



AGENDA
Eau Claire County
Committee on Administration
Tuesday, January 11, 2022, at 2:30 p.m.
Virtual Meeting

Access by Phone:

Dial In: 1-415-655-0001 Access Code: 2591 312 3327

Access Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m9c05edf0e064922ae71221b0c2e1ff06>

Meeting Password: mmJdNqjt797

For those wishing to make public comment, you can submit your request to speak and/or written comment to Samantha Kraegenbrink at samantha.kraegenbrink@co.eau-claire.wi.us at least 60 minutes prior to the start of the meeting.

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Review/Approval of Committee Meeting Minutes – **Discussion/Action**
 - a. December 14, 2021
 - b. December 21, 2021
5. File No. 21-22/085: Authorizing a countywide advisory referendum on clean water now for Wisconsin – **Discussion/Action**
6. File No. 21-22/087: Authorizing to abolish two (2.0 FTE) Fiscal Associate II positions and to create two (2.0 FTE) Fiscal Associate III positions – **Discussion/Action**
7. Proclamation: Proclaiming January 23-29, 2022, as “Eau Claire County School Choice Week” – **Discussion/Action**
8. Administrator Updates – **Information/Discussion**
 - a. ARP Update
 - b. Strategic Planning
9. Appointment to the IFLS Board (three-year term) **Discussion/Action**
 - a. Jan Daus (Reappointment)
10. Next Meeting Date: February 1, 2022 (moved from February 8, 2022) - **Information**
11. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-6945 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.



MINUTES

Eau Claire County
Committee on Administration
Tuesday, December 14, 2021 at 2:30 p.m.
Virtual Meeting

Present: Mark Beckfield, Nancy Coffey, Gerald Wilkie, Nick Smiar, Colleen Bates (2:41 p.m.)

Others: Samantha Kraegenbrink – Committee Clerk, Eric Killen, Kathryn Schauf, Tim Sullivan, Greg Dachel, Jessica Rubin, Matt Theisen, Megan Brasch, Norb Kirk, Sonja Leenhouts, Jeneise Briggs

Present: Ryan Patterson – Leader Telegram, Missy Christopherson – County Board Supervisor

Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Roll Call

The roll was called by the clerk, and it is noted above under present.

Public Comment

- Rebecca Scholze spoke in favor of file no. 21-22/053.
- Pamela Johnson spoke in favor of file no. 21-22/053.
- Written comments were provided by Dana Lieble and Sue Olson and provided to the Committee prior to the meeting.

Approval of Meeting Minutes

Motion by Supervisor Beckfield, seconded by Supervisor Coffey to approve minutes from November 23, 2021, and December 7, 2021. No deletions, additions, or correction. All in favor of approval.

Supervisor Bates joined the meeting at 2:41 p.m.

File No. 21-22/053: Ordinance to amend section 1.50.020 of the Code: Schedule of Deposits; to create Chapter 8.30 of the Code: Standards for the care of domestic animals

Motion by Supervisor Beckfield, seconded by Supervisor Wilkie to discuss. Without objection, Supervisor Christopherson provided background on the ordinance.

File 21-22/076: Resolution authorizing Eau Claire County to enter into settlement agreements with McKesson Corporation, Cardinal Health, Inc., Pharmaceuticals, Inc. Ortho-McNeil-Janssen Pharmaceuticals Inc., and Janssen Pharmaceutica, Inc., agree to the terms of the MOU allocate settlement proceeds, and authorize entry into the MOU with the Attorney General

Corporation Counsel, Tim Sullivan provided background of this ordinance and the following two



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ordinances. Tim Sullivan requests that the committee discuss the three resolutions as needed, however due to changes at the state level, the three resolutions can be combined into one which will make the process clearer. It is asked to not take action on the resolutions and to reconvene at 6:30 p.m. on December 21, 2021, to take action on the one resolution which combines and clarifies the three resolutions offered. The chair without objection withdraws resolutions 21-22/076, 21-22/077, 21-22/078 on the condition advised by Corporation Counsel.

File 21-22/077: Resolution authorizing the County Administrator to enter into a Memorandum of Understanding (MOU) to effectuate the terms of the settlement agreements and allocate the proceeds of the settlement agreements to each of the local governments in percentages

Withdrawn without objection.

File No. 21-22/078: Resolution authorizing the County Administrator to enter into a Memorandum of Understanding (MOU) to effectuate the terms of the settlement agreements in a manner consistent with Wis Stat. § 165.12(2)

Withdrawn without objection.

Review of Quarter 3 Reports

The following reports were presented by:

- Child Support – Megan Brasch
- Corporation Counsel – Tim Sullivan
- Facilities – Matt Theisen
- Veteran Services – Eric Killen
- Information Systems – Greg Dachel
- Risk Management – Sonja Leenhouts
- Administration – Kathryn Schauf

Update from the County Administrator

Administrator Schauf provided the following updates:

- 2022 Workplan
- ARP Update

The meeting was adjourned at 4:24 p.m.

Respectively submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator



MINUTES

Eau Claire County
Committee on Administration
Tuesday, December 21, 2021 at 6:30 p.m.
Virtual Meeting

Present: Gerald Wilkie, Colleen Bates, Nick Smiar, Nancy Coffey, Mark Beckfield

Others: Kathryn Schauf, Tim Sullivan

Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 6:30 p.m. and confirmed meeting notice.

Roll Call

Roll call was taken and is listed above under present.

Public Comment

No members of the public wished to make comment.

File No. 21-22/084: Authorizing the County to enter into the settlement agreements with McKesson Corporation, Cardinal Health, inc. Amerisourcebergern Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc. Ortho-McNeil-Janssen Pharmaceuticals, Inc. and Janssen Pharmaceutica, Inc., agree to the terms of the MOU allocating settlement proceeds and authorize entry into the MOU with the Attorney General

Motion by Supervisor Beckfield, seconded by Supervisor Bates. The resolution was approved with 5 yes and 0 no.

Adjourn

The meeting was adjourned at 6:37 p.m.

Respectfully submitted by,

Kathryn Schauf – County Administrator

FACT SHEET: RESOLUTION AUTHORIZING A COUNTYWIDE ADVISORY REFERENDUM ON CLEAN WATER NOW FOR WISCONSIN: File No. 21-22/085

Wisconsinites need and use water every day. Business, tourism, drinking, cooking and cleanliness all involve water.

Clean water is important to our county and the entire state. There is a vital need to protect our surface and ground waters so they can be used and enjoyed today, and by our future inhabitants.

There are numerous indicators that the citizens of Eau Claire County are concerned about clean drinking water and clean lakes and rivers. Eau Claire County established a Ground Water Advisory Committee, under the Planning and Development Standing Committee. The committee is directly involved in local and regional discussions focused on surface and ground water issues. Land Conservation and Parks and Forest Committees are also involved in keeping our water and environment healthy.

On July 20, 2020 the Eau Claire County Board adopted Resolution 20-21/038 requesting that the Wisconsin State Senate convene into an extraordinary session to address the 13 "Water Bills" passed by the assembly. Water issues voiced through public comment, were then summarized into water bills by the Wisconsin Assembly Speaker's Task Force on Water Quality.

The Clean Water Now campaign empowers Wisconsinites to once again raise the volume for critical water issues. County by county passing such resolutions show our elected officials and stakeholders that clean water has overwhelming bipartisan support as a top issue among Wisconsin voters. County boards in Marquette (73%), Portage (77%) and Wood (76%) have approved the Wisconsin Clean Water referendum question thus far.

The referendum question proposed for the April election is: Should the State of Wisconsin establish a right to clean water to protect human health, the environment, and the diverse cultural and natural heritage of Wisconsin?

Fiscal Impact: \$0 (Per Eau Claire County Clerk)

Respectfully submitted,

Nancy Coffey

Eau Claire County Board Supervisor

Ground Water Advisory, Planning and Development and Administration Committee Member

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AUTHORIZING A COUNTYWIDE ADVISORY REFERENDUM ON CLEAN WATER NOW FOR WISCONSIN

WHEREAS, there are numerous indicators that the citizens of Eau Claire County are concerned about clean drinking water and clean lakes because of the health of its people and the economic impact(s) on its people and businesses; and,

WHEREAS, the Ground Water Advisory Committee, under the Planning and Development Standing Committee, is directly involved with local and regional discussions focusing on surface water and ground water issues and,

WHEREAS, the Eau Claire County Board of Supervisors have passed resolutions asking the State of Wisconsin to pursue initiatives related to surface water and ground water issues.

NOW, THEREFORE, BE IT RESOLVED, that the Eau Claire County Board of Supervisors, in open session at a regularly scheduled, and properly noticed meeting, and Pursuant to Wis. Stats. Section 59.52(25) does hereby approve that the following question be placed on the April 6, 2021 ballot as an advisory referendum:

Question: Should the State of Wisconsin establish a right to clean water to protect the following: human health, the environment, and the diverse cultural and natural heritage of Wisconsin? YES _____ NO _____; and,

BE IT FURTHER RESOLVED, that the Corporation Counsel shall prepare a Notice of Referendum to be published by the Eau County Clerk in accordance with statutory requirements; and,

BE IT FURTHER RESOLVED, that this resolution and the referendum shall be filed with the Eau Claire County Clerk no later than 70 days prior to the April 6, 2021 election, at which the question will appear on the ballot; and,

BE IT FURTHER RESOLVED, that the Eau Claire County Clerk is directed to send results of the referendum to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and to local members of the State Legislature.

I hereby certify that the foregoing correctly represents the action of the Ground Water Advisory Committee on December ____, 2021, by a vote of ____ for, and ____ against.

Jim Dunning, Chair
Ground Water Advisory Committee

1 I hereby certify that the foregoing
2 correctly represents the action of the
3 Committee on Planning and Development on
4 January ____, 2022, by a vote of
5 ____ for, and ____ against.

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10 Gary Gibson, Chair
11 Planning and Development Committee

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I hereby certify that the foregoing
correctly represents the action of the
Committee on Parks and Forest on
January ____, 2022, by a vote of
____ for, and ____ against.

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Kevin Stelljes, Chair
Parks and Forest Committee

24 I hereby certify that the foregoing
25 correctly represents the action of the
26 Committee on Administration on
27 January ____, 2022, by a vote of
28 ____ for, and ____ against.

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32 _____
33 Nick Smiar, Chair
Committee on Administration

FACT SHEET
File No. 21-22.087

Background

A recent review of the job description for the Fiscal Assoc II was completed and updated to align with the current job duties of the position and stay competitive with other county Child Support Agencies. Per review by Dr. McGrath, the recommendation has been made to change the position from a Fiscal Assoc II to Fiscal Assoc III.

This position handles high volumes of cash and deposits for the agency, manages all case accounts, completes account adjustments, and processes all referrals and applications for services, in addition to being assigned a NIVD caseload. The Child Support Agency is eligible for reimbursement of a portion of expenditures for this position. The Child Support Agency has recently had unsuccessful recruitments at the current level.

Request

The Child Support Agency is requesting the following position modifications:

1. Abolish 2.0 FTE Fiscal Associate II – Grade E, current budget at Step 1
2. Create 2.0 FTE Fiscal Associate III – Grade G, Step 1

Fiscal Impact per FTE in 2022:

Position Title	Fiscal Associate II	Fiscal Associate III	Difference
Pay Grade	E	G	
Pay Step	1 (step 2 in July 2022)	1 (step 2 in July 2022)	
Salary	\$36,660.00	\$40,404.00	\$3,744.00
FICA (7.65%)	\$2,804.49	\$3,090.91	\$286.42
WRS Employer (6.75%)	\$2,474.55	\$2,727.27	\$252.72
TOTAL COST	\$41,939.04	\$46,222.18	\$4,283.14

Respectfully Submitted,
Megan Brasch
Child Support Manager

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AUTHORIZING TO ABOLISH TWO (2.0 FTE) FISCAL ASSOCIATE II POSTIONS AND TO CREATE TWO (2.0 FTE) FISCAL ASSOCIATE III POSTIONS–

WHEREAS, the Eau Claire County Code of General Ordinances requires that all regular positions or changes therein be submitted to the Board for authorization; and

WHEREAS, a review of the compensation and classification of the Fiscal Associate II position in the Child Support Agency resulted in a recommended salary grade placement of pay grade G from pay grade E due to increased job duties and responsibilities; and

WHEREAS, currently there are two (2.0 FTE) Fiscal Associate II positions in the child support agency, the agency has had a difficult time attracting qualified candidates for and then retaining employees in this position due to the responsibilities and the current rate of pay; and

WHEREAS, at its regularly scheduled meetings, the Committee on Administration and the Committee on Human Resources respectively approved the request from the Corporation Counsel/Child Support Agency to reclassify two 2.0 FTE Fiscal Associate II with two 2.0 FTE Fiscal Associate III; and

WHEREAS, the reclassification of this position has the potential annual cost of \$4,283.14 per position (\$8,566.28 total) as an annual cost;

NOW, THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors hereby approves to reclassify two (2.0 FTE) Fiscal Associate II (Grade E) to create two (2.0 FTE) Fiscal Associate III (Grade G) positions.

I hereby certify that the foregoing correctly represents the action of the Committee on Human Resources on January 14, 2022, by a vote of ____ for, and ____ against.

I hereby certify that the foregoing correctly represents the action of the Committee on Administration on January 11, 2022, by a vote of _____ for and ____ against.

Mark Beckfield, Chair
Committee on Human Resources

Nick Smiar, Chair
Committee on Administration

PROCLAMATION

Eau Claire County School Choice Week

WHEREAS all children in Eau Claire County should have access to the highest-quality education possible; and,

WHEREAS Eau Claire County recognizes the important role that an effective education plays in preparing all students in Government Name to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Eau Claire County; and,

WHEREAS Eau Claire County is home to a multitude of high-quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS Eau Claire County has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Nick Smiar, Chairperson of the Eau Claire County Board of Supervisors do hereby recognize January 23 – January 29, 2022, as Eau Claire County School Choice Week, and I call this observance to the attention of all of our citizens.

Presented this _____ day of January 2022

Nick Smiar, County Board Chair