

MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

Date: Thursday, September 16, 2021

Time: 4:00 p.m.

In-Person OR Remote Access

In-Person

Township Fire Station 1, 1607 S 50th Avenue, Eau Claire, Wisconsin 54703

Remote Access

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: **145 919 2856** Password: **mK94cbAGGs4**

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: **1459192856##**

For those wishing to make public comment, you must e-mail Sam Simmons at Samuel.Simmons@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called

on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: Robin Leary, Benjamin Frederick, Darrell Christy, Jack Running, Steve Vargo, Robert King, Frank Neibauer, Diane Hunter, James Hager

Members Absent: Ray Henning, Jason Knecht, Don Henning, Jamie Burkhardt, Marisa Stanley, Tom Lochner

Staff Present: Sam Simmons

1. Call to Order and confirmation of meeting notice

Chairman Darrell Christy called the meeting to order at 4:00 p.m. and confirmed the meeting was properly noticed.

2. Roll Call

Clerk Sam Simmons conducted roll call and confirmed that a quorum was present.

3. Public Comment **(15 minute maximum)**

None.

4. Review – Approval of the May 13, 2021 Minutes / Discussion – Action

The Committee reviewed the May 13, 2021 Minutes.

ACTION: Motion by Jack Running to approve the May 13, 2021 Minutes as presented. Robert King seconded. Motion carried by unanimous consent.

5. Review - Approval of Off-Site Response Plans / Discussion – Action

a. Central Storage & Warehouse

The Committee reviewed the Central Storage & Warehouse Off-Site Response Plan. Robert King noted a few typos needed regarding the amounts of Sulfuric Acid and the re-evaluation release radius of Anhydrous Ammonia. Mr. King also asked how often the list of special facilities are required to be updated. Mr. Simmons noted that there was a large update to the facilities in 2018, but staff will look at reviewing those again. Frank Neibauer also noted a spelling error.

ACTION: Motion by James Hager to approve the Central Storage & Warehouse Off-Site Response Plan with corrections. Frank Neibauer seconded. Motion carried by unanimous consent.

b. Indianhead Foodservice

The Committee reviewed the Indianhead Foodservice Off-Site Response Plan. Mr. Simmons noted that there were no changes to the plan since the last update. Robert King asked if the buffer map for hazardous material releases need to start at the property line or the structure. Mr. Simmons will follow-up with Wisconsin Emergency Management to see if there is a specific requirement.

ACTION: Motion by Robert King to approve the Indianhead Foodservice Off-Site Response Plan as presented. Robin Leary seconded. Motion carried by unanimous consent.

c. Xcel Energy

The Committee reviewed the Xcel Energy Off-Site Response Plan. Mr. Simmons noted that there were no changes to the plan since the last update.

ACTION: Motion by Jack Running to approve the Xcel Energy Off-Site Response Plan as presented. Frank Neibauer seconded. Motion carried by unanimous consent.

d. Schuman Cheese

The Committee reviewed the Schuman Cheese Off-Site Response Plan. Mr. Simmons noted that there were no changes to the plan since the last update.

ACTION: Motion by Robert King to approve the Schuman Cheese Off-Site Response Plan as presented. James Hager seconded. Motion carried by unanimous consent.

e. Menard, Inc.

The Committee reviewed the Menard, Inc. Off-Site Response Plan. Mr. Simmons noted that the only change from the last plan was a significant drop in Sulfuric Acid quantity from 22,000 pounds to 2,135 pounds. The Committee was interested in why there was such a dramatic drop in quantity. Mr. Simmons offered to follow-up with the facility to get a reason for the decrease and inform the Committee of the reason.

ACTION: Motion by Robin Leary to approve the Menard, Inc. Off-Site Response Plan as presented. Robert King seconded. Motion carried by unanimous consent.

6. Emergency Management Updates / Discussion

Mr. Simmons provided the Committee with an update on the Eau Claire County Emergency Management Division. These updates included Summer events in the County, Flash flooding in the City of Eau Claire, Bringing the Emergency Management Program Assistant Program Assistant position to full-time, Upcoming trainings and conferences, FY21 Grant closeouts, and the potential for a new County-Wide "Battery Plan" in 2022.

7. Local Hazardous Materials Spill Response Team Report / Discussion

Steve Vargo, from Eau Claire Fire and Rescue will forward the Report to Mr. Simmons and he will distribute it to the Committee.

8. Proposed Business items for Next Meeting / Discussion

The Committee agreed to meet again in February of 2022 unless another reason to meet comes up.

9. Adjourn

ACTION: Motion by Frank Neibauer to adjourn the meeting. Jack Running seconded. Motion carried by unanimous consent. Meeting adjourned at 4:34 p.m.

Respectfully Submitted,



Samuel Simmons
Clerk, Local Emergency Planning Committee