



## MINUTES

### Eau Claire County • Highway Building Committee Wednesday, March 2 – 2:00 p.m. Virtual Online Meeting

Highway Members Present: Chair Jim Dunning, Supervisor Robin Leary, Supervisor Colleen Bates, Supervisor Judy Gatlin, Supervisor Nick Smiar

Staff/Other Present: Commissioner Jon Johnson, Facilities Director Matt Theisen, Kevin Dallas, Sonja Leenhouts, Norb Kirk, Kathryn Shauf, Kim Grabowski, Betsy Henck

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes** of the February 2, 2022, meeting reviewed and approved. Motion to accept minutes Supervisor Bates, Robin Leary 2<sup>nd</sup>. Motion Carried 5-0
4. **Public Comment** – No comment
5. **Bid Package #4 (Low Voltage) Bid Results** – Matt stated on Monday, M&J heard from several vendors who were not going to get their bids in on time. Bid results are now due March 8<sup>th</sup>. Supervisor Dunning asked if that are additional vendors bidding? Kevin Dallas said there were additional bidders now. Another committee meeting will need to be scheduled. Consensus for Monday, March 14<sup>th</sup> 11:00 am.
6. **Financial Update** – Matt included a budget sheet of the highway project with agenda. Kevin explained – the budget sheet consists of all bids received to this point and any alternates, any changes and some modifications are included. Second area of sheet, modifications to site facilities, asphalts, and gates. Value engineering, low voltage wiring is part of Bid Package #4, card access, phone data, equipment, and furniture. Truck scale issues, bid specifications are complete and was given to Greg in Purchasing to put out for bid yet this week. Jon stated there are 3 companies for the scale portion of the bid. Norb stated middle columns of budget sheet are where the real budget is at now.
7. **Construction Schedule Update** – Kevin Dallas stated, little over 400 ft. of foundation and footings are completed. Outline of building is taking shape. Several loads of pipe, storm, and sanitary waiting to bury. There is confirmation of bar and roof steel. Cold storage is all on schedule. Matt

asked if live video feed will be available soon. Kevin replied, yes should be available starting next week. We will get the link up on webpage.

- 8. Appraisal for Property along USH 53** – Jon updated - Property owner is wondering where the process is at. We do not have to purchase this property to move forward with the project.  
Jon stated, overall use of funds would be better utilized for other projects such as using as grant matching funds. Colleen raised concerns not having the property available period. The costs are high to remove buildings on the property as it's being offered. Jon stated if there are other funds available Norb and Kathryn can address. Jon did not feel if was an immediate need to purchase. Norb responded that AARPA funds could be used to purchase the property but would not be a priority on the list.
- 9. Owner Purchased Items Update** – Matt gave update, we are working on it with Purchasing and state contracts for owner items. Jon replied, Jeff and Brian have been working with vendors on the scale and shelving units, they are getting proposals on items.
- 10. Ray Henning Dedication** – Highway committee met, discussed, and recommended naming the conference room in the name of Ray Henning. Highway would like to reach out to Ray's wife and advise her of the recommendation first.
- 11. Future meeting dates, times, and agenda items:** 3/14, cancel all virtual meetings. Starting March 15<sup>th</sup> all meetings will be in person, first one on 4/6.
- 12. Adjourn:** 2:31 p.m.

Respectfully submitted,

**Nancy Williams**  
Facilities Department