



MINUTES

Eau Claire County • Highway Building Committee Wednesday, December 1, 2021 – 2:00 p.m. Virtual Online Meeting

Highway Members Present: Chair Jim Dunning, Supervisor Colleen Bates, Supervisor Nick Smiar, Supervisor Robin Leary, Supervisor Gerald Wilke

Staff/Other Present: Commissioner Jon Johnson, Facilities Director Matt Theisen, Administrator Kathryn Schauf, Norb Kirk, Kevin Dallas, Brian Girgen, Kim Grabinski, Linda Struck, Greg Bowe, Justin Musser and Rod Eslinger

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes** of the November 8, 2021, meeting reviewed and approved. Motion to accept minutes Supervisor Leary, Supervisor Bates 2nd. Motion Carried 5-0
4. **Public Comment – No Comment**
5. **Design Schedule –**Kim Grabinski spoke—Bid Package 3, Addendum #3 has been sent to clarify any questions potential bidders may have. One more addendum is expected next week. Everything has been submitted to the state, except the metal building. Greg Bowe asked if the bid opening is still scheduled for December 15th? There is no bid date change as of now. Supervisor Bates asked if the day of bid opening is available to building committee members – yes. Please send invite. Supervisor Leary asked why would we need to delay bid opening? Brian Girgen responded nothing at this point would delay the opening unless vendors had more questions from the addendum.
6. **Construction Schedule –** Kevin Dallas replied building pad is almost done for the maintenance building. Hopefully getting foundations in before cold weather settles in within a week or two. Water and sewer should be getting started very soon as well. Landscape of area has changed a great deal since ground-breaking ceremony.
7. **Bid Package 3 –** No change, should still be opened on 12/15. 12/20 to approve bid package with committee. Supervisor Bates asked if there were any delays in materials? Kevin Dallas responded steel looks good, roof installation is in question, but long lead times remain in place.
8. **Project Cost Update –** Matt Theisen spoke. No change in cost since previous report. **Will have an update on the 12/20 meeting.**

9. Appraisal for property along USH 53 Discussion – Property owner with adjoining land is waiting his appraisal to come back, should be within a week. Our appraisal came back at \$300,000. Hopefully have both appraisals by next meeting. Matt will send our appraisal after meeting.

10. Dedication of all or a portion of the new Highway Facility – Matt, last discussed have portion of building in dedication of Supervisor Ray Henning. Supervisor Smiar stated there has been no discussion in Highway Committee Meeting regarding dedication to Supervisor Henning. Supervisor Leary suggested maybe a plaque in entry way of building. Supervisor Wilke stated that someone needs to get a message to the Highway Committee to have discussion with committee first. Matt asked that Jon Johnson add the dedication of Supervisor Ray Henning on the next Highway Committee agenda. Supervisor Bates suggested the possibility of a conference room to be named after Supervisor Henning.

11. Future Meeting dates, times, and agenda items: 12/20, 1/5. Nancy will resend new meeting notices for 2022, since Rachael has left and her accounts will be closed.

12. Adjourn: 2:20 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department