

Eau Claire County Housing Authority  
MEETING MINUTES  
Monday, January 31, 2022, at 5:00 pm  
WebX Teleconference: by phone, call 1-415-655-0001 – Meeting #2592 744 8760

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:00 pm

Roll Call

Roll call was taken.

Attending via Web-X: Commissioner's Robin Leary, Chairperson, Katherine Schneider, and Ricardo Garcia

Attending in person: Commissioner's Jenny Ebert, Vice Chairperson and Philip Swanhorst

Staff Present: Georgia Crownhart and Nicole Benson

Housing Choice Voucher Client Appeal V3003

Leary stated this was a follow up from the November 2021 meeting where the board had required client V3003 to follow specific steps before they would make a final determination on the appeal request. She asked Crownhart for an update. Crownhart stated the client had completed the required items. Leary then asked the client if she had anything to add. V3003 just stated she was grateful the board was considering her request and that she would follow through on the Repayment Agreement if they did agree to her continued participation in the program. Commissioner Schneider made a motion to overturn the termination and uphold the repayment agreement negotiated by staff and V3003. Commissioner Swanstrom seconded the motion.

5 ayes, 0 nays. Motion carried.

Bills

Commissioner Ebert made a motion to approve the bills as presented. 5 ayes, 0 nays. Motion carried.

Meeting Minutes

Schneider made a motion to approve the December 13, 2021, meeting minutes with the correction to the date on the Agenda which listed the year as 2022. 5 ayes, 0 nays. Motion carried.

Resolution #22-01 – Transfer of Ownership for Fairchild Senior Living

Swanstrom made a motion to approve the Resolution authorizing the transfer of ownership of the Fairchild Senior Living Building to Eau Claire County Housing Inc. 5 ayes, 0 nays. Motion carried.

Employee Manual Update

Schneider made a motion to update Paid Time Off for employees as recommended by staff. Swanstrom amended to motion to clarify the year-end carry over limit for part-time staff to 50 hours maximum carry over. 5 ayes, 0 nays. Motion carried.

Directors Report

No additional items were added to the report provided in the packet.

Commissioners Report/Discussion

Nothing to report.

November 2021 Financial Reports

Reviewed, no action required.

Next Meeting Date & Adjournment

The next board meeting was scheduled to be held February 21, 2022, at 5:00 pm. The meeting was adjourned at 5:40 pm.

Respectfully submitted,

*Georgia Crownhart*

Georgia Crownhart

Housing Authority Secretary