



AGENDA

Eau Claire County
Committee on Administration
Tuesday, October 11 2022, at 2:30 p.m.
Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

Join from the meeting link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m672205ee7ec3d513370b31a8332188d8>

Join by meeting number:

Meeting number: 2598 153 6633 Password: pPBM8DuVe88

Join by phone:

Dial in: 415-655-0001 Access Code: 2598 153 6633

1. Call to Order and confirmation of meeting notice
2. Roll call
3. Public Comment
4. Review and approval of minutes – **Discussion/Action**
 - a. September 13, 2022
 - b. September 20, 2022
5. File No. 22-23/059: Resolution authorizing Corporation Counsel to enter into an agreement with Taylor Creek Development, Eau Claire Sand and Gravel, and Mathy Construction Co. to accept their offered donation of land – **Discussion/Action**
6. Code of Ethics / Code of Conduct overview with Supervisor Schneider and Corporation Counsel McIlquham - **Discussion**
7. Administrator Update by Kathryn Schauf, County Administrator – **Discussion**
 - a. PERM
 - b. Rural Partners Network
8. ARP Funds – **Discussion/Action**
9. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County
Committee on Administration
Tuesday, September 13, 2022, at 2:30 p.m.
Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

Present: Nick Smiar, Gerald Wilkie, Nancy Coffey, Judy Gatlin, Connie Russell, Allen Myren (ex-officio), Dane Zook (ex-officio)

Others: Samantha Kraegenbrink, Sonja Leenhouts, Kathryn Schauf, Sharon McIlquham, Jessica Rubin, Rod Eslinger, Norb Kirk

Public: Avery Shanahan – Leader Telegram

Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Roll call

The clerk called the roll and is listed above under present.

Public Comment

No members of the public wished to make comment.

Review and approval of minutes from August 23, 2022, and September 6, 2022.

Motion by Supervisor Coffey. Supervisor Wilkie motions to amend minutes from September 6, 2022, to include “Supervisor Wilkie was a no vote” to Early Intervention services for families who enter the Child Welfare or Youth Justice System to prevent out-of-home placement, Homelessness and Housing Support and Mental Health and Substance Use Disorder Services for Uninsured and Underinsured. Motion seconded by Supervisor Coffey. All in favor of amendment. On the main motion, all in favor. Minutes approved as amended.

File No. 22-23/050: Resolution authorizing the creation and establishment of an Eau Claire County Opioid Task Force

Motion by Supervisor Gatlin, seconded by Supervisor Russell. All in favor, motion passes.

File No. 22-23/054: Resolution designating American Rescue Plan Act (ARPA) funds to be used for internal Eau Claire County projects

Motion by Supervisor Gatlin, seconded by Supervisor Russell.

Supervisor Wilkie motions to postpone File no. 22-23/054 until a time definite until the decision on bonding is decided with Administrator Schauf’s recommended budget, Finance & Budget provides recommended amendments, and the County Board has decided on the bonding of funds in 2022.

Supervisor Wilkie amends the amendment on the floor to bring the resolution forward only with the County Radio Communications System Upgrade project (\$1,860,798), Criminal Trial Backlog (\$775,859), Fairchild Senior Living (\$231,201), Meals on Wheels Equipment (\$9,950), Conference Room AV Hybrid Meetings (\$147,000), Technology for Meeting Rooms (\$16,500), Cybersecurity Firewall Replacement (\$130,000), and Sheriff’s Department Radio System Upgrade to Digital (\$536,291) totaling \$3,707,599. Seconded by Supervisor Russell. 4 yes, 1 no (Supervisor Gatlin.)



MINUTES

Eau Claire County

Committee on Administration

Tuesday, September 13, 2022, at 2:30 p.m.

Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

On the amended amendment, 4 yes, 1 no (Supervisor Gatlin.) Motion passes.

On the main motion, which removes the motion to File no. 22-23/054 until a time definite until the decision on bonding is decided with Administrator Schauf's recommended budget, Finance & Budget provides recommended amendments, and the County Board has decided on the bonding of funds in 2022 and brings forward 22-23/054 only with the County Radio Communications System Upgrade project (\$1,860,798), Criminal Trial Backlog (\$775,859), Fairchild Senior Living (\$231,201), Meals on Wheels Equipment (\$9,950), Conference Room AV Hybrid Meetings (\$147,000), Technology for Meeting Rooms (\$16,500), Cybersecurity Firewall Replacement (\$130,000), and Sheriff's Department Radio System Upgrade to Digital (\$536,291) totaling \$3,707,599. 4 yes, 1 no (Supervisor Gatlin.) Motion passes.

File No. 22-23/047: Resolution extending the existence of the special committee on rural broadband

Motion by Supervisor Wilkie, seconded by Supervisor Coffey. All in favor, motion passes.

Internal ARPA Funding Request applications

Chair Smiar pulled off agenda for consideration at this time.

From Addendum: File No. 22-23/055: Resolution authorizing \$3,000.00 in funding from Eau Claire County to support the Chippewa-St. Croix Rail Commission in pursuing a market sounding event and associated operating expenses

Motion by Supervisor Gatlin, seconded by Supervisor Coffey. Supervisor Dunning provided background. The \$3,000 would be paid from the Administration Budget. All in favor, motion passes.

Appointments

Motion by Supervisor Wilkie, seconded by Supervisor Russell to approve the below appointments. All in favor. Motion carries.

- a. Broadband Committee
 - i. Erica Poole
- b. Nutrition Advisory Council
 - i. Supervisor Heather DeLuka
- c. Veteran Services Commission
 - i. John Arnette

The meeting was adjourned at 3:49 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator



MINUTES

Eau Claire County

Committee on Administration and Committee on Finance & Budget

Tuesday, September 20, 2022, at 6:30 p.m.

Eau Claire County Government Center

721 Oxford Ave., Eau Claire • Room 1301

Present (Committee on Administration): Nick Smiar, Gerald Wilkie, Nancy Coffey, Judy Gatlin, Connie Russell

Present (Committee on Finance & Budget): John Folstad, Dane Zook, Cory Sisk, Robin Leary, Jim Dunning

Others: Kathryn Schauf, Norb Kirk, Sharon McIlquham, Greg Dachel

Public: Supervisors Allen Myren, Brett Geboy, Mark Beckfield, Larry Hoekstra

Call to Order of the Committee on Administration and confirmation of meeting notice

Chair Smiar called the Committee on Administration to order at 6:30 p.m. and confirmed meeting notice.

Call to Order of the Committee on Finance & Budget

Chair Zook called the Committee on Finance & Budget to order at 6:30 p.m.

Roll call

Verbal roll call was taken and is listed above under present.

Public Comment

No members of the public wished to make comment.

Finance & Budget Action:

File No. 22-23/056: Resolution amending 2022 budget by \$1,900,000 from the Eau Claire County General Fund Balance and \$7,361,103 from the American Rescue Plan Act for funding to cover the 2022 Eau Claire County capital project expenses

Motion by Supervisor Folstad to rescind the former version of File 22-23/056. All in favor; motion carried.

Motion by Supervisor Folstad to approve amended version of 22-23/056. All in favor; motion carried.

Administration Action:

ARPA Funding Request

- File No. 22-23/056: Resolution amending 2022 budget by \$1,900,000 from the Eau Claire County General Fund Balance and \$7,361,103 from the American Rescue Plan Act for funding to cover the 2022 Eau Claire County capital project expenses

Motion by Supervisor Wilkie, seconded by Gatlin. 3 yes, 2 no; the original motion fails. On the amended version of 22-23/056; motion by Supervisor Coffey, seconded by Supervisor Gatlin. 3 yes, 2 no, motion carried. Motion by Supervisor Coffey, seconded by Supervisor Smiar to reconsider the amendment; 5 yes, 0 no; motion carried.

The meeting was adjourned at 6:58 p.m.

Respectfully submitted by,

Kathryn Schauf – County Administrator

FACT SHEET

TO FILE NO. 22-23/059

The Land Stewardship Committee and multiple departments have been working with Taylor Creek Development, Eau Claire Sand & Gravel, and Mathy Construction regarding their intent to make a substantial donation to Eau Claire County. Candy Anderson has been leading the donation project on behalf of Paul Ayres, Charlie Ayres, and Neil Bakke.

The land donation consists of sixteen different parcels, shown in Exhibit A. The parcels are a mix of wood lots, waterfront, and prior work sites. Due to certain DNR requirements and the reclamation process an agreement is required to identify and clarify responsibility. Taylor Creek Development, Eau Claire Sand & Gravel, and Mathy have agreed to complete all their obligations.

Fiscal Impact: between \$35.00

Respectfully Submitted,

Charles R. Ellefsen, III
Corporation Counsel

3 AUTHORIZING CORPORATION COUNSEL TO ENTER INTO AN AGREEMENT
4 WITH TAYLOR CREEK DEVELOPMENT, EAU CLAIRE SAND AND GRAVEL, AND
5 MATHY CONSTRUCTION CO. TO ACCEPT THEIR OFFERED DONATION OF
6 LAND

7
8 WHEREAS, under Wis. Stat. § 59.52 (19), the county board may accept gifts for any
9 governmental purpose within the powers of the county; and

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11 WHEREAS the Eau Claire County Land Stewardship Program was created in 2009; and

12
13 WHEREAS one of the primary purposes of the Program is to "Purchase or accept donation
14 of land through fee title or other interest in land for future community needs."; and

15
16 WHEREAS Taylor Creek Development, Eau Claire Sand and Gravel and Mathy
17 Construction Co., (Contributor), has provided a written offer to donate approximately 243 acres of
18 property, located adjacent to the Chippewa River in the Town Brunswick as shown in Exhibit A;
19 and

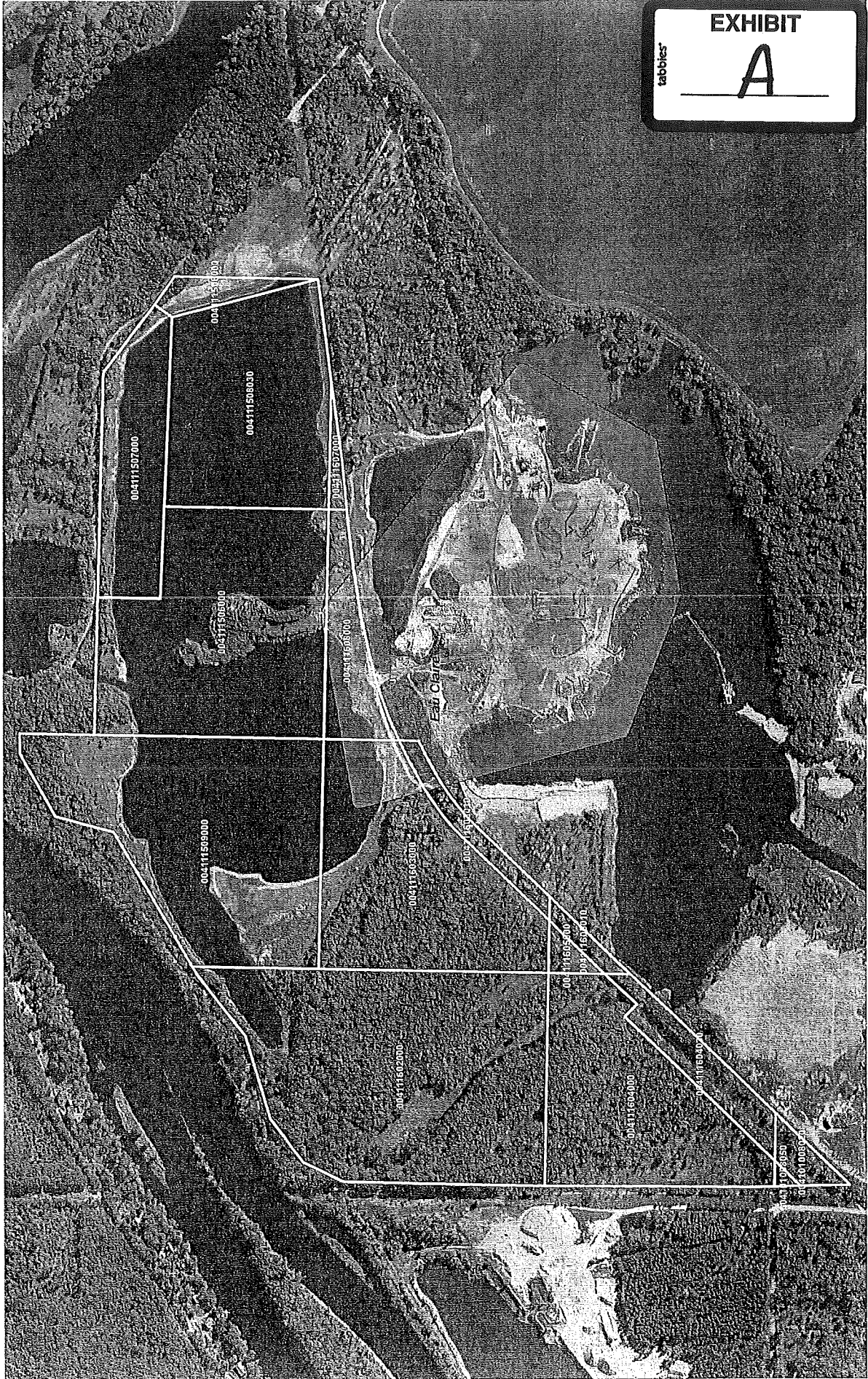
20
21 WHEREAS the Land Stewardship Program Policy defines a specific procedure for
22 accepting donations of land as follows:

- 23
24 1) Provide a Draft Letter of Intent to the Contributor a Draft Letter of Intent, WHICH WAS
25 PROVIDED ON 08/02/2022; and
- 26
27 2) Conduct an Environmental site assessment to document the history of land use and potential
28 risk of environmental contamination, WHICH WAS COMPLETED BY AYRES, AND
29 FOUND TO BE WITHOUT MATERIAL ISSUES; and
- 30
31 3) Complete a Valuation of the property either by mutual agreement or appraisal, WHICH
32 WAS COMPLETED BY A THIRD PARTY AND AGREED TO BE BETWEEN \$853,383
33 AND \$1,339,459; and
- 34
35 4) Conduct a title search to assure no issues with the title to the subject properties, WHICH
36 WILL BE COMPLETED BY CORPORATION COUNSEL.

37
38 NOW THEREFORE BE IT RESOLVED by the undersigned Committees and the County
39 Board of Supervisors that Corporation Counsel is directed to draft an agreement with any required
40 conditions or terms, and with appreciation and gratitude to the Contributor, to take such steps as
41 necessary to transfer title of the subject property to Eau Claire County.

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43 BE IT FURTHER RESOLVED that the Eau Claire County Clerk is authorized to sign said
44 documents of title transfer.

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tabbies®
EXHIBIT
A

Mathy/Taylor Grange Donation
2/21/2022

1 inch = 500 feet
On 11x17 Paper

Mathy-Taylor Creek Donation

ComputerNum	PIN	Acreage
EAU CLAIRE SAND & GRAVEL CO INC		
004111603010	1800422710353100002	3.0000
004111604030	1800422710353300004	5.4000
004111605010	1800422710353400002	1.2500
	Sum:	9.65
MATHY CONSTRUCTION CO		
004111506000	1800422710351300001	35.5200
004111508030	1800422710351400005	27.0700
004111608000	1800422710354200001	6.2000
	Sum:	68.79
MATHY CONSTRUCTION COMPANY		
004111607000	1800422710354100002	0.5000
	Sum:	0.5
TAYLOR CREEK DEVELOPMENT		
004101008020	1800422610022200002	2.0860
004101008050	1800422610022200005	0.2440
004111507000	1800422710351400001	13.0600
004111508000	1800422710351400002	2.5500
004111509000	1800422710350030001	38.6500
004111602000	1800422710350020002	55.3300
004111603000	1800422710353100001	27.9718
004111604000	1800422710353300001	23.6035
004111605000	1800422710353400001	1.1027
	Sum:	164.598
Grand Total:		243.538