

AGENDA

Eau Claire County

- Land Conservation Commission •

Date: Monday, June 27, 2022

Time: 1:00 P.M.

Location: *Ag Resource Center, Room-103 & 104
227 1st Street West, Altoona, WI 54720*

For those wishing to make public comment, you must e-mail Greg Leonard at Greg.Leonard@eau Claire County.gov at least 30 minutes prior to the start of the meeting.

AGENDA

The Committee will discuss and may act on any of the following items:

1. Call to order by Chair
2. Roll call
3. Confirmation of Compliance with Open Meeting Law
4. Public Comment Period
5. Review/Approval of May 16, 2022, meeting minutes **pages 2-4**
6. Staff updates
7. Review Vouchers and Ledger Update **page 5**
8. Approval of new and/or previously authorized Cost-Share agreements **pages 6-9**
9. Update of Tree & Shrub and Native Plant sale program **page 10**
10. Discussion regarding Watershed and Groundwater Study
11. Land Stewardship subcommittee policy update – Subcommittee size **pages 11-24**
12. Land & Water Resource Management Plan update
13. Committee, Staff and Agency Updates
 - a. Eau Claire River Watershed Coalition
 - b. Targeted Runoff Management (TRM) program
 - c. Multi-Discharger Variance (MDV) program
 - d. Water Quality Trading with the City of Augusta
 - e. Land Stewardship Subcommittee
 - f. USDA-NRCS / FSA
 - g. DNR-Forestry
 - h. UW-Extension
14. Future Agenda items
15. Set date for next meeting
16. Adjourn

**EAU CLAIRE COUNTY
LAND CONSERVATION COMMISSION**

MEETING MINUTES – MONDAY MAY 16, 2022

AG RESOURCE CENTER, RM. 103 & 104

227 – 1ST STREET WEST, ALTOONA, WI 54720

Members Present: Robin Leary, Dean Solie, Glory Adams, Heather DeLuka, Missy Christopherson, Jodi Lepsch

Members Absent: Tami Schraufnagel, Ricky Strauch

Staff Present: Greg Leonard and Tim Wucherer – Land Conservation Division; Rod Eslinger – Planning & Development

Others Present: KaYing Vang – USDA-NRCS; Lyssa Seefeldt – Eau Claire County Extension; Fred Poss – Lake Eau Claire; Michele Skinner – Lake Altoona

1) Call to order by Chair pro-tempore

Chair pro-tempore Leary called the meeting to order at 1:00 p.m.

2) Roll call

Roll call was taken. A quorum was present.

3) Confirmation of Compliance with Open Meetings Law

Leary confirmed compliance with the open meetings law.

4) Public Comment Period

None.

5) Introductions

All members, staff, and others present introduced themselves. As she will not be present later, Seefeldt provided an update on upcoming grazing workshops, emergency livestock transport for EMTs, and Farm Technology Days in Clark County on July 12-14, and Chippewa County in 2024. Eslinger provided an update on the recruitment process for the Land Conservation Manger as he will not be present later.

6) Notice of County Supervisors appointed to Land Conservation Commission: Robin Leary (Chair pro tempore), Missy Christopherson, Tami Schraufnagel, Heather DeLuka, Jodi Lepsch

The listed County Board members were appointed to the Land Conservation Commission

7) Notice of Appointment of Citizens to Commission: Glory Adams, Ricky Strauch

The listed citizens were recommended and will be appointed by the County Board to the Land Conservation Commission.

8) Notice of recommendation by the FSA County Committee of a Representative of Agriculture to serve on the Commission: Dean Solie

Dean Solie will serve on the Land Conservation Commission as recommended by the FSA County Committee.

9) Election of Commission Chair

Leary opened the meeting to nominations for the Commission Chair. DeLuka nominated Robin Leary. Leary called for other nominations three more times. Hearing none, Leary closed the nominations.

ACTION: Motion by Christopherson to close nominations and to cast a unanimous vote and elect Robin Leary as Chair. Motion carried on a voice vote with none in opposition, 6-0-0. Leary assumed the Chair and thanked everyone.

10) Election of Commission Vice Chair

Leary opened the meeting to nominations for the Commission Vice Chair. Leary nominated Heather DeLuka. DeLuka declined the nomination. DeLuka nominated Tami Schraufnagel. Leary called for other nominations three more times. Hearing none, Leary closed the nominations.

ACTION: Motion by Christopherson to close nominations and to cast a unanimous vote and elect Tami Schraufnagel as Vice Chair. Motion carried on a voice vote with none in opposition, 6-0-0.

11) Appointment of Commission Clerk

Leary recommended that the Land Conservation Manager be appointed as the Commission Clerk. Hearing no opposition to this, Leary appointed the Land Conservation Manager as the Commission Clerk.

12) Review/Approval of April 18, 2022, meeting minutes

ACTION: Motion by Adams to approve minutes as presented. Motion carried on a voice vote with none in opposition, 6-0-0.

13) Review Vouchers and Ledger Update

The April 2022 expenditures and revenues were reviewed.

14) Approval of new and/or previously authorized Cost-Share agreements

No Cost-Share applications were previously authorized. The following Cost-Share applications were presented for approval.

- Donald Steinke – Nutrient Management - \$1,000.00 (DATCP-NMFE funds-2021 extension)
- Danyelle Steinke – Nutrient Management - \$25,120.00 (DATCP-SEG funds)
- Joe & Marian Smith – Nutrient Management - \$1,000.00 (DATCP-NMFE funds-2021 extension)
- James Stensen – Nutrient Management - \$1,000.00 (DATCP-NMFE funds-2021 extension)

ACTION: Motion by Solie to approve the cost-share agreements as presented. Motion carried on a voice vote with none in opposition, 6-0-0.

15) Updates from area Lake District/Associations on projects and activities

Fred Poss, Lake Eau Claire, and Michele Skinner, Lake Altoona, provided updates on the activities and projects that their districts and/or associations have completed and are working on. A written update was supplied for the Fall Creek Pond.

16) Land & Water Resource Management Plan update

Leonard provided a summary of the Citizen Advisory meeting. Formal drafting of the plan will begin soon.

17) Committee, Staff and Agency Updates

Brief reviews and updates were provided.

- a. **Eau Claire River Watershed Coalition:** A tour for elected officials is being planned for June 29th in Eau Claire County, and another one will be held the day before in Clark County.
- b. **Targeted Runoff Management (TRM) program:** No report
- c. **Multi-Discharger Variance (MDV) program:** Funds are being received from participants
- d. **Water Quality Trading with the City of Augusta:** The project will be completed soon.
- e. **Land Stewardship Subcommittee:** The potential property donation to the County is still being developed
- f. **USDA-NRCS / FSA:** Vang provided an update on CSP and EQIP programs. He will be taking a new position in Pierce County
- g. **DNR-Forestry:** No report
- h. **UW-Extension:** Provided earlier

18) Future Agenda Items.

Review the Land Stewardship Subcommittee structure.

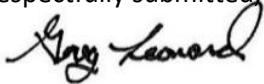
19) Set date for next meeting

The next meeting was set for Monday, June 27, 2022, at 1:00 p.m.

20) Adjourn

Leary adjourned the meeting at 2:22 p.m.

Respectfully submitted,



Greg Leonard, LCC Clerk

Draft

**Land Conservation Division
202 Bills and Deposits**

The following bills were sent to the Finance Department for payment.

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May

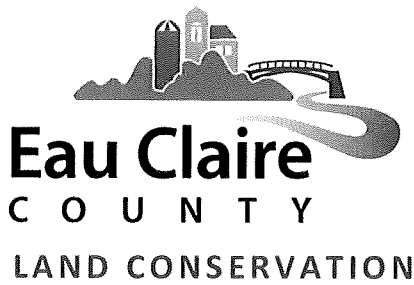
Invoices

Vendor	Description	Account #	Amount
Lake Eau ClaireProtection & Rehab District	Sediment Removal/Aeration Costs	405-15-57730-829-000	\$ 20,000.00
Voyager	Fuel	100-15-56920-330-000	\$ 248.08
Lisa Vetsch	Nutrient Management	100-15-56924-200-708	\$ 144.00
		Total	\$ 20,392.08

Deposits

The following deposits were taken to the Treasury Department to be processed.

Vendor	Description	Date	Account Number	Amount Deposited
Ronald Anderson	NTD-22-02	5/2/2022	207-15-46820-000-720	\$ 154.00
Edward Accola	NTD-22-04	5/10/2022	207-15-46820-000-720	\$ 90.00
Multiple	Tree Sales	5/23/2022	100-15-46810-000-701	\$ 2,367.00
Allyn Gunderson	NTD-22-07	5/23/2022	207-15-46820-000-720	\$ 218.00
Alpha Nursery	Tree Sale Refund	5/23/2022	100-15-46810-000-701	\$ 1,157.05
Wheeler Laura's Lane	Tree Sale Refund	5/23/2022	100-15-46810-000-701	\$ 270.00
Larry Myhre	NTD-22-08	5/23/2022	207-15-46820-000-720	\$ 562.00
Northern Natural Gas - I	EC-22-11	5/26/2022	100-15-46820-000-000	\$ 297.00
Duane Klindworth	NTD-22-05	5/27/2022	207-15-46820-000-720	\$ 122.00
			Total	\$ 5,237.05



**NUTRIENT MANAGEMENT
COST SHARE AGREEMENT**

APPLICANT INFORMATION

NAME: Harley Hutchinson TELEPHONE: (715) 579-3681

ADDRESS: E 5325 Walnut Road, Eau Claire, WI 54701

FARM LOCATION: 26N 9W 23 Pleasant Valley
TOWN RANGE SECTION TOWNSHIP

AGREEMENT PROVISIONS

1. COST SHARE DETAILS

PRACTICE: Nutrient Management ACRES: 243 COST SHARE RATE: \$4 /ACRE

COST SHARE SOURCE: 2021 NMFE Extension TOTAL COST SHARE AMOUNT: \$ 916.00

2. AS A COST SHARE RECIPIENT, I AGREE TO:

- A. Submit a copy of the certified Nutrient Management Plan and all materials, including current soil samples, by the end of the calendar year.
 - a. Soil samples can be no older than 4 years.
 - b. Soil samples must be taken at a minimum rate of 1 sample per 5 acres.
 - c. Implement and annually update the nutrient management plan once it has been approved by a Certified Nutrient Management Planner.
- B. Develop and implement a Conservation Plan that meets tolerable soil loss "T".
- C. Notify Eau Claire County Land Conservation Division staff immediately if I decide to withdraw from this agreement.

3. THE LAND CONSERVATION DIVISION AGREES TO:

- A. Reimburse the Applicant at the cost share rate (above) when:
 - a. The Land Conservation Commission has approved this Agreement;
 - b. A Soil and Water Resource Management Grant Program Cost Share Contract has been signed by the Applicant and all Landowners (if applicable)
 - c. A Nutrient Management Plan has been submitted that meets NRCS Practice Standard 590 & Technical Note WI-1.

**EAU CLAIRE COUNTY LAND CONSERVATION DIVISION
COST SHARE AGREEMENT**

I request cost sharing for the practice (s) listed on Page 1 of this agreement and agree to install and maintain the practice(s) in accordance with the "Agreement Provisions" listed:

Harley Huber
APPLICANT SIGNATURE

6-6-2022
DATE

LAND CONSERVATION COMMISSION ACTION:	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DENY
<hr/> LAND CONSERVATION COMMISSION MEMBER	<hr/> DATE	

FOR OFFICE USE ONLY

I certify that the Nutrient Management Plan submitted meets NRCS Practice Standard 590 and Technical Note WI-1:

LAND CONSERVATION DIVISION TECHNICIAN

DATE

TOTAL ACRES		ACRES
COST SHARE RATE	\$	PER ACRE
TOTAL COST SHARE AMOUNT	\$	
COST SHARE SOURCE		

THE APPLICANT HAS MET ALL PROGRAM REQUIREMENTS AND IS ELIGIBLE TO RECEIVE THE COST SHARE PAYMENT FROM EAU CLAIRE COUNTY IN THE AMOUNT SHOWN ABOVE:

LAND CONSERVATION DIVISION MANAGER

DATE



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Division of Agricultural Resource Management
 Bureau of Land and Water Resources
 PO Box 8911, Madison WI 53708-8911, Phone: 608-224-4605

Use this form to check nutrient management (NM) plans for compliance with the WI NRCS 2015-590 Standard.

Nutrient Management Checklist Wis. Stat. §92.05(3) (k), Wis. Admin. Code §ATCP50.04(3) and Ch. 51

COUNTY Eau Claire		DATE PLAN SUBMITTED 6/6/2022		GROWING SEASON YEAR PLAN IS WRITTEN FOR 2022 (from harvest to harvest)	
TOWNSHIP: (T. 26 N.)		RANGE: (R. 9., W.)		CHECK ONE: <input type="checkbox"/> Initial Plan or <input checked="" type="checkbox"/> Updated Plan	
NAME OF FARM OPERATOR RECEIVING NM PLAN Harley Hutchinson		FARM NAME (OPTIONAL) Hutchs Willow Creek Farm		BUSINESS PHONE (715) 579-3681	
STREET ADDRESS E5325 Walnut Road		CITY Eau Claire	STATE WI	ZIP 54701	
REASON THE PLAN WAS DEVELOPED: Click and choose. (Ordinance, NR 243 WPDES or NOD, DATCP-FP or cost share (cs), DNR-cs, USDA-cs, Other)				CROPLAND ACRES (OWNED & RENTED) 243	
RENTED FARM(S) LANDOWNER NAME(S) AND ACREAGE: add sheet(s) if needed					
WAS THE PLAN WRITTEN IN SNAPPLUS?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		If yes, which software version, if known? 20.4	
CHECK PLANNER'S QUALIFICATION: Click and choose. (1. NAICC-CPCC, 2. ASA-CCA, 3. SSSA-Soil Scientist, 4. DATCP approved training course, 5. Other approved by DATCP)					
NAME OF QUALIFIED NUTRIENT MANAGEMENT PLANNER First Name Last Name				BUSINESS PHONE () -	
STREET ADDRESS		CITY	STATE	ZIP	

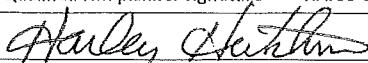
Use header sections to add comments. Mark NA in the shaded sections if no manure is applied.

1. Does the plan include the following nutrient application requirements to protect surface and groundwater?	Yes	No	NA
<i>This section applies to fields and pastures. If no manure is applied, check NA for 1.c., 1.h., 1.i., 1.n., 1.o., 1.q., 1.s.</i>			
a. Determine field nutrient levels from soil samples analyzed by a DATCP certified laboratory.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. For fields or pastures with mechanical nutrient applications, determine field nutrient levels from soil samples collected within the last 4 years according to 590 Standard (590) and UWEX Pub. A2809, <i>Nutrient Application Guidelines for Field, Vegetable, and Fruit Crops in Wisconsin</i> (A2809) typically collecting 1 sample per 5 acres of 10 cores. Soil tests are not required on pastures that do not receive mechanical applications of nutrients if either of the following applies: 1. The pasture average stocking rate is one animal unit per acre or less at all times during the grazing season. 2. The pasture is winter grazed or stocked at an average stocking rate of more than one animal unit per acre during the grazing season, and a nutrient management plan for the pasture complies with 590 using an assumed soil test phosphorus level of 150 PPM and organic matter content of 6%.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. For livestock siting permit approval, collect and analyze soil samples meeting the requirements above in 1. b., excluding pastures, within 12 months of approval and revise the nutrient management plan accordingly. Until then, either option below maybe used: 1. Assume soil test phosphorus levels are greater than 100 ppm soil test P, OR 2. Use preliminary estimates analyzed by a certified DATCP laboratory with soil samples representing > 5 ac/sample.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Identify all fields' name, boundary, acres, and location.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Use the field's previous year's legume credit and/or applications, predominant soil series, and realistic yield goals to determine the crop's nutrient application rates consistent with A2809 for ALL forms of N, P, and K.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Make no winter applications of N and P fertilizer, except on grass pastures and winter grains.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Document method used to determine application rates. Nutrients shall not runoff during or immediately after application.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Identify in the plan that adequate acreage is available for manure produced and/or applied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Apply a single phosphorus (P) assessment using either the P Index or soil test P management strategy to all fields within a tract when fields receive manure or organic by-products during the crop rotation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Use complete crop rotations and the field's critical soil series to determine that sheet and rill erosion estimates will not exceed tolerable soil loss (T) rates on fields that receive nutrients.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k. Use contours; reduce tillage; adjust the crop rotation; or implement other practices to prevent ephemeral erosion; and maintain perennial vegetative cover to prevent reoccurring gullies in areas of concentrated flow.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l. Make no nutrient applications within 8' of irrigation wells or where vegetation is not removed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
m. Make no nutrient applications within 50' of all direct conduits to groundwater, unless directly deposited by gleaning/pasturing animals or applied as starter fertilizer to corn.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	NA
n. Make no untreated manure applications to areas within 1000' of a community potable water well or within 100' of a non-community potable water well (ex. church, school, restaurant) unless manure is treated to substantially eliminate pathogens.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
o. Make no manure applications to areas locally delineated by the Land Conservation Committee or in a conservation plan as areas contributing runoff to direct conduits to groundwater unless manure is substantially buried within 24 hours of application.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
p. Make no applications of late summer or fall commercial N fertilizer to the following areas UNLESS needed for establishment of fall seeded crops OR to meet A2809 with a blended commercial fertilizer. Commercial fertilizer N applications shall not exceed 36 lbs. N/acre on: <ul style="list-style-type: none"> • Sites vulnerable to N leaching PRW Soils (P=high permeability, R= bedrock < 20 inches, or W= wet < 12 inches to apparent water table); • Soils with depths of 5 feet or less to bedrock; • Area within 1,000 feet of a community potable water well. On P soils, when commercial N is applied for full season crops in spring and summer, follow A2809 and apply one of the following: <ol style="list-style-type: none"> 1. A split or delayed N application to apply a majority of crop N requirement after crop establishment. 2. Use a nitrification inhibitor with ammonium forms of N. 3. Use slow and controlled release fertilizers for a majority of the crop N requirement applied near the time of planting. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
q. Limit manure applications in late summer or fall using the lesser of A2809 or the following 590 rates on PRW Soils. Use ≤ 120 lbs. available N/acre on: <p>P and R soils on <i>all crops, except annual crops</i>. Additionally, manure with ≤ 4% dry matter (DM) wait until after soil temp. < 50°F or Oct. 1, and use either a nitrification inhibitor OR surface apply and do not incorporate for at least 3 days.</p> <p>W soils or combo. W soils on <i>all crops</i>. Additionally, manure with ≤ 4% DM on <i>all crops</i> use at least one of the following: <ol style="list-style-type: none"> 1. Use a nitrification inhibitor; 2. Apply on an established cover crop, an overwintering annual, or perennial crop; 3. Establish a cover crop within 14 days of application; 4. Surface apply & don't incorporate for at least 3 days; 5. Wait until after soil temp. < 50°F or Oct. 1. </p> Use ≤ 90 lbs. available N/acre on: <p>P and R soils on <i>annual crops</i> wait until after soil temp. < 50°F or Oct. 1. Additionally, manure with ≤ 4% DM use either a nitrification inhibitor OR surface apply and do not incorporate for at least 3 days.</p> <p>W soils or combination W soils receiving manure with ≤ 4% DM on <i>all crops</i>.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
r. Use at least one of the following practices on non-frozen soils for all nutrient applications within Surface Water Quality Management Area (SWQMA) = 1000' of lakes/ponds or 300' of rivers: <ol style="list-style-type: none"> 1. Maintain > 30% cover after nutrient application; 2. Effective incorporation within 72 hours of application; 3. Establish crops prior to, at, or promptly following application; 4. Install/maintain vegetative buffers or filter strips; 5. Have at least 3 consecutive years no-till for applications to fields with < 30% residue (silage) and apply nutrients within 7 days of planting. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
s. Limit mechanical applications to 12,000 gals/acre of unincorporated liquid manure or organic by-products with 11% or less dry matter where subsurface drainage is present OR within SWQMA. Wait a minimum of 7 days between sequential applications AND use one or more of the practice options on non-frozen soils listed in 1.r.1. through 1.r.5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. When frozen or snow-covered soils prevent effective incorporation, does the plan follow these requirements for winter applications of all mechanically applied manure or organic by-products? <i>This section doesn't apply to winter gleaning/pasturing meeting 590 N and P requirements.</i>			
<i>If no manure is applied, check NA for 2.a. through 2.g..</i>			
a. Identify manure quantities planned to be spread during the winter, or the amount of manure generated in 14 days, whichever is greater. For daily haul systems, assume 1/3 of the manure produced annually will need to be winter applied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Identify manure storage capacity for each type applied and stacking capacity for manure ≥ 16% DM if permanent storage does not exist.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Show on map and make no applications within the SWQMA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Show on map and make no surface applications of liquid manure during February and March where Silurian dolomite is within 60 inches of the soils surface OR where DNR Well Compensation funds provided replacement water supplies for wells contaminated with livestock manure.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Show on map and make no applications of manure within 300 feet of direct conduits to groundwater.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Do not exceed the P removal of the following growing season's crop when applying manure. Liquid manure applications are limited to 7,000 g/acre. All winter manure applications are not to exceed 60 lbs. of P2O5/acre.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Make no applications of manure to fields with concentrated flow channels unless using two of the following: <ol style="list-style-type: none"> 1. Contour buffer strips or contour strip cropping; 2. Leave all crop residue and no fall tillage; 3. Apply manure in intermittent strips on no more than 50% of field; 4. Apply manure on no more than 25% of the field waiting a minimum of 14 days between applications; 5. Reduce manure app. rate to 3,500 gal. or 30 lbs. P2O5, whichever is less; 6. No manure application within 200 feet of all concentrated flow channels; 7. Fall tillage is on the contour and slopes are lower than 6%. Make no applications to slopes greater than 6% (soil map units with C, D, E, and F slopes) unless the plan documents that no other accessible fields are available for winter spreading AND two of the options 2.g.1. through 2.g.5. are used.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify that the plan represented by the answers on this checklist complies with Wisconsin's NRCS 2015-590 NM Standard or is otherwise noted.

Qualified NM planner signature	NAICC-Certified Professional Crop Consultant, ASA-Certified Crop Adviser, or SSSA-Soil Scientist	Date
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	6-6-2022	
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Qualified NM farmer-planner or Authorized farm operator signature receiving and understanding the plan	Date	Signature If reviewed for quality assurance	Date
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2021-2022					
1)	163	Orders were filled & 26,037 Seedlings were sold.			
SPECIES TYPE		VOLUME	AGE	NURSERY	
Conifers:	White Pine	3,900	7-15"	Wheeler's	
	Red Pine	1,000	7-15"	Wheeler's	
	Austrian Pine	2,350	5-12"	Chief River	Alpha
	White Spruce	2,000	7-15"	Wheeler's	
	Norway Spruce	0	18-24"	Alpha	
	Colorado Blue Spruce	3,500	6-15"	Alpha	
	White Cedar	1,300	12-16"	Wheeler's	
	Fraser Fir	3,300	5-16"	Wheeler's	
	Tamarack	1,200	6-12"	Alpha	
	Total Conifers Sold:	18,550			
Hardwoods:	Bur Oak	350	6-12"	Alpha	
	White Oak	900	6-12"	Alpha	
	Canadian Hemlock	900	6-12"	Wheeler's	
	Silver Maple	225	6-12"	Alpha	
	Sugar Maple	600	6-12"	New Life	
	Red Maple	725	6-12"	Engel's	
	River Birch	225	6-12"	Alpha	
	Hybrid Poplar	300	12-24"	Wheeler's	
	Balsam Poplar	0	6-12"	Alpha	
	Total Hardwoods Sold:	4,225			
Shrubs:	Highbush Cranberry	850	6-12"	Alpha	Wheeler's
	Juneberry Serviceberry	650	6-12"	Engel's	
	Ninebark	0	6-12"	Alpha	
	Red Osier Dogwood	200	2-3'	Alpha	
	Hazelnut	800	6-12"	Alpha	
	Black Choke Berry	450	6-12"	Alpha	
	Nanking Cherry	0	6-12"	Alpha	
	Common Chokecherry	300	6-12"	Alpha	
	Total Shrubs Sold:	3,250			
Bundles:					
	Total Shrubs Sold:	0			
	ROOT GEL	12			
	TOTAL SEEDLINGS SOLD:	26,037			

2) REVENUE (2021 & 2022) **\$21,814.50**
 All Sources: 2022
\$21,814.50

2021-2022 NATIVE SALES REPORT			
1)	26	Orders were filled & 480 Plants were sold.	
Name		VOLUME	NURSERY
Wild Bergamot	Sub:Dotted Mint/Spotted Bee Balm	64	Dragonfly Garden's
Black-Eyed Susan		64	Dragonfly Garden's
Butterfly Weed		48	Dragonfly Garden's
Harebell	Sub: Prairie Phlox	16	Dragonfly Garden's
Spotted Joe Pye Weed		32	Dragonfly Garden's
Prairie Coreopsis		16	Dragonfly Garden's
Purple Coneflower		80	Dragonfly Garden's
Rough Blazingstar		80	Dragonfly Garden's
Swamp Milkweed		32	Dragonfly Garden's
Wild Columbine		32	Dragonfly Garden's
Yarrow		16	Dragonfly Garden's
	Total Plants Sold:	480	
	TOTAL SEEDLINGS & PLANTS SOLD:	26,517	

2) REVENUE (2021 & 2022) **\$1,800.00**
 All Sources: 2022
\$1,800.00

3) TOTAL EXPENSES (2021 & 2022) **18,660.39**

1) General Expense break down

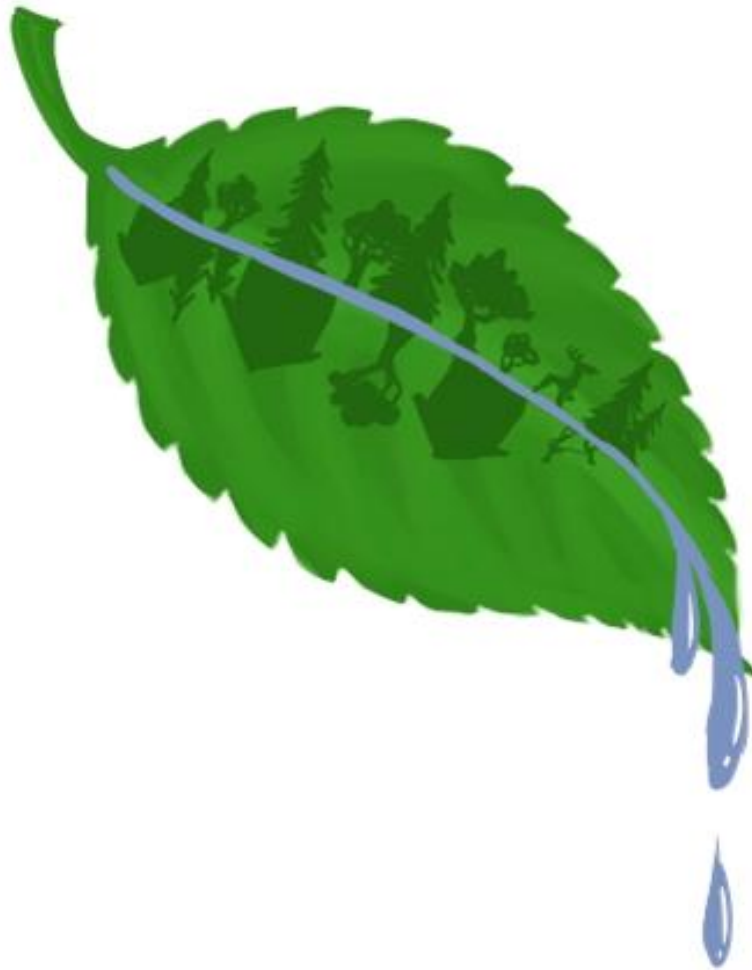
	2021	2022
Laura's Lane Nursery	\$0.00	\$10,068.50
Engels Nursery	\$0.00	\$676.60
Alpha Nurseries	\$0.00	\$5,149.05
New Life Nursery	\$0.00	\$336.00
Chief River Nursery	\$0.00	\$0.00
Expo Center	\$0.00	\$0.00
Peat Moss (Menards)	\$0.00	\$0.00
Refund Checks Issued	\$0.00	\$2,367.00
Garbage Bags, etc.	\$0.00	\$63.24
Dragonfly Garden's-Natives	\$0.00	\$937.00
Plastic Bags etc.-Natives	\$0.00	\$0.00
TOTAL:	\$0.00	\$18,660.39

4) NET PROFIT **\$4,954.11**

1) Each year's actual breakdown is as follows:

	2022	FINAL
Total Revenue:	\$23,614.50	\$23,614.50
Less Total Expenses:	\$18,660.39	\$18,660.39
NET PROFIT:	\$4,954.11	\$4,954.11

***EAU CLAIRE COUNTY LAND
STEWARDSHIP FUND
POLICY AND PROCEDURES FOR
PROGRAM ADMINISTRATION***



Eau Claire County Land Conservation Commission (January 2011, revised January 2021)

**EAU CLAIRE COUNTY LAND STEWARDSHIP FUND
POLICY AND PROCEDURES FOR
PROGRAM ADMINISTRATION**

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EAU CLAIRE COUNTY LAND STEWARDSHIP FUND POLICY AND PROCEDURES FOR PROGRAM ADMINISTRATION

INTENT AND PURPOSE

1.0 Introduction

In Wisconsin, counties have been given the authority and responsibility to plan and to administer local land use and resource conservation programs.

In recent years, Eau Claire County has experienced a steady rate of population growth.

As part of this growth, there has been widespread development of residential and commercial properties in unincorporated areas. This growth trend is expected to accelerate in response to expansion of the regional highway network, and ongoing efforts by Eau Claire County to encourage tourism and economic development.

The Congress and State legislature have recently reduced Federal and State allocations which have been applied to implement resource conservation and pollution control programs in the County. It is anticipated that in the future, public agencies will distribute grants to the County, based upon the County's capacity to generate local matching funds.

Eau Claire County has relied heavily on outside funding sources to develop and implement its local land use and resource conservation programs. Given current development trends and associated pressures on land resources, there is an inherent need to maintain and possibly expand the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated.

To address this issue, it is in the County's interest to develop a fiscal strategy and alternative funding source, which will be used by the County to leverage local funds to meet local land use and conservation needs. As a result, the Eau Claire County Board adopted Resolution #09-10/003 (see Appendix) on May 19th, 2009, which directed the Land Conservation Commission to develop a Land Stewardship Program and corresponding ordinance.

1.1 Purpose

The Eau Claire County Land Stewardship Fund (“Fund”) will assist landowners, municipalities, and local units of government, and non-profit organizations to meet land conservation and resource management objectives in Eau Claire County.

This fund may be used to:

- a) Purchase or accept donation of land through fee title or other interest in land for future community needs. This may include acquisitions for public parks and open spaces; access corridors to lakes or rivers; recreational trail corridors; County or School Forests; or environmental / recreational land conservation related uses.
- b) Purchase conservation easements or accept donations of development rights in order to achieve land use policy objectives, as specified in an approved Town or County land use plan. This may include donations or purchases of easements to preserve prime farmland, woodlots, environmental corridors, shorelands, wetlands, municipal well recharge areas, or planned open space.
- c) Purchase or accept donations of land or easements in support of local fish and wildlife habitat development, improvement projects or restoration projects.
- d) Undertake other purposes and activities as deemed appropriate.

To expand the utility and efficiency of this concept, the County Land Stewardship Program will be administered to:

- a) Encourage tax-exempt community contributions from corporate or other businesses, local conservation organizations, community service organizations, estates, private individuals or foundations.
- b) Acquire matching grants available from public agencies or private non-profit foundations.
- c) Distribute matching grants to local municipalities, land trusts, and nonprofit organizations that meet grant criteria established by Eau Claire County Land Conservation Commission.

ADMINISTRATION

2.0 *Administrative Authority and Responsibility*

To administer the Eau Claire County Land Stewardship Program, it is the intent of the Eau Claire County Board to authorize the Land Conservation Commission to exercise statutory authority assigned to the Committee in WI Stats. 92.07

The Land Conservation Commission shall administer, in the name of the County, the Eau Claire County Land Stewardship Fund.

The Land Conservation Commission will establish a Land Stewardship Sub-Committee (“Sub-committee”) comprised of Land Conservation Commission member(s) and Parks and Forest Committee member(s) and members of the public. The Stewardship Sub-Committee shall establish priorities, evaluate the needs of the program and solicit contributions to the County Land Stewardship Fund. The Stewardship Sub-Committee shall also evaluate land preservation needs within the County and will provide recommendations back to the Land Conservation Commission.

The Sub-Committee shall meet on an as-needed basis or as directed by the Land Conservation Supervisor.

SOURCE AND MANAGEMENT OF FUNDS

3.0 *Fiscal Management and Accounting*

The Fund will be established as a non-lapsing fund with dedicated revenue and expenditure accounts, funded through a variety of sources including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County.

The Fund will be managed by the Land Conservation Commission, working with the County Finance Department. The Fund will be managed and audited following standardized accounting procedures adopted and employed by the Eau Claire County Finance Department.

The Land Conservation Commission will evaluate ongoing project needs and will request an allocation as part of the annual County budget process. The County Board will make appropriations contingent on availability of funds.

3.1 Use of Funds and Eligible Expenses

The Fund may be used for expenses related to the Program as follows:

- a) Matching grants for land or easement acquisition as allocated to eligible individuals, municipalities, organizations or other units of government.
- b) Costs of land acquisitions incurred through direct purchase by the County, including but not limited to appraisals, surveys, signage and legal fees.
- c) Costs of conservation easement acquisitions incurred through direct purchase by the County, or through donation, including but not limited to appraisals, surveys, and legal fees.
- d) Limited management maintenance costs associated with property and easement management.

3.2 Solicitation of Contributions to Stewardship Fund

The Sub-Committee will solicit contributions to the Fund from individuals, businesses, corporations, public agencies, non-profit organizations and other sources.

3.3 Gifts of Financial Instruments, Capital Assets, or Personal Property

The Sub-Committee will evaluate all offers of contribution made by individuals, businesses, corporations, local units of government, or non-profit organizations. If an offer is deemed not to be in the best interest of the program, it may be declined.

Any accepted financial gifts, including cash, stock, or other financial instruments, shall be accepted and formally acknowledged. Proceeds from monetary gifts will be deposited directly in the Fund.

Gifts of personal property will be evaluated for acceptance on a case-by-case basis. In circumstances where a capital asset, other than land or a financial instrument, is offered and accepted, the asset will be sold and the proceeds will be placed in the Fund account.

USE OF FUND TO ACCEPT GIFTS OF LAND OR INTEREST IN LAND

4.0 *Gifts of Land or Interests in Land*

Offers of land will be evaluated in the interest of acquiring the property outright, obtaining future purchase options on the property, or acquiring other rights or interests in property.

4.1 *Procedures for Evaluating Land Donation Offers*

When approached with a proposed gift of land, the Sub-Committee will consult with the County's Corporation Counsel and evaluate the proposal. If the proposal is deemed acceptable, the Sub-Committee will implement the following procedure:

- a) Prepare a draft letter of intent to be considered and executed by the contributor. The letter of intent will be nonbinding and will document the contributor's interest in negotiating an agreement of land transfer.
- b) Conduct or commission a general title search to verify ownership or obtain a commitment to provide title insurance.
- c) Conduct or commission an environmental site assessment to document the history of land use and the potential risk of environmental contamination.
- d) Estimate the value or commission an appraisal of the property. If the parties agree that an appraisal is needed to determine the value, the County may incur the initial expense of the appraisal from funds provided by the Fund, with the condition that the landowner will repay the cost of the appraisal to the County if the transfer of land is not completed. In the event the landowner chooses to incur the appraisal expense, and the transfer is completed, reimbursement for the appraisal may be provided to the landowner through the Stewardship Fund.
- e) Evaluate and negotiate the terms of the offer. Take action to accept the offer, accept the offer with conditions, or decline the offer.
- f) Prepare a formal letter of response. The letter of response will inform the donor of the Land Conservation Commission's extent of interest and basis of decision.

4.2 *Criteria for Evaluating Offers of Land*

In circumstances where the Land Conservation Commission is approached with a donation of land, the Sub-Committee will evaluate and recommend to the Land Conservation Commission to accept or deny the offer after considering the following criteria:

- a) Conditions placed on the donation by the individual or group making the donation.
- b) Consistency with local land use goals, as defined in an approved local land use plan.
- c) Consistency with local environmental and land use objectives, as defined in a countywide land use or environment plan.
- d) Assessed or appraised fair market value.
- e) Extent and condition of improvements.
- f) Resource condition, potential liabilities and or environmental value.
- g) The capacity of the Land Conservation Commission to conduct ongoing management responsibilities or to transfer such responsibilities to a registered land trust, government agency, municipality, or private party.
- h) Commitment by the County Parks and Forest Committee and County Board to designate and manage the property as a component of the County Parks and Forest Department.
- i) Options for resale with agreement to assign proceeds toward other property acquisition or management of other stewardship properties.

4.3 *Offers of Conservation Easement or Interests in Property*

In circumstances where rights in a property are offered, the Sub-Committee will evaluate the easement or interest in the property and recommend to the Land Conservation Commission to accept or deny the easement acquisition, and may exercise its authority to negotiate and execute conservation easements on behalf of the County.

4.4 *Procedures for Evaluating Offers of Conservation Easement*

When approached with an offer of a conservation easement, the Sub-Committee will evaluate the offer and recommend to the Land Conservation Commission to accept or deny the offer. The Land Conservation Commission will follow the same procedures as those specified for an outright land donation or fee title purchase.

4.5 *Management Responsibility for Conservation Easements*

In circumstances where the County obtains a conservation easement through the Land Stewardship Program, the County may:

- a. Assume management responsibility of the conservation easement.
- b. Actively seek a land trust, public agency or other qualified organization to jointly enter the easement agreement in the interest of sharing management responsibility.
- c. Systematically monitor compliance with provisions of the easement.
- d. Assure compliance through an escalating sequence of enforcement actions.

4.6 *Criteria for Fee Title Acquisition*

In circumstances where a property is offered for sale and funds are requested through the County Stewardship Fund, the Sub-Committee will evaluate the offer and recommend to the Land Conservation Commission to accept or deny the fee title acquisition after considering the following criteria:

- a. The parcel's proximity to designated "acquisition area" as defined and mapped in a public land use, resource management, or recreational plan (i.e., County Forest Comprehensive Land Use 15 Year Plan, public recreational plan, or Town open space plan).
- b. The approximate value of the property in relation to the sale price.
- c. The availability of outside funds secured for the acquisition from other sources.
- d. Where applicable, the criteria in section 4.2, Criteria for Evaluating Offers of Land shall apply.

USE OF FUND BY COUNTY AS LOCAL MATCH TO ACQUIRE OUTSIDE GRANTS

5.0 *Authority for County to Use Fund to Secure Outside Grants*

The Land Conservation Commission shall have the authority to apply the funds from the County Stewardship Fund as a local match for State and Federal grants or to other organizations that may be available to acquire land or conservation easements.

5.1 *Use of Funds for Outside Appraisals*

In the circumstance where the Land Conservation Commission solicits grant funding from an outside source and the contributor requires an independent appraisal as a condition of property acquisition, the fund may be used for the front-end costs of the appraisal.

In circumstances where acquisition funding is secured and the property is acquired, the Land Conservation Commission will seek reimbursement for the appraisal, if available from the outside source.

USE OF FUND BY COUNTY TO DISTRIBUTE LOCAL MATCHING GRANTS

6.0 *Local County Stewardship Grant Awards*

The Land Conservation Commission may reserve and apply a portion of the Fund to establish and administer a County Land Stewardship Fund matching grant program.

6.1 *Public Notice and Solicitation of Projects*

The Land Conservation Commission shall, on an annual basis, establish objectives and set priorities for funding allocations. These annual objectives will be considered in addition to general standing criteria used to evaluate and fund project proposals.

The Land Conservation Commission shall actively solicit project proposals through an annual Stewardship Fund grant process.

The Land Conservation Commission shall develop minimum content requirements and a standardized format to solicit grant proposals.

6.2 *Time Cycle for Evaluating and Selecting Projects*

The Land Conservation Commission shall publish a Class II Notice before April 1 of each calendar year to inform the public of grant opportunities and to solicit project land proposals.

Application's for County Stewardship project funds will be compiled and systematically evaluated before October 1 of each calendar year.

6.3 *Criteria for Evaluating and Selecting Projects*

All project requests submitted through the Stewardship grant program will be evaluated based upon criteria listed in sections 4.2 through 4.6 where appropriate, as well as the following criteria:

- a) Annual grant criteria formally adopted by the Committee.
- b) Commitment by grant applicant to carry out perpetual management responsibilities.
- c) Cost efficiency of the grant request recognizing:
 - i. The proportion of funding provided by outside groups.
 - ii. The total cost per acre as determined in a land appraisal conducted by a State licensed certified appraiser or fair market value.
- d) Total cost of project in relation to funds available.

6.4 *Matching Grant Requirements and Eligible Expenses*

To be eligible for project funds, the applicant must provide at least a 50% match. Expenses that may be counted toward the 50% match are as follows:

- a. Property appraisals.
- b. Survey costs.
- c. Recording fees.
- d. Donations toward property management.
- e. Other expenses as included in the annual grant criteria formally adopted by the Land Conservation Commission.

6.5 Use of Other Public Grant Sources

In circumstances where other public grant sources are applied in a project proposal, State and Federal grant funds will not be recognized toward the applicant(s) match.

6.6 Project Limitations

To be eligible for funding, projects must be located in an unincorporated area of Eau Claire County. No project shall receive more than \$100,000 from the County Stewardship Fund without County Board approval. Individual dispersal of funds shall follow Eau Claire County's Finance Department policies for payments.

6.7 Excluded Organizations

The following entities will not be considered eligible for matching funds under the Stewardship Grant Program:

- State or Federal agencies.
- Organizations not covered under Internal Revenue Code Section 501(c)(3).
- Religious organizations.
- Any organization which discriminates on any basis.

6.8 Project Tracking, Audits, Compliance, and Enforcement

The Land Conservation Commission shall require that a land use agreement be developed as a condition of any grant allocation. The land use agreement will clearly specify land use and development restrictions which will be applied in the interest of land conservation.

To verify compliance with terms of the agreement, the Land Conservation Commission shall conduct an annual project review before October 1 of each year for each project funded under the program. Results of all annual project reviews will be documented in an annual project compliance report.

The Land Conservation Commission will maintain the authority to require that the land use agreement be recorded with the property deed to limit future use and development of the property.

The Land Conservation Commission shall maintain the authority to review and inspect the financial records and reports of any grant recipient through a formal financial audit.

If, as a result of the annual project review or financial audit, the Land Conservation Commission determines that the land is not being managed in accordance with

the land use agreement, the Commission shall take graduated measures to seek compliance.

In circumstances where graduated measures are not adopted or compliance cannot be reached, the Land Conservation Commission shall enforce provisions of the agreement through citation authority, court action, or other mechanisms.

PROGRAM ACCOUNTABILITY

7.0 *Program Evaluation, Reporting, and Accountability*

The Land Conservation Commission shall evaluate the County Stewardship Program on an annual basis. The program evaluation shall assess the success of the program based upon the following criteria:

- a. Level of program participation as measured by the number of donators and amount of donations.
- b. Level of program participation as measured by the number of grant applicants.
- c. The number, size, and location of parcels conserved through the Stewardship Fund.
- d. The extent of progress made towards reaching the objectives made by the Land Conservation Commission as established in section 6.1, Public Notice and Solicitation of Projects.

PUBLIC INFORMATION AND OUTREACH

8.0 *Information and Education; Responsible Parties*

The Land Conservation Commission shall develop a public information and education component of the County Stewardship Program.

8.1 *Information and Education Program; Content*

The information and education component shall, at a minimum, inform the public of the program and its objectives, explain opportunities for making contributions to the Stewardship Fund, and the procedure for applying for grants through the Stewardship Program. The Land Conservation Commission may delegate the Information and Education Program to the Land Stewardship Sub-Committee.

APPENDIX

Enrolled No. R153-023

RESOLUTION

File No. 09-10/003

-DIRECTING THE ESTABLISHMENT OF THE EAU CLAIRE COUNTY STEWARDSHIP PROGRAM-

WHEREAS, due to the amount and pace of development, valuable larger tracts of natural areas are slowly being lost to urban growth; and

WHEREAS, larger tracts of natural areas are necessary to ensure healthy populations of fish and wildlife, protect water quality and provide outdoor recreational opportunities; and

WHEREAS, acquisition of large tracts of natural areas is difficult for any unit of government to finance; and

WHEREAS, partnerships with land trusts, lake associations, local governments and other organizations, for the acquisition of easements or the purchase of land or purchase of development rights, stretches dwindling public funds and leverages outside funding; and

WHEREAS, partnerships with land trusts and nonprofit organizations for the acquisition of easements or the purchase of land can conserve natural areas while preserving the tax base.

NOW, THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors directs the land conservation commission and the department of planning and development to develop, by ordinance, the Eau Claire County Stewardship Program to establish a mechanism for matching grants to land trusts, nonprofit organizations, lake associations and local units of government.

BE IT FURTHER RESOLVED that the land conservation commission be designated the lead commission to consider the acceptance of donations of money, land or other valuable consideration and the commission to oversee the administration of the Eau Claire County Stewardship Program.

BE IT FURTHER RESOLVED that the ordinance establishing the Eau Claire County Stewardship Program shall be developed in cooperation with the parks and forest department, the parks and forest committee and the general public to ensure a wide range of involvement in program development.

ADOPTED: May 19, 2009

Janet K. Loomis
County Clerk