exterior curb and gutter are 90% complete. Parking lot should be done in about 3 weeks. Wells for geothermal heating are underway there are 30 wells 500 ft deep. Unheated storage starting next week. Two ERV's (Energy Recovery Ventilators) are still on back order. Windows are also being installed. Next month's meeting the main building should be fully enclosed. Jon commented that Market and Johnson is doing a great job of keeping on schedule, if not ahead of schedule.
6. **Owner Purchased Items Update –** Matt updated; Lube System budgeted amount \$100,000 bid was \$132,990. We still are within the budget just using some of the contingency fund. Shelving sign shop, unheated storage and mezzanine budgeted amount \$69,800 bid was \$76,479. Supervisor Wilkie asked about any red flags financially? Norb replied, no. Supervisor Wilkie asked about the property purchase will there be enough in the contingency? Too early to make any commitments. Revisit the property in a future meeting on the agenda.

 Motion to approve owner purchased items Supervisor Smiar, seconded by Robin Leary Motion carried 5-0
7. **Financial Update—** Matt stated that the budget has not changed much except the owner items contingency. There are six construction related change orders, PR15 - native seedlings added \$9,277.33, PR16 – unsuitable soil removal and fill added \$21,985.05, PR17 - lube trench removal and install underground pipe, credit \$21,097.00, PR18 - door frame changes added \$1,769.66, PR20 - reinforcing of duct

due to pressure changes added \$9,590.52. PR23 - Structural bracing of wall in area C, added \$2,558.92. Total amount of change orders \$24,084.48 to deduct from contingency.

Motion to approve 6 change orders Supervisor Wilkie, Second Supervisor Leary
Motion carried 5-0.

8. Future meeting dates, times, and agenda items: 10/5 and 11/2. Next meeting to be held at construction site.

9. Adjourn: 2:33 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department