



MINUTES

Eau Claire County
Committee on Human Resources

Date: March 13, 2022

Time: 8:30 a.m.

Location: Room 3312

Present: Judy Gatlin, Cory Sisk, Larry Hoekstra, Allen Myren, Katherine Schneider

Others: Samantha Kraegenbrink, Kathryn Schauf, Jessica Rubin, Susan Schaffer, Norb Kirk, Matt Theisen, Glenda Lyons, Jaime Parker, Dawn Edlin, Sharon McIlquham, Britt Buhrow, Linda Struck

Call to Order and Confirmation of Meeting Notice

Supervisor Gatlin called the meeting to order at 8:31 a.m. and confirmed meeting notice.

Introductions

Introductions by all individuals in the room.

Public Comment

No members of the public wished to make comment.

Approval of Minutes

Motion by Supervisor Schneider to approve the minutes from March 11, 2022. No deletions, corrections, or additions. All in favor, minutes approved.

Election of Committee on Human Resources Chair, Vice-Chair, and Committee Clerk

Supervisor Schneider nominated Supervisor Gatlin as Chair. Supervisor Hoekstra nominated Supervisor Myren. 2 in favor of Supervisor Gatlin, 3 in favor of Supervisor Myren. Supervisor Gatlin nominated Supervisor Schneider as vice-chair and Supervisor Sisk nominated Supervisor Hoekstra. 2 in favor of Supervisor Schneider, 3 in favor of Supervisor Hoekstra. All in favor of Samantha Kraegenbrink as Committee Clerk.

Director's Report

- a. Human Resources Department Introductions and Updates
- b. Total Rewards Project – Marty Coyle, Senior HR Consultant - Alera Group
- c. 2022 Human Resources Department Workplan Overview

Committee on Human Resources Goals

The Committee discussed goals of the Human Resources Committee.



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File No. 22-23/018: Resolution authorizing to abolish one and a half (1.5 FTE) Administrative Assistant IV positions and create one and a half (1.5 FTE) Resource Specialist positions (ADRC)

Supervisor Gatlin motions to approve, seconded by Supervisor Sisk. All in favor, motion carried.

File No. 22-23/027: Resolution abolishing 3.0 FTE Highway Lead Worker – Field Positions and creating 3.0 FTE Highway Foreman Positions in the Eau Claire County Highway Department

Supervisor Gatlin motions to approve, seconded by Supervisor Hoekstra. All in favor, motion carried.

File No. 22-23/026: Resolution creating 3.0 FTE Highway Heavy Equipment Operator positions in the Eau Claire County Highway Department

Supervisor Sisk motions to approve, seconded by Supervisor Hoekstra. All in favor, motion carried.

Determine Future Meeting dates and times

Meetings will be the fourth Friday of each month at 8:30 a.m.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted by,

Samantha Kraegenbrink