

Eau Claire County Aging & Disability Resource Center Board
Committee on Finance & Budget
Monday, July 18, 2022, 4:00 pm
Room 1277 and via Webex

Chair Stella Pagonis called the meeting to order at 4:00pm.

Roll Call/Members Present (ADRC board): Amanda Babb, Jean Doty, Sue Miller, Stella Pagonis, Audrey Nelson, Tami Schraufnagel, Dan Sippl, Heather Deluka, Sandra Romey

Roll Call/Members Present (Finance and Budget): Dane Zook, Cory Sisk, Jim Dunning, Robin Leary, John Folstad

Others Present: Kathryn Schauf, Norb Kirk, Linda Struck, Kelli Weiss, Brianna Werner, Anna Jacobson, Sue McDonald, Linda O'Mara, Amy Weiss

Confirmation of meeting notice- yes

Public Comment- Butterfly house is still open.

2023 Budget Proposal/Discussion. Performance metrics is a snapshot of what the department does. Brief History of ADRC.

Linda- handout #2. Balanced 2023 budget using COVID funding and fund balance. Population of adults 60+ is increasing at rapid pace. Moving Meals on Wheels kitchen in 2023 to the highway building. Risk areas are food and supplies, which increased by 36%. Average meal cost, including salaries and delivery cost has remained around \$8.80 which is full pay cost. Suggested donation is \$4.00 per meal, average payment from consumers is \$3.30 a meal. We sell approximately 80 meals to Chippewa County/day. They are paying \$4.25 a meal; however, they have staff that help the kitchen package meals, and we use their dietician to assist with menu planning

Discussion about bringing 0.13 FTE from IS back in house to ADRC. Data metrics is through May for Information and Assistance contacts. This is through June; only some metrics were through May Discussion about services going back to in person following COVID restrictions being lifted.

Nutrition- boomed during COVID. 2022 only have numbers through May. We are forecasted to have higher numbers than 2021. We rely heavily on volunteers. We continue to deliver boxes of

dry or canned food during the winter. Discussion about how much Chippewa County should be paying. Linda explained she has increased the Chippewa contract by over 30% since she started in 2019 and will continue to monitor it closely due to the increase in supplies/food costs. ADRC serves congregate meals throughout the county. We ask for a donation of \$4.00 per meal, \$3.34 donation is average. Average meal cost year to date is \$3.78. This amount includes food/supplies but not staff time.

Discussion about transportation, 85.21 grant, we work with city of Eau Claire, who uses Abby vans for discounted rate. Discussion about special projects funding such as, accessible dock and kayak launch in Augusta, beach wheelchairs in ECC and trikes at LE Phillips senior center. Discussion about medical assistance and transportation for appointments.

Kelli- starting page 9 overview entire ADRC budget includes, ADRC, transportation and nutrition. Surplus of \$53,000 for this year, used \$23,000 of fund balance to balance 2023 budget. Levy is 7% of total budget, one of the smallest percentage allocations departments within county. ADRC program- 2022 moved \$85,000 from nutrition side to ADRC, still have Covid relief funding for nutrition. Staff reports 100% of time worked by category which is sent to the state for a Medicaid match. Two months from end of the month the work is completed in, is usually when we get reimbursed by state.

Expenses- 3% COLA/salary increase. Budgeted for 9.5% increase in health insurance.

Projected- We budget to use the entire allocation. Large decrease in fixed charges is rent. Because rent is too high for just nutrition budget, had outreach office in facility, transportation coordinator there also. Rent charged to all 3 programs within ADRC.

Grants- increased due to ARPA funding, public charges- MCOs, IRIS, and Chippewa. Discussion about revenue lines. Fund Balance 385,000 in levy, 285,000 is transportation.

Notable lines- supplies and expenses- food cost 27% increase, fixed charges- decrease in rent.

Discussion about funding equipment, either taking existing equipment or included in bid. (1.7million for kitchen) purchased some in advance with ARPA funding.

Discussion about rent budget- based on percentages for each program within ADRC. We need to give a six month notice at current kitchen location so plan to do so at the end of August, which will allow for a little overlap. Discussion about moving expenses and equipment that will be moving. Discussion about utility charges at new highway facility, based on square footage.

Transportation- small change to the 85.21 grant, increases a little each year. County must match 20%. Stella explains grant formula is based on ridership; match is also a formula. Required to be county funds, no other source can be used.

Discussion about grant funding and programs grants can be used for.

No motions to amend. Entertain motion from ADRC board member to approve and advance ADRC Budget Proposal Sue Miller moves Dan Sipple seconds. No further discussion- all in favor- unanimously passed.

Adjournment of Finance and Budget- 5:25 by chair.

Review June 20, 2022, ADRC Board Minutes – Heather Deluka motions to approve as presented- all in favor. None opposed. Approve June minutes as presented.

Future agenda items- more education, more about nutrition, high level of confidentiality agreement.

Stella adjourned meeting at 5:27 pm.

Next meeting date August 15, 2022, at 4:00pm in room 1301.

Respectfully Submitted,

Brianna Werner

Aging & Disability Resource Center Board

Sue McDonald, Linda O'Mara, Kathryn Schauf, Norb Kirk