



MINUTES
Eau Claire County • Highway Building Committee
Wednesday, July 6th, 2022 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Judy Gatlin, Supervisor Gerald Wilkie, Supervisor Robin Leary, Supervisor Nick Smiar, Supervisor Larry Hoekstra

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Finance Director Norb Kirk, Brian Spilde, Kevin Dallas, Logan Clark, Dave Paukner, Greg Bowe, Sonja Leenhouts, Linda Struck, Betsy Henck

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes Supervisor Gatlin. Motion carried 6-0.
4. **Public Comment –** No comment
5. **Election of Committee Chair & Vice Chair, Appointment of Committee Clerk –** New election of Committee Chair is not needed. Appoint Vice Chair, Robin Leary appointed. Appoint Committee Clerk, Nancy Williams appointed.
6. **Construction Schedule Update –** Kevin Dallas – construction is moving along well. Kitchen area roof is done, plumbing in the service bays, roof deck on vehicle storage. Exterior walls all complete. Cold storage, slab ready to be poured. Salt shed, waiting on the timber frame. Two energy recovery ventilators, arrival dates moved from October to March. Completion date of office areas on time. May need temporary heat and circulation sources until energy recovery ventilators arrive. Electrical gear is moving along as planned.
7. **Owner Purchased Items Update –** Matt stated, no owner items to bring forward today. Lube equipment bid is still left at around \$100,000 estimate. Jon stated, parts room shelving, and racking will have an upcoming change order.
8. **Financial Update, Review/Approval of Change Orders–** Matt – Overall budget, not much changed. \$165,583 moved into owner items contingency for the owner items that were over budgeted amount.

Proposed change order requests 2, 3, 5, 6, 8, 9,12, and 14 approved total = \$159,651.52

Staff did review all change orders in detail.

Motion to approve change orders by Supervisor Leary. Motion carried 6-0.

9. Letter of intent for property along USH 53 – Jon spoke regarding an update on this property, we received a letter of intent for \$300,000, owner would like to salvage items on the property. Take up further discussion at Highway Committee, Administration, and then County Board.

10.Future meeting dates, times, and agenda items: 8/3 and 9/7.

11. Adjourn: 2:38 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department