



MINUTES
Eau Claire County
Committee on Administration
Tuesday, March 8, 2022 at 2:30 p.m.
Virtual Meeting

Present: Nick Smiar, Colleen Bates, Gerald Wilkie, Mark Beckfield

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Sharon McIlquham, Jeneise Briggs, Norb Kirk, Matt Theisen, Megan Brasch, Greg Dachel, Eric Killen

Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Roll Call

The committee clerk called the roll, and it is listed above under present.

Public Comment

No members of the public wished to make comment.

Review of meeting minutes

Supervisor Beckfield motioned to approve minutes from February 1 and February 11, 2022. The motion was seconded by Supervisor Bates. No deletions, corrections, or additions. Minutes were approved as presented.

Quarter 4 Reports

The following reports were presented:

- a. Facilities – Matt Theisen
- b. Child Support – Megan Brasch
- c. Corporation Counsel – Sharon McIlquham
- d. Information Systems – Greg Dachel
- e. Veteran Services – Eric Killen
- f. Administration/Risk Management – Kathryn Schauf, Sonja Leenhouts, Jeneise Briggs

Proclamation proclaiming March 27-April 2, 2022, as “Fair Housing Week” in the County of Eau Claire

Motion by Supervisor Bates; seconded by Supervisor Wilkie. The proclamation was approved unanimously.



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Proclamation proclaiming Severe Weather Awareness Week as April 4-8, 2022

Motion by Supervisor Beckfield; seconded by Supervisor Bates. The proclamation was approved unanimously.

File No. 21-22/093: Ordinance to amend section 3.15.030 of the Code: Position and Full Time Equivalency (FTE) establishment

Motion by Supervisor Bates to bring to the floor. No second. Motion dies.

File No. 21-22/099: Ordinance to amend section 2.04.030 D. of the Eau Claire County Code; Rule 3- -Opening of meeting

Motion by Supervisor Wilkie; seconded by Supervisor Bates. Supervisor Wilkie requests to withdrawal. The resolution and instead the requested change will be included in the recommendations in a change for the rules of the board that will come back to this committee at the next meeting. Supervisor Wilkie motions to withdrawal, seconded by Supervisor Beckfield. All in favor.

Administrator Updates

No Updates.

Adjourn

The meeting was adjourned at 4:23 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator