

AGENDA
Chippewa Valley Regional Airport Commission
Wednesday, April 20, 2022, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

*There is a federal mask mandate in place at airports
and masks will be required for this meeting.*

1. **Call To Order**
2. **Confirmation of Meeting Notice**
3. **Roll Call - Voice**
4. **Approval of Minutes**
 - a. **March 18, 2022 Regular Commission Meeting**
 1. **Discussion/Action**
5. **CVRA Finance and Activity Reports**
 - a. **Expense Vouchers and Financial Report**
 1. **Discussion/Action**
 - b. **Key Indicators:**
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. **Discussion/Action**
 - c. **Hangar Occupancy**
 1. **Discussion/Action**
6. **Public Comment Period - (Maximum 2 minutes per person)**
7. **Operational Matters**
 - a. **Airport Operations Report**
 - Airport Quarterly Report
 - Bipartisan Infrastructure Law Airport Terminal Program Grant
 - Airport Community Outreach
 1. **Discussion/Action**
 - b. **Airport Strategic Plan Update/Review – No update**
 1. **Discussion/Action**
 - c. **Project Summary**
 - AIP 48 Rwy 4/22 and Taxiway A Rehabilitation – FY22
 - AIP 49 – ARFF Building Reconstruct – FY22
 - AIP 50 – Master Plan Update – FY 22

- AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22
 - Airport Parking Equipment Replacement – FY22
 - Corporate Hangar Construction – FY22
 - 48'x48' Hangar Construction – FY22
1. **Discussion/Action**

8. Previous Business:

- a. **Airport Recognition Program Quarterly Recipient**
 1. **Discussion/Action**
- b. **CVRA Rental Car Lease Agreement Extension**
 1. **Discussion/Action**

9. New Business:

- a. **Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid**
 1. **Discussion/Action**
- b. **Department of Transportation Bureau of Aeronautics Agency Agreement**
 1. **Discussion/Action**

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

Chippewa Valley Regional Airport Commission
Friday, March 18, 2022, 7:30 am
Virtual Meeting via Webex

MEMBERS PRESENT: Commissioners Scott Francis, Bill Hilgedick, Chuck Hull, Kevin Stelljes and Barry Wells were present via Webex virtual meeting.

MEMBERS ABSENT: Rick Bowe and Peter Hoeft

OTHERS PRESENT: Amy Michels-Mead & Hunt, Heather DeLuka-Airport Neighborhood Association Ross VanNess-AVIS, Charity Zich-Airport Director, Todd Norrell-Airport Maintenance Supervisor and Erin Switzer-Airport Administrative Specialist were present via Webex virtual meeting.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Scott Francis, Bill Hilgedick, Chuck Hull, Kevin Stelljes and Barry Wells were present via Webex virtual meeting.
4. **Approval of Minutes:**
 - a. **February 18, 2022 Regular Commission Meeting:**
 On a motion by Com. Wells, seconded by Com. Hull, the minutes of the February 18, 2022, meeting were approved as submitted.
(Ayes 5-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**
 On a motion by Com. Francis, seconded by Com. Hull, the expense vouchers were approved as submitted.
(Ayes 5-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
 Airline Enplanements are up for the month and for the year.
 - **Car Rental Operations**
 Cars rented are up for the month and for the year.
 - **Tower Operations**
 Tower Operations are up for the month and for the year.
 - c. **Hangar Occupancy:**
 We are at full occupancy with multiple individuals on the t-hangar and box hangar waiting lists.

6. **Public Comment Period:** Heather Deluka inquired about if there were dates for when the Master Plan would be completed and also if the type of NAVAID's used define the category an Airport falls into.
7. **Operational Matters:**
- a. **Airport Operations Report**
 - **Airport Staffing Update:** The Airport Director noted that our new full time maintenance tech started in February.
 - **Airport Community Outreach:** The Commission reviewed the Airport Community Outreach opportunities and events.
 - b. **Airport Strategic Plan Update/Review:**
The Operational Review for March covered Grounds Maintenance. The Airport Director noted some planned updates for equipment and airfield pavement.
 - c. **Project Summary**
 - **AIP 48 - Rwy 4/22 and Taxiway A Rehabilitation – FY22:** Project scheduled to begin in May.
 - **AIP 49 - ARFF Building Reconstruct– FY22:** Project scheduled to begin in April.
 - **AIP 50 - Master Plan Update – FY22:** The grant application has been submitted and should be awarded Fall 2022.
 - **AIP 51 - Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22:** Project planned to go to bid in late March or early April.
 - **Airport Parking Equipment Replacement:** No update
 - **Corporate Hangar Construction – FY22:** Project scheduled for site work to begin in April.
 - **48'x48' Hangar Construction – FY22:** The Airport Director noted the change back to a single multi-unit building due to the ability to get a wider door opening and faster availability of materials. Based on bids being received for other hangar projects, the project will likely be challenged to stay within the budgeted amount.
8. **Previous Business:**
- a. **Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: Lease Terms for 2022 Hangar Construction**

On a motion by Com. Francis, seconded by Com. Wells, the Commission entered into closed session at 8:10 am with the following Roll Call Vote – Ayes: Com. Francis, Hilgedick, Hull, Stelljes and Wells; Nays: None.

9. New Business: None

10. Discuss Future Agenda Items: Air service update

11. Set Future Meeting Dates and Times: The next Regular Commission Meetings are planned for April 20th, May 20th and June 17th in person.

12. Adjournment:

On a motion by Com. Wells, seconded by Com. Stelljes, the meeting was adjourned at 8:34 am.

(Ayes 5-Nayes 0)

Respectfully Submitted,

Scott Francis, Secretary

March Vouchers for approval April 20, 2022

American Fence Company	Gate damage repairs, Menard gate	53510-246	\$867.00
ARFF Specialists	ARFF Training, B Sessions	53510-340	\$1,500.00
Cintas	Uniforms & Towels	53510-298	\$361.95
City of Eau Claire	Airport Water/Sewer Charges - Q1	53510-221	\$14,390.13
<i>City of Eau Claire</i>	<i>ATCT Water/Sewer Charges - Q1</i>	<i>53515-221</i>	<i>\$265.90</i>
Digicopy	Thank you card printing	53510-313	\$16.00
Heartquest Trainers, LLC	Replacement AED Pads	53510-248	\$132.85
I Am Responding	Emergency Dispatch Services	53510-366	\$305.00
Olympic Builders	K-Row Hangar Contruction Project Closeout	53510-820	\$34,621.50
Volaire Aviation	Air Service Development Retainer 4/22	53510-328	\$4,000.00
Volaire Aviation	Q2 Marketing & Consulting Fees	53510-327	\$700.00
Xcel Energy	Terminal Gas/Electric - March	53510-222/224	\$14,010.36
<i>Xcel Energy</i>	<i>ATCT Gas/Electric - March</i>	<i>53515-222/224</i>	<i>\$1,880.25</i>
	TOTAL		<u>\$73,050.94</u>

March Credit Card Charges

LA QUINTA INN SUITES	Training	53510-240	278.65
HERTZ #0103002	Training	53510-240	248.77
STAPLES	Janitorial Supplies	53510-248	583.97
STAPLES	Office Supply	53510-310	7.28
RUDER WARE LLSC	Attorney Fees	53510-212	1258.00
STAPLES	Building	53510-248	87.26
AMAZON	ATCT iPad	53515-248	343.94
STAPLES	Building - credit	53510-248	-87.26
HANGAR 54 GRILL	Marketing	53510-327	25.00
AMAZON	Marketing	53510-327	46.80
GOLD CROSS ANSWERING SVC	Telephone	53510-225	120.00
WINDCAVE INC.	Merchant Processor Fees	53510-200	95.00
PER MAR SECURITY	ATCT battery	53515-248	226.67
PAYPAL - PERLEGEAR	Building	53510-248	16.73
SIGNART CO INC	Building	53510-248	162.50
DALCO ENTERPRISES	Janitorial Supplies	53510-248	354.28
GOODIN COMPANY	Vehicles	53510-241	1.75
MILLER BRADFORD RISBERG	Vehicles	53510-241	44.92
MILLER BRADFORD RISBERG	Vehicles	53510-241	58.08
RONCO ENGINEERING SALES	Grounds	53510-246	106.45
MENARDS EAU CLAIRE WEST	Vehicles	53510-241	26.49
MENARDS EAU CLAIRE WEST	Grounds	53510-246	45.92
HI-FOLD DOOR CORPORATION	Building	53510-248	247.06
MCCOY CF - CHIPPEWA FALLS	Case Loader coupler	53510-241	1326.62
MACQUEEN EQUIPMENT GROUP	Vehicles	53510-241	27.80
MENARDS EAU CLAIRE WEST	Vehicles	53510-241	34.94
MENARDS EAU CLAIRE WEST	Building	53510-248	8.98
GOODIN COMPANY	Building	53510-248	19.20
GOODIN COMPANY	Building	53510-248	85.07
WD LARSON - ALLSTATE PETERBILT	DEF Fluid	53510-241	299.74
HELLAND ENT - ROTO ROOTER	Maint. Building Sewer Service	53510-248	375.00
CUMMINS	ATCT Generator Switch repairs	53515-248	906.03
WEIMER BEARING	Building	53510-248	200.63
MENARDS EAU CLAIRE EAST	Grounds	53510-246	59.92
	TOTAL		<u>\$7,642.19</u>

Chippewa Valley Regional Airport

2022 BUDGET COMPARISON Estimated March 31, 2022

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 3/31/22 (25%)	Variance YTD	Balance Remaining For Year
Income			25.00%			
41110	Contrib From Eau Claire Cty	\$403,020	\$100,755	\$100,755	\$0.00	\$302,265.00
43790	Contrib From Chippewa Cty	\$131,574	\$32,894	\$65,787	\$32,893.50	\$65,787.00
Sub-Total Tax Revenue		\$534,594	\$133,648.50	\$166,542.00	\$32,893.50	\$368,052.00
46341	Air Terminal	\$169,712	\$42,428	\$45,276	\$2,847.89	\$124,436.11
46342	FBO	\$142,061	\$35,515	\$30,540	(\$4,974.98)	\$111,520.73
46343	Airfield	\$136,981	\$34,245	\$35,646	\$1,400.50	\$101,335.25
46344	Hangars	\$239,003	\$59,751	\$103,681	\$43,930.40	\$135,321.85
46345	Parking	\$106,000	\$26,500	\$55,005	\$28,504.85	\$50,995.15
46346	Rental Cars	\$122,698	\$30,675	\$44,870	\$14,195.11	\$77,828.39
46349	Ground Handling	\$36,000	\$9,000	\$4,000	(\$5,000.00)	\$32,000.00
48902	Vehicle Fuel Reimbursement	\$18,000	\$4,500	\$7,538	\$3,037.88	\$10,462.12
48903	Equipment Rental	\$1,200	\$300	\$300	\$0.00	\$900.00
Sub-Total Operating Revenue		\$971,655	\$242,914	\$326,855	\$83,941.65	\$644,800
Sub-Total Taxes and Operating Rev.		\$1,506,249.00	\$376,562.25	\$493,397.40	\$116,835.15	\$1,012,851.60
48691	Other Revenue	\$10,000	\$2,500	\$170	(\$2,329.80)	\$9,829.80
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$57,070	\$14,268	\$16,883	\$2,615.22	\$40,187.28
43690-91	Airport Grants	\$0	\$0	\$0	\$0.00	\$0.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	\$2,372,230	\$593,058	\$0	(\$593,057.50)	\$2,372,230.00
Sub-Total Other Revenue		\$2,439,300	\$609,825.00	\$17,052.92	(\$592,772.08)	\$2,422,247.08
TOTAL INCOME		\$3,945,549	\$986,387.25	\$510,450.32	(\$475,936.93)	\$3,435,098.68
Expenses						
53510-111	Salary Perm-Regular	\$403,178	\$100,795	\$86,731.04	(\$14,063.46)	\$316,446.96
-112	Salary Perm-OT	\$14,814	\$3,704	\$3,660.55	(\$42.95)	\$11,153.45
-114	Salary-On Call Pay	\$5,200	\$1,300	\$1,100.00	(\$200.00)	\$4,100.00
-121	Salary Temp Regular	\$9,978	\$2,495	\$2,993.11	\$0.00	\$6,984.89
-130	Employee Benefits	\$4,200	\$1,050	\$1,050.00	\$0.00	\$3,150.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,800	\$1,200	\$990.00	(\$210.00)	\$3,810.00
-142	Cnty Brd & Comm Mile	\$900	\$225	\$0.00	(\$225.00)	\$900.00
-150	Health Ins Incentive	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Social Security	\$33,883	\$8,471	\$4,747.44	(\$3,723.31)	\$29,135.56
-152	Retirement Emplr Share	\$26,039	\$6,510	\$5,377.39	(\$1,132.36)	\$20,661.61
-153	HSA Contribution	\$5,050	\$1,263	\$1,000.00	(\$262.50)	\$4,050.00
-154	Hos & Health Ins	\$110,506	\$27,627	\$15,746.32	(\$11,880.18)	\$94,759.68
-155	Life Insurance	\$135	\$34	\$27.84	(\$5.91)	\$107.16
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-200	Contract Svcs	\$40,500	\$10,125	\$2,407.75	(\$7,717.25)	\$38,092.25
-212	Attorney Fees	\$6,000	\$1,500	\$1,258.00	(\$242.00)	\$4,742.00
-213	Accounting & Audit	\$5,500	\$1,375	\$0.00	(\$1,375.00)	\$5,500.00
-221	Water & Sewer	\$57,067	\$14,267	\$14,390.13	\$123.38	\$42,676.87
-222	Electric	\$102,938	\$25,735	\$26,799.77	\$1,065.27	\$76,138.23
-224	Gas & Fuel Oil	\$38,728	\$9,682	\$25,220.91	\$15,538.91	\$13,507.09
-225	Telephone	\$4,000	\$1,000	\$380.00	(\$620.00)	\$3,620.00
-226	Cellular Phone	\$1,450	\$363	\$135.00	(\$227.50)	\$1,315.00
-227	Dataline/Internet	\$500	\$125	\$0.00	(\$125.00)	\$500.00
-241	Motor Vehicle Maint	\$15,000	\$3,750	\$3,875.05	\$125.05	\$11,124.95
-246	Grounds Maint	\$115,000	\$28,750	\$27,890.86	(\$859.14)	\$87,109.14
-248	Building Maint	\$30,000	\$7,500	\$4,645.05	(\$2,854.95)	\$25,354.95
-249	Service on Machines	\$500	\$125	\$0.00	(\$125.00)	\$500.00
-297	Refuse Collection	\$1,500	\$375	\$1,344.20	\$969.20	\$155.80
-298	Laundry Services	\$3,636	\$909	\$1,135.28	\$226.28	\$2,500.72
-299	Sundry Contract Services	\$55,000	\$13,750	\$4,155.00	\$0.00	\$0.00
-310	Office Supplies	\$600	\$150	\$89.30	(\$60.70)	\$510.70
-311	Postage and Box Rent	\$800	\$200	\$25.25	(\$174.75)	\$774.75
-313	Printing & Dup	\$750	\$188	\$16.00	(\$171.50)	\$734.00

#	Item	12 Month Budget 2022	Budget YTD Allocated	Actual as of 3/31/22 (25%)	Variance YTD	Balance Remaining For Year
-320	Ref Materials	\$500	\$125	\$0.00	(\$125.00)	\$500.00
-321	Publish Legal Notices	\$150	\$38	\$0.00	(\$37.50)	\$150.00
-324	Membership Dues	\$4,000	\$1,000	\$1,193.00	\$193.00	\$2,807.00
-327	Marketing	\$55,000	\$13,750	\$1,221.77	(\$12,528.23)	\$53,778.23
-328	Airline Recruitment	\$10,000	\$2,500	\$4,000.00	\$1,500.00	\$6,000.00
-340	Travel-Train, Conf & Misc.	\$18,000	\$4,500	\$3,710.62	(\$789.38)	\$14,289.38
-366	Fire fight supplies	\$4,500	\$1,125	\$305.00	(\$820.00)	\$4,195.00
-377	Vehicle Fuel	\$40,000	\$10,000	\$31,314.19	\$21,314.19	\$8,685.81
-510	Insurance	\$74,116	\$18,529	\$4,834.24	(\$13,694.76)	\$69,281.76
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,500	\$625	\$245.25	(\$379.75)	\$2,254.75
-933	Bank Service Charges	\$0	\$0	\$1,835.97	\$1,835.97	(\$1,835.97)
Sub-Total Operating Expense		\$1,306,918.00	\$326,729.50	\$285,851.28	(\$40,878.22)	\$1,021,066.72
53510-121	Sal Temp-Ground Handling	\$9,774	\$2,444	\$1,479.73	(\$963.77)	\$8,294.27
-122	Aircraft Handling OT	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Ground Handling FICA	\$747	\$187	\$113.23	(\$73.52)	\$633.77
-366	Ground Handling Supplies	\$2,000	\$500	\$0.00	(\$500.00)	\$2,000.00
Sub-Total Ground Handling Expense		\$12,521	\$3,130.25	\$1,592.96	(\$1,537.29)	\$10,928.04
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$258	\$265.90	\$8.40	\$764.10
-222	ATCT Electricity	\$16,480	\$4,120	\$4,152.90	\$32.90	\$12,327.10
-224	ATCT Gas & Fuel Oil	\$4,120	\$1,030	\$1,885.81	\$855.81	\$2,234.19
-225	ATCT Telephone	\$1,500	\$375	\$0.00	(\$375.00)	\$1,500.00
-248	ATCT Building Maintenance	\$15,000	\$3,750	\$1,727.12	(\$2,022.88)	\$13,272.88
Sub-Total Tower Expense		\$38,130	\$9,532.50	\$8,031.73	(\$1,500.77)	\$30,098.27
53610-810	Capital Equipment	\$0	\$0	\$18,112.48	\$18,112.48	(\$18,112.48)
-820	Capital Improvement	\$2,275,000	\$568,750	\$49,382.30	(\$519,367.70)	\$2,225,617.70
-829	Other Capital Improvement	\$312,980	\$78,245	\$29,098.29	(\$49,146.71)	\$283,881.71
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$2,587,980	\$646,995.00	\$96,593.07	(\$550,401.93)	\$2,491,386.93
TOTAL EXPENSE		\$3,945,549	\$986,387.25	\$392,069.04	(\$594,318.21)	\$3,553,479.96
NET OPERATING INCOME		\$0	\$0	\$118,381.28		(\$118,381.28)
Cash Balance						
	Per 2018 Audit Report	\$975,882				
	Per 2019 Audit Report	1,362,194				
	Per 2020 Audit Report	2,393,606				
	2021 Estimate	3,195,711				

Chippewa Valley Regional Airport
Traffic Statistics
 March 2022

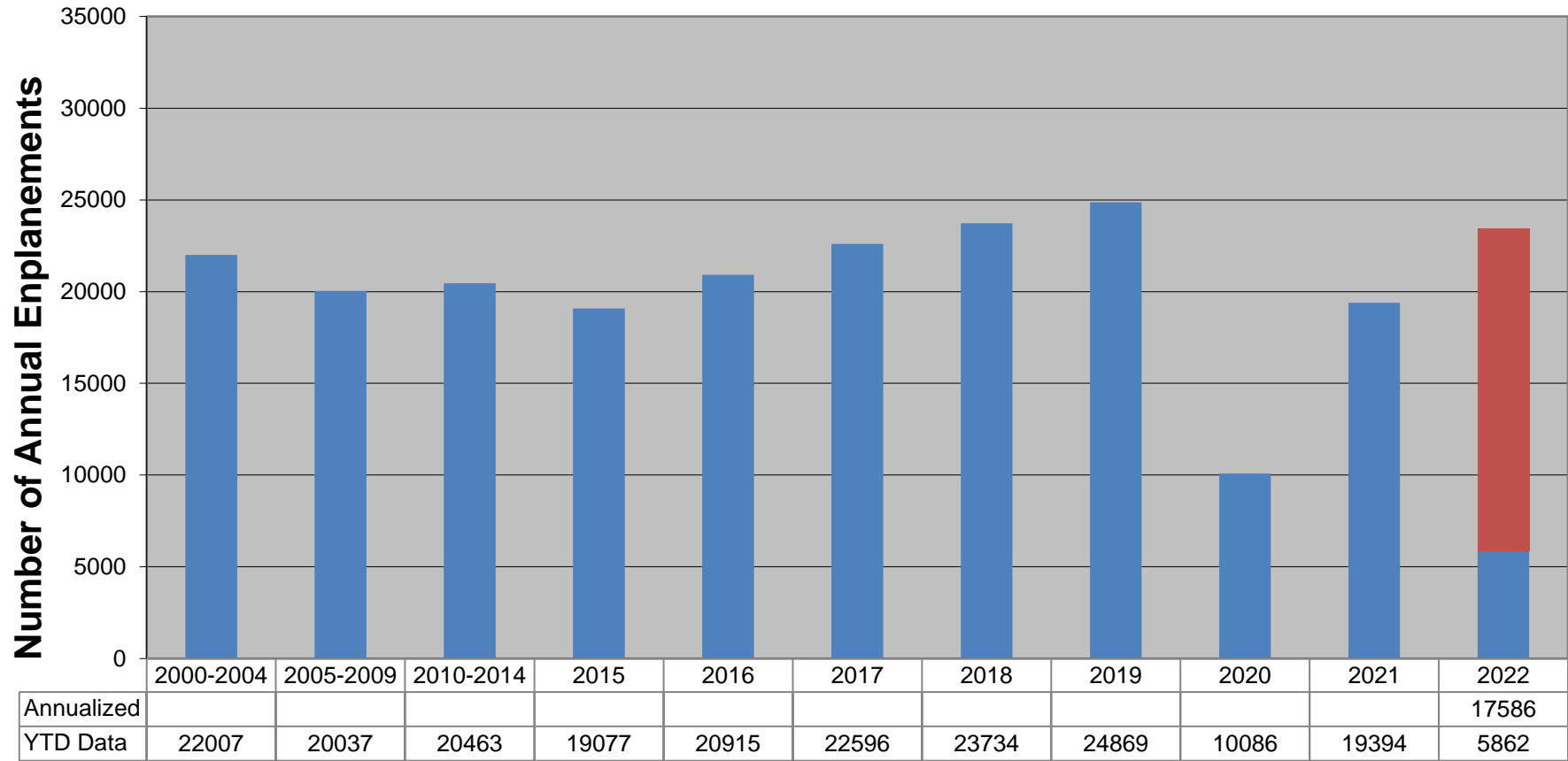
<i>AIRLINE PASSENGERS</i>	Month		% Diff.	Year to date		% Diff.
	2022	2021		2022	2021	
UNITED Enplaned	1921	1410	36%	5448	2861	90%
CHARTERS Enplaned				<u>414</u>	<u>81</u>	411%
Total Enplaned				5862	2942	99%
UNITED Deplaned	2035	1330	53%	5387	2601	107%
CHARTERS Deplaned				<u>414</u>	<u>81</u>	411%
Total Deplaned				5801	2682	116%
Total Enplaned/Deplaned	3956	2740	44%	11663	5624	107%
UA Departure Load Factor	72%	47%		68%	33%	
UA Arrival Load Factor	77%	44%		67%	31%	
<i>UNITED PERFORMANCE</i>	2022	2021		2022	2021	
Scheduled Flights/Landings	53	61	-13%	170	180	-6%
Canceled Flights						
Xnld for Wx	0	0		6	11	
Xnld for Mx	0	0		0	0	
Xnld Other	<u>0</u>	<u>1</u>		<u>2</u>	<u>1</u>	
Total	<u>0</u>	<u>1</u>	-100%	<u>8</u>	<u>12</u>	-33%
Total Landings	53	60	-12%	162	168	-4%
	2022	2021		2022	2021	
<u>EAU Arrival</u>						
Completion Factor	100%	98%		95%	93%	
OnTime %	87%	80%		79%	75%	
<u>EAU Departure</u>						
Completion Factor	100%	97%		95%	94%	
OnTime %	89%	87%		80%	82%	
<u>ORD Arrival</u>						
Completion Factor	100%	97%		95%	94%	
OnTime %	89%	87%		82%	79%	

All on time arrivals/departures follow DOT methodology.

Landline

Leg O&D	Month	Total
EAU-MSP	March	10
MSP-EAU	March	<u>9</u>
TOTAL		19

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Years

Airline Analysis	7 Day			14 Day			21 Day		
	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP
CUN - Cancun *	\$889	\$1,246	\$777	<u>\$864</u>	\$962	\$953	<u>\$877</u>	\$796	\$953
MCO - Orlando *	\$1,009	\$1,030	\$393	\$779	\$831	\$513	\$558	\$803	\$398
PHX - Phoenix *	\$943	\$1,021	\$468	\$663	\$931	\$418	\$877	\$668	\$363
	4/22-4/24			4/29-5/1			5/6-5/8		
ORD - Chicago **	\$464	\$148	\$238	\$408	\$181	\$248	\$408	\$188	\$218
DEN - Denver **	\$800	\$188	\$238	\$734	\$233	\$243	\$494	\$198	\$233
LAS - Las Vegas **	<u>\$459</u>	\$567	\$368	\$731	\$467	\$278	\$707	\$403	\$258
EWR - Newark **	\$473	\$343	\$340	<u>\$380</u>	\$322	\$340	<u>\$374</u>	\$289	\$358
IAD - Washington Dulles **	\$550	\$325	\$325	<u>\$363</u>	\$273	\$292	\$427	\$288	\$298
	4/26-4/28			5/3-5/5			5/10-5/12		

All UA fares obtained from united.com & searched as 1 traveler/lowest 1-stop roundtrip fare (where applicable).

DL fares from delta.com (EAU only nonstop to Chicago; MSP UA & MSP DL usually all but Cancun are nonstop)

7 day = 7-13 days from report date; 14 day = 14-20 days from report date; 21 day = 21+ days from report date

*Cancun, Orlando & Phoenix (leisure travelers) searched as Friday-Sunday travel

**Chicago, Denver, Las Vegas, Newark & Dulles searched as Tuesday-Thursday travel

Underlined = EAU is within \$100 of lowest fare; **Lowest** is BOLD, underlined & italicized

4/13/22

Number of Cars Rented

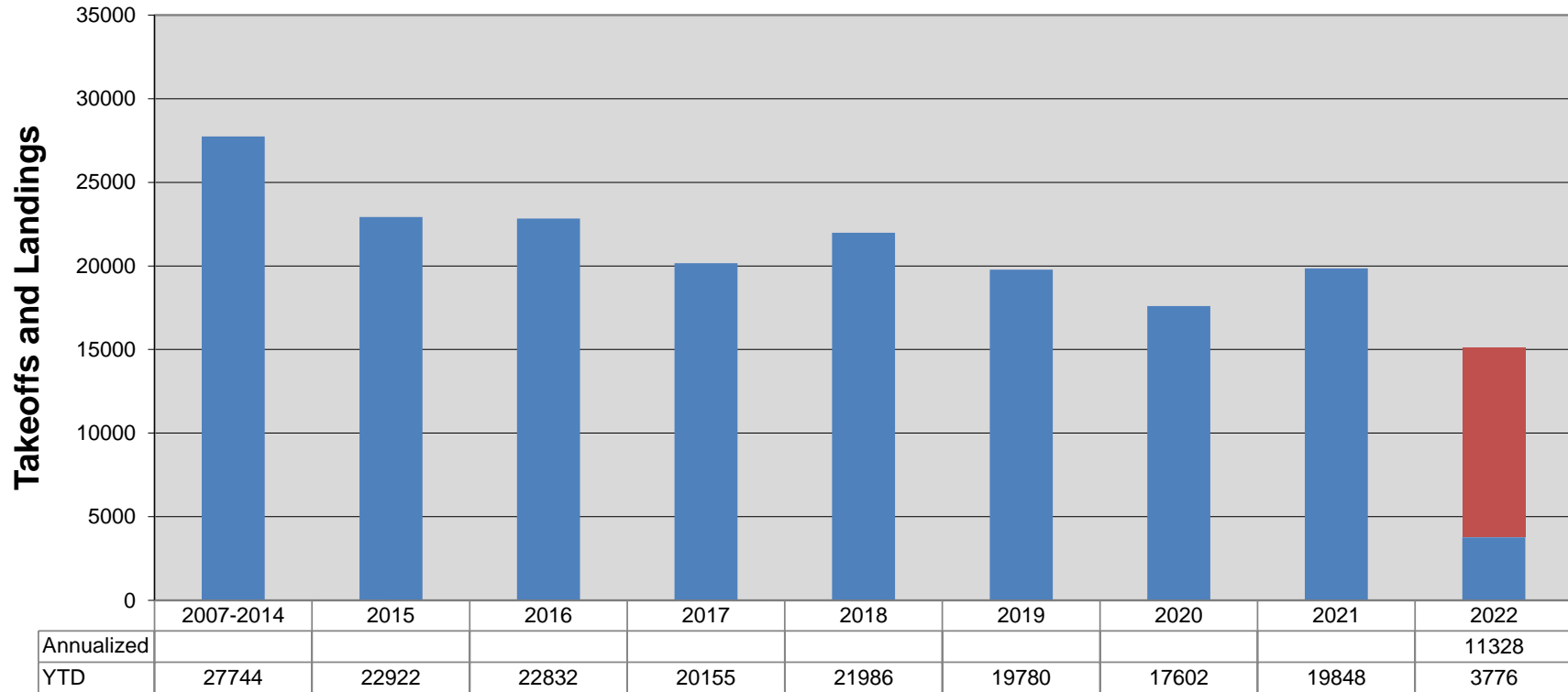
	<u>2022</u>	<u>2021</u>	22/21 % Diff.
January	366	276	33%
February	239	231	3%
March	455	369	23%
April		408	-100%
May		438	-100%
June		421	-100%
July		468	-100%
August		508	-100%
September		451	-100%
October		456	-100%
November		403	-100%
December		365	-100%
YTD	1060	876	21%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 March 2022

		Month		% Diff.	Year to date		% Diff.
		2022	2021		2022	2021	
Itinerant	Air Carrier	4	4	0%	14	4	250%
	Commuter/ Air Taxi	145	207	-30%	521	586	-11%
	GA	928	1112	-17%	2398	2248	7%
Local	Military	17	54	-69%	89	104	-14%
	GA	242	366	-34%	748	644	16%
	Military	<u>4</u>	<u>16</u>	-75%	<u>6</u>	<u>24</u>	-75%
TOTAL		1340	1759	-24%	3776	3610	5%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

QUARTER 4 2021

Airport

SELECTED PERFORMANCE MEASURES	
Number of Revenue Passenger Enplanements/Deplanements	27,106
Aircraft Operations During Tower Hours	39,142
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Working with contractors to get proposals for 2022 projects ▪ Planning work for start of parking system replacement ▪ Planning work for multiple State and Federal funded projects ▪ Discussions for 2022 Airport full scale disaster drill ▪ Planning for 2022 marketing campaign ▪ Maintenance position recruitment ▪ Finalized environmental assessment for airport fence replacement project ▪ Design for 2022 hangar construction ▪ Working on several lease updates ▪ Equipment upgrades to improve winter operations 	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Issues filling vacant airport positions ▪ Challenges with capital improvement projects due to high construction costs and material delays ▪ Long term impacts to aviation businesses and travel related to COVID-19 ▪ Shortage of aviation workers when traffic returns after the pandemic 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Facilities assistance with winter operations ▪ State and Federal legislation responses with Wisconsin Airport Management Association ▪ Working with Highway Department mechanic to assist with maintaining new complex snow removal equipment 	
GOALS FOR NEXT QUARTER	
<ul style="list-style-type: none"> ▪ Complete install of parking system replacement ▪ Complete final design and bid documents for airport fence replacement project ▪ Finalize design for 2022 hangar construction ▪ New employee training ▪ Finalize funding for ARFF building reconstruct ▪ Finalize lease updates 	

Eau Claire County - Airport

Quarterly Department Report - Summary

For Period Ending: Q4, 2021

Page: 1/1

Date Ran: 3/21/22

70 - Airport

Fund	Revenue:	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget
602	01-Tax Levy	403,020	403,020	100,755	100,755	100,755	100,755	403,020	100.00%
	04-Intergovernment Grants and Aid	3,849,787	3,849,787	66,227	532,185	198,257	0	796,670	20.69%
	06-Public Charges for Services	831,254	831,254	220,832	235,299	252,533	319,912	1,028,576	123.74%
	09-Other Revenue	63,900	63,900	7,186	24,502	53,705	63,801	149,195	233.48%
	11-Fund Balance Applied	-434,427	-30,463	0	0	0	0	0	0.00%

Total Revenue - Airport	\$4,713,534	\$5,117,498	\$394,999	\$892,742	\$605,251	\$484,468	\$2,377,460	46.46%
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Fund	Expenditures:	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget
602	01-Regular Wages	-385,946	-385,946	-72,412	-82,754	-100,659	-112,083	-367,908	95.33%
	02-OT Wages	-12,000	-12,000	-3,664	-1,742	-2,572	-5,924	-13,902	115.85%
	03-Payroll Benefits	-152,814	-152,814	-33,056	-36,038	-36,212	-6,387	-111,692	73.09%
	04-Contracted Services	-479,817	-479,817	-68,042	-82,051	-84,898	-173,938	-408,929	85.23%
	05-Supplies & Expenses	-126,050	-126,050	-25,893	-23,939	-25,963	-32,882	-108,677	86.22%
	07-Fixed Charges	-64,474	-64,474	-15,121	-29,769	-35,671	-14,857	-95,416	147.99%
	09-Equipment	-3,492,433	-3,896,397	-170,632	-22,877	-121,435	-119,633	-434,578	11.15%
	10-Other	0	0	-431	-1,023	-1,451	-2,344	-5,249	0.00%

Total Expense - Airport	-\$4,713,534	-\$5,117,498	-\$389,249	-\$280,192	-\$408,861	-\$468,048	-\$1,546,350	30.22%
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Net Surplus/(-Deficit) - Airport	\$0	\$0	\$5,750	\$612,550	\$196,390	\$16,420	\$831,110
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OMB CONTROL NUMBER: 2120-0806
 EXPIRATION DATE: 8/31/2022

Bipartisan Infrastructure Law, Airport Terminal and Tower Project Information

General

Airport Name: Chippewa Valley Regional Airport
LOCID: EAU
State Code: WI
Point of Contact's Name: Charity Zich
Point of Contact's Title: Airport Director
POC's Phone Number: 715-839-6241
POC's Email Address: charity.zich@chippewavalleyairport.com

Project Overview

Project Type: Terminal Tower

Project Description (75 words or less):

The installation of two electrical vehicle (EV) smart chargers with a carport-mounted solar array will provide significant increased energy efficiency for electric vehicle charging. This clean and green solution will provide the airport with an optimized utilization of energy generated on-site to manage sustainable charging of electric vehicles. A fully functional solar charging system will support flexible EV charging and offsets loads during peak hours.

Target timeframe dates: Grant Award: 06/01/2022 Construction Start: 09/01/2022

Program Considerations (Terminal and Tower)

Improves Energy Efficiency. Description (Maximum Characters: 300):

This project will install electric vehicle charging stations to meet the demand of EV use by customers using the Airport and encourage use of clean energy electric vehicles. This will modernize airport infrastructure to position it for future growth while lowering the carbon footprint.

Total (Estimated) Project Cost: \$ 750,000

Amount of Funding Requested: \$ 675,000 .

Match Available: Yes No

Current Enplanements: 19,394

Approved Forecasted Enplanements: 24,543

Year: 2021

Existing Square Footage: 47,420 sq. ft.

Proposed Square Footage: 47,420 sq. ft.

Is this project phased and/or associated with an approved BIL, AIP or PFC project?

Yes No N/A

If Yes, describe:



OMB CONTROL NUMBER: 2120-0806
 EXPIRATION DATE: 8/31/2022

Bipartisan Infrastructure Law, Airport Terminal and Tower Project Information

General

Airport Name: Chippewa Valley Regional Airport
LOCID: EAU
State Code: WI
Point of Contact's Name: Charity Zich
Point of Contact's Title: Airport Director
POC's Phone Number: 715-839-6241
POC's Email Address: charity.zich@chippewavalleyairport.com

Project Overview

Project Type: Terminal Tower

Project Description (75 words or less):

The installation of a carport-mounted solar array provides significant increased energy efficiency and increased resiliency when paired with a battery storage solution. Grid reliability has deteriorated due to the accelerated shutdown of powerplants, influx of renewables, weather events and global warming. A fully functional microgrid, will offset loads during peak hours or when called upon by the local utility for a Demand Response event. Additionally this on-site solar power generation will reduce overall CO2 emissions through the use of locally generated green energy.

Target timeframe dates: Grant Award: 06/01/2022 Construction Start: 10/01/2022

Program Considerations (Terminal and Tower)

Improves Energy Efficiency. Description (Maximum Characters: 300):

This project will significantly increase energy efficiency, lower the airports carbon footprint, and increase resiliency by offsetting terminal electricity usage by 80%.

Total (Estimated) Project Cost: \$ 5,794,587

Amount of Funding Requested: \$ 5,215,128

Match Available: Yes No

Current Enplanements: 19,394

Approved Forecasted Enplanements: 24,543

Year: 2021

Existing Square Footage: 47,420 sq. ft.

Proposed Square Footage: 47,420 sq. ft.

Is this project phased and/or associated with an approved BIL, AIP or PFC project?

Yes No N/A

If Yes, describe:



SOLAR • FORMA
INSPIRED SOLAR DESIGN



EV Charging Features

- 6 covered charging stalls in short term parking
- 2 – 4 high power, level 3 charging connections
- 1 – 8 low power, level 2, long term parking connections

2022 Community/Stakeholder Outreach

1. Jan 3 – Airport Newsletter
2. Jan 3 – County Presentation Information
3. Jan 10 – Airport Neighborhood Assoc Meeting
4. Jan 12 – Sunrise Exchange Club
5. Jan 13 – County Video Filming
6. Jan 20 – Leadership Chippewa Falls
7. Jan 31 – Leader Telegram ARFF Interview
8. Feb 1 – WQOW/WEAU Interviews
9. Feb 11 – Wis Aero Meeting
10. Feb 11 – WI Tourism Meeting
11. Mar 11 – Air Service Interviews/Stakeholder Communication
12. Mar 15 – ChiHi STEAM Night
13. Mar 16 – Meeting with TSA
14. Mar 24 – Volume One Interview
15. Apr 1 – Airport Newsletter

Upcoming Events

Pancake Breakfast/Fly-In – May 7, 2022

Chippewa Valley Airshow – June 4-5, 2022

Wisconsin Aviation Conference, Eau Claire, October 3-5, 2022

2022	Name	Company	Accomplishment	Monthly Winner
<i>January</i>	Dave Frances	CVRA	Dave is new to the airport maintenance department and is getting a lot of practice plowing snow already. With PTO requests, Dave is filling in over the weekend and was supposed to have a day off during the week. Unfortunately, the staff member that was covering Dave's weekday shift was sick when we needed help plowing snow. Dave was willing to come in on his day off to help clean up after the snowstorm. Thanks for pitching in, Dave!	-
	Youa Vang	SkyWest	On a recent flight, a very large group of foreign exchange college students were separated from their checked baggage. When all of the luggage arrived the next day, Youa made accommodations to rent a vehicle large enough to transport all of the bags to the student group on campus. She loaded all 54 bags by herself in the sub-zero temps and delivered them to the UWEC campus after her usual shift would normally be over. Way to go the extra mile, Youa!	X
	Neil Stanley	CVRA	Over the past year, Neil has happily helped us with many things (helping with power issues, equipment, weather issues, and even handling bags when we were clearly needing help with it) that help us run and maintain the airline at CVRA.	-
<i>February</i>	Perry White	TSA	Perry uses his time between flights to walk the airport terminal. During this time, he frequently comes in contact with passengers and others with questions or concerns. He is always polite and does his best to answer their questions or point them in the right direction. He also is always on the lookout for things that may be out of place or unusual and quickly fixes them or reports them to the maintenance staff. Perry is always willing to go above and beyond to make the passenger experience at EAU enjoyable and stress free.	-
	Neil Stanley	CVRA	On a night where the late flight crew was short-staffed with just two ladies working, we needed assistance with closing the main cabin door. We called Neil to assist and he came right away. Thanks, Neil!	X
<i>March</i>	Stacy VanNess	AVIS	On Sunday, 3/27/22 around 3:45pm, Airport Maintenance received a call from someone in the terminal seeking help with a car rental. This person had an appointment at 3pm with Enterprise for a car rental. They were dropped off and waiting around an hour but no one showed up and when they called the Enterprise corporate number, they were told that someone with the TSA could help them. They found our maintenance number posted on the office door and called us. Maintenance then called Stacy with Avis wondering if she had a phone number for anyone with Enterprise. She did not, but said was in the area and would come in to assist the customer with renting a car. Stacy was there in 5 minutes and was able to get them a car to use so they would not be stranded at the Airport.	X

**NOTICE OF PUBLIC HEARING
IN THE MATTER OF STATE AND FEDERAL AID
FOR IMPROVEMENTS AT**

Chippewa Valley Regional Airport
3800 Starr Avenue
Eau Claire, WI 54703

The Chippewa Valley Regional Airport Commission is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Chippewa Valley Regional Airport:

Taxiway and Ramp Lighting and Sign Replacement, Replace Runway 04/22 and Runway 14/32 Lighting, Sign and NAVAIDs, Miscellaneous planning, Wildlife Hazard Assessment and Management Plan, Taxiway Pavement Rehabilitation and Construction, Projects to Increase Airport Energy Efficiency and Reliability, Purchase Equipment for Snow and Ice Control, Construct Perimeter Road for Runway 04, Tower Equipment Replacement, Remove and Replace Airfield Markings, Runway 14/32 and Runway 04/22 Approach Clearing, Runway 04 Approach Lighting System, Replace Aircraft Rescue and Firefighting (ARFF) Truck, Miscellaneous Terminal Improvements, Replace Airfield Generator, Acquire Maintenance Shop Generator, Sealcoat and Crack Fill Pavement and any necessary related work.

Notice is hereby given that the Chippewa Valley Regional Airport Commission will hold a public hearing at 6:00 pm on April 18, 2022 in the Chippewa Valley Regional Airport, Terminal Conference Room, 3800 Starr Ave, Eau Claire, WI 54703.

All interested persons are invited to attend and present their views on the need for the proposed airport development. Written comment may also be submitted until 4:30 pm on April 18, 2022 to admin@chippewavalleyairport.com. Additional project information can be found on the airport website at www.chippewavalleyairport.com.

All Airport Commission members have been invited and a quorum may exist. No official meeting of the Airport Commission will occur during the public hearing and no official action will be taken by the Airport Commission.

Parking for people with disabilities and an accessible entrance are available at the front of the terminal parking lot. Please call the Chippewa Valley Regional Airport at 715-839-6241, two (2) days in advance of the hearing to make specific accessibility requests.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Chippewa Valley Regional Airport Project Description

In Support of Airport Aid Petition

Taxiway and Ramp Lighting and Sign Replacement

The current lighting, signage and associated electrical wiring and regulators for taxiways E, F, C and north and south ramp areas are in need of replacement due to age.

Replace Runway 04/22 and Runway 14/32 Lighting, Sign and NAVAIDs

The current lighting, signage and associated electrical wiring and regulators for both runways are in need of replacement due to age. Includes replacement of Runway 14/32 and Runway 22 PAPIs, Runway 14 REILs, rotating beacon and supplemental and main wind cone replacement.

Miscellaneous Planning

The Airport maintains a Stormwater Pollution Prevention Plan (SWPPP) as required by the Wisconsin Pollutant Discharge Elimination System (WPDES) general permit for storm water discharges and in accordance with good engineering practices. The SWPPP requires periodic updates and the current plan was written in 2012.

Wildlife Hazard Assessment and Management Plan

An update of the Wildlife Hazard Assessment and Management Plan are required at least every 10 years by the FAA. An update after the installation of the airport perimeter fence is planned.

Taxiway Pavement Rehabilitation and Construction

Taxiways E and F and north and south hangar area taxilanes and ramps will be evaluated for rehabilitation needs and potential reconstruction. Taxiway A will be considered for widening. New taxilanes will need to be constructed as new hangar development occurs.

Projects to Increase Airport Energy Efficiency and Reliability

Installation of Solar PV, battery energy storage systems, microgrid controls and electrical distribution equipment and geothermal heating sources. Includes the installation of Solar PV powered Electric Vehicle charging stations.

Purchase Equipment for Snow and Ice Control

One front end loader, two trucks and associated plows and sweepers are in need of replacement. A new tank and associated infrastructure are needed to store fluid deicer.

Construct Perimeter Road for Runway 04

New snow removal equipment makes turnaround at the end of the runway difficult. A perimeter road will allow snow removal equipment to exit the runway to turn around allowing a faster turn around time and ensuring fuller coverage of snow removal at the end of the runway.

Tower Equipment Replacement

Replacement of tower equipment listed on the federal contract tower minimum equipment list.

Remove and Replace Airfield Markings

All airport pavements have markings that need periodic removal and replacement to meet FAA Part 139 Airport Certification requirements.

Runway 14/32 and Runway 04/22 Approach Clearing

The FAA has indicated plans to design a GPS approach to Runways 14 and 32. The timing of this GPS approach is unknown but some associated clearing of the approaches may be required as a result.. There are no other specific plans for approach clearing at the time of the petition, but the FAA does require airports to ensure the approaches to each runway are clear of any obstructions that affect the safe and efficient use of navigable airspace. Including this project in the petition allows for any work to be completed in a timely manner should the airport be notified by the FAA of airspace obstructions.

Runway 04 Approach Lighting System

The visibility minimums on Runway 04 could be lowered with an approach lighting system. The current higher visibility minimums with the winds favoring this runway have resulted in cancelled airline flights in the past.

Replace Aircraft Rescue and Firefighting (ARFF) Truck

The FAA recommends replacement of ARFF trucks every 10 years. The current truck was purchased in 2005.

Miscellaneous Terminal Improvements

Terminal updates to increase energy efficiency, exterior tile on the airport terminal building is in need of replacement, technology solutions for TSA Exit Lane improvements.

Replace Airfield Generator

This generator serves as backup power for a portion of the terminal building and the only backup for airfield lighting. Airfield lighting is required to maintain airport operations and loss of lighting for an extended period of time would have a very significant impact on operations including loss of flights. The current generator is at least 35 years old and is starting to experience some mechanical issues.

Acquire Maintenance Shop Generator

The airport maintenance facility does not currently have a generator. Access to the maintenance facility is critical during winter operations and the inability to open doors to get access to snow removal equipment will most definitely result in the loss of flights.

Sealcoat and Crack Fill Pavement

All asphalt pavements at the airport need periodic crack sealing and certain pavements receive a seal coat to extend the life of the asphalt.

**RESOLUTION PETITIONING
THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID
BY**

**Chippewa Valley Regional Airport Commission
Eau Claire County, Wisconsin**

WHEREAS, the Chippewa Valley Regional Airport Commission, Eau Claire County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 (1973), to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Chippewa Valley Regional Airport, Eau Claire County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5) (1973), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) (1973) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a primary commercial type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Miscellaneous Planning; Wildlife Hazard Assessment and Management Plan; Taxiway Pavement Rehabilitation and Construction; Projects to Increase Airport Energy Efficiency and Reliability; Purchase Equipment for Snow and Ice Control; Construct Perimeter Road for Runway 04; Tower Equipment Replacement; Replace Runway 4/22 and Runway 14/32 Lighting, Signage and NAVAIDS; Taxiway and Ramp Lighting and Sign Replacement; Remove and Replace Airfield Markings; Runway 14/32 and Runway 4/22 Approach Clearing; Runway 04 Approach Lighting System; Replace Aircraft Rescue and Firefighting (ARFF) Truck; Miscellaneous Terminal Improvements; Replace Airfield Generator; Acquire Maintenance Shop Generator; Sealcoat and Crack Fill Pavements; and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) (1971) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32.02 (1995); and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a) (1971), that the sponsor may acquire the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55.06(2) (1997), or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE Airport Commission Chair and Airport Commission Vice Chair be authorized to sign and execute the agency agreement authorized by this resolution.

RESOLUTION INTRODUCED BY:

_____ (TITLE)

_____ (TITLE)

CERTIFICATION

I, Erin Switzer , Clerk of Chippewa Valley Regional Airport Commission, Eau Claire, County, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at an Airport Commission meeting on the 20th of April , 20 22 , adopted by a majority vote, and recorded in the minutes of said meeting.

Clerk

AGENCY AGREEMENT

DEPARTMENT OF TRANSPORTATION BUREAU OF AERONAUTICS Madison, Wisconsin

AN AGREEMENT DESIGNATING THE SECRETARY OF TRANSPORTATION AS ITS AGENT

WHEREAS, the Chippewa Valley Regional Airport Commission, Eau Claire County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Chippewa Valley Regional Airport project to:

Miscellaneous Planning; Wildlife Hazard Assessment and Management Plan; Taxiway Pavement Rehabilitation and Construction; Projects to Increase Airport Energy Efficiency and Reliability; Purchase Equipment for Snow and Ice Control; Construct Perimeter Road for Runway 04; Tower Equipment Replacement; Replace Runway 4/22 and Runway 14/32 Lighting, Signage and NAVAIDS; Taxiway and Ramp Lighting and Sign Replacement; Remove and Replace Airfield Markings; Runway 14/32 and Runway 4/22 Approach Clearing; Runway 04 Approach Lighting System; Replace Aircraft Rescue and Firefighting (ARFF) Truck; Miscellaneous Terminal Improvements; Replace Airfield Generator; Acquire Maintenance Shop Generator; Sealcoat and Crack Fill Pavements; and any necessary related work.

WHEREAS, the sponsor adopted a resolution on April 20, 2022, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution; and

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor;

IN WITNESS WHEREOF, the authorized representatives of the parties have affixed their signatures and the seal of the parties.

WITNESS:

The Chippewa Valley Regional Airport Commission
Eau Claire, County, Wisconsin
Sponsor

By: _____

(TITLE)

(TITLE)

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director
Bureau of Aeronautics