Agenda

Eau Claire County Fair Committee April 13, 2022, at 7:00 PM

Unity Bank Meeting Room: 103 E Lincoln Ave, Fall Creek, WI 54742

- 1. Call to Order and Confirmation of Meeting Notice
- 2. Roll Call
- 3. Public Comment
- 4. Approval of Committee Minutes Discussion/Action
 - a. March 17, 2022, minutes
- 5. Fair Committee Structure Fair Representative Reports Discussion/Action
 - a. 4-H Leaders Darren
 - b. County Board Missy
 - c. Livestock Scott
 - d. Extension Rachel
 - e. Friends of the Fair Kyle
- 6. 2022 Fair Discussion/Action
 - a. Barn duty proposal Brian Antczak
 - b. 2022 Map
 - c. Animal check in forms
 - d. Awards
 - e. Clothing and Foods Review Fair Book
 - f. Committee Assignments Sign up Genius
 - g. Superintendent openings and changes to fair book
 - h. Booth Entry
 - i. Fair offices
- 7. Fair Coordinator Report Discussion/Action
 - a. Updates
- 8. Announcements/Discussion from any member
- 9. Future Meeting Date
 - a. May 11, 2022
- 10. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Eau Claire County Fair Committee Minutes

March 17, 2022

Meeting in person

Meeting was called to order by Jennifer Haan at 6:30pm.

Confirmation of meeting notice.

Roll Call of members was done by Danyelle Steinke

Fair Committee members present: Jennifer Haan, Scot Zimmerman, Kyle Wathke, Tammy Schlewitz, Darren Schlewitz, Leticia Papke, Bethany Strauch, Tyson Flottmeir, Missy Christopherson, and Rachel Hart-Brinson.

Other present: Debbie Kitchen, Eau Claire Fair Coordinater.

Guests Present: Lisa Vetsch, Chauncy Ellefson, Don Mowry, and Brian Antczak.

Public Comment: Lisa Vetsch – Mounted shooting and the horse project.

- Mounted shooting contract is already signed, and they donate \$800 back to the youth organization that helps with the event.
- There is a \$1,000 cancellation fee that Friends of the Fair would have to pay.
- The horse exhibitors were told there would not be mounted shooting at a superintendent meeting, but not having them was not discussed at Fair Committee or Friends of the Fair meetings.
- Contracts should be honored.

Scot moved to close public comment. Leticia second. Passed unamiously.

Approval of February meeting minutes

- Scot moved to approve the February minutes. Missy second. Passed unanimously.
- Scot moved to amend January minutes with the changes added. Tammy second. Passed unanimously.

County Education – Robert's Rules of Order by Chauncy Ellefson

- Should post Friends of the Fair and Livestock meetings just like Fair Committee is.
- County code says anything Friends of the Fair and Livestock committee wants to do, must be approved by fair committee first.
- Cannot remove someone because of terms, unless there is a reason (walking quorum, etc.).
- Should revamp fair committee by-laws for next year.

Fair Representative Reports

- 4-H Leaders Rachel
 - Miranda Nelson volunteered to help with food stand.
 - OYC hosting fair entertainment Friday night of the fair.
 - Clothing review, May 15th

County Board – Missy

- ARPA applications are out was forwarded to Friends of the Fair and can be awarded for both grants that are available. \$5000 and up to \$10,000 available for loss from Covid.
- Looking for ideas to bring in more people.

Livestock – Scot

- has not looked at beef scale to determine if it meets regulations but will.
- spaces available for the UW meat lab tour, \$5 for PPE, will also tour the sheep unit.

Extension – Rachel

- Recruiting Lyssa and Yia for kids' day tent.
- Talk of having Hmong Mutual Assistance Center to come together for possible fair involvement and start their own 4-H club.

Friends of the Fair – Kyle

- Cleghorn Lions, speaker, supply people to run bingo on Sunday
- Silent auction online, \$40, getting donations. Runs Tuesday July 26th 31st.
- Tribute garden stone received.
- Raffle is optional. Jenni, Kyle, Missy are contacts to sell them.
- Advertising budget up to \$2,000.
- Petting Zoo \$1,500
- Horse pull is at 11:00 am on Sunday of the fair.
- Food trucks \$175/truck Wednesday and Thursday.

\$250/truck Friday and Saturday

\$125/truck Saturday only

- Wristbands for blue ribbon tent Friday and Saturday, \$10. \$8 for daycares and one meal. \$3 to the food stand and \$5 would go to the Friends of the Fair.

2022 Fair

- Barn duty proposal Brian Antczak
- Each exhibitor in the barn watching animals, cleaning barns, talking, and educating visitors.
 - Discuss who closes and opens barns etc.
 - Talk with other superintendents about implementing the idea.
 - Vests to designate which exhibitor is on duty at the time.
- 2022 schedule change (Gymkhana and Mounted shooting)

Jenni made motion allow Kirsten Meyers to speak about the topic, does not want gymkhana before pleasure.

- horse superintendent was not aware that the gymkhana would change from Sunday to Friday.
- Horse show moved pleasure to Tuesday at 9:00 am and gymkhana is Wednesday at 9:00am. Scot moved to pass change. Tammy second. Passed unanimously.

Animal Check in Forms

Forms to verify animas at unload time, review and bring to April meeting.

Awards

- Bethany discussed the premier exhibitor award and the over-achiever award. Revise and bring to April meeting.
- Signage, adding signage to the barns to specify which barn is which. Signs with animals on them.

Superintendent openings still available

- Flowers and houseplants
- Foods and nutrition
- Soils and plant science

Fair Coordinator Report

- Daycare letters sent out
- Fair book sent to printer
- charge \$10 for hard copies wanted, one free book to superintendents and clubs. Tammy moved to charge \$10 for fair books. Scot second. Passed unanimously.
- Advertising meeting with Friends of the Fair.
- Sponsorships needed for goat awards.
- April 12th Wisconsin Fairs Association meeting. Contact Debbie if you would like to attend.

Announcements from members – Jenni, donkey races as fundraiser for the fair.

Future meeting date – April 13th at 7:00pm, Extension Office

Meeting adjourned at 9:06 pm.

Respectfully submitted,

Danyelle Steinke Committee Clerk



EAU CLAIRE COUNTY FAIR RABBIT DOCUMENTATION FORM

Exhibitor Name		
Exhibitor Date of Birth	// (used to determine exhibitor eli	gibility)
Address		
City		
Zip	Phone	
Cell Phone Number		
Email Address (not shared)_		
Text messages and email wil their exhibits.	Il only be used If needed to contact the exhibitor	related to
Parent/Guardian Names(s)_		

	Animal #1	Animal #2	Animal #3	Animal #4	Animal #5
Breed					
Tattoo#					

Exhibitor Signature:	Date:
Parent/ Guardian Signature: _	Date:



EAU CLAIRE COUNTY FAIR BEEF DOCUMENTATION FORM

One form per Exhibitor per Premises ID

Exhibitor Name	Managerial Information Below:
Exhibitor Date of Birth / / (used to determine exhibitor eligibility) Address	Farm name of animals origin:
City	Address of Animal Owner (if different from exhibitor)
Zip Phone	
Cell Phone Number	_
Email Address (not shared)	Animal Owner Phone Number:
Text messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:
Parent/Guardian Names(s)	

	Animal #1	Animal #2	Animal #3	Animal #4	Animal #5	Animal #6
Breed						
Date of Birth						
Right Ear Tag#						
Left Ear Tag#						
Vaccination#						
Exhibitor Signature:				Date:		<u>'</u>
Parent/ Guardian Signature:				_ Date:		



EAU CLAIRE COUNTY FAIR POULTRY DOCUMENTATION FORM

Exhibitor Name	_	
Exhibitor Date of Birth/ (used to determine exhibitor eligibility)		
Address	_	
City	_	
Zip Phone	_	
Cell Phone Number	_	
Email Address (not shared)		
ext messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:	
Parent/Guardian Names(s)		3.25.

	Animal #1	Animal #2	Animal #4	Animal #5	Animal #6	Animal #7	Animal #8	Animal #9	Animal # 10
BREED									
SEX									
AGE									
COLOR									
Proof of Negative Pullorum Test									
Passed Health Screening									

Exhibitor Signature:	Date:
Parent/ Guardian Signature:	Date:



EAU CLAIRE COUNTY FAIR GOAT DOCUMENTATION FORM

Exhibitor Name	– Managerial Information Below:
Exhibitor Date of Birth/ (used to determine exhibitor eligibility)	
Address	Name of Animal Owner:
City	Address of Animal Owner (if different from exhibitor)
Zip Phone	· · · · · · · · · · · · · · · · · · ·
Cell Phone Number	
Email Address (not shared)	Animal Owner Phone Number:
Text messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:
Parent/Guardian Namos(s)	

Animal #1	Animal #2	Animal #3	Animal #4	Animal #5
	Animal #1	Animal #1 Animal #2	Animal #1 Animal #2 Animal #3	Animal #1 Animal #2 Animal #3 Animal #4

Exhibitor Signature:	Date:
Parent/ Guardian Signature:	Date:



EAU CLAIRE COUNTY FAIR HORSE DOCUMENTATION FORM

Exhibitor Name	Managerial Information Below:
Exhibitor Date of Birth/ (used to determine exhibitor eligibility) Address	Name of Animal Owner:
City	Address of Animal Owner (if different from exhibitor)
Zip Phone	
Cell Phone Number	
Email Address (not shared)	
Text messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:
Parent/Guardian Names(s)	3.25.2022

	Animal #1	Animal #2	Animal #3
Horse Name (Registration Name if Applicable)			
Coggins Test			
Coggins - Date Completed			

Exhibitor Signature:	Date:
Parent/ Guardian Signature:	Date:



EAU CLAIRE COUNTY FAIR SHEEP DOCUMENTATION FORM

Exhibitor Name	_ Managerial Information Below:
Exhibitor Date of Birth/ (used to determine exhibitor eligibility) Address	Name of Animal Owner:
City	Address of Animal Owner (if different from exhibitor)
Zip Phone	
Cell Phone Number	-
Email Address (not shared)	Animal Owner Phone Number:
Text messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:
Parent/Guardian Names(s)	1 1CHH3C 1.D. π

	Animal #1	Animal #2	Animal #3	Animal #4	Animal #5
Breed					
Gender (Doe/Buck/Weather)					
Date of Birth					
Scrapie's ID					
Fair Tag #					
Exhibitor Signa	iture:		Date:		
Parent/ Guardian Signature:		Date:			



Parent/Guardian Names(s)______

EAU CLAIRE COUNTY FAIR SWINE DOCUMENTATION FORM

One form per exhibitor

Exhibitor Name
Exhibitor Date of Birth / (used to determine exhibitor eligibility)
Address
City
Zip Phone
Cell Phone Number
Email Address (not shared)
Fext messages and email will only be used If needed to contact the exhibitor related to their exhibits.

3.25.2022

	Animal #1	Animal #2
Gender (Barrow/Gilt)		
Fair Tag #		
Ear Tag #		

Exhibitor Signature:	Date:	
Parent/ Guardian Signature:	Date:	



EAU CLAIRE COUNTY FAIR DAIRY DOCUMENTATION FORM

One form per Exhibitor per Premises ID

Exhibitor Name	Managerial Information Below:
Exhibitor Date of Birth / (used to determine exhibitor eligibility) Address	Farm name of animals origin:
City	Address of Animal Owner (if different from exhibitor)
Zip Phone	
Cell Phone Number	_
Email Address (not shared)	Animal Owner Phone Number:
Text messages and email will only be used If needed to contact the exhibitor related to their exhibits.	Premise I.D. #:
Parent/Guardian Names(s)	

	Animal #1	Animal #2	Animal #3	Animal #4	Animal #5
Breed					
Date of Birth					
Right Ear Tag#					
Left Ear Tag#					
Vaccination#					
Exhibitor Signature: Date:					
Parent/ Guardian Signature:				Date:	



Eau Claire County Fair Coordinator Monthly Report - March 2022

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SINCE 1924	Emails, Phone calls, and Fair Relations -4 ½ hours
	Fair Book Updates - 5 hours
1st Week of March	Fair Schedule - 2 hours
	Superintendent Document - 3 hours
	Sponsorship recoding & updates - 5 ½ hours
	FOF Meeting - 3 ½ hours
	Website - 2 hours
	Total for the week: 25 ½ hours
	Emails, Phone calls, and Fair Relations -5 ½ hours
and Wards of Marrals	4-H Leader's Meeting - 3 hours
2 nd Week of March	Animal Check-off Forms - 4 hours
	Website - 4 hours
	Sponsorship recoding & updates - 3 hours
	Total for the week: 19 ½ hours
	Emails, Phone calls and Fair relations - 5 ½ hours
3 rd Week of March	Daycare Letter -2 hours
	FOF Audit - 2 hours
	Superintendent Boxes - 2 hours
	Extension Education Meeting - 2 hours
	Fair Committee Meeting - 3 hours
	Sponsorship recoding & updates - 5 hours
	Social Media & Advertising - 2 hours
	Awards Meeting - 2 hours
	Awards: 3 hours
	Total for the week: 28 ½ hours
	Emails, phone calls and Fair relations - 6 1/2
4 th Week of March	Update New schedule - 1 hour
	Fair Advertising - 3 hours
	FairEntry - 4 hours
	Fair Book Mailing - 2 ½ hours
	Fair Forms & Documentation - 6 hours
	Sponsorship recording & updates - 4 hours
	Total for the week: 27 hours



Eau Claire County Fair Premier Exhibitor Expo Building Exhibitor

- A premier Exhibitor will be chosen for one project member that displays projects in the expo building. Plaques will be awarded to the top exhibitor with projects in the expo building. All participants and winners will be recognized on Sunday at the Awards Ceremony.
- 2. All Exhibitors are encouraged to participate in the premier Exhibitor contest.
- 3. A Premier Exhibitor will be awarded to the highest composite score computed from the following point system:

a.	Exhibitor Meeting Attendance	25 Points
b.	Video of Demonstration	25 points
C.	Interview	25 points
d.	Educational Display	25 points

Total Possible Points

100 points

- 4. Exhibitors need to attend their projects meetings, youth events that pertain to project category or club meetings. Exhibitors will need to have the leader of their club verify if one of the above tasks were completed. The *Premier Exhibitor Application* form should be filled out and turned in by July 11, 2022.
- 5. A video of the exhibitor demonstrating how the project was made and works, should be submitted or brought at the time of the interview. The exhibitor should go into detail about their project. Exhibitors should be in the video pointing out items about their projects and may need someone to help record.

6.

7. Interviews will be held on Tuesday beginning at 9:00 am. The interview sign up will be sent out July 12-13. Interview schedules will be posted one week prior to the fair. We will try to schedule your interviews around other fair activities. Exhibitors will talk about their project. Interviews are limited to 10 minutes.

8.

- 9. Educational Displays will be displayed in the Expo building and should be used to educate the public about your project. Display information could include: skills learned, how to make the project, cost of project, industry issues. Educational displays can be dropped off at the time of interview.
- 10. Application form, Interview evaluation form, and Interview questions can be found on the Eau Claire County Fair website.
- 11. Application form must be submitted to eauclairefair@gmail.com by July 11th, 2022.
- 12. Ties will be broken by points or interview judges.



Eau Claire County Fair Premier Exhibitor

- A premier Exhibitor will be chosen for the following species, beef, sheep, swine, goat, poultry, rabbit, dairy, and horses. Plaques will be awarded to the top exhibitor in the species. All participants and winners will be recognized on Sunday at the Awards Ceremony.
- 2. All Exhibitors are encouraged to participate in the Premier Exhibitor contest.
- 3. Exhibitors exhibiting more than one project species will only be eligible to apply for ONE project species.
- 4. Premier Exhibitor, in each species, will be awarded to the highest composite score computed from the following point system:

a.	Exhibitor Meeting Attendance	25 Points
b.	Participation in Showmanship	25 points
C.	Interview	25 points
d.	Educational Display	25 points

Total Possible Points

100 points

- 5. Exhibitors need to attend their projects meetings or youth events that pertain to the project category. Exhibitors will need to have the leader of their project verify if one of the above tasks were completed by signing The *Premier Exhibitor Application* form. The form turned in by July 11, 2022.
- 6. Showmanship must be completed for the exhibitor to qualify for the award. If the exhibitor is showing more than one species the exhibitor must complete showmanship with the species that is put on the application form. Failure to complete showmanship with species listed on application will result in the exhibitor being disqualified.
- 7. Interviews will be held on Tuesday beginning at 9:00 am. The interview sign up will be sent out July 12-13. Interview schedules will be posted one week prior to the fair. We will try to schedule your interviews around other fair activities. Exhibitors will talk about their project. Interviews are limited to 10 minutes.
- 8. Educational Displays will be displayed in the poultry and rabbit barn and should be used to educate the public about your project. Display information could include: skills learned, cost of production information, carcass information, breeds/ genetics, health care, promotion of commodity, industry issues. Educational displays can be dropped off at the time of interview.
- 9. Application form, Interview evaluation form, and Interview questions can be found on the Eau Claire County Fair website.
- 10. Application form must be submitted to eauclairefair@gmail.com by July 11th.
- 11. Ties will be broken by points or species superintendents.



Eau Claire County Fair Over Achiever Award

- An Over Achiever will be chosen for the following species, beef, sheep, swine, goat, poultry, rabbit, dairy, and horses. Plaques will be awarded to the top exhibitor in the species. All participants and winners will be recognized on Sunday at the Awards Ceremony.
- 2. The Over Achiever Award is intended to highlight the hard work of the exhibitors and the hard work they put into their projects.
- 3. The Over Achiever Award will be given to an exhibitor that demonstrates knowledge of their species, is involved in their species organization, is willing to help other members, the exhibitor having a positive attitude and goes beyond the fair to learn and share their knowledge of the species.
- 4. The Eau Claire County Fair Over Achiever Award will be given to one exhibitor per species.
- 5. The Over Achiever will be picked by nominations. Other exhibitors will have the opportunity to nominate an exhibitor that they best see fits the description in part 3 the best. A nomination box for each species can be found in the Expo building and the nominations will close Saturday night of the fair.



Herdsmanship Award

All livestock and small animal exhibitors are automatically entered into the Herdsmanship contest as a club. It is vital that the exhibitors put their best foot forward and demonstrate the care that we give to our animals and the hard work that we as exhibitors put into our projects as well as how we work as a team. This is *not* an individual contest.

Judging

There will be a separate award for each barn; Dairy, Sheep/Goats, Swine, Poultry and Rabbit. A committee will be selected to judge. Those committee members will not be disclosed to the exhibitors as an incentive to participate at all times.

Responsibility

Herdsmanship duties are the responsibility of all exhibitors and club members rather than leaders, advisors or parents.

Basis of Scoring

Herdsmanship judges will use the following scoring guide in judging herdsmanship;

- ✓ Animals are clean at all times with proper grooming, bedding and care apparent.
- ✓ Animals are to be properly tied and penned.
- ✓ Animals are to be fed and watered.
- ✓ Stalls/Pens/Cages are clean and neat. Bedding is clean and fresh.
- ✓ Feed/feed pans and buckets picked up.
- ✓ All manure cleaned out and deposited in the designated areas.
- ✓ Tack and feed area should be kept clean and neatly arranged.
- ✓ Stall cards displayed neatly and complete.
- ✓ Club signs are appropriate and neatly displayed.
- ✓ Exhibitor's share of the alley way should be kept clean at all times and free of equipment.
- ✓ Exhibitors participated in pre-fair and post-fair clean up.

Time of Judging

Herdsmanship will be checked daily for the duration of the fair with no designated time of day each day.

Award

Awards for Herdsmanship will be given to all species in the following amounts:

1st Place - \$50.00

2nd Place - \$30.00

3rd Place - \$20.00

Total of \$100.00 for each species.

