



**MINUTES**  
**Eau Claire County • Highway Building Committee**  
**Wednesday, April 6th –2:00 p.m.**

Highway Members Present: Chair Jim Dunning, Supervisor Robin Leary, Supervisor Colleen Bates, Supervisor Nick Smiar, Supervisor Gerald Wilke

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Kevin Dallas, Norb Kirk, Kathryn Shauf, Greg Bowe, Bob Sworski

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes** of the March 14th, 2022, meeting reviewed and approved. Motion to accept minutes Supervisor Leary.
4. **Public Comment** – No comment
5. **Construction Schedule Update** – Kevin Dallas - Project is progressing very well. Masonry walls going up, and foundation for main building done. Started foundation on salt shed. Steel roof joist coming in, but there is a delay of precast, timeline extended until sometime in May. Haas has three crews on site with a total of about forty workers. Supervisor Bates commended Market & Johnson regarding their work and keeping on schedule for this project and past projects they have been a part of.
6. **Owner Purchased Items Update** – Matt commented truck scale was slightly over budget. IS equipment and wired equipment are included on the newly added owner items. Norb asked if the EOC portion of the owner items can be broke out. IS equipment would be part of the EOC items and ARPA funds could be used. Matt will get info. Supervisor Dunning asked, why are we over budget? Jon responded - Scale is completely steel, there is no inventory out there, mostly availability issues. This vendor does fit within the timeline and is local. A great amount of time has been devoted to lower the cost of the owner items. Bob Sworski also responded - The type of equipment Highway has is much different than what you can buy now. Lube equipment is on state contract. Purchasing is working on furniture. Supervisor Bates asked - Are we looking at changes in the labor force to do these services? Jon responded -- Inventory process will be much more efficient to maintain. This will provide a better cost savings. Trying to do as much automation versus staff. Did a building wide assessment with Focus on Energy and will receive \$147,000 back. Norb asked about a state grant for salt shed. Grant is \$800,000 split between two fiscal years. Supervisor Dunning asked - Does plan still include EV charging, yes, there will be some internally at the facility but the EV for the public is on hold. 100kw of solar power included in project.

Owner items for approval, Truck Scale for a cost of \$168,875.00, EOC/Conference Rooms IS Equipment for a cost of \$140,258.76, Wired and Wireless IS Network Equipment for a cost of \$115,155.23, and Wired and Wireless IS Network Patch Cables for a cost of \$1,367.44.

Motion to approve owner items Supervisor Smiar, Second Supervisor Leary, approved 5-0

7. **Financial Update** – Matt - Attached most recent update, IS equipment, wired equipment and truck scale are finalized in the budget. Kevin stated, about \$27,000 over the overall budget. Have not touched the contingency of \$800,000.
8. **Dedication for Ray Henning** – Jon introduced Joey Henning, she stated I am at a loss for words having the conference room dedicated to Ray. Motion to accept the room dedication Supervisor Leary, Supervisor Wilke seconded, 5-0
9. **Future meeting dates, times, and agenda items:** 5/4 and 6/1
10. **Adjourn:** 2:29 p.m.

Respectfully submitted,

**Nancy Williams**  
Facilities Department