



**MINUTES**  
**Eau Claire County • Highway Building Committee**  
**Wednesday, June 1st –2:00 p.m.**

Highway Members Present: Chair Jim Dunning, Supervisor Judy Gatlin, Supervisor Wilke, Supervisor Leary, Supervisor Smiar, Supervisor Cory Sisk

Staff/Other Present: Facilities Director Matt Theisen, Brian Spilde, Kim Grabinski, Kevin Dallas, Norb Kirk, Greg Bowe

- 1. Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
- 2. Roll Call**
- 3. Review/Approval of Past Minutes** of the May 4th, 2022, meeting which didn't have a proper quorum were reviewed and approved. Motion to accept minutes Supervisor Gatlin. Motion carried 6-0. Bring back owner purchase items from May 4<sup>th</sup> meeting.
- 4. Public Comment –** No comment
- 5. Construction Schedule Update –** Kevin replied, setting precast walls, across the truck wash rounding corner of building by Friday. Bar joists and steel roof pieces for areas A&B will have roof deck by Friday. Roofing materials are here and enough material to complete areas A&B. Things are moving along very well. All materials are on site for cold storage building. Supervisor Leary asked if any materials are holding up construction? No. Supervisor Dunning asked if there were any upcoming construction materials that would cause a delay. Kevin replied no, but something could always come up. Norb asked if salt shed is going to be done early? Kevin responded, waiting on main timber frame. Salt shed building should be complete by September.
- 6. Owner Purchased Items Update –**Parts storage shelving budget of \$55,000 lowest bid of \$60,649. Office furnishings budget of \$147,500 with a bid of \$123,852, Matt added that we will save \$20,000 for doing install ourselves. Motion, to approve by Supervisor Sisk 6-0. Question from Supervisor Wilke, are we purchasing all new furniture for this project? Matt responded, we are updating to modular furniture, but will reuse what we can.

**Emergency meeting Friday, June 3rd at 2:00 pm to approve owner items (TruckWash System and Vehicle Lifts) from prior meeting.**

- 7. Financial Update** – Matt referred to attached sheet showing owner items, we are running close to budget of \$32.7 million. Contingency remained untouched \$877,000. Norb stated we are on track financially.
  
- 8. Appraisal for Property along USH 53** – Brian stated that Jon had a verbal agreement with Shaun the owner of said property, he would be willing to sell for \$300,000 with the right to salvage the pole shed on the property. Supervisor Leary commented that we don't need the property to complete this project. Brian added, it could be used for future expansion, training and/or storage. Supervisor Wilke commented that Jon stated this would be a desirable piece of property to own. Could ARPA funds be used for this purchase? Supervisor Wilke added that we don't want to take away from Highway and bridge repair funds. If there is money left over after the project is done could discuss purchasing again. Keep item on agenda as continuing update.
  
- 9. Future meeting dates, times, and agenda items:** 6/3, 7/6 and 8/3. The July 6<sup>th</sup> meeting will be at the building site.
  
- 10. Adjourn: 2:34 p.m.**

Respectfully submitted,

**Nancy Williams**  
Facilities Department