

AGENDA

Highway Building Committee

Date: June 3, 2022

Time: 2:00 p.m.

Room 3312 - Courthouse

For those wishing to make public or a written comment, you must e-mail **ecchwy@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting.**

You will be called on during the public session to make your comments.

**Please mute personal devices upon entry*

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Review/Approval of Past Minutes (04/06 and 06/01) – Discussion/Action
4. Public Comment
6. Owner Purchased Items Update and Approval– Discussion/Action—Truck Wash System and Vehicle Lifts. Owner items list included in agenda packet.
7. Future meeting dates, times, and agenda items: 7/6, 8/3
8. Adjourn

Prepared by: Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703



MINUTES

Eau Claire County • Highway Building Committee Wednesday, April 6th –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Robin Leary, Supervisor Colleen Bates, Supervisor Nick Smiar, Supervisor Gerald Wilke

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Kevin Dallas, Norb Kirk, Kathryn Shauf, Greg Bowe, Bob Sworski

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes** of the March 14th, 2022, meeting reviewed and approved. Motion to accept minutes Supervisor Leary.
4. **Public Comment** – No comment
5. **Construction Schedule Update** – Kevin Dallas - Project is progressing very well. Masonry walls going up, and foundation for main building done. Started foundation on salt shed. Steel roof joist coming in, but there is a delay of precast, timeline extended until sometime in May. Haas has three crews on site with a total of about forty workers. Supervisor Bates commended Market & Johnson regarding their work and keeping on schedule for this project and past projects they have been a part of.
6. **Owner Purchased Items Update** – Matt commented truck scale was slightly over budget. IS equipment and wired equipment are included on the newly added owner items. Norb asked if the EOC portion of the owner items can be broke out. IS equipment would be part of the EOC items and ARPA funds could be used. Matt will get info. Supervisor Dunning asked, why are we over budget? Jon responded - Scale is completely steel, there is no inventory out there, mostly availability issues. This vendor does fit within the timeline and is local. A great amount of time has been devoted to lower the cost of the owner items. Bob Sworski also responded - The type of equipment Highway has is much different than what you can buy now. Lube equipment is on state contract. Purchasing is working on furniture. Supervisor Bates asked - Are we looking at changes in the labor force to do these services? Jon responded --

Inventory process will be much more efficient to maintain. This will provide a better cost savings. Trying to do as much automation versus staff. Did a building wide assessment with Focus on Energy and will receive \$147,000 back. Norb asked about a state grant for salt shed. Grant is \$800,000 split between two fiscal years. Supervisor Dunning asked - Does plan still include EV charging, yes, there will be some internally at the facility but the EV for the public is on hold. 100kw of solar power included in project.

Owner items for approval, Truck Scale for a cost of \$168,875.00, EOC/Conference Rooms IS Equipment for a cost of \$140,258.76, Wired and Wireless IS Network Equipment for a cost of \$115,155.23, and Wired and Wireless IS Network Patch Cables for a cost of \$1,367.44.

Motion to approve owner items Supervisor Smiar, Second Supervisor Leary, approved 5-0

7. **Financial Update** – Matt - Attached most recent update, IS equipment, wired equipment and truck scale are finalized in the budget. Kevin stated, about \$27,000 over the overall budget. Have not touched the contingency of \$800,000.
8. **Dedication for Ray Henning** – Jon introduced Joey Henning, she stated I am at a loss for words having the conference room dedicated to Ray. Motion to accept the room dedication Supervisor Leary, Supervisor Wilke seconded, 5-0
9. **Future meeting dates, times, and agenda items:** 5/4 and 6/1
10. **Adjourn:** 2:29 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department



MINUTES

Eau Claire County • Highway Building Committee Wednesday, June 1st –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Judy Gatlin, Supervisor Wilke, Supervisor Leary, Supervisor Smiar, Supervisor Cory Sisk

Staff/Other Present: Facilities Director Matt Theisen, Brian Spilde, Kim Grabinski, Kevin Dallas, Norb Kirk, Greg Bowe

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes** of the May 4th, 2022, meeting which didn't have a proper quorum were reviewed and approved. Motion to accept minutes Supervisor Gatlin. Motion carried 6-0. Bring back owner purchase items from May 4th meeting.
4. **Public Comment** – No comment
5. **Construction Schedule Update** – Kevin replied, setting precast walls, across the truck wash rounding corner of building by Friday. Bar joists and steel roof pieces for areas A&B will have roof deck by Friday. Roofing materials are here and enough material to complete areas A&B. Things are moving along very well. All materials are on site for cold storage building. Supervisor Leary asked if any materials are holding up construction? No. Supervisor Dunning asked if there were any upcoming construction materials that would cause a delay. Kevin replied no, but something could always come up. Norb asked if salt shed is going to be done early? Kevin responded, waiting on main timber frame. Salt shed building should be complete by September.
6. **Owner Purchased Items Update** –Parts storage shelving budget of \$55,000 lowest bid of \$60,649. Office furnishings budget of \$147,500 with a bid of \$123,852, Matt added that we will save \$20,000 for doing install ourselves. Motion, to approve by Supervisor Sisk 6-0. Question from Supervisor Wilke, are we purchasing all new furniture for this project? Matt responded, we are updating to modular furniture, but will reuse what we can.

Emergency meeting Friday, June 3rd at 2:00 pm to approve owner items (Truck Wash System and Vehicle Lifts) from prior meeting.

- 7. Financial Update** – Matt referred to attached sheet showing owner items, we are running close to budget of \$32.7 million. Contingency remained untouched \$877,000. Norb stated we are on track financially.
- 8. Appraisal for Property along USH 53** – Brian stated that Jon had a verbal agreement with Shaun the owner of said property, he would be willing to sell for \$300,000 with the right to salvage the pole shed on the property. Supervisor Leary commented that we don't need the property to complete this project. Brian added, it could be used for future expansion, training and/or storage. Supervisor Wilke commented that Jon stated this would be a desirable piece of property to own. Could ARPA funds be used for this purchase? Supervisor Wilke added that we don't want to take away from Highway and bridge repair funds. If there is money left over after the project is done could discuss purchasing again. Keep item on agenda as continuing update.
- 9. Future meeting dates, times, and agenda items:** 6/3, 7/6 and 8/3. The July 6th meeting will be at the building site.
- 10. Adjourn:** 2:34 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department

Highway Maintenance Facility - Owner Items

ITEM	COST	Budget	Approved
Shop			
Truck Scale	\$ 168,875.00	\$ 100,000.00	4/6/2022
Truck Wash System	\$ 239,329.00	\$ 225,000.00	pending
Vehicle Lifts	\$ 175,116.00	\$ 136,000.00	pending
Parts Storage Shelving	\$ 60,649.00	\$ 55,000.00	6/1/2022
Operations/Admin/Conference			
EOC /Conference Rooms IS Equipment	\$140,258.76	\$ 150,000.00	4/6/2022
Wired & Wireless IS Network	\$115,155.23	\$ 116,000.00	4/6/2022
Wired & Wireless IS Network Patch Cables	\$1,367.44	\$ 1,500.00	4/6/2022
Office Furnishings	\$123,852.00	\$ 147,500.00	6/1/2022
	\$ 1,024,602.43	\$ 931,000.00	
Over/Under	\$ 93,602.43		