



MINUTES

Eau Claire County

Committee on Human Resources

Date: February 11, 2022 **Time:** 8:30 a.m.

Location: Remote Meeting via Webex

Present: Katherine Schneider, Mark Beckfield, Judy Gatlin, Nick Smiar (ex-officio), Kevin Stelljes, Stella Pagonis

Others: Samantha Kraegenbrink – Committee Clerk, Linda Struck, Betsy Henck, Dawn Edlin, Jessica Rubin, Norb Kirk, Sonja Leenhouts, Jon Johnson, Kathryn Schauf, Katelynn Eslinger, Alicia Schwartz (JA Counter), Sara Bronstad, Lisa Riley, Linda Skoglund (JA Counter), Brittany Buhrow

Call to Order and Confirmation of Meeting Notice

Chair Beckfield called the meeting to order at 8:30 a.m. and confirmed meeting notice.

Roll Call

The Committee Clerk called the roll and confirmed meeting notice.

Public Comment

No members of the public wished to make comment.

Approval of Minutes

Supervisor Schneider motioned to approve the minutes for January 14, 2022, Schneider. No deletions, corrections, or additions. Minutes were approved unanimously.

Introduction of Brittany Buhrow, Human Resources Generalist

Director Rubin introduced Human Resources Generalist, Brittany Buhrow.

File No. 21-22/090: Resolution Authorizing to increase one 0.4 Program Cook to one 0.6 Program Cook (ADRC)

Linda Struck provided background on resolution 21-22/090. Motion by Supervisor Pagonis, seconded by Supervisor Schneider. All in favor, resolution approved.

File No. 21-22/095: Resolution to abolish the Resource Specialist position in the Aging and Disability Resource Center (ADRC) and creating a Resource Specialist II position

Linda Struck provided background on resolution 21-22/095. Motion by Supervisor Schneider. All in favor, resolution approved.

File No. 21-22/094: Resolution abolishing the 1.0 (FTE) Highway Engineering Supervisor position, and creating a 1.0 (FTE) County Engineer position (Highway Department)

Commissioner Johnson provided background on resolution 21-22/094. Motion by Chair Beckfield to approve. All in favor, resolution approved.



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Benefits Update Review Presented by JA Counter

Linda Skoglund from JA Counter provided an update on benefit changes at the County.

Future Items

- 2022 Workplan
- Workforce Surveys
- 2022 Committee on Human Resources Goals
- Highway Department Structure Changes (potentially remove, Director Rubin will check with Commissioner Johnson)
- Timekeeping Policy
- Benchmarking Project
- Employee Status Definitions
- Position Sharing

Next Meeting Topics

- Analysis of retention and benefits available

Adjourn

Chair Beckfield adjourned the meeting at 9:16 a.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator