



AGENDA

Eau Claire County
Committee on Administration
Tuesday, August 9, 2022, at 2:30 p.m.
Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

1. Call to Order and confirmation of meeting notice
2. Public Comment
3. Review and approval of meeting minutes – **Discussion/Action**
 - a. July 12, 2022
4. External ARPA grant update – **Discussion/Action**
 - a. Consideration of additional funding
5. Internal ARPA Funding Request applications – **Discussion/Action**
6. Appointments to various Boards/Commissions/Councils – **Discussion/Action**
7. Future Agenda Items - **Discussion**
8. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES

Eau Claire County

Joint Meeting: Committees on Administration and Finance & Budget

Tuesday, July 12, 2022, at 2:30 p.m.

Eau Claire County Government Center

721 Oxford Ave., Eau Claire • Room 1277

Present Administration: Nick Smiar, Judy Gatlin, Connie Russell, Nancy Coffey, Gerald Wilkie, Allen Myren (ex-officio), Dane Zook (ex-officio)

Present: Dane Zook, John Folstad, Robin Leary, Jim Dunning, Cory Sisk (2:33 p.m.)

Others: Samantha Kraegenbrink, Jessica McDonald, Dave Riewestahl, Matt Theisen, Norb Kirk, Sharon McIlquham, Erika Gullerud, Sonja Leenhouts, Amy Weiss, Rod Eslinger, Kathryn Schauf, Sue McDonald, Eric Huse (2:50 p.m.)

Public: Avery Shanahan (Leader Telegram)

Call to Order Committee on Administration and confirmation of meeting notice

Chair Smiar called the Committee on Administration to order at 2:30 p.m.

Call to Order Committee on Finance & Budget

Chair Zook called the Committee on Finance & Budget to order at 2:30 p.m.

Samantha Kraegenbrink called the roll for each committee, respectively.

Public Comment

No members of the public wished to make comment.

Budget Overview (Facilities)

Director Matt Theisen provided an overview of his proposed 2023 budget. The committee had the opportunity to discuss in detail, ask clarifying questions, and provide input.

Internal ARP requests

Administrator Schauf provided an update to the committees on the status and timeline of the internal ARP requests and potential capital projects that may be able to be funded by ARP.

Opioid Settlement Options

Kathryn Schauf provided a brief overview of potential opioid funding. Finance Director Norb Kirk provided a presentation regarding the opioid settlement securitization options. An answer to the state is required by July 22, 2022 (non-binding.) It is Director Kirk's recommendation to move forward with a declaration of interest. For Finance & Budget: Supervisor Leary motions to approve the declaration of interest. For Administration: Supervisor Coffey motions to approve the declaration of interest; seconded by Supervisor Russell. Finance & Budget: All in favor. Administration: All favor.

Committee on Finance & Budget Adjournment

The Committee & Budget adjourned at 3:40 p.m. End of joint committee meeting.



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Review and approval of meeting minutes from June 14, 2022

Motion by Supervisor Coffey, seconded by Supervisor Gatlin. No deletions, corrections, or additions. All in favor; minutes approved

Review of the Climate Action & Resilience Plan by Regan Watts, Recycling & Sustainability Coordinator

Regan Watts provided a brief presentation on the Climate Action & Resilience Plan.

American Rescue Plan (Internal Applications)

Representatives from UHY provided an overview of the proposed guiding principles and rubric as well as process timeline. Samantha Kraegenbrink will begin providing application materials as well as set up upcoming application review meetings. The committee discussed the proposed materials. The committee was in agreement with the provided guidelines with a small change to move the last sentence from item one to item four to make the guidance clearer.

Strategic Plan

Administrator Schauf provided a very brief overview on the strategic plan process.

Rules of the Board

Amended File No. 22-23/016: To amend section 2.04.010 B. of the Code: Rule 1 – Meetings; to amend section 2.04.130 C. of the Code: Rule 13 – Diligent Committee Service

Motion by Supervisor Coffey, seconded by Supervisor Gatlin. By roll call voice, all in favor.

From Addendum:

File No. 22-23/040: Directing the County Clerk to place the referendum question contained in this resolution regarding legalization of cannabis on the November 8, 2022, ballot

Motion by Supervisor Gatlin, seconded by Supervisor Russell. Supervisor Gatlin provided background on resolution. By roll call voice, all in favor.

Appointments

Motion by Supervisor Gatlin, seconded by Supervisor Russell; all in favor to approve the appointments of:

- a. Broadband Committee
 - i. Monica Obrycki
 - ii. Donald Mowry



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Future Agenda Items

- Board Interaction Policy

The meeting was adjourned at 4:59 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator



MEMO

DATE: August 4, 2022
TO: Eau Claire County Committee on Administration
FROM: Lynn Nelson and Tobi LeMahieu – West Central Wisconsin Regional Planning Commission (WCWRPC)
RE: Component #2 Awardees and Additional Request for Funding

The Eau Claire County ARPA Committee was established by Eau Claire County and is tasked with providing oversight and community awareness to the administration of regrating a portion of the County ARPA funds, specifically \$2.0 million in funds targeted to small business and nonprofit entities. Eau Claire County hired the West Central Wisconsin Regional Planning Commission (WCWRPC) as the third-party administrator of the funds. WCWRPC was charged with facilitating the Committee's discussions on developing and finalizing the requirements of the grant program and grant administration.

At its February 28, 2022, meeting, the Eau Claire County ARPA Committee reviewed and agreed upon the final version of Eau Claire County's American Rescue Plan Act (ARPA) Recovery Assistance Grant Program – inclusive of Components #1 and #2. The intent of Component #1 was to assist businesses and nonprofits with pandemic recovery funds; the intent of Component #2 was to focus on pandemic recovery projects impacting the greater community. Of the available \$2 million, an allocation of \$1 million per Component was approved.

In addition, the Eau Claire County ARPA Committee established a subcommittee – the Eau Claire County ARPA Grant Application Review Committee – to assist with review and final approval of the Eau Claire County ARPA Recovery Assistance Grant Program Component #1 and #2 applicants.

At a May 19, 2022, Eau Claire County ARPA Grant Application Review Committee meeting, 89 of the 96 submitted Component #1 applications were deemed eligible and approved. Following the meeting it was determined that while two of the applicants were in the City of Eau Claire, and applications indicated they were in Eau Claire County, they were in Chippewa County, making them ineligible for the grant program. Thus, a total of 87 applicants were awarded \$5,000 grants for a total of \$435,000 within Component #1.

Because the full \$1 million allocated to Component #1 was not fully utilized, the unused funds were added to Component #2 amounting to an updated available total in Component #2 of \$1,565,000.

At its August 2, 2022, meeting, the Eau Claire County ARPA Grant Application Review Committee reviewed 59 Component #2 applications, and ultimately approved a total of 22 applications totaling \$1,563,500. The Committee also deemed two additional applications worthy of funding and is now requesting an additional \$198,500 of funding from the Committee on Administration to fund the two additional applications. Since \$1,500 of the original \$1,565,000 available for Component #2 was not used by the approved 22 applicants, the surplus can be applied which explains the request of \$198,500. Attached is a list of the approved applicants (highlighted in green) and the two additional applications (highlighted in yellow) the Committee is asking the County on Administration to fund.

West Central Wisconsin Regional Planning Commission

800 Wisconsin Street • Building D2-401 • Mail Box 9 • Eau Claire, WI 54703-3606
Phone: 715-836-2918 • Fax: 715-836-2886 • Email: wccwrpc@wccwrpc.org

Finally, one Component #2 application was deemed ineligible because the nonprofit (Cinnaire Solutions Corporation) is located outside of Eau Claire County. The Committee had reviewed and scored the application highest amongst all applications received, but because it did not meet the program’s eligibility criteria, the Committee could not fund the \$100,000 project. The Committee is requesting the Eau Claire County Committee on Administration to consider funding the project with other funds.

In summary:

- 1) The Eau Claire County ARPA Grant Application Review Committee awarded a total of 87 applicants \$5,000 grants for a total of \$435,000 within Component #1.
- 2) The Eau Claire County ARPA Grant Application Review Committee awarded grants to a total of 22 applicants totaling \$1,563,500 within Component #2.
- 3) The Eau Claire County ARPA Grant Application Review Committee is requesting an additional \$198,500 of ARPA funding from the Committee on Administration to fund two additional Component #2 applications – Collective Choir and Children’s Museum of Eau Claire – for a total request of \$198,500.
- 4) The Eau Claire County ARPA Grant Application Review Committee is requesting the Committee on Administration fund an additional Component #2 application with other funds in the amount of \$100,000 for the Cinnaire Solutions Corporation request.

Summary of Eau Claire County ARPA Grant Application Review Committee Awards & Requests	
Component #1 Awards	\$435,000
Component #2 Awards	\$1,563,500
Request for Additional ARPA Funding	\$198,500
Request for Additional Funding	\$100,000
TOTAL	\$2,297,000

**Eau Claire County ARPA Component #2
Final Awardees and Other Requests
August 2, 2022**

Legal Name	Application #	Requested Amount
Literacy Chippewa Valley	4	\$ 10,000
Regional Enterprises for Adults and Children, Inc	5	\$ 60,000
Eau Claire Chamber Orchestra	10	\$ 10,000
Wellness Shack, Inc.	13	\$ 40,000
River Country Resource Conservation and Development Council, Inc	14	\$ 45,000
At The Roots LLC	17	\$ 100,000
Fairchild Area Historical Society, Inc.	21	\$ 32,500
Augusta Area Foundation	22	\$ 18,000
Eau Claire County Housing, Inc.	25	\$ 100,000
Chip's Barbershop	29	\$ 100,000
Power of Perception Inc.	31	\$ 100,000
Black and Brown Womyn Power Coalition, Inc.	32	\$ 100,000
Friends of Beaver Creek Reserve, Inc	33	\$ 100,000
Catholic Charities of the Diocese of La Crosse, Inc.	35	\$ 100,000
Boys & Girls Clubs of the Greater Chippewa Valley	36	\$ 100,000
The Community Table Inc.	38	\$ 10,000
Confluence Council, Inc.	42	\$ 100,000
University of Wisconsin - Eau Claire Foundation, Inc.	45	\$ 100,000
WISDOM, Inc dba JONAH	48	\$ 100,000
Hmong American Leadership & Economic Development, LLC	50	\$ 100,000
Chippewa Valley Museum	51	\$ 100,000
Lake Eau Claire Association Inc.	53	\$ 38,000
Collective Choir	46	\$ 100,000
Children's Museum of Eau Claire	52	\$ 100,000

Note: \$1,500 of the original \$1,565,000 provided for Component #2 was not used. If the Eau Claire County Committee on Administration decides to fund the two additional projects, this surplus can be applied bringing the additional funding request to \$198,500.

Total Amount Available:	\$ 1,565,000
Total Projects Funded	22
Grant Funding Used	\$ 1,563,500
Additional Funding Requested	\$ 198,500
Total Projects	2