

**MINUTES**  
Eau Claire County  
**Committee on Finance & Budget**

Monday, May 16, 2022  
**5:00 p.m.**  
Courthouse – Room #1301  
721 Oxford Ave, Eau Claire, WI

**Members present:** Supervisors Jim Dunning, John Folstad, Robin Leary, Cory Sisk, Dane Zook, Nick Smiar (ex-officio)

**Other Supervisors Present:** Nancy Coffey

**Staff present:** Norb Kirk, Finance Director; Sue McDonald, County Clerk; Jessica McDonald, Human Resources Director; Sharon McIlquham, Corporation Counsel; Amy Weiss, Senior Accounting Manager

**Others present:**

Interim Chair Dunning called the Committee on Finance & Budget to order at 5:00 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

No members of the public wished to speak.

**Election of Chair**

Leary nominated Jim Dunning  
Sisk nominated Dane Zook  
Dane Zook wins on a vote of 3-2

**Election of Vice Chair**

Dunning nominated Robin Leary  
Folstad nominated Sisk  
Cory Sisk wins on a vote of 3-2

**Appointment of Committee Clerk**

Amy Weiss

**Proposed Resolution 22-23/012 “Awarding Bid for the Spring 2022 Tax Deed Sale...”**

Sue McDonald presented information on the bids received. This particular property has been advertised in prior years, and price has been reduced. A neighbor would like to purchase this property. It is small and run down.

**Motion:** Dunning moved approval as presented

**Vote:** 5-0 via voice vote

**Federal Lawsuit Filed Against Eau Claire County – Estate of Tyler Meier**

Sharon McIlquham presented information on the federal lawsuit filed against Eau Claire County. The county’s liability insurer, WMMIC, has obtained outside counsel and has advised the county to take no action. This case will be defended in federal court.

**Motion:** Leary moved to take advice of counsel and take no action

**Vote:** 5-0 via roll call vote

**Cash and Investment Analysis**

Norb Kirk presented information on the cash balance and investment activity for the first quarter of 2022. Interest rates are beginning to increase, so it is possible that the county will earn more than the budgeted amount of interest revenue for 2022. The investment committee (Treasurer, Finance Director, County

Administrator) meets regularly with Bremer Bank to review investment activity. The county is reviewing RFPs for banking services.

**Proposed Resolution 22-23/013 “2021 Carryforward Requests to 2022 Budget”**

Norb Kirk and Amy Weiss presented information on the county carryforward policy and the approved amounts to carry over into 2022.

**Motion:** Leary moved approval as presented

**Vote:** 5-0 via voice vote

**Review 2023 Budget Calendar**

Norb Kirk and Kathryn Schauf reviewed the 2023 budget calendar.

**Review Financial Policies and Prioritization**

Norb Kirk described the current financial policies for Eau Claire County. These include a debt policy, fund balance policy, budget deviation policy, revenue availability policy, and a budget carryforward policy. The county should work on creating policies that will take procedural language out of the county code.

Supervisor Zook requested a listing of policies to give the committee some guidance on where to start developing these policies.

**Review of Meeting Minutes**

**Motion:** Leary moved approval of both sets of meeting minutes

**Vote:** 5-0 via voice vote

**Future Meetings:** second Monday for regular monthly meeting; June 20 as an exception; 4:30 pm

**Motion:** Folstad moves approval

**Vote:** 5-0 via voice vote

**Agenda Items:** grant/donation policy

The committee adjourned at 6:00 p.m.



Amy Weiss  
Committee Clerk