

AGENDA
Chippewa Valley Regional Airport Commission
Friday, July 22, 2022, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

1. **Call To Order**
2. **Confirmation of Meeting Notice**
3. **Roll Call - Voice**
4. **Approval of Minutes**
 - a. June 21, 2022 Regular Commission Meeting
 1. **Discussion/Action**
5. **CVRA Finance and Activity Reports**
 - a. **Expense Vouchers and Financial Report**
 1. **Discussion/Action**
 - b. **Key Indicators:**
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. **Discussion/Action**
 - c. **Hangar Occupancy**
 1. **Discussion/Action**
6. **Public Comment Period - (Maximum 2 minutes per person)**
7. **Operational Matters**
 - a. **Airport Operations Report**
 - Airport Terminal Program BIL Application
 - Airline Passenger Survey
 - Airport Site Investigation Work Plan
 - Airline Transition Update
 - Airport Community Outreach
 1. **Discussion/Action**
 - b. **Airport Strategic Plan Update/Review**
 - Operational Review
 1. **Discussion/Action**
 - c. **Project Summary**
 - AIP 48 Rwy 4/22 and Taxiway A Rehabilitation – FY22
 - AIP 49 – ARFF Building Reconstruct – FY22

- AIP 50 – Master Plan Update – FY 22
 - AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22
 - Airport Parking Equipment Replacement – FY21
 - Corporate Hangar Construction – FY21
 - South Hangar Construction
1. **Discussion/Action**

8. Previous Business:

- a. **Airport Recognition Program Quarterly Recipient**
 1. **Discussion/Action**

9. New Business:

- a. **Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, To wit: Confirmation of airport director performance evaluation**
 1. **Discussion/Action**

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

Chippewa Valley Regional Airport Commission
Tuesday, June 21, 2022, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

MEMBERS PRESENT: Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull and Barry Wells were present.

MEMBERS ABSENT: None

OTHERS PRESENT: Amy Michels-Mead & Hunt, Heather DeLuka-Airport Neighborhood Association, Shawn Styer-Hawthorne Aviation, Andy Benware-Menards, Charity Zich-Airport Director, Todd Norrell-Airport Maintenance Supervisor and Erin Switzer-Airport Administrative Specialist.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull and Barry Wells were present.
4. **Approval of Minutes:**
 - a. **May 20, 2022 Regular Commission Meeting:**
 On a motion by Com. Wells, seconded by Com. Bowe, the minutes of the May 20, 2022, meeting were approved as submitted.
(Ayes 7-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**
 On a motion by Com. Francis, seconded by Com. Hull, the expense vouchers were approved as submitted.
(Ayes 7-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
 Airline Enplanements are up for the month and for the year.
 - **Car Rental Operations**
 Cars rented are up for the month and for the year.
 - **Tower Operations**
 Tower Operations are up for the month and down for the year.
 - c. **Hangar Occupancy:** We are at full occupancy with multiple individuals on the t-hangar and box hangar waiting lists.

6. **Public Comment Period:** Heather DeLuka inquired about the hangar vacancies noted in the Airport operating budget calculations and the reasoning behind continuing the box hangar lease monthly discounts.
7. **Operational Matters:**
- a. **Airport Operations Report**
 - **Airport Quarterly Report:** The Commission reviewed the Airport Quarterly Report.
 - **Airport Community Outreach:** The Commission reviewed the Airport Community Outreach opportunities and events. The Chippewa Valley Airshow went well but had a shortened Sunday performance due to weather. Clean up was done in record time and runway construction began promptly thereafter. There will be an Eggs & Issues session through the EC Chamber of Commerce on July 15th and the Wisconsin Aviation Conference will take place in Eau Claire October 3-5.
 - b. **Airport Strategic Plan Update/Review:**
The Operational Review for June covered the Fire Station, Maintenance Shop and Airline PFC's and PFC Application. Assistance with the next PFC application will be included in the 2023 budget.
 - c. **Project Summary**
 - **AIP 48 - Rwy 4/22 and Taxiway A Rehabilitation – FY22:** The Rwy 4/22 rehab is in progress and the Taxiway rehab is completed. Painting is being done this week with the projects slated to be fully complete by July 4th.
 - **AIP 49 - ARFF Building Reconstruct– FY22:** In progress.
 - **AIP 50 - Master Plan Update – FY22:** Waiting on funding and expected to being mid-August.
 - **AIP 51 - Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22:** There is a Wildlife Fence pre-bid today and bids due July 7th. Some work expected to being in the fall.
 - **Airport Parking Equipment Replacement – FY22:** New equipment overall working, but LPR and intercom functions are not. There was discussion about whether to enable the Credit Card-In feature at the Long Term Entrance and the Commission overall agrees that we should try the option out and see how it works for our customers.
 - **Corporate Hangar Construction – FY22:** In progress.
 - **South Hangar Construction – FY22:** The 48'x48' hangars project is planned for bid in early July. The scope of the South Corporate Hangar has increased per the tenant's request so the lease rate will need to be adjusted.
8. **Previous Business: None**

9. New Business:

- a. 2023 Airport Operating and Capital Improvement Budget:** The Airport Director discussed the proposed 2023 Airport Operating and Capital Improvement Budget. There was discussion about the annual CPI increase proposed based on the 5.1% 2021 rate and forecasted 8% 2022 rate and the Commission agreed that 3% is a reasonable rate for 2023 and for the next few years. Commissioners also noted an error in the t-hangar budget calculation that the Airport Director will address.

On a motion by Com. Bowe, seconded by Com. Wells, the Commission approved the 2023 Airport Operating and Capital Improvement Budget with one amendment to the t-hangar budget.

(Ayes 7-Nayes 0)

b. Airport Commission Annual Meeting

The Airport Operating Agreement requires the Airport Commission hold an annual meeting which would include election of officers, approval of the prior year financial statement, and approval of a business plan for the coming year.

On a motion by Com. Bowe, seconded by Com. Francis, the 2021 Financial Report was approved as submitted subject to the final audit.

(Ayes 7-Nayes 0)

On a motion by Com. Bowe, seconded by Com. Hull, Bill Hilgedick was re-elected as Chair, Barry Wells as Vice-Chair and Scott Francis as Secretary.

(Ayes 7-Nayes 0)

10. Discuss Future Agenda Items: None

- 11. Set Future Meeting Dates and Times:** The next Regular Commission Meetings are planned for July 22nd, August 25th and September 16th.

12. Adjournment:

On a motion by Com. Francis, seconded by Com. Wells, the meeting was adjourned at 8:28 am.

(Ayes 7-Nayes 0)

Respectfully Submitted,

Scott Francis, Secretary

June Vouchers for approval July 22, 2022

AECOM	Site investigation workplan study, 5/28/22-6/24/22	53510-299	\$11,177.72
Alcivia	2,000 Gallons of Gasohol Fuel	53510-377	\$8,571.71
CBS Squared	Design/construction fees, 48x48 Hangars	53510-820	\$2,963.50
CBS Squared	Design/construction fees, South Ramp Hangar	53510-820	\$13,545.48
Cintas	Uniforms & Towels	53510-298	\$356.59
City of Eau Claire	Airport Water/Sewer Charges - Q2	53510-221	\$14,550.03
City of Eau Claire	ATCT Water/Sewer Charges - Q2	53515-221	\$258.62
Dann's Certified Testing	Terminal Cross Connection Testing	53510-248	\$240.00
Dann's Certified Testing	ATCT Cross Connection Testing	53515-248	\$60.00
Eau Claire County Highway Dept.	Road Base for Tower Road	53510-246	\$469.74
Endpoint Solutions Corp.	2022 SPCC Training (Virtual)	53510-340	\$850.00
JM Janitorial	Janitorial Services 6/1/22-6/30/22	53510-200	\$990.00
Lakeland Overhead Door	(4) Shop remotes; Airline Garage Door Service	53510-248	\$855.00
State of WI - Dept. of Transportation	SAP 66 - SRE Building Expansion	53510-829	\$244.63
State of WI - Dept. of Transportation	SAP 70 - Phase II Fence Design	53510-829	\$10,446.43
TRICOR, Inc.	Airport Liability Insurance	53510-510	\$16,974.00
Volaire Aviation	Air Service Development Retainer 7/22	53510-328	\$4,000.00
Volaire Aviation	Q3 Marketing & Consulting Fees	53510-327	\$300.00
Xcel Energy	Terminal Gas/Electric - June	53510-222/224	\$10,276.49
Xcel Energy	ATCT Gas/Electric - June	53515-222/224	\$1,853.89
	TOTAL		<u>\$98,983.83</u>

June Credit Card Charges

SPECTRUM	Internet	53510-227	183.98
BUSHNELL FORD	Ford Escape Repairs	53510-241	417.98
AMAZON	Building	53510-248	25.95
AMAZON	Building	53510-248	34.99
HANGAR 54 GRILL	Marketing	53510-327	25.00
DALCO ENTERPRISES	Building	53510-248	86.32
GOLD CROSS ANSWERING SVC	Telephone	53510-225	130.00
WINDCAVE INC.	Merchant Fees	53510-200	95.00
AMAZON	Marketing	53510-327	231.24
AIRPORT WINDSOCK CORP	Airfield Windsocks	53510-246	297.82
BLUEGLOBES LLC	Airfield Bulbs	53510-246	668.30
STANDARD SIGNS INC	Airfield Bulbs	53510-246	662.94
HI-FOLD DOOR CORPORATION	Buiding - credit	53510-248	-247.06
BOOKING.COM HOTEL	Training	53510-340	243.92
NUSS TRUCK & EQUIPMENT	Building	53510-248	15.76
NUSS TRUCK & EQUIPMENT	Vehicles	53510-241	58.46
FARRELL EQUIPMENT	Grounds	53510-246	39.98
FARRELL EQUIPMENT	Airfield Patch	53510-246	299.94
NUSS TRUCK & EQUIPMENT	Vehicles	53510-241	65.30
MENARDS EAU CLAIRE WEST	Grounds	53510-246	49.33
STAPLES	Janitorial	53510-248	432.24
NUSS TRUCK & EQUIPMENT	Vehicles	53510-241	75.94
SOUTHSIDE TIRE CHIPPEWA FALLS	Vehicles	53510-241	122.00
L AND S ELECTRIC INC	Air Handler motor repair	53510-248	294.58
ERINS SNUG IRISH PUB	Training	53510-340	40.04
SUMMIT COMPANIES ST PAUL	Annual Fire Extinguisher Services	53510-248	824.75
	TOTAL		<u>\$5,174.70</u>

Chippewa Valley Regional Airport

2022 BUDGET COMPARISON Estimated June 30, 2022

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 6/30/22 (50%)	Variance YTD	Balance Remaining For Year
Income						
			50.00%			
41110	Contrib From Eau Claire Cty	\$403,020	\$201,510	\$201,510	\$0.00	\$201,510.00
43790	Contrib From Chippewa Cty	\$131,574	\$65,787	\$65,787	\$0.00	\$65,787.00
Sub-Total Tax Revenue		\$534,594	\$267,297.00	\$267,297.00	\$0.00	\$267,297.00
46341	Air Terminal	\$169,712	\$84,856	\$87,390	\$2,534.26	\$82,321.74
46342	FBO	\$142,061	\$71,031	\$61,081	(\$9,949.96)	\$80,980.46
46343	Airfield	\$136,981	\$68,491	\$74,128	\$5,637.72	\$62,852.78
46344	Hangars	\$239,003	\$119,502	\$155,020	\$35,518.16	\$83,983.34
46345	Parking	\$106,000	\$53,000	\$106,746	\$53,746.18	(\$746.18)
46346	Rental Cars	\$122,698	\$61,349	\$96,282	\$34,933.34	\$26,415.66
46349	Ground Handling	\$36,000	\$18,000	\$18,000	\$0.00	\$18,000.00
48902	Vehicle Fuel Reimbursement	\$18,000	\$9,000	\$14,439	\$5,439.34	\$3,560.66
48903	Equipment Rental	\$1,200	\$600	\$700	\$100.00	\$500.00
Sub-Total Operating Revenue		\$971,655	\$485,828	\$613,787	\$127,959.04	\$357,868
Sub-Total Taxes and Operating Rev. \$1,506,249.00 \$753,124.50 \$881,083.54 \$127,959.04 \$625,165.46						
48691	Other Revenue	\$10,000	\$5,000	\$399	(\$4,600.70)	\$9,600.70
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$57,070	\$28,535	\$39,149	\$10,613.65	\$17,921.35
43690-91	Airport Grants	\$0	\$0	\$0	\$0.00	\$0.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	\$2,372,230	\$1,186,115	\$0	(\$1,186,115.00)	\$2,372,230.00
Sub-Total Other Revenue		\$2,439,300	\$1,219,650.00	\$39,547.95	(\$1,180,102.05)	\$2,399,752.05
TOTAL INCOME		\$3,945,549	\$1,972,774.50	\$920,631.49	(\$1,052,143.01)	\$3,024,917.51
Expenses						
53510-111	Salary Perm-Regular	\$403,178	\$201,589	\$193,375.89	(\$8,213.11)	\$209,802.11
-112	Salary Perm-OT	\$14,814	\$7,407	\$7,101.30	(\$305.70)	\$7,712.70
-114	Salary-On Call Pay	\$5,200	\$2,600	\$2,500.00	(\$100.00)	\$2,700.00
-121	Salary Temp Regular	\$9,978	\$4,989	\$3,935.11	\$0.00	\$6,042.89
-130	Employee Benefits	\$4,200	\$2,100	\$2,450.00	\$350.00	\$1,750.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,800	\$2,400	\$2,175.00	(\$225.00)	\$2,625.00
-142	Cnty Brd & Comm Mile	\$900	\$450	\$210.10	(\$239.90)	\$689.90
-150	Health Ins Incentive	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Social Security	\$33,883	\$16,942	\$14,798.28	(\$2,143.22)	\$19,084.72
-152	Retirement Emplr Share	\$26,039	\$13,020	\$12,049.80	(\$969.70)	\$13,989.20
-153	HSA Contribution	\$5,050	\$2,525	\$2,125.00	(\$400.00)	\$2,925.00
-154	Hos & Health Ins	\$110,506	\$55,253	\$38,800.16	(\$16,452.84)	\$71,705.84
-155	Life Insurance	\$135	\$68	\$48.73	(\$18.77)	\$86.27
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-200	Contract Svcs	\$40,500	\$20,250	\$4,276.75	(\$15,973.25)	\$36,223.25
-212	Attorney Fees	\$6,000	\$3,000	\$1,724.00	(\$1,276.00)	\$4,276.00
-213	Accounting & Audit	\$5,500	\$2,750	\$0.00	(\$2,750.00)	\$5,500.00
-221	Water & Sewer	\$57,067	\$28,534	\$29,070.16	\$536.66	\$27,996.84
-222	Electric	\$102,938	\$51,469	\$51,635.02	\$166.02	\$51,302.98
-224	Gas & Fuel Oil	\$38,728	\$19,364	\$31,764.84	\$12,400.84	\$6,963.16
-225	Telephone	\$4,000	\$2,000	\$1,840.00	(\$160.00)	\$2,160.00
-226	Cellular Phone	\$1,450	\$725	\$876.78	\$151.78	\$573.22
-227	Dataline/Internet	\$500	\$250	\$183.98	(\$66.02)	\$316.02
-241	Motor Vehicle Maint	\$15,000	\$7,500	\$6,546.85	(\$953.15)	\$8,453.15
-246	Grounds Maint	\$115,000	\$57,500	\$38,861.21	(\$18,638.79)	\$76,138.79
-248	Building Maint	\$30,000	\$15,000	\$9,990.11	(\$5,009.89)	\$20,009.89
-249	Service on Machines	\$500	\$250	\$0.00	(\$250.00)	\$500.00
-297	Refuse Collection	\$1,500	\$750	\$1,344.20	\$594.20	\$155.80
-298	Laundry Services	\$3,636	\$1,818	\$2,391.69	\$573.69	\$1,244.31
-299	Sundry Contract Services	\$55,000	\$27,500	\$38,856.52	\$0.00	\$0.00
-310	Office Supplies	\$600	\$300	\$154.96	(\$145.04)	\$445.04
-311	Postage and Box Rent	\$800	\$400	\$42.45	(\$357.55)	\$757.55
-313	Printing & Dup	\$750	\$375	\$149.42	(\$225.58)	\$600.58

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 6/30/22 (50%)	Variance YTD	Balance Remaining For Year
-320	Ref Materials	\$500	\$250	\$0.00	(\$250.00)	\$500.00
-321	Publish Legal Notices	\$150	\$75	\$66.12	(\$8.88)	\$83.88
-324	Membership Dues	\$4,000	\$2,000	\$1,468.00	(\$532.00)	\$2,532.00
-327	Marketing	\$55,000	\$27,500	\$2,672.55	(\$24,827.45)	\$52,327.45
-328	Airline Recruitment	\$10,000	\$5,000	\$12,670.33	\$7,670.33	(\$2,670.33)
-340	Travel-Train, Conf & Misc.	\$18,000	\$9,000	\$6,418.72	(\$2,581.28)	\$11,581.28
-366	Fire fight supplies	\$4,500	\$2,250	\$305.00	(\$1,945.00)	\$4,195.00
-377	Vehicle Fuel	\$40,000	\$20,000	\$39,961.30	\$19,961.30	\$38.70
-510	Insurance	\$74,116	\$37,058	\$48,226.32	\$11,168.32	\$25,889.68
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,500	\$1,250	\$490.50	(\$759.50)	\$2,009.50
-933	Bank Service Charges	\$0	\$0	\$3,896.22	\$3,896.22	(\$3,896.22)
Sub-Total Operating Expense		\$1,306,918.00	\$653,459.00	\$615,453.37	(\$38,005.63)	\$691,464.63
53510-121	Sal Temp-Ground Handling	\$9,774	\$4,887	\$4,175.41	(\$711.59)	\$5,598.59
-122	Aircraft Handling OT	\$0	\$0	\$540.69	\$540.69	(\$540.69)
-151	Ground Handling FICA	\$747	\$374	\$360.81	(\$12.69)	\$386.19
-366	Ground Handling Supplies	\$2,000	\$1,000	\$0.00	(\$1,000.00)	\$2,000.00
Sub-Total Ground Handling Expense		\$12,521	\$6,260.50	\$5,076.91	(\$1,183.59)	\$7,444.09
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$515	\$524.52	\$9.52	\$505.48
-222	ATCT Electricity	\$16,480	\$8,240	\$9,161.02	\$921.02	\$7,318.98
-224	ATCT Gas & Fuel Oil	\$4,120	\$2,060	\$2,358.89	\$298.89	\$1,761.11
-225	ATCT Telephone	\$1,500	\$750	\$480.00	(\$270.00)	\$1,020.00
-248	ATCT Building Maintenance	\$15,000	\$7,500	\$2,304.52	(\$5,195.48)	\$12,695.48
Sub-Total Tower Expense		\$38,130	\$19,065.00	\$14,828.95	(\$4,236.05)	\$23,301.05
53610-810	Capital Equipment	\$0	\$0	\$18,112.48	\$18,112.48	(\$18,112.48)
-820	Capital Improvement	\$2,275,000	\$1,137,500	\$49,149.68	(\$1,088,350.32)	\$2,225,850.32
-829	Other Capital Improvement	\$312,980	\$156,490	\$76,090.38	(\$80,399.62)	\$236,889.62
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$2,587,980	\$1,293,990.00	\$143,352.54	(\$1,150,637.46)	\$2,444,627.46
TOTAL EXPENSE		\$3,945,549	\$1,972,774.50	\$778,711.77	(\$1,194,062.73)	\$3,166,837.23
NET OPERATING INCOME		\$0	\$0	\$141,919.72		(\$141,919.72)
Cash Balance						
	Per 2020 Audit Report	2,393,606				
	2021 Estimate	3,149,211				
	2022 Estimate	776,981				

Chippewa Valley Regional Airport
Traffic Statistics
 June 2022

Agenda Item 5b

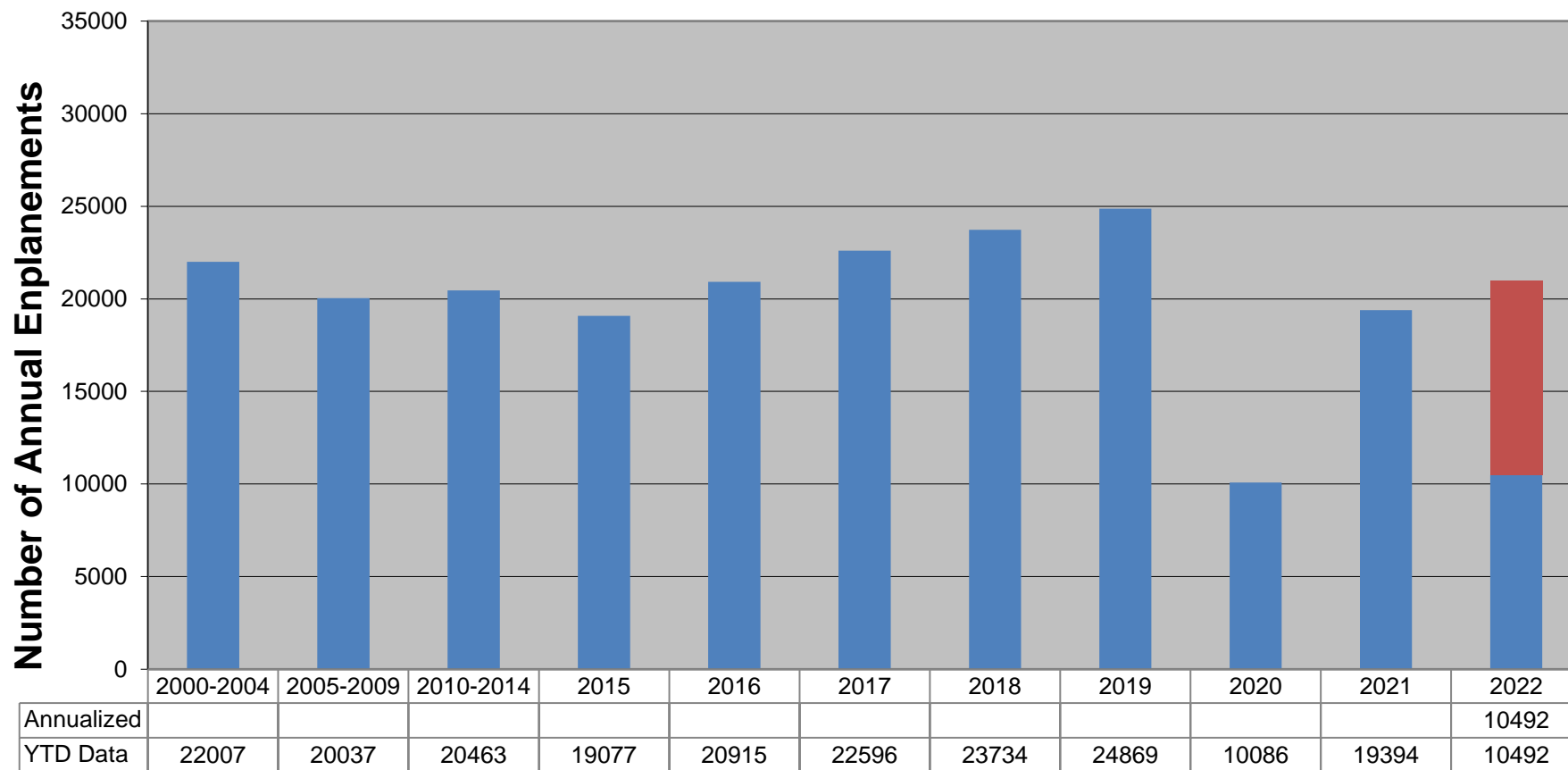
AIRLINE PASSENGERS	Month			22/21 % Diff.	21/20 % Diff.	Year to date			22/21 % Diff.	21/20 % Diff.
	2022	2021	2020			2022	2021	2020		
UNITED Enplaned	1412	1809	1988	-22%	-29%	9844	7482	10555	32%	-7%
CHARTERS Enplaned						<u>648</u>	<u>147</u>	<u>1116</u>	341%	-42%
Total Enplaned						10492	7629	11671	38%	-10%
UNITED Deplaned	1679	1951	2058	-14%	-18%	10049	7533	10265	33%	-2%
CHARTERS Deplaned						<u>648</u>	<u>147</u>	<u>1116</u>	341%	-42%
Total Deplaned						10697	7680	11381	39%	-6%
Total Enplaned/Deplaned	3091	3760	4046	-18%	-24%	21189	15309	23052	38%	-8%
UA Departure Load Factor	56%	61%	67%			62%	42%	62%		
UA Arrival Load Factor	68%	65%	67%			64%	43%	61%		
UNITED PERFORMANCE	2022	2021	2020			2022	2021	2020		
Scheduled Flights/Landings	52	60	62	-13%	-16%	327	362	362	-10%	-10%
Canceled Flights										
Xnld for Wx	1	1	0			9	12	24		
Xnld for Mx	1	0	0			1	0	3		
Xnld Other	<u>0</u>	<u>0</u>	<u>0</u>			<u>2</u>	<u>1</u>	<u>0</u>		
Total	2	1	0	100%	#DIV/0!	12	13	27	-8%	-56%
Total Landings	50	59	62	-15%	-19%	315	349	335	-10%	-6%
EAU Arrival	2022	2021	2020			2022	2021	2020		
Completion Factor	94%	98%	100%			96%	96%	92%		
OnTime %	75%	75%	49%			80%	82%	63%		
EAU Departure										
Completion Factor	96%	98%	98%			97%	97%	93%		
OnTime %	83%	83%	72%			83%	85%	74%		
ORD Arrival										
Completion Factor	96%	98%	98%			97%	97%	93%		
OnTime %	85%	85%	65%			85%	84%	72%		

All on time arrivals/departures follow DOT methodology.

Landline

Leg O&D	Month	Total
EAU-MSP	June	8
MSP-EAU	June	4
TOTAL		12

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Years

Airline Analysis	7 Day			14 Day			21 Day		
	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP
CUN - Cancun *	<u>\$890</u>	\$970	\$1,326	<u>\$941</u>	\$972	\$942	\$852	\$882	\$763
MCO - Orlando *	\$782	\$989	\$448	\$625	\$842	\$368	<u>\$492</u>	\$775	\$428
PHX - Phoenix *	\$661	\$535	\$398	\$683	\$599	\$358	<u>\$431</u>	\$399	\$338
	7/22-7/24			7/29-7/31			8/5-8/7		
ORD - Chicago **	\$574	\$380	\$342	\$464	\$299	\$418	\$408	\$274	\$268
DEN - Denver **	\$834	\$471	\$376	\$837	\$482	\$402	\$644	\$582	\$441
LAS - Las Vegas **	\$804	\$436	\$458	\$1,032	\$499	\$448	\$691	\$398	\$398
EWR - Newark **	\$834	\$468	\$603	<u>\$634</u>	\$544	\$574	<u>\$543</u>	\$444	\$503
IAD - Washington Dulles **	\$1,060	\$599	\$449	\$807	\$564	\$532	\$463	\$584	\$455
	7/19-7/21			7/26-7/28			8/2-8/4		

All UA fares obtained from united.com & searched as 1 traveler/lowest 1-stop roundtrip fare (where applicable).
 DL fares from delta.com (EAU only nonstop to Chicago; MSP UA & MSP DL usually all but Cancun are nonstop)
 7 day = 7-13 days from report date; 14 day = 14-20 days from report date; 21 day = 21+ days from report date

*Cancun, Orlando & Phoenix (leisure travelers) searched as Friday-Sunday travel

**Chicago, Denver, Las Vegas, Newark & Dulles searched as Tuesday-Thursday travel

Underlined = EAU is within \$100 of lowest fare; **Lowest** is BOLD, underlined & italicized

7/12/22

Number of Cars Rented

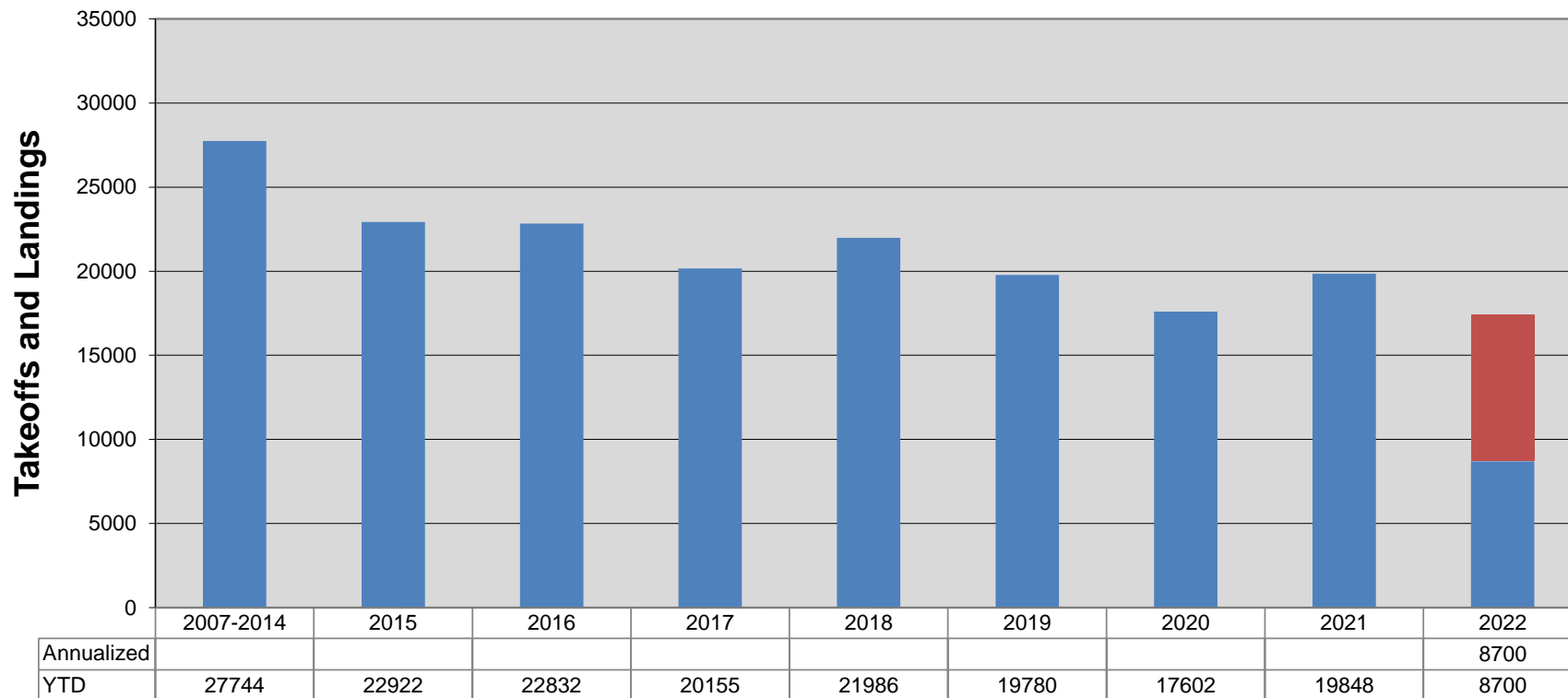
	<u>2022</u>	<u>2021</u>	22/21 % Diff.
January	366	276	33%
February	239	231	3%
March	455	369	23%
April	396	408	-3%
May	504	438	15%
June	503	421	19%
July		468	-100%
August		508	-100%
September		451	-100%
October		456	-100%
November		403	-100%
December		365	-100%
YTD	2463	2143	15%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 June 2022

		Month		% Diff.	Year to date		% Diff.
		2022	2021		2022	2021	
Itinerant	Air Carrier	0	2	-100%	20	10	100%
	Commuter/ Air Taxi	162	205	-21%	1028	1213	-15%
	GA	1066	1187	-10%	5744	5783	-1%
Local	Military	51	58	-12%	204	241	-15%
	GA	382	362	6%	1680	1730	-3%
	Military	<u>2</u>	<u>14</u>	-86%	<u>24</u>	<u>56</u>	-57%
TOTAL		1663	1828	-9%	8700	9033	-4%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

Q1 When traveling through EAU, how would you rate your satisfaction with the following?

Answered: 27 Skipped: 0

	EXTREMELY SATISFIED	SATISFIED	NEUTRAL	DISSATISFIED	EXTREMELY DISSATISFIED	N/A	TOTAL	WEIGHTED AVERAGE
Ticket Pricing	40.74% 11	25.93% 7	22.22% 6	3.70% 1	3.70% 1	3.70% 1	27	2.00
Local Airline Check-In Process	62.96% 17	22.22% 6	7.41% 2	0.00% 0	3.70% 1	3.70% 1	27	1.54
Local Airline Customer Service	66.67% 18	18.52% 5	3.70% 1	3.70% 1	3.70% 1	3.70% 1	27	1.54
Local Airline Reliability	44.44% 12	22.22% 6	14.81% 4	3.70% 1	11.11% 3	3.70% 1	27	2.12
Luggage Pick-Up	51.85% 14	22.22% 6	11.11% 3	0.00% 0	3.70% 1	11.11% 3	27	1.67
Overall Local Airline Experience	51.85% 14	25.93% 7	11.11% 3	3.70% 1	3.70% 1	3.70% 1	27	1.77
Terminal Facility	59.26% 16	25.93% 7	3.70% 1	0.00% 0	3.70% 1	7.41% 2	27	1.52
Terminal Signage	62.96% 17	25.93% 7	0.00% 0	3.70% 1	0.00% 0	7.41% 2	27	1.40
Terminal Restrooms	70.37% 19	22.22% 6	0.00% 0	0.00% 0	0.00% 0	7.41% 2	27	1.24
Parking Signage & Convenience	51.85% 14	25.93% 7	3.70% 1	3.70% 1	0.00% 0	14.81% 4	27	1.52
Parking Affordability	51.85% 14	25.93% 7	3.70% 1	3.70% 1	0.00% 0	14.81% 4	27	1.52
Restaurant Customer Service	29.63% 8	25.93% 7	3.70% 1	7.41% 2	0.00% 0	33.33% 9	27	1.83
Overall Airport Experience	51.85% 14	29.63% 8	7.41% 2	7.41% 2	0.00% 0	3.70% 1	27	1.69

#	COMMENTS:	DATE
1	Great people	7/1/2022 6:54 PM
2	It's great when we actually depart or arrive!	6/17/2022 4:50 PM
3	I haven't utilized EC airport services in many years as I prefer direct flights and frequently travel to St Paul/Mpls to travel via Sun Country.	6/6/2022 9:34 AM
4	I love the availability of a local airport. And the restaurant has great food!	5/19/2022 2:32 PM
5	The Eau Claire airport is lovely. The bathrooms are always clean and the local volunteer	5/19/2022 2:30 PM

greeter is a nice touch. I would love to kill time having a drink in the airport restaurant before a flight, but they never seem to be open when I'm flying out.

6	I enjoy flying out of the airport. I'm concerned about what airlines will be coming in to provide service. I like SunCountry but 2 flights a week isn't much help. I do like that they would provide nonstop service to Orlando in season. Could 2 different airlines fly in? I like the airlines that provide services to Minneapolis and Chicago.	5/17/2022 3:53 PM
7	I absolutely love flying out of Eau Claire, my number one choice	5/16/2022 11:37 AM
8	Spring is the best personal here.	5/15/2022 6:31 PM
9	Ticket counter is empty, but the notification says ticketing counter opens 90 minutes before the departure. But no one is here at the counter, why do give false information? Thank You.	4/29/2022 8:01 AM
10	We live here and always enjoy coming and going from here!	4/21/2022 9:06 AM
11	We were happy with our experience flying out of Eau Claire. It was great to be arriving close to 10:00 pm and not have to drive for 2 hours to get home. I understand that the airline currently servicing Eau Claire is going to discontinue to do so. I would love to see Eau Claire find an airline that would fly to directly to Indianapolis.	3/25/2022 2:59 PM
12	Love Hangar 54. UA customer service is excellent.	1/27/2022 2:15 PM

Q2 What is the reason for your travel today?

Answered: 24 Skipped: 3

ANSWER CHOICES	RESPONSES	
Vacation	62.50%	15
Business	20.83%	5
School	4.17%	1
Military/Government	0.00%	0
Other (please specify)	12.50%	3
TOTAL		24

#	OTHER (PLEASE SPECIFY)	DATE
1	Thank You	4/29/2022 8:02 AM
2	Family visit	4/8/2022 8:30 AM
3	Family	3/14/2022 4:24 PM

Q3 When you travel, how often do you use the Chippewa Valley Regional Airport?

Answered: 24 Skipped: 3

ANSWER CHOICES	RESPONSES
Always	0.00% 0
Usually	33.33% 8
Sometimes	29.17% 7
Rarely	20.83% 5
Never	4.17% 1
Other (please specify)	12.50% 3
TOTAL	24

#	OTHER (PLEASE SPECIFY)	DATE
1	When I come to area. Always EAU vs MSP	7/1/2022 6:55 PM
2	N/A	4/29/2022 8:03 AM
3	I used to use it all the time when I worked for Cray Research in the 80's and 90's. We then stopped, but decided it would be good to start again because of convenience.	3/25/2022 3:02 PM

Q4 When traveling through an airport other than the Chippewa Valley Regional Airport in the last 12 months, what airline did you most commonly use?

Answered: 24 Skipped: 3

ANSWER CHOICES	RESPONSES
Delta Air Lines	33.33% 8
United Airlines	50.00% 12
Southwest Airlines	0.00% 0
Sun Country Airlines	12.50% 3
Other (please specify)	4.17% 1
TOTAL	24

#	OTHER (PLEASE SPECIFY)	DATE
1	American Airlines	1/27/2022 2:15 PM

Q5 When you choose to fly from another airport, what is the top reason?

Answered: 24 Skipped: 3

ANSWER CHOICES	RESPONSES
Airline Loyalty Program	4.17% 1
Price	37.50% 9
Reliability	12.50% 3
Schedule	25.00% 6
Other (please specify)	20.83% 5
TOTAL	24

#	OTHER (PLEASE SPECIFY)	DATE
1	Close by	6/17/2022 4:51 PM
2	Direct flights	6/6/2022 9:36 AM
3	Convenient	5/21/2022 10:27 PM
4	n/a: I fly specifically To/From Eau Claire from Chicago, so the only time I fly there is when I am going to Eau Claire.	5/19/2022 2:31 PM
5	Distance	5/15/2022 6:33 PM

Q6 If cost is a primary reason for flying out of another airport, what price range below is the most you would be willing to pay over the lowest ticket price from another airport to fly out of the Chippewa Valley Regional Airport (round trip) rather than an alternate airport?

Answered: 24 Skipped: 3

ANSWER CHOICES	RESPONSES
\$0	12.50% 3
\$50	8.33% 2
\$100	41.67% 10
\$150 or More	12.50% 3
N/A	25.00% 6
TOTAL	24

Q7 Do you have any recommendations on how we can provide better service on your next visit to the Chippewa Valley Regional Airport?

Answered: 13 Skipped: 14

#	RESPONSES	DATE
1	Rental car pick up options. Pick up After hours.	7/1/2022 6:57 PM
2	No, the airport itself is marvelous	6/17/2022 4:54 PM

3	None	6/6/2022 9:38 AM
4	I used more when hub was Thru MSP. I won't use if international because Chicago customs is a nightmare	6/2/2022 9:01 AM
5	The service has been great. Although sometimes it would be nice to fly to Minneapolis for a connection rather than Chicago.	5/19/2022 2:36 PM
6	I would like opportunity to fly to either Minneapolis or Chicago	5/17/2022 3:56 PM
7	Pricing to be in line with MSP TSA to be more consistent. Sometimes they allow water. Sometimes not. Sometimes allow froszen. Sometimes not. The new waiver for 45 minutes or less is terrible. Two weeks in a row my luggage has been damaged on your flights and you want me to sign a waiver if I'm 44 minutes before my flight.	5/16/2022 4:26 PM
8	Not at this time, it is always so easy!	5/16/2022 11:38 AM
9	No you're doing an excellent job	5/15/2022 6:34 PM
10	Have someone at the counter	4/29/2022 8:03 AM
11	A fast food breakfast venue and a store for last minute items would be handy.	4/21/2022 9:09 AM
12	no	3/25/2022 3:03 PM
13	Too big :)	3/14/2022 4:25 PM

2022 Community/Stakeholder Outreach

1. Jan 3 – Airport Newsletter
2. Jan 3 – County Presentation Information
3. Jan 10 – Airport Neighborhood Assoc Meeting
4. Jan 12 – Sunrise Exchange Club
5. Jan 13 – County Video Filming
6. Jan 20 – Leadership Chippewa Falls
7. Jan 31 – Leader Telegram ARFF Interview
8. Feb 1 – WQOW/WEAU Interviews
9. Feb 11 – Wis Aero Meeting
10. Feb 11 – WI Tourism Meeting
11. Mar 11 – Air Service Interviews/Stakeholder Communication
12. Mar 15 – ChiHi STEAM Night
13. Mar 16 – Meeting with TSA
14. Mar 24 – Volume One Interview
15. Apr 1 – Airport Newsletter
16. Apr 18 – Petition Public Hearing
17. May 7 – Fly-In/Pancake Breakfast
18. May 16 – Air Service Options Presentation
19. May 16 – Air Service FAQ Update
20. May 16/17 – Air Service Options Media Interviews
21. May 17 – Air Service Options Stakeholder Outreach
22. May 20 – Eau Claire County Board Tour
23. May 23 – Airshow and Construction Stakeholder Outreach
24. May 25 – Airshow Neighborhood Meeting
25. May 26 – Leader Telegram Voice of the People
26. June 4-5 – Chippewa Valley Airshow
27. July 1 – Airport Newsletter
28. June 7 – Congressional Staff Update
29. July 14 – WEAU/WQOW Interviews
30. July 15 – EC Chamber Eggs and Issues

Upcoming Events

Wisconsin Aviation Conference, Eau Claire, October 3-5, 2022

<u>Operational Area</u>	<u>Frequency</u>	<u>Next Review</u>	<u>Notes from Last Review and Areas for Improvement</u>
Fuel Flowage Fees	Annual	Jul-22	- Parking fees are lower than other airports and an increase should be considere when the parking system is replaced which is planned for 2021.
Landing Fees	Annual		
Terminal Parking Fees and Maintenanc	Annual		
Public Parking Surfaces and Roads			
Tower Facilities Maintenance	Annual		

Agenda Item 7b

<u>2022</u>	<u>EAU</u>	<u>LSE</u>	<u>RHI</u>	<u>CWA</u>
Signatory Landing Fees	\$1.49/1,000 lbs	\$2.00/1,000 lbs*	\$4.00/1,000 lbs**	\$2.35/1,000 lbs
Non-Signatory Landing Fees	\$1.59/1,000 lbs	\$3.75/1,000 lbs	\$4.00/1,000 lbs	\$2.35/1,000 lbs
Long Term Parking Fees	\$7/day	\$8/per day	\$7/per day	\$8/day -\$40/week
Short Term Parking Fees	First 4 Hours Free	First 20 min. free, \$2/20-60 min., \$1 for each add'l 1/2 hour, \$11/per day	\$.25/hour (meters), 2 hour max	First 3 Hours Free, \$1/hour \$8 daily max
100LL Fuel Flowage Fee	\$.07/gallon	\$.07/gallon	\$.06/gallon	\$.055/gallon
Jet A Fuel Flowage Fee	\$.08/gallon	\$.07/gallon*	\$.06/gallon	\$.055/gallon

**Airlines are exempt from flowage fees because they pay a landing fee.*

***Airlines pay reduced flowage fee of \$.04/gallon.*

2022	Name	Company	Accomplishment	Agenda Item 8a	Monthly Winner
<i>April</i>	Ross Van Ness	AVIS	On the afternoon of April 5th Ross was outside with a broom and dustpan sweeping up garbage from the grass area between the car rental lot and the employee lot. He then proceeded to sweep up along the curb of the car rental lot working his way down the entire side of car rentals. Thank you Ross for your assistance in keeping the airport clean.		-
	Blake Sessions	CVRA	The Airline needed to hang a new extension cord for out lav cart. We called airport maintenance and Blake came over right away and help me string the cord up by the lights. Thank you Blake for going above and beyond your duty!		X
<i>May</i>	Spring Klima	SkyWest	Spring makes sure agents are up to date on training and is always helpful when extra coverage is needed. She goes the extra mile to make sure the station run smoothly. Thank you, Spring!		-
	Todd Norrell	CVRA	On 5/25, the Airport was very busy with meetings and restaurant customers and the short term parking was full. Todd was on his way out for the day after working a full shift and then some and noticed the parking congestions as he was driving away to leave. Instead of calling the other tech on duty or just proceeding home after a long day, Todd stood out in the rain for 30+ minutes directing traffic and helping people with parking. Thanks, Todd.		X
<i>June</i>	Troy Batterton	Hawthorne	During the week of the Airshow, Troy took the week off from his flying responsibilities to help everywhere he could around the airport. From towing static display aircraft to and from the hangar daily, assisting with smoke oil and fueling during the show, to just being a friendly face with spectators and performers alike. His willingness and can-do attitude to go above and beyond his day to day responsibilities the week of the airshow made the behind-the-scenes part go so tremendously smooth we can't thank him enough!		X