



## AGENDA

Eau Claire County

Committee on Administration

Tuesday, August 16, 2022, at 2:30 p.m.

Eau Claire County Government Center 721 Oxford Ave., Eau Claire • Room 3312

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m707135c2ee4f095db66286613304b627>

Join by meeting number (access code): 2598 489 6519

Meeting password: CVpzt3pVN78

Join from a mobile device (attendees only)

+1-415-655-0001 25984896519## US Toll

Join from a video system or application

Dial 25984896519@eauclairecounty.webex.com

1. Call to Order and confirmation of meeting notice
2. Public Comment
3. Review and approval of meeting minutes – **Discussion/Action**
  - a. August 09, 2022
4. External ARPA grant update – **Discussion/Action**
  - a. Motion to convene in closed session under Wisconsin Statutes 19.85(1) (e), and (g) to review loan applications, negotiate the terms for investment of public funds; and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Review of application for additional funding.
  - b. Reconvene in open session
  - c. File No. 22-23/046 - Resolution: Approving the additional ARPA funding for a total of \$348,500 for additional component #2 project requests and administrative costs
5. Internal ARPA Funding Request applications – **Discussion/Action**
6. File No. 22-23/043 – Resolution: Public safety answering point (PSAP) grant funding for one public safety answering point per County -**Discussion/Action**
7. Future Agenda Items – **Discussion**
8. Adjourn

Prepared by: Sue McDonald - Eau Claire County Clerk

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.*



## MINUTES

Eau Claire County

Joint Meeting: Committees on Administration and Finance & Budget

Tuesday, August 9, 2022, at 2:30 p.m.

Eau Claire County Government Center

721 Oxford Ave., Eau Claire • Room 1277

Present Administration: Nick Smiar, Judy Gatlin, Connie Russell, Nancy Coffey, Gerald Wilkie, Allen Myren (ex-officio), Dane Zook (ex-officio)

Others: Greg Dachel, Matt Theisen, Norb Kirk, Sharon McIlquham, Sonja Leenhouts, Kathryn Schauf, Eric Huse (3:21 p.m.), Lieske Giese (3:37 p.m.)

Public: Avery Shanahan (Leader Telegram), 2 members of the public

### Call to Order Committee on Administration and confirmation of meeting notice

Chair Smiar called the Committee on Administration to order at 2:30 p.m.

**Roll Call:** as noted above

### Public Comment

Michael McHorney, Children's Museum spoke about how the additional funds would be used for their childcare and preschool program if they were to be awarded to the museum.

### Review and approval of meeting minutes from July 12, 2022

Motion by Supervisor Wilkie, Seconded by Supervisor Gatlin. No deletions, corrections, or additions. All in favor; minutes approved (I missed this).

### External ARPA grant updates:

Cinnaire Solutions is requesting \$100,000 for affordable housing in Eau Claire County. They are not located in the County so Dane Zook noted that the ARPA Funds committee could not score the application, so he is providing it to the Committee on Administration for consideration. (The application from Cinnaire will be provided to committee members for review before the next meeting on 8-16-22.

In addition, the use of \$198,000 for the Children's Museum and Community Choir was brought to the committee for consideration along with the additional \$100,000 noted above for Cinnaire Solutions. This funding will have to be approved by the County Board.

There was a discussion about accountability of the funds recipients and there is an agreement/contract that will be signed and overview of the funds to ensure they are supporting the intent/application.

### Internal ARP requests

Finance Director Kirk discussed the possible use of ARPA funds versus capital for 2022 and 2023 projects based on lost revenue. ARP allows the use of these funds in a more generic sense under lost revenue. He hopes the Board will have an ARP decision in early September.

The top 30 internal project requests were approved from the 53 submitted and include:

1. Criminal Trial Backlog Prosecutors-consensus on this request
2. Fairchild Senior Living renovations to current senior housing-consensus
3. Laboratory Capacity Expansion in the Health Department for water testing-consensus
4. Meals on Wheels equipment-consensus



## MINUTES

Eau Claire County

Joint Meeting: Committees on Administration and Finance & Budget

Tuesday, August 9, 2022, at 2:30 p.m.

Eau Claire County Government Center

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5. Technology-Avatar module additions-request to determine annual maintenance fee, consensus
6. Early Intervention Services for children entering Child Welfare or Youth Justice System—did this program exist previously and was it moved into another area? No consensus until further information is received.
7. Water quality testing of private wells—consensus
8. Meals on Wheels LTE staffing—where would the funding for this position come from after year 1. No consensus until further information is received.
9. Bush Bros Drive Improvements—would we be doing this improvement anyway, or is it planned because of the collaborative effort? No consensus until further information is received.
10. County Radio System Upgrade and Sheriff's Department Vehicle Radio Upgrade—these are two separate projects, but both need to be completed at the same time to improve public safety—consensus on both projects.
11. Conference Room AV improvements for Hybrid Meetings—how many rooms need to be upgraded for hybrid meetings? No consensus at this time, until further information is received.
12. Nurse Family Practitioner-Health Department-consensus for this position as a part of succession planning of a vital role in the Health Department

### Appointments

- ADRC - Supervisor Myren-Motion by Supervisor Wilkie, seconded by Supervisor Gatlin-unanimous
- Beaver Creek - Supervisor Schraufnagel-Motion by Supervisor Russell seconded by Supervisor Coffey-unanimous
- Metro Planning - Supervisor Geboy-Motion by Supervisor Wilkie, seconded by Supervisor Russell-unanimous

### Future Agenda Items

- Provide Cinnaire Solutions ARPA application to Committee on Administration for review
- Provide project synopsis of 1-3 lines to Committee on Administration members so they are aware of the scope of the external ARPA projects they are approving
- Review internal ARPA project requests after receiving additional information on: Avatar module additions for DHS, Early Intervention Services for Child Welfare and Youth Justice Services, funding for LTE staffing in Meals on Wheels program, Bush Bros Drive improvements in Augusta, and additional information on AV needs for Hybrid meetings.

**Next Meeting:** August 16, 2022, at 2:30 p.m., Room 3312

The meeting was adjourned at 4:25 p.m.

Respectfully submitted by,

Sonja Leenhouts, Risk Manager

FACT SHEET

TO FILE NO. 22-23/043

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) has allocated approximately \$6 million dollars from the police and fire protection fund for the purpose of awarding grants to a single Public Safety Answering Point (PSAP) in each county. The PSAP Grant Program is intended to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9-1-1 (NG9-1-1) implementation.

As required by Wis. Admin. Code DMA Section 2.03, for the purpose of qualifying for the PSAP Grant Program or federal grant opportunities this resolution designates the Eau Claire Emergency Communications Center (Comm Center) as the county's PSAP. Proof of adoption of this resolution will be required to be to qualify for funding.

Fiscal Impact: If the grant is accepted, qualifying expenses up to \$500,000 may be awarded.

Respectfully Submitted,

Rodney J. Eslinger,  
Director of Planning and Development

2  
3 RESOLUTION TO PUBLIC SAFETY ANSWERING POINT (PSAP) GRANT FUNDING  
4 FOR ONE PUBLIC SAFETY ANSWERING POINT PER COUNTY

5  
6 WHEREAS, every municipal and state agency that provides fire suppression, law  
7 enforcement, and EMS, may establish a 911 system. Most counties operate their own Public  
8 Safety Answering Point (PSAP) to meet the needs of their citizens; and

9 WHEREAS, the 2017-19 Wisconsin state budget required DMA to create an emergency  
10 services IP network to be provided to all PSAPs. This digital network is essential in transitioning  
11 the state’s 911 system from the old and outdated analog system to a current and advanced  
12 NextGeneration 911 system; and

13 WHEREAS, 2019 Wisconsin Act 26 created a much needed PSAP grant program aimed  
14 to provide grant dollars for advanced training of telecommunicators; equipment or software  
15 expenses; and incentives to consolidate some or all of the functions of two or more PSAPs; and

16 WHEREAS, 2019 Wisconsin Act 26 requires that only one PSAP per county receive the  
17 grant funds; and

18 WHEREAS, DMA Chapter 2 requires the county board of supervisors determine the one  
19 PSAP per county via resolution except for Milwaukee County where the Intergovernmental  
20 Cooperation Council will make the determination.

21 NOW, THEREFORE, BE IT RESOLVED that Eau Claire County does hereby designate  
22 the Eau Claire Emergency Communications Center as the Public Safety Answering Point for the  
23 purposes of 2019 Wisconsin Act 26 grant dollars or federal grant opportunities.

24 ENACTED:

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38 Committee on Administration

39 RE/yk

40 Dated this \_\_\_\_ day of August, 2022.  
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## FACT SHEET

TO FILE NO. 22-23/046

This resolution requests additional funding for community projects not able to be funded through APRA Component #2 funding; and also provides funding for administrative costs associated with ARPA regulations pertaining to monitoring and reporting requirements. See attached memo for background information.

2  
3 APPROVING THE ADDITIONAL ARPA FUNDING FOR A TOTAL OF \$348,500 FOR  
4 ADDITIONAL COMPONENT #2 PROJECT REQUESTS AND ADMINISTRATIVE COSTS  
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6 WHEREAS, the federal government passed the American Rescue Plan Act of 2021  
7 (“ARPA”) to provide federal aid to state and local governments in response to the COVID-19  
8 pandemic; and  
9

10 WHEREAS, Eau Claire County designated \$2,000,000 in ARPA funds to be divided into  
11 two components; and  
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13 WHEREAS, according to information provided by the Eau Claire County ARPA Grant  
14 Application Review Committee reviewed 59 component #2 applications and approved awarding  
15 \$1,563,500 to 22 applicants; and  
16

17 WHEREAS, the Eau Claire County ARPA Grant Application Review Committee  
18 requests the Eau Claire County Board of Supervisors to fund two additional projects, Collective  
19 Choir and Children’s Museum of Eau Claire, in the amount of \$100,000 each, a request for  
20 additional funding to Cinnaire Solutions Corporation of \$100,000, and an allocation of \$50,000  
21 for administrative costs associated with complying with ARPA monitoring and reporting  
22 requirements. The requests for the \$100,000 Collective Choir and \$100,000 Children’s Museum  
23 of Eau Claire funding will be offset by \$1500 remaining from the Component #1 funding. The  
24 actual funding amount for these two projects is \$198,500. The combined total of all of the  
25 requests is \$348,500 and these requests are consistent with the guidelines and regulations  
26 pertaining to ARPA funding; and  
27

28 WHEREAS, if approved, these additional funding requests would be allotted from a  
29 portion of the ARPA funds allocated to internal ARPA funding requests.  
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31 THEREFORE, BE IT RESOLVED, the Eau Claire County Board of Supervisors hereby  
32 approves and authorizes funding of two additional community projects as recommended by the  
33 ARP Taskforce – the Collective Choir and Children’s Museum of Eau Claire, in the amount of  
34 \$100,000 each and offset by \$1500 totaling \$198,500.  
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36 BE IT FURTHER RESOLVED, that the request for additional funding to Cinnaire  
37 Solutions Corporation of \$100,000 for the development of affordable housing be approved.  
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39 BE IT FURTHER RESOLVED, that an additional \$50,000 be allocated for  
40 administrative costs associated with complying with ARPA monitoring and reporting  
41 requirements.  
42

43 ADOPTED

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47 \_\_\_\_\_



coordinate. partner. advocate. serve.

## MEMO

DATE: August 4, 2022  
TO: Eau Claire County Committee on Administration  
FROM: Lynn Nelson and Tobi LeMahieu – West Central Wisconsin Regional Planning Commission (WCWRPC)  
RE: Component #2 Awardees and Additional Request for Funding

The Eau Claire County ARPA Committee was established by Eau Claire County and is tasked with providing oversight and community awareness to the administration of regranting a portion of the County ARPA funds, specifically \$2.0 million in funds targeted to small business and nonprofit entities. Eau Claire County hired the West Central Wisconsin Regional Planning Commission (WCWRPC) as the third-party administrator of the funds. WCWRPC was charged with facilitating the Committee's discussions on developing and finalizing the requirements of the grant program and grant administration.

At its February 28, 2022, meeting, the Eau Claire County ARPA Committee reviewed and agreed upon the final version of Eau Claire County's American Rescue Plan Act (ARPA) Recovery Assistance Grant Program – inclusive of Components #1 and #2. The intent of Component #1 was to assist businesses and nonprofits with pandemic recovery funds; the intent of Component #2 was to focus on pandemic recovery projects impacting the greater community. Of the available \$2 million, an allocation of \$1 million per Component was approved.

In addition, the Eau Claire County ARPA Committee established a subcommittee – the Eau Claire County ARPA Grant Application Review Committee – to assist with review and final approval of the Eau Claire County ARPA Recovery Assistance Grant Program Component #1 and #2 applicants.

At a May 19, 2022, Eau Claire County ARPA Grant Application Review Committee meeting, 89 of the 96 submitted Component #1 applications were deemed eligible and approved. Following the meeting it was determined that while two of the applicants were in the City of Eau Claire, and applications indicated they were in Eau Claire County, they were in Chippewa County, making them ineligible for the grant program. Thus, a total of 87 applicants were awarded \$5,000 grants for a total of \$435,000 within Component #1.

Because the full \$1 million allocated to Component #1 was not fully utilized, the unused funds were added to Component #2 amounting to an updated available total in Component #2 of \$1,565,000.

At its August 2, 2022, meeting, the Eau Claire County ARPA Grant Application Review Committee reviewed 59 Component #2 applications, and ultimately approved a total of 22 applications totaling \$1,563,500. The Committee also deemed two additional applications worthy of funding and is now requesting an additional \$198,500 of funding from the Committee on Administration to fund the two additional applications. Since \$1,500 of the original \$1,565,000 available for Component #2 was not used by the approved 22 applicants, the surplus can be applied which explains the request of \$198,500. Attached is a list of the approved applicants (highlighted in green) and the two additional applications (highlighted in yellow) the Committee is asking the County on Administration to fund.



Finally, one Component #2 application was deemed ineligible because the nonprofit (Cinnaire Solutions Corporation) is located outside of Eau Claire County. The Committee had reviewed and scored the application highest amongst all applications received, but because it did not meet the program’s eligibility criteria, the Committee could not fund the \$100,000 project. The Committee is requesting the Eau Claire County Committee on Administration to consider funding the project with other funds.

In summary:

- 1) The Eau Claire County ARPA Grant Application Review Committee awarded a total of 87 applicants \$5,000 grants for a total of \$435,000 within Component #1.
- 2) The Eau Claire County ARPA Grant Application Review Committee awarded grants to a total of 22 applicants totaling \$1,563,500 within Component #2.
- 3) The Eau Claire County ARPA Grant Application Review Committee is requesting an additional \$198,500 of ARPA funding from the Committee on Administration to fund two additional Component #2 applications – Collective Choir and Children’s Museum of Eau Claire – for a total request of \$198,500.
- 4) The Eau Claire County ARPA Grant Application Review Committee is requesting the Committee on Administration fund an additional Component #2 application with other funds in the amount of \$100,000 for the Cinnaire Solutions Corporation request.

| <b>Summary of Eau Claire County ARPA Grant Application Review Committee Awards &amp; Requests</b> |                    |
|---|--------------------|
| Component #1 Awards   | \$435,000          |
| Component #2 Awards   | \$1,563,500        |
| Request for Additional ARPA Funding   | \$198,500          |
| Request for Additional Funding  | \$100,000          |
| <b>TOTAL</b>  | <b>\$2,297,000</b> |

**Eau Claire County ARPA Component #2  
Final Awardees and Other Requests  
August 2, 2022**

| Legal Name   | Application # | Requested Amount |
|--|---------------|------------------|
| Literacy Chippewa Valley   | 4             | \$ 10,000        |
| Regional Enterprises for Adults and Children, Inc                | 5             | \$ 60,000        |
| Eau Claire Chamber Orchestra                                     | 10            | \$ 10,000        |
| Wellness Shack, Inc.   | 13            | \$ 40,000        |
| River Country Resource Conservation and Development Council, Inc | 14            | \$ 45,000        |
| At The Roots LLC   | 17            | \$ 100,000       |
| Fairchild Area Historical Society, Inc.                          | 21            | \$ 32,500        |
| Augusta Area Foundation  | 22            | \$ 18,000        |
| Eau Claire County Housing, Inc.                                  | 25            | \$ 100,000       |
| Chip's Barbershop  | 29            | \$ 100,000       |
| Power of Perception Inc.   | 31            | \$ 100,000       |
| Black and Brown Womyn Power Coalition, Inc.                      | 32            | \$ 100,000       |
| Friends of Beaver Creek Reserve, Inc                             | 33            | \$ 100,000       |
| Catholic Charities of the Diocese of La Crosse, Inc.             | 35            | \$ 100,000       |
| Boys & Girls Clubs of the Greater Chippewa Valley                | 36            | \$ 100,000       |
| The Community Table Inc.   | 38            | \$ 10,000        |
| Confluence Council, Inc.   | 42            | \$ 100,000       |
| University of Wisconsin - Eau Claire Foundation, Inc.            | 45            | \$ 100,000       |
| WISDOM, Inc dba JONAH  | 48            | \$ 100,000       |
| Hmong American Leadership & Economic Development, LLC            | 50            | \$ 100,000       |
| Chippewa Valley Museum   | 51            | \$ 100,000       |
| Lake Eau Claire Association Inc.                                 | 53            | \$ 38,000        |
| Collective Choir   | 46            | \$ 100,000       |
| Children's Museum of Eau Claire                                  | 52            | \$ 100,000       |

Note: \$1,500 of the original \$1,565,000 provided for Component #2 was not used. If the Eau Claire County Committee on Administration decides to fund the two additional projects, this surplus can be applied bringing the additional funding request to \$198,500.

|                                     |                     |
|-------------------------------------|---------------------|
| <b>Total Amount Available:</b>      | <b>\$ 1,565,000</b> |
| <b>Total Projects Funded</b>        | <b>22</b>           |
| <b>Grant Funding Used</b>           | <b>\$ 1,563,500</b> |
| <b>Additional Funding Requested</b> | <b>\$ 198,500</b>   |
| <b>Total Projects</b>               | <b>\$ 2</b>         |