

## **Agenda**

Joint Meeting - Eau Claire County  
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget  
Wednesday, July 27, 2022 – 3:00 PM  
County Courthouse, Room 1277  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

**Join via WebEx Online:**

**[Meeting Link](#)**

**Meeting Number:** 2591 571 0535

**Password:** JudLaw

**Join via Phone:**

**Dial In:** 1-415-655-0001

**Access Code:** 2591 571 0535

**Passcode:** 583529

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1. Call to Order
  2. Confirmation of Public Meeting Notice
  3. Call of the Roll
  4. Public Comment
  5. 2023 Department Budget Presentations – discussion/action
    - a. Criminal Justice Services pg. 2
    - b. Register in Probate/Clerk of Juvenile Court pg. 14
    - c. Clerk of Courts pg. 24
    - d. Circuit Court pg. 33
  6. Approve Minutes from July 20, 2022 Meeting – discussion/action
    - a. Committee on Judiciary and Law Enforcement pg. 45
    - b. Committee on Finance and Budget pg. 48
  7. Adjournment of Committee on Finance & Budget
  8. Set Future Meeting Dates – discussion/action
    - a. August 24, 2022 at 3:00 PM
  9. Set Future Agenda Item(s) – discussion/action
    - a. System of Care overview
    - b. Sheriff's Office
      - i. Jail population, staffing, & COVID-19 response
      - ii. Update on DHS Investigation
      - iii. Communications network / Digital radios
      - iv. Protective status for correctional officers
    - c. Policies/procedures for proper execution of search warrants
    - d. Policies/procedures for officer involved critical incidents
    - e. Committee oversight duties and responsibilities review
  10. Adjourn

Posted: 07/22/2022

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Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-6945, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

# Criminal Justice Services

## DEPARTMENT MISSION

The principal mission is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice initiatives.

## DEPARTMENT BUDGET HIGHLIGHTS

The Criminal Justice Services Department has been working with cross-system approaches to better identify areas of need and solutions. System approaches include data analytics which are used internally and displayed on our county website to better inform system partners and identify accelerating best and promising practices in behavioral health and substance abuse reform and diversion across the criminal justice system, with an emphasis on local jails, and with a commitment to pursue community-driven race-conscious solutions to reduce harm to populations overrepresented in, or disparately impacted by, the criminal justice system. We will be taking a fresh look at our data transparency in how this is communicated to our internal stakeholders and the community. We will continue to evaluate front end deflection programs and the areas for growth.

## STRATEGIC DIRECTION AND PRIORITY ISSUES

- Equity, diversity, and inclusion
  - Data tracking and training
- Mental health engagement
  - Sequential Intercept Mapping
  - SIM action plan
  - Implementation
- Data transparency
  - Modify the community facing website
- Engagement and education for system staff
- Pretrial reform

## TRENDS AND ISSUES ON THE HORIZON

- Behavioral health and substance abuse reform
- Pretrial in WI
- Racial Diversity and Inclusion focus
- Metal Health Defection from Jail

## POSITION CHANGES IN 2023

- None planned.

## Criminal Justice Services

### OPERATIONAL CHANGES – WITH FISCAL IMPACT

- None identified.

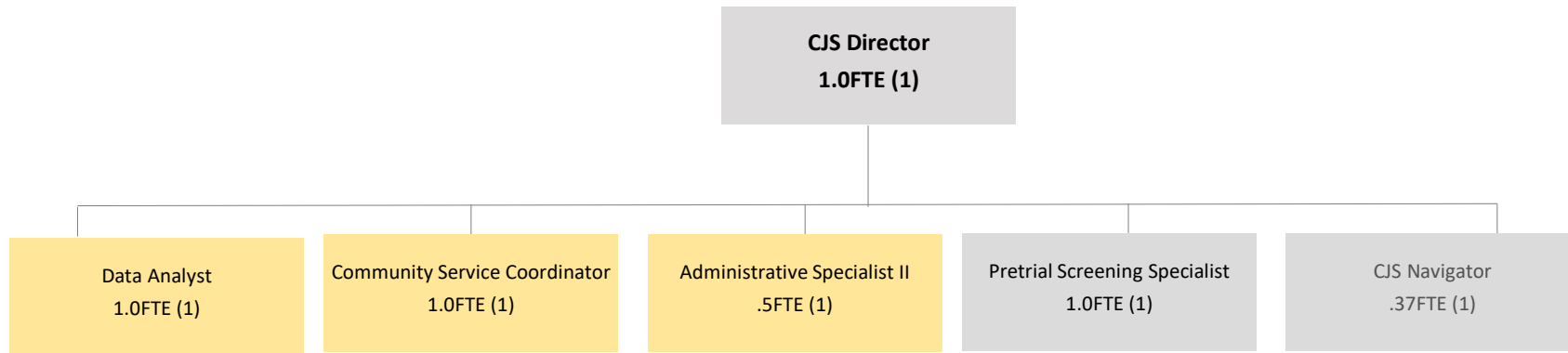
### OPERATIONAL CHANGES – WITHOUT FISCAL IMPACT

- Intergovernmental agreement with DOC for CTC services is requesting gender-specific programming.

### KEY ASSUMPTIONS AND POTENTIAL RISKS

- DOJ will continue funding for 2023/2024 for pretrial services.
- Community services revenue will come in at a minimum of \$10,000.
- Move of Restorative Justice contract to DHS for continuity of services and funding.

# Criminal Justice Services



Year	2022
FTE	4.87

## Criminal Justice Services Department

The principal mission of the Council is to enhance public safety in Eau Claire County through community collaboration by ensuring offender accountability, providing evidence based decision making and evidence based programming that will support the rights and needs of stakeholders and victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster evidence based strategies for adult and juvenile offenders by build a system wide framework (arrest through final disposition and discharge) that will result in more collaborative, evidence based decision making and practices in local criminal justice systems.

OUTPUTS		<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
Number of CJS/EBDM presentations		119	92	54	30
90 % of members attend all regularly scheduled meetings		95%	94%	97%	96%
<i>*YTD indicates Jan-Jun Results</i>					
OUTCOMES	Benchmark	2019	2020	2021	YTD* 2022
Change in misdemeanor cases opened, in comparison to previous year (15% reduction goal)	1,764	1,391 -6.8%	1193 -14.2%	1047 -12.24%	488
Change in felony cases opened, in comparison to previous year	852	1,834 -4.9%	1519 -17.2%	1,400 -7.83%	594
Average annual change for <b>total secure population only</b> (based on barland growth)	144	221.9 -6.0%	159.6 -28.1%	148 -7.27%	180.2 -8.55%
Maintain a 1% average daily jail population growth rate <b>(Total population)</b>	263	281 -5.1%	199.8 -28.9%	186.6 -37.17	194.1 -35.3%
<i>*YTD indicates Jan-Jun Results</i>					

## Community Service

The Eau Claire County Community Service Program was created to help develop a meaningful way to address jail overcrowding and improve our community. Community Service is primarily used for adult criminal offenders as an alternative to incarceration. It addresses the traditional sentencing goals of punishment, reparation, restitution, and rehabilitation while simultaneously benefitting the community, victims, and the offender.

OUTPUTS	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
Participants Referred	229	196	253	132
Participants Accepted	180	162	223	125
Number of hours ordered	16,468	17,526	19,142	4,501
Number of hours completed	10,629	6,362	10,892	3,780
Number of participants completed	145	98	82	42
Average number of active participants each month	144	129	212	247
Number of Community Service hours ordered in lieu of jail days	1,068	1,566	1,800	960
Number of jail days diverted by completing Community Service	1,481	795	1,362	473
Surcharges collected	\$21,460	\$10,016	\$13,261	\$5,121
<i>*YTD indicates Jan-Jun Results</i>				

## Pretrial Services (DOJ grant 2019-2024)

The mission of Pretrial Services is to provide accurate and timely information to assist the Judicial Officers in Eau Claire County with making informed pretrial release decisions and to monitor defendants released on bond to promote compliance with court orders, and to support public safety.

OUTPUTS	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
Total booked	New program in December 2020		1,192	1,452
Total Pretrial only			716	337
Total PSA			359	159

**Percentage and Number of PSA recommended at each level:**

Level 1	Percentage	New program in December 2020	35.9%	35.3%
	Number		129	119
Level 2	Percentage		17.8%	17.5%
	Number		64	59
Level 3	Percentage		10.0%	10.0%
	Number		36	34
Level 4	Percentage		36.2%	37.0%
	Number		130	125

*\*YTD indicates Jan-Jun Results*

OUTCOMES	Benchmark	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
<b>Appearance Rate:</b> The percentage of supervised defendants who make all scheduled court appearances.		New program in December 2020		97.7%	79.6%
	67 of 72			51 of 64	
<b>Concurrence Rate:</b> The ratio of defendants whose supervision level or detention status corresponds with their assessed risk of pretrial misconduct.				98.6%	96.8%
		71 of 72	62 of 64		
<b>Safety Rate:</b> The percentage of supervised defendants who are not charged with a new offense during the pretrial stage.		65.2%	42.1%		
		47 of 72	27 of 64		

*\*YTD indicates Jan-Jun Results*

## Community Transition Center (CTC) (Contract)

Contracted services include; CTC bond monitoring, CTC programming for court orders, DOC and treatment court referrals, delivery and monitoring of jail programming, COMPAS, OWI early intervention, and RAPP programming

OUTPUTS		<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
Number of referrals to the program		788	405	325	161
Number of clients received services		445	244	187	129
Number of clients who were referred but never started		343	161	138	32
Number of Discharges:		376	169	144	57
Number of Successful discharges		170	88	86	26
Number of Terminations		206	81	51	31
Number of pretrial referrals		572	324	223	72
Number of bed days diverted		20,221	21,356	12,572	4,564
<b>Level of supervision (to include all active clients for that year)</b>	Full Case Management	125	51	43	53
	Group only	50	7	9	22
	Number tests administered	12,149	5,266	3,529	1,616
	% of positive UA/BA	7.56%	20.56%	14.67%	TBD

*\*YTD indicates Jan-Jun Results*

OUTCOMES	COHORT	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
More than 55% of successful bond referrals will remain offense free in Wisconsin within <b>three (3) years</b> of completion as measured by convictions filed.	55%	59.7%	57.9%	66.0%	**

*\*YTD indicates Jan-Jun Results*

*\*\* Data analyst is currently working on back log of these data points*

## Criminal Justice Services

### Overview of Revenues and Expenditures

Revenues	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Tax Levy/General Revenue Allocation	\$858,120	\$916,087	\$916,087	\$906,788	-1%
04-Intergovernment Grants and Aid	\$91,476	\$107,317	\$107,317	\$113,717	6%
05-Intergovernmental Charges for Services	\$94,925	\$140,000	\$137,156	\$140,000	0%
06-Public Charges for Services	\$12,211	\$10,000	\$11,575	\$10,000	0%
<b>Total Revenues:</b>	<b>\$1,056,732</b>	<b>\$1,173,404</b>	<b>\$1,172,135</b>	<b>\$1,170,505</b>	<b>0%</b>

Expenditures	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$266,757	\$301,085	\$299,847	\$315,496	5%
02-OT Wages	-	-	-	-	
03-Payroll Benefits	\$87,454	\$93,727	\$96,573	\$100,307	7%
04-Contractual Services	\$629,069	\$718,657	\$714,751	\$694,224	-3%
05-Supplies & Expenses	\$9,530	\$56,982	\$50,428	\$56,982	0%
09-Equipment	\$3,087	\$2,953	\$2,953	\$3,496	18%
<b>Total Expenditures:</b>	<b>\$995,897</b>	<b>\$1,173,404</b>	<b>\$1,164,552</b>	<b>\$1,170,505</b>	<b>0%</b>

<b>Net Surplus/(Deficit)- Criminal Justice Services</b>	<b>\$60,835</b>	<b>\$0</b>	<b>\$7,583</b>	<b>\$0</b>	
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# Criminal Justice Services

## Budget Analysis

	2022 Adjusted Budget	Cost to Continue Operations in 2023	2023 Requested Budget
<b>01-Tax Levy/General Revenue Allocation</b>	\$916,087	(\$9,299)	\$906,788
<b>04-Intergovernment Grants and Aid</b>	\$107,317	\$6,400	\$113,717
<b>05-Intergovernmental Charges for Services</b>	\$140,000	-	\$140,000
<b>06-Public Charges for Services</b>	\$10,000	-	\$10,000
<b>Total Revenues</b>	<b>\$1,173,404</b>	<b>(\$2,899)</b>	<b>\$1,170,505</b>

<b>01-Regular Wages</b>	\$301,085	\$14,411	\$315,496
<b>02-OT Wages</b>	-	-	-
<b>03-Payroll Benefits</b>	\$93,727	\$6,580	\$100,307
<b>04-Contractual Services</b>	\$718,657	(\$24,433)	\$694,224
<b>05-Supplies &amp; Expenses</b>	\$56,982	-	\$56,982
<b>09-Equipment</b>	\$2,953	\$543	\$3,496
<b>Total Expenditures</b>	<b>\$1,173,404</b>	<b>(\$2,899)</b>	<b>\$1,170,505</b>

## Criminal Justice Services

### Revenue Assumptions

	2021	2022	2022	2023		
Revenue Source	Actual	Budget	Estimate	Request	Assumptions	Confidence Level %
County Tax Levy	858,120	916,087	916,087	906,788	Levy request	100%
Cjs/ Grants	91,476	107,317	107,317	113,717	awarded grant	90%
Community Service Fees	12,211	10,000	11,575	10,000	surcharges based on historical usage	95%
Doc - Community Transition Ctr	93,021	117,000	117,000	117,000	intergovernmental contract with DOC	100%
Cjs/ Doc - Carr	1,904	23,000	20,156	23,000	intergovernmental contract with DOC	100%
<b>TOTAL</b>	<b>\$1,056,732</b>	<b>\$1,173,404</b>	<b>\$1,172,135</b>	<b>\$1,170,505</b>		

## Criminal Justice Services

### Grant Funding

	2021	2022	2022	2023	
Revenue Source	Actual	Budget	Estimate	Request	Grant Details
Cjs/ Grants	91,476	107,317	107,317	113,717	DOJ pretrial grant
Doc - Community Transition Ctr	93,021	117,000	117,000	117,000	CTC contract
Cjs/ Doc - Carr	1,904	23,000	20,156	23,000	CARR contract
<b>TOTAL</b>	<b>\$186,402</b>	<b>\$247,317</b>	<b>\$244,473</b>	<b>\$253,717</b>	

## Criminal Justice Services

### Contracted Services Summary

	2021	2022	2022	2023
Expenditure Type	Actual	Budget	Estimate	Request
Professional Services	3,246	31,177	29,875	6,504
Utility Services	1,823	1,812	2,052	2,052
Repairs And Maintenance	-	-	-	-
Other Contracted Services	624,000	685,668	682,824	685,668
<b>Total</b>	<b>\$629,069</b>	<b>\$718,657</b>	<b>\$714,751</b>	<b>\$694,224</b>

## Criminal Justice Services

### Contracted Services Detail

	2021	2022	2022	2023		
Expenditure	Actual	Budget	Estimate	Request	Description	Expenditure Type
Cjs/Restorative Justice	-	38,668	38,668	38,668	Restorative justice levy contract for adult services	Other Contracted Services
Community Transition Ctr	624,000	624,000	624,000	624,000	Contract with LSS for services	Other Contracted Services
Cjs/ Doc - Carr Exp	-	23,000	20,156	23,000	DOC contracted services	Other Contracted Services
Cjs/ Telephone	1,200	1,200	1,440	1,440	Telephone	Utility Services
Cjs/ Cellular Phone	623	612	612	612	Cellular phone	Utility Services
Doj Pretrial Grant Exp	3,246	31,177	29,875	6,504	DOJ pretrial, supplies and training and avatar host	Professional Services
<b>TOTAL</b>	<b>\$629,069</b>	<b>\$718,657</b>	<b>\$714,751</b>	<b>\$694,224</b>		

# Register in Probate/Clerk of Juvenile Court

## DEPARTMENT MISSION

The Register in Probate/Clerk of Juvenile Court provides the Circuit Court, attorneys, courthouse staff, and the general public with courteous, professional, and proficient services that facilitate proceedings for administration of estates, guardianships, protective placements, civil mental health commitment proceedings, juvenile-type cases, and other related proceedings in the Circuit Courts and Register in Probate/Clerk of Juvenile Court office.

## DEPARTMENT BUDGET HIGHLIGHTS

All functions in this office are mandated by Wisconsin State statutes. This office services the Circuit Courts and Circuit Court Commissioner in the areas of probate, civil mental health commitment, guardianships, and juvenile proceedings. The Register in Probate/Clerk of Juvenile Court is appointed by the judges of the Circuit Court.

## STRATEGIC DIRECTION AND PRIORITY ISSUES

The Register in Probate/Clerk of Juvenile Court office will continue to strive to accomplish our mission by continuing to monitor, evaluate, and adjust our systems and procedures to ensure the coordinated and effective delivery of services to the Circuit Court and to the citizens of Eau Claire County.

## TRENDS AND ISSUES ON THE HORIZON

- Keep abreast of any legislative changes.
- May need to add a staff member within the next several years.

## POSITION CHANGES IN 2023

- None foreseen.

## OPERATIONAL CHANGES – WITH FISCAL IMPACT

- None foreseen.

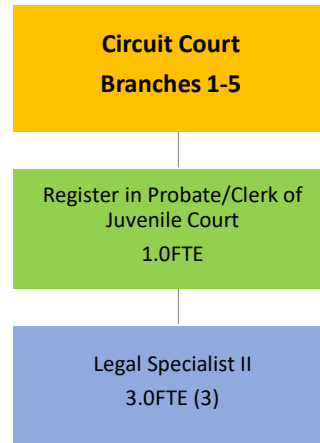
## OPERATIONAL CHANGES – WITHOUT FISCAL IMPACT

- None planned.

## KEY ASSUMPTIONS AND POTENTIAL RISKS

- Not enough staff to clerk court hearings and complete follow-up orders.
- Collection efforts for guardian ad litem and medical expert fees that are deposited in the Circuit Courts' budget.
- The amount of probate fees collected is subject to vary.

# Register In Probate/Clerk of Juvenile Court Office



Year	2022
FTE	4.0

## Administrative Support to Circuit Courts/Register in Probate

Administrative support to the Circuit Courts- Probate and Juvenile Branch and Probate Registrar/Court Commissioner of Probate which includes the case types of: Probate, Guardianships/Protective Placements, Mental Commitment and Juvenile. All documents submitted to the Circuit Court for filing must be maintained and retained to meet all legal requirements as mandated by the Wisconsin State Statutes.

OUTPUTS		<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>YTD* 2022</u>
Number of petitions filed for guardianships:		186	98	95	63
Number of petitions for protective placement reviews		306	320	283	163
Number of petitions filed for probate:		372	365	390	209
Number of mental commitments and Recommitment court case filings:		132	354	354	222
<b>Number of juvenile court case filings:</b>	Children in Need of Protective Services	82	103	102	37
	Delinquency	87	55	38	24
	Juvenile in Need of Protection Services	28	9	23	10
	Termination of Parental Rights	36	32	32	14
	Adoptions	53	29	25	26
	Truancy-JO, injunctions, guardianships, general	113	112	104	41
Number of annual accounting/reports filed/verified for guardianships		1266	1346	1301	1287
Number of guardian ad litem appointed (including protective placement summary hearings)		711	682	627	324
Monies collected from this office but deposited in court's budget		\$98,681	\$115,854	\$114,914	\$55,079
Revenue collected from probate filing fees		\$36,957	\$43,482	\$40,859	\$23,394

*\*YTD indicates Jan-Jun Results*

OUTCOMES	Benchmark	2019	2020	2021	YTD* 2022
75% of informal administration filings will be closed within 361-420 days	75%	67%	64%	63%	N/A
95% of juvenile delinquency files will be closed within 90 days	95%	95%	95%	97%	N/A
85% of juvenile CHIPS files will be closed within 90 days	85%	89%	91%	88%	N/A
100% of protective placement hearings are held pursuant to Wis. Stat. Section 55.18(5)	100%	100%	100%	100%	N/A

*\*YTD indicates Jan-Jun Results*



## Register in Probate/Clerk of Juvenile Court

### Overview of Revenues and Expenditures

Revenues	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Tax Levy/General Revenue Allocation	\$260,528	\$255,268	\$255,268	\$296,296	16%
06-Public Charges for Services	\$40,859	\$36,000	\$38,000	\$38,000	6%
<b>Total Revenues:</b>	<b>\$301,387</b>	<b>\$291,268</b>	<b>\$293,268</b>	<b>\$334,296</b>	<b>15%</b>

Expenditures	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$197,435	\$210,496	\$210,496	\$220,272	5%
02-OT Wages	-	-	-	-	
03-Payroll Benefits	\$106,004	\$69,467	\$96,403	\$102,759	48%
04-Contractual Services	\$1,200	\$1,200	\$1,200	\$1,200	0%
05-Supplies & Expenses	\$6,927	\$10,105	\$9,405	\$10,065	0%
<b>Total Expenditures:</b>	<b>\$311,567</b>	<b>\$291,268</b>	<b>\$317,504</b>	<b>\$334,296</b>	<b>15%</b>

<b>Net Surplus/(Deficit)- Register in Probate/Clerk of Juvenile Court</b>	<b>(\$10,180)</b>	<b>\$0</b>	<b>(\$24,236)</b>	<b>\$0</b>	
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# Register in Probate/Clerk of Juvenile Court

## Budget Analysis

	2022 Adjusted Budget	Cost to Continue Operations in 2023	2023 Requested Budget
<b>01-Tax Levy/General Revenue Allocation</b>	\$255,268	\$41,028	\$296,296
<b>06-Public Charges for Services</b>	\$36,000	\$2,000	\$38,000
<b>Total Revenues</b>	<b>\$291,268</b>	<b>\$43,028</b>	<b>\$334,296</b>

<b>01-Regular Wages</b>	\$210,496	\$9,776	\$220,272
<b>02-OT Wages</b>	-	-	-
<b>03-Payroll Benefits</b>	\$69,467	\$33,292	\$102,759
<b>04-Contractual Services</b>	\$1,200	-	\$1,200
<b>05-Supplies &amp; Expenses</b>	\$10,105	(\$40)	\$10,065
<b>Total Expenditures</b>	<b>\$291,268</b>	<b>\$43,028</b>	<b>\$334,296</b>

## Register in Probate/Clerk of Juvenile Court

### Revenue Assumptions

	2021	2022	2022	2023		
Revenue Source	Actual	Budget	Estimate	Request	Assumptions	Confidence Level %
County Tax Levy	260,528	255,268	255,268	296,296	Almost all of the budget requests are based on contracted rates	80%
Probate Fees	40,859	36,000	38,000	38,000	Filing fees throughout the year remain fairly consistent	75%
<b>TOTAL</b>	<b>\$301,387</b>	<b>\$291,268</b>	<b>\$293,268</b>	<b>\$334,296</b>		

# Register in Probate/Clerk of Juvenile Court

## Contracted Services Summary

	2021	2022	2022	2023
Expenditure Type	Actual	Budget	Estimate	Request
Professional Services	-	-	-	-
Utility Services	1,200	1,200	1,200	1,200
Repairs And Maintenance	-	-	-	-
Other Contracted Services	-	-	-	-
<b>Total</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>

# Register in Probate/Clerk of Juvenile Court

## Contracted Services Detail

	2021	2022	2022	2023		
Expenditure	Actual	Budget	Estimate	Request	Description	Expenditure Type
Reg Prob/ Telephone	1,200	1,200	1,200	1,200	Telephone	Utility Services
<b>TOTAL</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>		

## Attorney Assessment Comparisons 2015 thru 2021

### Attorney Collection Summary:

Year	Case Type	Amount Assessed	Balance Remaining	Amount Collected	% Collected a/o 06-24-2022
2021	JC	\$ 29,843.88	\$ 20,878.83	\$ 8,965.05	30%
2020	JC	\$ 9,411.67	\$ 6,472.89	\$ 2,938.78	31%
2019	JC	\$ 7,589.16	\$ 4,201.47	\$ 3,387.69	45%
2018	JC	\$ 9,273.23	\$ 4,840.20	\$ 4,433.03	48%
2017	JC	\$ 7,093.75	\$ 4,063.00	\$ 3,030.75	43%
2016	JC	\$ 4,000.50	\$ 1,818.40	\$ 2,182.10	55%
2015	JC	\$ 7,367.50	\$ 3,193.12	\$ 4,174.38	57%
2021	JG	\$ 3,690.00	\$ 3,305.00	\$ 385.00	10%
2020	JG	\$ -	\$ -	\$ -	N/A
2019	JG	\$ 812.00	\$ 812.00	\$ -	0%
2018	JG	\$ 6,252.50	\$ 6,244.23	\$ 8.27	0%
2017	JG	\$ 7,093.75	\$ 4,063.00	\$ 3,030.75	43%
2016	JG	\$ 4,000.50	\$ 1,818.40	\$ 2,182.10	55%
2015	JG	\$ 7,367.50	\$ 3,193.12	\$ 4,174.38	57%
2021	TP	\$ 590.00	\$ 590.00	\$ -	0%
2020	TP	\$ -	\$ -	\$ -	N/A
2019	TP	\$ 1,680.00	\$ 1,680.00	\$ -	0%
2018	TP	\$ -	\$ -	\$ -	N/A
2017	TP	\$ -	\$ -	\$ -	N/A
2016	TP	\$ -	\$ -	\$ -	N/A
2015	TP	\$ 350.00	\$ 350.00	\$ -	0%

### Conclusions:

Case Type	Average Collection Rate 2015-2021	Average Amount Collected/Year 2015-2021	Average Amount that Would Have Been Paid if Federal Funding Received Instead of Reimbursements 2015-2021	Average Change in Revenue/Year if Federal Funding is used Intead of Seeking Reimbursement from Parents
JC	39.03%	\$ 4,158.83	\$ 2,770.10	\$ (1,388.72)
JG	33.48%	\$ 1,397.21	\$ 1,085.18	\$ (312.04)
TP	0.00%	\$ -	\$ 149.71	\$ 149.71
			Projected Total Change in Annual Revenue =	\$ (1,551.05)

GAL Assessment Comparisons 2015 thru 2021

**GAL Collection Summary:**

Year	Case Type	Amount Assessed	Balance Remaining	Amount Collected	% Collected a/o 06-15-2022
2021	JC	\$ 70,392.01	\$ 56,923.35	\$ 13,468.66	19.13%
2020	JC	\$ 46,692.06	\$ 36,349.80	\$ 10,342.26	22.15%
2019	JC	\$ 51,168.25	\$ 34,665.83	\$ 16,502.42	32.25%
2018	JC	\$ 54,110.70	\$ 33,062.84	\$ 21,047.86	38.90%
2017	JC	\$ 75,853.59	\$ 38,303.97	\$ 37,549.62	49.50%
2016	JC	\$ 184,054.25	\$ 97,264.91	\$ 86,789.34	47.15%
2015	JC	\$ 100,350.01	\$ 52,560.18	\$ 47,789.83	47.62%
2021	JG	\$ 3,005.00	\$ 2,263.75	\$ 741.25	24.67%
2020	JG	\$ 632.00	\$ 513.00	\$ 119.00	18.83%
2019	JG	\$ 1,834.50	\$ 1,486.70	\$ 347.80	18.96%
2018	JG	\$ 2,067.50	\$ 1,492.25	\$ 575.25	27.82%
2017	JG	\$ 2,044.00	\$ 721.00	\$ 1,323.00	64.73%
2016	JG	\$ 1,029.00	\$ 329.00	\$ 700.00	68.03%
2015	JG	\$ 472.50	\$ 57.75	\$ 414.75	87.78%
2021	TP	\$ 7,735.00	\$ 6,922.50	\$ 812.50	10.50%
2020	TP	\$ 563.00	\$ 563.00	\$ -	0.00%
2019	TP	\$ 4,018.00	\$ 4,018.00	\$ -	0.00%
2018	TP	\$ 1,193.50	\$ 1,102.50	\$ 91.00	7.62%
2017	TP	\$ 1,060.50	\$ 920.50	\$ 140.00	13.20%
2016	TP	\$ 4,280.50	\$ 3,103.65	\$ 1,176.85	27.49%
2015	TP	\$ 1,890.00	\$ 1,722.00	\$ 168.00	8.89%

**Conclusions:**

Case Type	Average Collection Rate 2015-2021	Average Amount Collected/Year 2015-2021	Average Amount that Would Have Been Paid if Federal Funding Received Instead of Reimbursements 2015-2021	Average Change in Revenue/Year if Federal Funding is used Instead of Seeking Reimbursement from Parents
JC	40.08%	\$ 33,355.71	\$ 21,640.20	\$ (11,715.51)
JG	38.08%	\$ 603.01	\$ 411.71	\$ (191.30)
TP	11.52%	\$ 341.19	\$ 1,185.17	\$ 843.98
			Projected Total Change in Annual Revenue =	\$ (11,062.83)

# Clerk of Courts

## DEPARTMENT MISSION

The Clerk of Courts Office performs recordkeeping duties for all matters in the circuit court per state statute, which includes clerking in court, handling exhibits, processing court orders, administering oaths, docketing court documents, entering and processing judgments, assisting agencies and the public - ensuring pro se litigants receive proper information, file management and records retention. Clerk of Courts is responsible for the collection of all fees, fines, and forfeitures for the county circuit court per statute utilizing various tools to collect outstanding court ordered obligations, including payment plans, tax intercept, money judgments, suspensions for hunting, fishing, trapping and driver licenses. Clerk of Courts is also responsible for managing juries under policies and rules established by the judges of Eau Claire County and state statutes, including determining jury pool, summons, and follow-up.

## DEPARTMENT BUDGET HIGHLIGHTS

- Expenditures – increases in our budget lies in salary and benefits. Supplies and expenses have decreased by 3%. The addition of a new Circuit Court branch creates a need for an additional deputy court clerk position.
- Revenues – county share state fines are estimated to have decreased by approximately \$200,000 in 2022.
- We are asking for additional tax levy money in the amount of \$175,009 to cover estimated expenditures in 2023.

## STRATEGIC DIRECTION AND PRIORITY ISSUES

- Our office is mindful of the mission, vision, and values that energize us in actualization of our priorities in maintaining customer satisfaction, financial management, and the specific and special duties assigned by Wisconsin State Statutes, Supreme Court Rules, and Local Court Rules.
- Access to accurate court records has been advanced through eFiling and in-court Automated Processing increasing services to customers. The eFiling rule has been in effect since July 1, 2016.
- Clerk staff continues to work on case imaging paper files allowing multiple users to view documents and provide faster retrieval of information. This also improves long-term storage and physical space for office growth. eFiling permits judges, parties, and the public (where permissible) to view a case simultaneously and increases the speed and efficiency of case processing.
- Our office will continue to utilize State Debt Collection (SDC) to collect on debt not otherwise being paid.
- The supervisory management team has been active in participating in trainings to promote employee satisfaction and improve the on-boarding process for new employees. Staff are partnered to mentor with new employees creating a positive atmosphere. We will continue our efforts to create a positive environment by showing gratitude, encourage positivity, clear communication, and supporting safety initiatives.

## TRENDS AND ISSUES ON THE HORIZON

- SDC will be returning uncollectible debt the first week in July 2022. For Eau Claire County, that means approximately 7,000 debts will be returned. Under normal circumstances, this would not occur; however, SDC indicated there was a glitch in their system which has now been corrected. Returned debt should come back each month. Debt is returned on a monthly basis once a 5-year minimum time has passed.
- Reasons for debt being returned includes, but is not limited to, not having a good address; individual is deceased; debt is below SDC's \$50 limit to collect, etc.



## Clerk of Courts

### POSITION CHANGES IN 2023

- Addition of a new deputy court clerk.

### OPERATIONAL CHANGES – WITH FISCAL IMPACT

- The state provides computer equipment and scanners for all Clerk of Court staff. We have most of the furniture for this new position; however, will need to purchase a chair, a few supplies, and a phone.

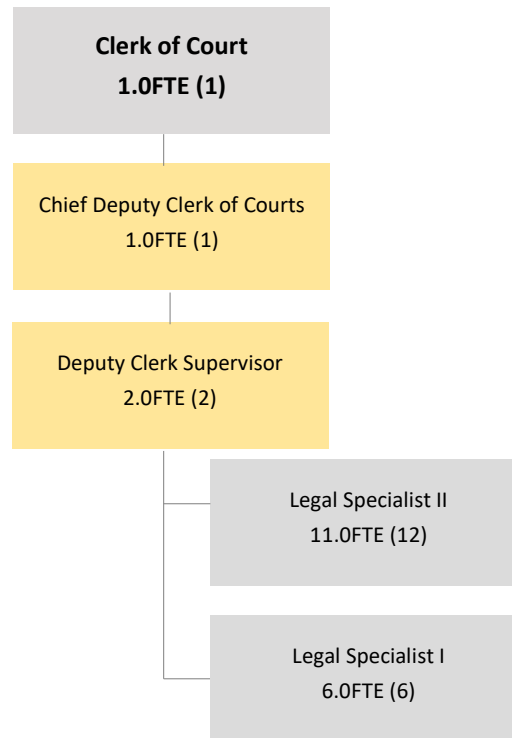
### OPERATIONAL CHANGES – WITHOUT FISCAL IMPACT

- None planned.

### KEY ASSUMPTIONS AND POTENTIAL RISKS

- Based on the number of court hearings clerked in 2021 (39,054) it is assumed that additional hearings to be clerked in 2023 would be approximately 6,500.
- Without the addition of another court clerk position, it is more likely than not that this will result in:
  - Not being able to provide a clerk for court hearings; and/or
  - Not allowing staff to take PTO or even revoking preapproved PTO

# Clerk Of Court



Year	2022
FTE	21.0

## Clerk of Courts

The Clerk of Courts Office performs recordkeeping duties for all matters in the circuit court per state statute, which includes clerking in court, handling exhibits, processing court orders, administering oaths, docketing court documents, entering and processing judgments, assisting agencies and the public - ensuring pro se litigants receive proper information, file management and records retention. Clerk of Courts is responsible for the collection of all fees, fines and forfeitures for the county circuit court per statute utilizing various tools to collect outstanding court ordered obligations, including payment plans, tax intercept, money judgments, suspensions for hunting, fishing, trapping and driver licenses. Clerk of Courts is also responsible for managing juries under policies and rules established by the judges of Eau Claire County and state statutes, including determining jury pool, summons and follow-up.

<b>OUTPUTS</b>		<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>YTD* 2022</u></b>
Total number of court hearings clerked		44,498	32,297	39,054	15,574
Total number of docketed events		207,501	259,997	290,765	71,117
Debt turned over to SDC		\$1,298,703	\$2,848,917	\$3,041,958	\$1,146,114
Debt collected from SDC		\$2,059,244	\$2,170,472	\$1,787,792	\$840,178
Total collections		\$4,731,682	\$3,613,601	\$4,061,736	\$1,696,946
Number of potential jurors reporting for selection		1,228	433	935	445
Number of sworn jurors		423	116	280	392
Number of trial days		82	27	50	30
<i>*YTD indicates Jan-May Results</i>					
<b>OUTCOMES</b>	<b>Benchmark</b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>YTD* 2022</u></b>
Cost per trial day	-	\$539.16	\$578.31	\$574.79	\$520.15
<i>*YTD indicates Jan-May Results</i>					

## Clerk of Courts

### Overview of Revenues and Expenditures

Revenues	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Tax Levy/General Revenue Allocation	\$416,016	\$519,951	\$519,951	\$777,343	50%
06-Public Charges for Services	\$617,318	\$562,500	\$634,782	\$631,000	12%
08-Fines & Forfeitures	\$304,102	\$490,000	\$307,044	\$308,000	-37%
09-Other Revenue	\$62	\$600	\$161	\$200	-67%
<b>Total Revenues:</b>	<b>\$1,337,497</b>	<b>\$1,573,051</b>	<b>\$1,461,938</b>	<b>\$1,716,543</b>	<b>9%</b>

Expenditures	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$958,244	\$1,014,981	\$1,017,910	\$1,135,416	12%
02-OT Wages	\$6	\$300	-	-	-100%
03-Payroll Benefits	\$445,849	\$485,090	\$485,090	\$510,467	5%
04-Contractual Services	\$6,000	\$6,000	\$6,000	\$6,000	0%
05-Supplies & Expenses	\$76,060	\$66,180	\$64,605	\$64,420	-3%
09-Equipment	\$476	\$500	-	\$240	-52%
<b>Total Expenditures:</b>	<b>\$1,486,636</b>	<b>\$1,573,051</b>	<b>\$1,573,605</b>	<b>\$1,716,543</b>	<b>9%</b>

<b>Net Surplus/(Deficit)- Clerk of Courts</b>	<b>(\$149,138)</b>	<b>\$0</b>	<b>(\$111,667)</b>	<b>\$0</b>	
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## Clerk of Courts

### Budget Analysis

	2022 Adjusted Budget	2023 Position Changes	Cost to Continue Operations in 2023	2023 Requested Budget
<b>01-Tax Levy/General Revenue Allocation</b>	\$519,951	\$82,385	\$175,007	\$777,343
<b>06-Public Charges for Services</b>	\$562,500	-	\$68,500	\$631,000
<b>08-Fines &amp; Forfeitures</b>	\$490,000	-	(\$182,000)	\$308,000
<b>09-Other Revenue</b>	\$600	-	(\$400)	\$200
<b>Total Revenues</b>	<b>\$1,573,051</b>	<b>\$82,385</b>	<b>\$61,107</b>	<b>\$1,716,543</b>

<b>01-Regular Wages</b>	\$1,014,981	\$46,717	\$73,718	\$1,135,416
<b>02-OT Wages</b>	\$300	-	(\$300)	-
<b>03-Payroll Benefits</b>	\$485,090	\$35,668	(\$10,291)	\$510,467
<b>04-Contractual Services</b>	\$6,000	-	-	\$6,000
<b>05-Supplies &amp; Expenses</b>	\$66,180	-	(\$1,760)	\$64,420
<b>09-Equipment</b>	\$500	-	(\$260)	\$240
<b>Total Expenditures</b>	<b>\$1,573,051</b>	<b>\$82,385</b>	<b>\$61,107</b>	<b>\$1,716,543</b>

## Clerk of Courts

### Revenue Assumptions

	2021	2022	2022	2023		
Revenue Source	Actual	Budget	Estimate	Request	Assumptions	Confidence Level %
County Tax Levy	416,016	519,951	519,951	777,343	Levy request	100%
County Ordinance Forfeitures	140,989	130,000	148,929	148,000	Estimate	90%
County Share State Fines	163,113	360,000	158,115	160,000	Estimate	90%
Court Fees & Costs	468,918	430,000	500,490	500,000	Estimate	95%
Medical Exams (Ccap)	43,767	35,000	34,380	35,000	Estimate	90%
Jury Fees	8,172	2,500	8,424	6,000	Estimate	90%
Jail Assessment	96,461	95,000	91,488	90,000	Estimate	90%
Interest Income - Lgip	62	600	161	200	Estimate	95%
<b>TOTAL</b>	<b>\$1,337,497</b>	<b>\$1,573,051</b>	<b>\$1,461,938</b>	<b>\$1,716,543</b>		

## Clerk of Courts

### Contracted Services Summary

	2021	2022	2022	2023
Expenditure Type	Actual	Budget	Estimate	Request
Professional Services	-	-	-	-
Utility Services	6,000	6,000	6,000	6,000
Repairs And Maintenance	-	-	-	-
Other Contracted Services	-	-	-	-
<b>Total</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>

**Clerk of Courts**  
**Contracted Services Detail**

	2021	2022	2022	2023		
Expenditure	Actual	Budget	Estimate	Request	Description	Expenditure Type
Clk Cts/ Telephone	6,000	6,000	6,000	6,000	Telephone	Utility Services
<b>TOTAL</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>		



# Circuit Court

## DEPARTMENT MISSION

Except as otherwise provided by law, the Circuit Court shall have original jurisdiction in all civil and criminal matters within this state and such appellate jurisdiction in the circuit as the legislature may prescribe by law. The Circuit Court may issue all writs necessary in aid of its jurisdiction. The administration of justice serves the interests of the public. The state circuit courts for the county of Eau Claire serves the residents of Eau Claire County.

## DEPARTMENT BUDGET HIGHLIGHTS

Branch 6 courtroom is ready to go with Judge Elect Beverly Wickstrom's taking the bench on August 1, 2022. Although an additional branch does not change the increase/decrease in case filings, an additional branch will allow more cases to proceed through the system in a timely manner. The addition of a new Circuit Court branch creates a need for an additional judicial assistant.

## STRATEGIC DIRECTION AND PRIORITY ISSUES

- Continue to follow statutes and our Mission Statement.
- Continue to provide all mandated services and reporting.
- Continue to preside over four treatment courts.
- Continue to be an active member of various committees.

## TRENDS AND ISSUES ON THE HORIZON

- Interpreters will continue to appear via Zoom. The exception are trials where statutes require interpreters appear in person or as ordered by the Court. The rate of pay for interpreters has increased.
- Guardian ad litem (GAL) for paternity/family cases – in the past, although ordered to pre-pay GAL fees, many parties do not and the GAL doesn't begin working on a case until paid. We determined in 2022 that once the Court orders the fee to be paid, the GAL starts working on the case right away as they are guaranteed payment for services. The case can then get through the system. How this works – the county pays and we seek reimbursement.

## POSITION CHANGES IN 2023

- Create a new judicial assistant position.

## OPERATIONAL CHANGES – WITH FISCAL IMPACT

- We are asking the County Board of Supervisors to provide funding in order to update very old furniture that continues to be used in two jury rooms, estimated at \$5,800 as of June 2022.
- The courts will also be asking for capital equipment in 2023-2024 as a safety risk issue – wire and install security swipe locks. It should be noted that one door is a secondary emergency exit which will require a delayed egress and alarm setup that is also interconnected with the fire alarm system. Estimates is \$86,000 as of June 2022.

## Circuit Court

- The state provides computer equipment for judicial assistants, and we have most of the furniture for the new position. We will need to purchase a chair, a few supplies, and a phone.

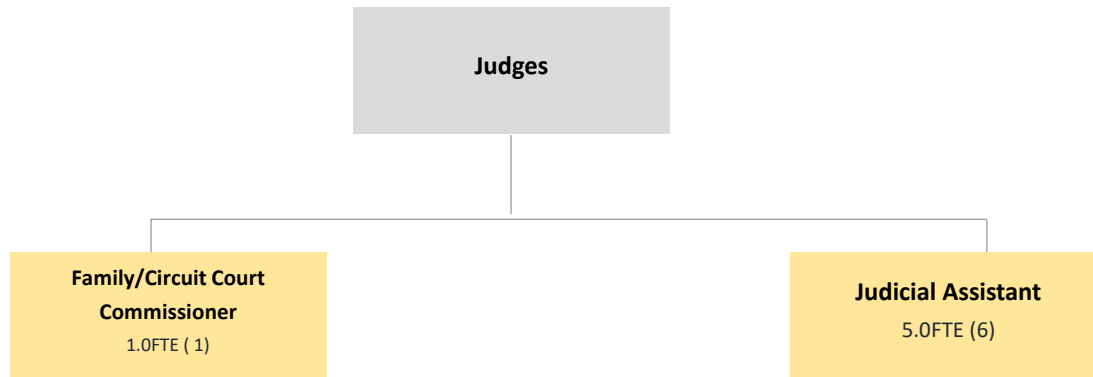
### OPERATIONAL CHANGES – WITHOUT FISCAL IMPACT

- None planned.

### KEY ASSUMPTIONS AND POTENTIAL RISKS

- Due to the additional administrative responsibilities of the presiding judge, the court finds that there is a need for a judicial assistant who is not shared with another judge. The timeliness of certain documents and/or correspondence may be critical and is difficult for a judicial assistant to prioritize when caught up in other priority work assignments for another judge.

# Circuit Court



Year	2022
FTE	6

## Circuit Court

Courts and Court Supportive Services is responsible for helping ensure efficient and effective operations of all the courts including court appointment attorneys, guardian at litens for youth and vulnerable adults, interpreter and transcription services, processing of medical claims, and jury management.

<b>OUTPUTS</b>						
	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>YTD* 2022</u></b>		
Number of cases opened	22,335	17,603	18,915	6,943		
Number of felony cases filed	1,834	1,519	1,429	594		
Number of jury trials held	39	34	23	21		
Number of jury trial days	82	82	50	32		
Total number of hearings held by remote means	2,840	15,162	18,329	3,017		
Number of languages required during year	11	11	12	9		
<i>*YTD indicates Jan-Jun Results</i>						
<b>OUTCOMES</b>		<b>Benchmark</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>YTD* 2022</b>
100% of individuals with language barriers are provided a state certified interpreter throughout the court process.		70%	92%	91%	86%	60%
<i>*YTD indicates Jan-Jun Results</i>						

## Circuit Court

### Overview of Revenues and Expenditures

Revenues	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Tax Levy/General Revenue Allocation	\$161,256	\$198,943	\$198,943	\$380,034	91%
04-Intergovernment Grants and Aid	\$369,004	\$393,560	\$393,560	\$393,960	0%
06-Public Charges for Services	\$472,325	\$506,034	\$378,575	\$402,370	-20%
<b>Total Revenues:</b>	<b>\$1,002,585</b>	<b>\$1,098,537</b>	<b>\$971,078</b>	<b>\$1,176,364</b>	<b>7%</b>

Expenditures	2021	2022	2022	2023	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$291,887	\$345,988	\$352,122	\$398,839	15%
02-OT Wages	\$357	-	\$100	-	
03-Payroll Benefits	\$121,708	\$154,327	\$168,035	\$173,505	12%
04-Contractual Services	\$569,541	\$532,842	\$539,018	\$456,000	-14%
05-Supplies & Expenses	\$45,769	\$65,380	\$62,200	\$55,650	-15%
09-Equipment	-	-	-	\$92,370	
<b>Total Expenditures:</b>	<b>\$1,029,261</b>	<b>\$1,098,537</b>	<b>\$1,121,475</b>	<b>\$1,176,364</b>	<b>7%</b>

<b>Net Surplus/(Deficit)- Circuit Court</b>	<b>(\$26,677)</b>	<b>\$0</b>	<b>(\$150,397)</b>	<b>\$0</b>	
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## Circuit Court

### Budget Analysis

	2022 Adjusted Budget	Replace Jury Furniture	Security Door Locks	Add Judicial Assistant 1.0 FTE
<b>01-Tax Levy/General Revenue Allocation</b>	\$198,943	\$5,800	\$86,000	\$82,385
<b>04-Intergovernment Grants and Aid</b>	\$393,560	-	-	-
<b>06-Public Charges for Services</b>	\$506,034	-	-	-
<b>Total Revenues</b>	<b>\$1,098,537</b>	<b>\$5,800</b>	<b>\$86,000</b>	<b>\$82,385</b>

<b>01-Regular Wages</b>	\$345,988	-	-	\$46,717
<b>02-OT Wages</b>	-	-	-	-
<b>03-Payroll Benefits</b>	\$154,327	-	-	\$35,668
<b>04-Contractual Services</b>	\$532,842	-	-	-
<b>05-Supplies &amp; Expenses</b>	\$65,380	-	-	-
<b>09-Equipment</b>	-	\$5,800	\$86,000	-
<b>Total Expenditures</b>	<b>\$1,098,537</b>	<b>\$5,800</b>	<b>\$86,000</b>	<b>\$82,385</b>

# Circuit Court

## Budget Analysis

	<b>Cost to Continue Operations in 2023</b>	<b>2023 Requested Budget</b>
<b>01-Tax Levy/General Revenue Allocation</b>	\$6,906	\$380,034
<b>04-Intergovernment Grants and Aid</b>	\$400	\$393,960
<b>06-Public Charges for Services</b>	(\$103,664)	\$402,370
<b>Total Revenues</b>	<b>(\$96,358)</b>	<b>\$1,176,364</b>

<b>01-Regular Wages</b>	\$6,134	\$398,839
<b>02-OT Wages</b>	-	-
<b>03-Payroll Benefits</b>	(\$16,490)	\$173,505
<b>04-Contractual Services</b>	(\$76,842)	\$456,000
<b>05-Supplies &amp; Expenses</b>	(\$9,730)	\$55,650
<b>09-Equipment</b>	\$570	\$92,370
<b>Total Expenditures</b>	<b>(\$96,358)</b>	<b>\$1,176,364</b>

## Circuit Court

### Revenue Assumptions

	2021	2022	2022	2023		
Revenue Source	Actual	Budget	Estimate	Request	Assumptions	Confidence Level %
County Tax Levy	161,256	198,943	198,943	380,034	Levy request	95%
State Grant-Courts	369,004	393,560	393,560	393,960	Estimate	95%
Atty Fees	426,200	451,577	327,550	349,770	Estimate	80%
Co Share Occupat Dr License	60	100	100	100	Current collections	85%
Family Case Fees	10,185	15,627	9,385	10,000	Estimate/history	85%
Interpreter Reimbursements	22,486	24,730	24,730	25,500	Estimate/formula	90%
Ignition Interlock Surcharge	13,394	14,000	16,810	17,000	Estimate/history	90%
<b>TOTAL</b>	<b>\$1,002,585</b>	<b>\$1,098,537</b>	<b>\$971,078</b>	<b>\$1,176,364</b>		



## Circuit Court Grant Funding

	2021	2022	2022	2023	
Revenue Source	Actual	Budget	Estimate	Request	Grant Details
State Grant-Courts	369,004	393,560	393,560	393,960	Based on state formula
<b>TOTAL</b>	<b>\$369,004</b>	<b>\$393,560</b>	<b>\$393,560</b>	<b>\$393,960</b>	

## Circuit Court

### Contracted Services Summary

	2021	2022	2022	2023
Expenditure Type	Actual	Budget	Estimate	Request
Professional Services	535,976	495,360	492,127	420,518
Utility Services	10,565	10,482	10,482	10,482
Repairs And Maintenance	-	-	1,455	-
Other Contracted Services	23,000	27,000	34,954	25,000
<b>Total</b>	<b>\$569,541</b>	<b>\$532,842</b>	<b>\$539,018</b>	<b>\$456,000</b>

## Circuit Court

### Contracted Services Detail

	2021	2022	2022	2023		
Expenditure	Actual	Budget	Estimate	Request	Description	Expenditure Type
Cir Court/ Prof Serv	33	-	-	-	Professional Services (no longer using)	Professional Services
Cir Court/ Medical	139,300	130,000	146,195	130,018	Court ordered medical evaluations	Professional Services
Cir Court/ Interpreters	17,236	20,000	29,935	20,000	Interpreters required by statute	Other Contracted Services
Cir Court/ Court Commissioner	9,035	14,200	11,180	10,000	Supplemental court commissioners	Professional Services
Cir Court/ Telephone	10,133	10,132	10,132	10,132	Telephone	Utility Services
Cir Court / Cellular Phone	432	350	350	350	Cell phone	Utility Services
Cir Court/ Service On Machines	-	-	1,455	-	Wiring for commissioner hearing room	Repairs And Maintenance
Cir Court/ Transcription	5,763	7,000	5,019	5,000	By statute to prison warden when defendant sentenced to prison	Other Contracted Services
Court Atty Fees/ Criminal	172,236	140,000	109,781	96,000	Court Appointed Attorney Fees	Professional Services
Court Atty Fees/ Misc Civil	565	1,000	1,000	500	Court Appointed Attorney Fees	Professional Services
Court Atty Fees/ Chips-Parent	23,595	5,160	13,344	13,000	Court Appointed Attorney Fees	Professional Services
Gal/ Divorce/Paternity	18,659	4,500	58,178	45,000	Court Appointed Attorney Fees	Professional Services
Gal/ Civil Restraining Order	2,642	500	1,049	1,000	Court Appointed Attorney Fees	Professional Services
Gal/ Chips-Child	91,680	40,000	57,024	50,000	Court Appointed Attorney Fees	Professional Services
Gal/ Guardianships	26,017	20,000	25,716	25,000	Court Appointed Attorney Fees	Professional Services
Gal/ Watts Review	52,216	140,000	68,660	50,000	Court Appointed Attorney Fees	Professional Services
<b>TOTAL</b>	<b>\$569,541</b>	<b>\$532,842</b>	<b>\$539,018</b>	<b>\$456,000</b>		

## Eau Claire County Capital Improvement Project Request

<b>PROJECT NAME</b>	<i>Courtroom Security Locks</i>		<b>DEPARTMENT</b>	<i>Circuit Court</i>	
<b>PROJECT LOCATION</b>	<i>Branches 1, 2, 3, 5, 6 and CC</i>		<b>MANAGER</b>	<i>Susan Schaffer</i>	
<b>EXPECTED START DATE</b>	<i>1/1/2023</i>	<b>EXP. END DATE</b>	<i>12/31/2024</i>	<b>DEPT PRIORITY</b>	<i>01</i>
<b>MANDATORY/OPTIONAL</b>	<i>5. Optional - Reduces overall risk</i>		<b>SHARED PROJECT</b>	<i>EC County only</i>	
<b>REQUEST TYPE</b>	<i>Replacement</i>	<b>FUNCTIONAL CATEGORY</b>		<i>Judicial</i>	
<b>ASSET BEING REPLACED</b>	<i>Unsecure doors</i>				
<b>PROJECT DESCRIPTION</b>	<i>Wire and install security swipe locks from courtrooms into chambers. Wire and install secondary emergency exit which requires a delayed egress and alarm setup that is interconnected with the fire alarm system - this door leads from the courtroom into the secure hallways.</i>				
<b>ANALYSIS OF NEED</b>	<i>There is currently nothing to prevent an individual(s) from exiting the courtroom into chambers and/or the secure hallways.</i>				
<b>ALTERNATIVES CONSIDERED</b>	<i>There are no alternatives.</i>				

### Project Funding

<i>Funding Source *</i>	<i>Amount</i>	<i>Fund</i>	<i>Description **</i>
Levy	86,000	Fund 100: General Fund	

<b>Total Funding</b>	<b>\$ 86,000</b>
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\* Please list each funding source on a different line

\*\*For grant/aid funding, provide the name of the grant and whether it is reimbursement or up-front funding

### Project Cost

<i>Expenditure Type</i>	<i>Amount</i>	<i>Fund</i>	<i>Description</i>
BUILDINGS	86,000	Fund 100: General Fund	Security locks

<b>Total Cost</b>	<b>\$ 86,000</b>
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## Minutes

Joint Meeting - Eau Claire County  
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget  
Wednesday, July 20, 2022 – 3:00 PM  
County Courthouse, Room 1277  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

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**Committee on Judiciary & Law Enforcement Members Present:** Brett Geboy, Allen Myren, Stella Pagonis\*, Connie Russell, and Gerald Wilkie.

**Committee on Finance & Budget Members Present:** Jim Dunning, John Folstad, Robin Leary, Dane Zook.

**Committee on Finance & Budget Members Absent:** Cory Sisk.

**Others Present In Person:** Supervisor Joe Knight, Supervisor Nancy Coffey, Supervisor Larry Hoekstra, Supervisor Nathan Otto, TRY Mediation Director Todd Johnson, Sheriff Ron Cramer, Administrative Services Division Manager Katrina Ranallo, Captain Dave Riewestahl, Captain Cory Schalinske, Lieutenant Travis Holbrook, Lieutenant Dustin Walters, County Administrator Kathryn Schauf, Finance Director Norb Kirk, Senior Accounting Manager Amy Weiss, District Attorney Peter Rindal, Corporation Counsel Sharon McIlquham, and Eric Huse.

**Others Present via Cisco WebEx:** County Clerk Sue McDonald, Financial Analyst Erika Gullerud, Accountant Linda O'Mara, and Fiscal Associate Jennifer Prozondek.

### **Call to Order**

The meeting was called to order by Chairpersons Wilkie & Zook at 3:00 PM.

### **Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

### **Call of the Roll**

The Clerk called the roll. Attendance is noted above.

### **Public Comment**

No public comment was made.

### **2023 Department Budget Presentations**

#### **• TRY Mediation**

- Director Todd Johnson presented the 2023 TRY Mediation budget request. The Committees engaged in general discussion about the request.
- Supervisor Myren moved to support the TRY Mediation budget request as presented. The motion **passed** via 4-0 voice vote by the Committee on Judiciary and Law Enforcement.

\*Supervisor Pagonis arrived at this time.

#### **• Sheriff's Office**

- Sheriff Ron Cramer introduced the 2023 Sheriff's Office budget request. Admin. Services Division Manager Katrina Ranallo, Captain Cory Schalinske, and Captain Dave Riewestahl presented the 2023 Sheriff's Office budget request. The Committee engaged in general discussion about the request.

- Supervisor Myren moved to support the Sheriff's Office budget request as presented.
  - **AMENDMENT ONE:** Supervisor Pagonis moved to amend the request to remove the Jail Washer capital expense. Amendment one **passed** via 5-0 voice vote by the Committee on Judiciary and Law Enforcement.
  - **AMENDMENT TWO:** Chairperson Wilkie moved to amend the request to reduce the patrol deputy FTE request by 1.0. The Committee debated the amendment. Chairperson Wilkie called for a roll call vote: GEBOY, aye; MYREN, no; PAGONIS, no; RUSSELL, no; WILKIE, aye. Amendment two **failed**, 2-3, by the Committee on Judiciary and Law Enforcement.
  - **AMENDMENT THREE:** Chairperson Wilkie moved to amend the request to reduce the overtime budget by \$25,000. The Committee debated the amendment. Chairperson Wilkie called for a roll call vote: GEBOY, aye; MYREN, aye; PAGONIS, aye; RUSSELL, aye; WILKIE, aye. Amendment three **passed**, 5-0, by the Committee on Judiciary and Law Enforcement.
  - **MAIN MOTION**, as amended twice: Chairperson Wilkie called for a roll call vote: GEBOY, aye; MYREN, aye; PAGONIS, aye; RUSSELL, aye; WILKIE, aye. The main motion, as amended twice, **passed**, 5-0, by the Committee on Judiciary and Law Enforcement.
- **District Attorney**
  - District Attorney Peter Rindal and Operations Manager Eric Huse presented the 2023 District Attorney's Office budget request. The Committee engaged in general discussion about the request.
  - Supervisor Pagonis moved to support the District Attorney's Office budget request as presented. The Committee debated the motion. Chairperson Wilkie called for a roll call vote: GEBOY, aye; MYREN, aye; PAGONIS, aye; RUSSELL, aye; WILKIE, aye. The motion **passed**, 5-0, by the Committee on Judiciary and Law Enforcement.

### **Adjournment of Committee on Finance & Budget**

The Committee on Finance and Budget was adjourned by Chairperson Zook at 6:07 PM.

### **Approval of Minutes from June 22, 2022 Meeting**

Supervisor Geboy moved to approve the minutes from the June 22, 2022 meeting. The minutes were adopted as published in the meeting materials via 5-0 voice vote.

### **Future Meeting Dates**

The next meeting of the Committee on Judiciary and Law Enforcement is scheduled as a joint meeting with the Committee on Finance & Budget on Wednesday, July 27, 2022 at 3:00 PM.

### **Future Agenda Items**

- 2023 Department budget presentations
  - Criminal Justice Services
  - Register in Probate/Clerk of Juvenile Court
  - Clerk of Courts
  - Circuit Court
- System of Care overview
- Sheriff's Office
  - Jail population, staffing, & COVID-19 response
  - Update on DHS Investigation
  - Communications network / Digital radios
  - Protective status for correctional officers
- Policies/procedures for proper execution of search warrants
- Policies/procedures for officer involved critical incidents
- Committee oversight duties and responsibilities review

**Adjournment of Committee on Judiciary & Law Enforcement**

The Committee on Judiciary & Law Enforcement was adjourned by Chairperson Wilkie at 6:12 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk  
Committee on Judiciary and Law Enforcement

## Minutes

Joint Meeting - Eau Claire County  
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget  
Wednesday, July 20, 2022 – 3:00 PM  
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**Committee on Judiciary & Law Enforcement Members Present:** Brett Geboy, Allen Myren, Stella Pagonis\*, Connie Russell, and Gerald Wilkie.

**Committee on Finance & Budget Members Present:** Jim Dunning, John Folstad, Robin Leary, Dane Zook.

**Committee on Finance & Budget Members Absent:** Cory Sisk.

**Others Present In Person:** Supervisor Joe Knight, Supervisor Nancy Coffey, Supervisor Larry Hoekstra, Supervisor Nathan Otto, TRY Mediation Director Todd Johnson, Sheriff Ron Cramer, Administrative Services Division Manager Katrina Ranallo, Captain Dave Riewestahl, Captain Cory Schalinske, Lieutenant Travis Holbrook, Lieutenant Dustin Walters, County Administrator Kathryn Schauf, Finance Director Norb Kirk, Senior Accounting Manager Amy Weiss, District Attorney Peter Rindal, Corporation Counsel Sharon McIlquham, and Eric Huse.

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### **Confirmation of Public Meeting Notice**

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### **Call of the Roll**

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### **Public Comment**

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### **Adjournment of Committee on Finance & Budget**

The Committee on Finance and Budget was adjourned by Chairperson Zook at 6:07 PM.

Respectfully Submitted:

Eric Huse  
 Committee Clerk  
 Committee on Judiciary and Law Enforcement