

TO AMEND SECTION 2.04.455 A. 5., 7., AND 8. OF THE CODE: COMMITTEE ON PLANNING AND DEVELOPMENT; TO AMEND SECTION 2.04.455 C. OF THE CODE: COMMITTEE ON PLANNING AND DEVELOPMENT; TO AMEND SECTION 2.44.010 A. OF THE CODE: CREATION; TO AMEND SECTION 2.44.015 C. AND G. OF THE CODE: DEPARTMENTAL PROGRAM RESPONSIBILITIES; TO AMEND SECTION 2.44.020 OF THE CODE: DEPARTMENT DIVISION PROGRAMS AND ATTACHED BOARDS AND COMMISSIONS; TO AMEND SECTION 2.44.030 A. AND B. OF THE CODE: PROGRAM RESPONSIBILITIES OF THE DEPARTMENTAL DIVISIONS; TO AMEND SECTION 2.44.030 C., D., AND E. OF THE CODE: PROGRAM RESPONSIBILITIES OF THE DEPARTMENTAL DIVISIONS

The County Board of Supervisors of the County of Eau Claire does ordain as follows:

**SECTION 1.** That paragraphs 5., 7., and 8. of Subsection A. of Section 2.04.455 of the code be amended to read:

5. Report on all matters relating to town boundaries, ~~municipal annexation studies under 2.44.015 C.~~, and amendments to Chapter 1.08;

6. In cooperation with other committees having jurisdiction, it shall report on all matters regarding municipal annexation or detachment of county-owned lands and easements on or over county-owned lands.

7. Foster the implementation of the County's Strategic Plan initiatives related to economic development. ~~Oversee county industrial development planning and promotion matters.~~

8. Oversee the county sustainability program. ~~or report on county library service matters.~~

**SECTION 2.** That Subsection C. of Section 2.04.455 of the code be amended to read:

C. The committee shall be responsible for the policy oversight of all boards and commissions attached to the department of planning and development under 2.44.020 B. These boards and commissions shall report to the county board through the committee. The committee shall ~~advise the board of all matters pertaining to emergency medical services and~~ perform the duties of the emergency management committee as set forth in Chapter 2.40. This subsection does not apply to the land conservation commission.

**SECTION 3.** That Subsection A. of Section 2.44.010 of the code be amended to read:

2.44.010 Creation.

A. There is created a department of planning and development under the direction and supervision of a director who shall be appointed under 3.01.010 A. on the basis of recognized interest, administrative ability, training, experience and knowledge of the fields of comprehensive planning, land use management and building code administration, land and water conservation, emergency management, geographic information system (GIS), land information, sustainability, solid waste management, emergency management, and economic and community development.

**SECTION 4.** That Subsection C. and G. of Section 2.44.015 of the code be amended to read:

C. ~~Preparation of plans and studies on proposed or possible future municipal annexations and detachments in the county in cooperation with affected municipalities. The department shall also i~~Issue an analysis of any proposed municipal annexation or detachment of county-owned lands, or easements on or over them, and shall file copies of all executed easement maps in the department;

G. Support the economic development initiatives as identified in the County's Strategic Plan. ~~Assisting the county board designated agency in the promotion of industrial development in the county by providing authorized land use planning, zoning and surveying assistance as requested.~~

**SECTION 5.** That Section 2.44.020 of the code be amended to read:

2.44.020 Department ~~divisions~~ programs and attached boards and commissions.

A. There are created in the department the ~~divisions~~ programs enumerated in 2.44.030, each to be headed by an administrator appointed by the director of the department with the approval of the committee. Each ~~division~~ program shall have the ~~program~~ responsibilities assigned in this chapter as well as other departmental duties authorized in 2.44.015 that may be delegated thereto by the director. The ~~program administrator of each division shall~~ manager shall be responsible for the programs-~~oversights~~ therein and shall be accountable to the director.

B. The Board of Land Use Appeals and the Land Conservation Commission are attached to the department for administrative purposes.

**SECTION 6.** That Subsections A. & B. of Section 2.44.030 of the code be amended to read:

2.44.030 Program responsibilities of the departmental divisions.

A. Land Use Controls ~~Division~~. The ~~division~~ program shall administer and enforce Title 18 dealing with zoning and subdivision controls; Title 20 Shoreland Protection Overlay District, Chapter 15.01, the Uniform Dwelling Code; Wis. Stat. § 59.69, as provided in Title 18;

B. Land Records ~~Division~~. The ~~division~~ program shall oversee the county remonumentation program which is responsible for the accurate perpetuation and preservation of county public land survey system monuments. Additionally, the land records ~~division~~ program shall:

**SECTION 7.** That Subsections C., D. and E. of Section 2.44.030 of the code be amended to read:

C. Planning ~~Division~~. The ~~division~~ program shall be responsible for the following:

1. Preparing community development grant applications including need assessments, feasibility studies, environmental review of records and impact statements, application drafting, and monitoring of state and federal funding sources, as well as similar activities for other departments of the county;

2. Managing comprehensive planning and community development programs including development of program budgets, monitoring programs in light of their schedules and goals, and insuring compliance with state and federal regulations;

3. Assisting county communities in the establishment and management of comprehensive planning & community development programs;

4. Managing the County's sustainability program. ~~Providing technical assistance to emergency management in administration of emergency services and disaster planning.~~

5. Preparing long and short range plans and studies in such areas as land use, farmland preservation, outdoor recreation, decennial census, solid waste management and special planning projects;

6. Preparing reports and analyses and assisting in the administration of county land use regulations.

7. Managing the solid waste management program, as authorized by Wis. Stat. §§ 287.09 and 287.11.

D. ~~Land Conservation Division.~~ The division program shall have the program responsibilities authorized in Title 17.

E. ~~Geographic Information System Division.~~ The division program shall maintain the production of the county base map, provide access to public mapping records, and fulfill mapping and data-distribution requests.

F. ~~Emergency Management Division.~~ The division program is responsible for meeting the requirements of Wis. Stat. ch. 323 Wisconsin Emergency Management as well as applicable federal grants.

1. Operate the program using the emergency management principles of preparedness, mitigation, response, and recovery.

2. Update and maintain emergency plans using the "all-hazards" approach.

3. During emergencies and disaster situations, act as liaison between emergency services, county administration, and state and federal emergency management agencies to identify any resource requests and assist with life-safety and property preservation outcomes.

4. Create and lead exercises to help improve emergency response, safety, and resilience from emergency service agencies, community organizations, and other interested organizations.

Enacted: March 1, 2022

Sue McDonald  
County Clerk