



## MINUTES

Eau Claire County  
Committee on Administration  
Tuesday, June 14, 2022, at 2:30 p.m.  
Eau Claire County Government Center  
721 Oxford Ave., Eau Claire • Room 3312

Present: Judy Gatlin, Nick Smiar, Gerald Wilkie, Connie Russell, Nancy Coffey

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Greg Dachel, Sharon McIlquham, Matt Theisen, Dave Riewestahl, Charity Zich, Megan Brasch, Jessica McDonald, Dave Hayden, Andy Neborak, Sonja Leenhouts, Jeneise Briggs, Holly B, Norb Kirk, Mindy Dale, Jack Reagan, Heidi Bower, Claire Collins

### Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

### Public Comment

No members of the public wished to make comment.

### Review and approval of meeting minutes

Motion by Supervisor Gatlin to approve the minutes from May 16, 2022; seconded by Supervisor Russell. No deletions, corrections, or additions. Minutes approved.

### Orientation of department operations: Administration, Child Support, Corporation Counsel, Information Services, Facilities, Veterans Services

Each department provided a brief overview of their department.

### United Way Day off with Pay: Charity Zich, Chair of the United Way Committee/Airport Director

Motion by Supervisor Gatlin to approve the request to award two employees one day of PTO (day off without pay.)

### ARPA Update

UHY representatives were in attendance for introductions and an overview.

#### **a. Internal Projects**

##### **i. Review Status**

1. There are currently 45 internal applications for internal project funding.
2. UHY provided ideas to expend the ARPA funds.

##### **ii. Discussion of local government partnership projects**

1. Continue to look at opportunities to collaborate and/or build new relationships throughout the county with other local governments.

##### **iii. Quasi-governmental discussion. Include the below requests in with the internal request process:**

1. Beaver Creek
2. Housing Authority

#### **b. File No. 22-23/032: Resolution to authorize the approval to calculate and the actual revenue losses incurred for each of the years 2020-2023 due to the Public Health**



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### Emergency create by the COVID-19 pandemic from the previously awarded American Rescue Plan Act funds

Motion by Supervisor Coffey, seconded by Supervisor Gatlin. A corrected/updated resolution was provided to the committee prior to discussion and the start of the meeting to correct the title to remove “a one-time allowance for the” from the title and line 22. All in favor.

#### **c. Update on grants**

- i. Kathryn Schauf provided an update on component 1 (now closed and funds are being disbursed) and the plan for a sub-ARPA committee group to begin to review and score applications.

#### **d. Broadband**

- i. **File No. 22-23/028: Resolution designating American Rescue Plan Act (ARPA) funds to be used by the Broadband Committee for the purpose of digital equity and inclusion program United Way of the Greater Chippewa Valley and Eau Claire County Broadband Expansion**

Motion by Supervisor Wilkie, seconded by Supervisor Gatlin. Andy Neborak from the United Way provided an overview the resolution to the committee. All in favor.

### Rules of the Board

#### **e. Amendments**

- i. **File No. 22-23/016: Ordinance to amend section 2.04.010 of the Eau Claire County Code: Rule 1 – Meetings and section 2.04.130 of the Eau Claire County Code: Rule 13 – Diligent Committee Service**

Motion by Supervisor Gatlin and seconded by Supervisor Russell. After review and discussion, Corporation Counsel will review and revise the ordinance.

Motion by Supervisor Coffey, seconded by Supervisor Gatlin. All in favor.

#### **f. Process**

Sharon McIlquham provided the committee an update on the process of rules of the board.

### Board/Employee Interaction Policy

The committee reviewed proposed changes to the board/employee interaction policy. Sharon McIlquham will provide the committee with an updated copy reflecting proposed changes.



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### Strategic Plan

Postponed until next meeting

### Opioid Legislation

Postponed until next meeting

### Proclamation proclaiming Thursday, July 21, 2022, as Public Education Day in Eau Claire County and supporting involvement by school personnel and residents of Eau Claire County to participate in the activities of the Eighth Annual Summer Summit presented by the Wisconsin Public Education Network

Motion by Supervisor Coffey; seconded by Supervisor Gatlin. All in favor.

### File No. 22-23/025: Resolution requesting the state legislature to modify levy limits

Motion by Supervisor Wilkie; seconded by Supervisor Coffey. All in favor

### DHS Investigation Update by Attorney Mindy Dale, von Briesen

Attorney Dale provided a brief update on progress with the DHS investigation.

### Appointments

Motion by Supervisor Wilkie; seconded by Supervisor Coffey. All in favor to recommend appointment to the following:

Board of Land Use Appeals

- Karen Meier-Tomesh

Highway Building Committee

- Larry Hoekstra Highway Building Committee

The meeting was adjourned at 5:54 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator