

Shared Services Fund

DEPARTMENT MISSION

The mission of the Information Systems Department is to enable Eau Claire County departments to better serve their customers and clients through cost-effective and secure use of technology for information management.

DEPARTMENT BUDGET HIGHLIGHTS

- Coming out of Covid-19, many but not all workers shifted back to onsite. Our long-term support model needs to be able to support a hybrid type workforce. Additional investments need to be made in technologies that support a hybrid work environment.
- Communication costs have been remaining surprisingly flat with equipment costs and lead times of equipment have both been increasing.

STRATEGIC DIRECTION AND PRIORITY ISSUES

- Coming out of Covid-19, many but not all workers shifted back to onsite. Our long-term support model needs to be able to support a hybrid type workforce. Additional investments need to be made in technologies that support a hybrid work environment.
- The county's copier and printer fleet of hardware is aging and with a large number falling off manufactures support. We are developing a strategy to strategically replace equipment to reduce the size of the fleet. The overall amount of printing in the county dropped during Covid-19 but has not bounced back to pre-covid levels.
- Continue to invest in video conferencing equipment for hybrid meetings to promote greater community involvement and work flexibility.

TRENDS AND ISSUES ON THE HORIZON

- Supply chain delays on materials negatively impact the speed at which we can implement some projects.
- Lead times copiers, printers, AV equipment is typically 6-9 months right now. Laptops/Desktops are 3-4 weeks but some parts like docks can be much longer.
- Inflationary trends are increasing the costs of equipment and services. This is putting pressure on both our capital and operating budgets.

POSITION CHANGES IN 2023

- None

OPERATIONAL CHANGES – WITH FISCAL IMPACT

- None foreseen.

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OPERATIONAL CHANGES – WITHOUT FISCAL IMPACT

- None planned

KEY ASSUMPTIONS AND POTENTIAL RISKS

- Supply chain lead times are unpredictable. Potential delays in projects because of this are likely to occur.
- Inflationary costs of services and equipment may increase pressure on fund balance.

Shared Services Fund

Overview of Revenues and Expenditures

Revenues	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
05-Intergovernmental Charges for Services	\$495,009	\$466,260	\$467,570	\$490,555	\$504,342	8%
11-Fund Balance Applied	-	\$152,308	-	\$227,230	\$213,443	40%
Total Revenues:	\$495,009	\$618,568	\$467,570	\$717,785	\$717,785	16%

Expenditures	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
04-Contractual Services	\$155,972	\$176,565	\$151,759	\$159,215	\$159,215	-10%
05-Supplies & Expenses	\$4,779	\$15,000	\$10,060	\$12,000	\$12,000	-20%
09-Equipment	\$114,743	\$427,003	\$395,853	\$546,570	\$546,570	28%
Total Expenditures:	\$275,494	\$618,568	\$557,672	\$717,785	\$717,785	16%

Net Surplus/(Deficit)- Shared Services Fund	\$219,515	\$0	(\$90,102)	\$0	\$0	
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Shared Services Fund

Overview of Revenues and Expenditures by Program Area

Communications

Revenues	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
05-Intergovernmental Charges for Services	\$169,693	\$168,700	\$166,329	\$152,213	\$166,000	-2%
11-Fund Balance Applied	-	\$120,265	-	\$192,002	\$178,215	48%
Total Revenues:	\$169,693	\$288,965	\$166,329	\$344,215	\$344,215	19%

Expenditures	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
04-Contractual Services	\$142,488	\$149,965	\$137,748	\$139,215	\$139,215	-7%
05-Supplies & Expenses	-	-	-	-	-	
09-Equipment	\$36,694	\$139,000	\$215,160	\$205,000	\$205,000	47%
Total Expenditures:	\$179,183	\$288,965	\$352,908	\$344,215	\$344,215	19%

Net Surplus/(Deficit)- Communications	(\$9,490)	\$0	(\$186,579)	\$0	\$0	
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Shared Services Fund

Overview of Revenues and Expenditures by Program Area

Copiers

Revenues	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
05-Intergovernmental Charges for Services	\$43,962	\$43,000	\$46,922	\$47,000	\$47,000	9%
11-Fund Balance Applied	-	\$38,600	-	\$27,000	\$27,000	-30%
Total Revenues:	\$43,962	\$81,600	\$46,922	\$74,000	\$74,000	-9%

Expenditures	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
04-Contractual Services	\$13,483	\$26,600	\$14,011	\$20,000	\$20,000	-25%
05-Supplies & Expenses	\$4,779	\$15,000	\$10,060	\$12,000	\$12,000	-20%
09-Equipment	-	\$40,000	\$10,863	\$42,000	\$42,000	5%
Total Expenditures:	\$18,262	\$81,600	\$34,934	\$74,000	\$74,000	-9%

Net Surplus/(Deficit)- Copiers	\$25,699	\$0	\$11,988	\$0	\$0	
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Shared Services Fund

Overview of Revenues and Expenditures by Program Area

IT Equipment Replacement

Revenues	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
05-Intergovernmental Charges for Services	\$281,355	\$254,560	\$254,319	\$291,342	\$291,342	14%
11-Fund Balance Applied	-	(\$6,557)	-	\$8,228	\$8,228	-225%
Total Revenues:	\$281,355	\$248,003	\$254,319	\$299,570	\$299,570	21%

Expenditures	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
04-Contractual Services	-	-	-	-	-	
05-Supplies & Expenses	-	-	-	-	-	
09-Equipment	\$78,049	\$248,003	\$169,830	\$299,570	\$299,570	21%
Total Expenditures:	\$78,049	\$248,003	\$169,830	\$299,570	\$299,570	21%

Net Surplus/(Deficit)- IT Equipment Replacement	\$203,306	\$0	\$84,489	\$0	\$0	
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Shared Services Fund

Program Summary

Revenues	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
Communications	\$169,693	\$288,965	\$166,329	\$344,215	\$344,215	19%
Copiers	\$43,962	\$81,600	\$46,922	\$74,000	\$74,000	-9%
IT Equipment Replacement	\$281,355	\$248,003	\$254,319	\$299,570	\$299,570	21%
Total Revenues:	\$495,009	\$618,568	\$467,570	\$717,785	\$717,785	16%

Expenditures	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
Communications	\$179,183	\$288,965	\$352,908	\$344,215	\$344,215	19%
Copiers	\$18,262	\$81,600	\$34,934	\$74,000	\$74,000	-9%
IT Equipment Replacement	\$78,049	\$248,003	\$169,830	\$299,570	\$299,570	21%
Total Expenditures:	\$275,494	\$618,568	\$557,672	\$717,785	\$717,785	16%

Net	2021	2022	2022	2023	2023	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
Communications	(\$9,490)	-	(\$186,579)	-	-	
Copiers	\$25,699	-	\$11,988	-	-	
IT Equipment Replacement	\$203,306	-	\$84,489	-	-	
Total Net	\$219,515	\$0	(\$90,102)	\$0	\$0	

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Budget Analysis

	2022 Adjusted Budget	Cost to Continue Operations in 2023	2023 Requested Budget
05-Intergovernmental Charges for Services	\$466,260	\$24,295	\$490,555
11-Fund Balance Applied	\$152,308	\$74,922	\$227,230
Total Revenues	\$618,568	\$99,217	\$717,785

04-Contractual Services	\$176,565	(\$17,350)	\$159,215
05-Supplies & Expenses	\$15,000	(\$3,000)	\$12,000
09-Equipment	\$427,003	\$119,567	\$546,570
Total Expenditures	\$618,568	\$99,217	\$717,785

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Revenue Assumptions

	2021	2022	2022	2023	2023		
Revenue Source	Actual	Budget	Estimate	Request	Recom- mended	Assumptions	Confidence Level %
Info Sys/ Phone Charges	169,693	168,700	166,329	152,213	166,000	County department allocations	100%
Info Sys/ Copier Charges	43,962	43,000	46,922	47,000	47,000	Based on current year usage	100%
Info Sys/ It Equipment Charges	281,355	254,560	254,319	291,342	291,342	County department allocations	100%
Fund Balance Applied - Communications	-	120,265	-	192,002	178,215	Use of fund balance	100%
Fund Balance Applied - Copiers	-	38,600	-	27,000	27,000	Use of fund balance	100%
Fund Balance Applied - It Equipment	-	(6,557)	-	8,228	8,228	Use of fund balance	100%
TOTAL	\$495,009	\$618,568	\$467,570	\$717,785	\$717,785		

Shared Services Fund

Contracted Services Summary

	2021	2022	2022	2023	2023
Expenditure Type	Actual	Budget	Estimate	Request	Recommended
Professional Services	82,690	87,265	84,265	84,015	84,015
Utility Services	59,798	62,700	53,483	55,200	55,200
Repairs And Maintenance	13,483	26,600	14,011	20,000	20,000
Other Contracted Services	-	-	-	-	-
Total	\$155,972	\$176,565	\$151,759	\$159,215	\$159,215

Shared Services Fund

Contracted Services Detail

	2021	2022	2022	2023	2023		
Expenditure	Actual	Budget	Estimate	Request	Recom- mended	Description	Expenditure Type
Info Sys/ Telephone Charges	59,798	62,700	53,483	55,200	55,200	Telephone & fax line charges	Utility Services
Info Sys/ Telephone Maintenance	82,690	87,265	84,265	84,015	84,015	Software subscriptions, licenses, support	Professional Services
Info Sys/ Copier Maintenance	13,483	26,600	14,011	20,000	20,000	Maintenance contract	Repairs And Maintenance
TOTAL	\$155,972	\$176,565	\$151,759	\$159,215	\$159,215		