#### **AGENDA**

Eau Claire County Broadband Committee Thursday, November 18, 2021 4:00 P.M.

## Remote Meeting via Webex Events

Those wishing to make public comments must submit their name and address no later than 30 minutes prior to the meeting to <a href="mailto:rod.eslinger@co.eau-claire.wi.us">rod.eslinger@co.eau-claire.wi.us</a>

Comments are limited to 3 minutes; you will be called on during the public comment section of the meeting. Written comments will also be accepted and should be submitted to the e-mail address listed above.

Join WebEx Meeting: <a href="https://eauclairecounty.webex.com">https://eauclairecounty.webex.com</a> Meeting ID: 167 775 1184, Password: qMPYqiCn574

\*Meeting audio can be listened to using this Audio conference dial in information.

Public Access: Dial in Number: 1-415-655-0001 Access Code: 167 775 1184 ##

\*Mute your device upon entry

- 1. Call to order and confirmation of meeting notice.
- 2. Roll Call
- 3. Public Comment (limit to 3 minutes per person)
- 4. SpaceX Starlink Pilot Project Update **Discussion/Action**
- 5. 2022 PSC of Wisconsin Grant Application Announcement **Discussion**
- 6. Digital Inclusion Regional Approach/Update **Discussion/Action** 
  - a. Resolution to create a coalition committed to county-wide digital inclusion **Discussion/Action**
  - b. Federal Infrastructure Bill Broadband **Discussion**
  - c. Application to the UWEC Community Leadership Class **Discussion/Action**
- 7. Town/County Intergovernmental Agreements for the use of County ARPA funds Discussion/Action
- 8. Drammen's application for County ARPA fund match Discussion/Action
- 9. Community Outreach Updates **Discussion** 
  - a. Joint Meeting Bridge Creek, Fairchild, Augusta
  - b. Town of Washington
- 10. Wisconsin Broadband Summit Webinar **Discussion**
- 11. Review/Approval of October 21, 2021, Committee Meeting Minutes **Discussion/Action**
- 12. Next Steps and future meetings **Discussion/Action** 
  - a. Future Meeting: December 16, 2021.
    - i. Century Link (Lumen)
    - ii. Charter
    - iii. 24/7 Telecom (Union project)
- 13. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

#### **MEETING MINUTES**

Eau Claire County Broadband Committee Thursday, October 21, 2021 4:00 P.M.

Remote Meeting via WebEx Events

Those wishing to make public comments must submit their name and address no later than 30 minutes prior to the meeting to <a href="mailto:rod.eslinger@co.eau-claire.wi.us">rod.eslinger@co.eau-claire.wi.us</a>

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Members Present: Donald Mowry, Joe Alf, Luke Hanson, Tim Laubach, Collin Pomplun, Lynn Thompson, Scott Hoffman, and Mark Zuber.

Staff Present: Rodney J. Eslinger, Director of Planning and Development, Greg Dachel, Director of Information Systems

Others Present: Dave Hayden, Doug Carlson, Haley Tollefson – LTD, Bob Nelson

1. Call to order and confirmation of meeting notice.

The meeting was called to order at 4:00 p.m. and the meeting notice was confirmed.

- 2. Roll Call Members present are noted above.
- 3. Public Comment (limit to 3 minutes per person) None
- 4. LTD Broadband Presentation **Discussion**

Haley Tollefson of LTD Broadband presented to the committee details of their RDOF auction award and area (Hickory Hills Golf Course vicinity). Currently LTD does not have a presence in Eau Claire County. She noted that LTD would offer 1 gig fiber to the premise and noted there are currently 37 potential service locations within the auction area. Her company is tackling the RDOF auction by density of the area to be served.

5. SpaceX Starlink Pilot Project Update – **Discussion/Action** 

Greg Dachel gave the committee an update on the Starlink pilot project. He noted there are still a few locations are experiencing lower download and upload speeds.

6. PSC ARPA Grant Announcement – **Discussion** 

24/7 Telecom was awarded a PSC ARPA grant to expands its broadband infrastructure in the Town of Brunswick that will serve 13 businesses and 254 residential locations.

# 7. PSC ARPA Fund Match Application – **Discussion/Action**

Rod Eslinger presented the draft PSC ARPA Fund Match application to the committee. He noted that he has received comments back on the application from Norb Kirk, Finance Director, Chair Mowry, IS Director Greg Dachel, Mark Zuber and Corporation Counsel Tim Sullivan. Mark Zuber noted that the select circles in section V. do not populate when clicked. Mr. Eslinger said he'll correct that in the master copy. Mr. Zuber felt that the application contains everything that the committee will need to award the match funds.

Mark Zuber motioned to approve the use of the ARPA Fund Match application as presented, Joe Alf seconded the motion; motion carried on a voice vote with all in favor of the motion.

### 8. County ARPA Fund Match Application – **Discussion/Action**

Mark Zuber updated the committee on the Town of Drammen's broadband expansion project. He indicated that the main cable is installation is complete. They still need to port over the phone numbers from the previous carrier. The town will be making a request for County ARPA funds as soon as the application is complete.

9. Town/County Intergovernmental Agreements for the use of County ARPA funds – **Discussion** 

Mr. Eslinger presented the final draft of the intergovernmental agreement and he indicated that Corporation Counsel Sullivan was the draftee of the document. The committee reviewed the document and questioned who would sign for the county.

 Drammen's request for County ARPA fund match for its Broadband infrastructure project -Discussion/Action

Mark Zuber briefly went over the town's draft application and said that the application will work well. He noted that this is not their final application, so no action is needed by the committee.

11. Augusta, Fairchild, Bridge Creek, Clear Creek Broadband Expansion Committee – **Discussion** 

Mark Zuber and Tom Lange (maybe Don) will be attending a meeting with officials from Augusta, Fairchild, Bridge Creek and Clear Creek on November 2<sup>nd</sup> to discuss the next steps on expanding broadband in their communities. The group will report back at the next meeting.

# 12. UW-EC Digital Literacy Program/Application – **Discussion**

Don Mowry presented on the UW-EC Digital Literacy program. He noted there are several students are waiting patiently to be called upon. Potential partners for this program are Starlink participants, ADRC and the Towns Association.

#### 13. Digital Inclusion – **Discussion/Action**

Don Mowry introduced the committee to "digital inclusion" and what it may become in Eau Claire County. He mentioned PC for People, Twin Cities program and connecting with Dr. Jeneise Briggs, County's EDI Coordinator, and County Administrator Schauf regarding requesting ARPA to develop a startup fund to support a digital inclusion program in Eau Claire County.

# 14. Review/Approval of September 16, 2021, Committee Meeting Minutes – **Discussion/Action**

The committee reviewed the meeting minutes of September 16, 2021, Mark Zuber motioned to approve the minutes as presented, Lynn Thompson seconded the motion; motion carried on a voice vote with all in favor of the motion.

# 15. Next Steps and future meetings – **Discussion/Action**

- a. Future Meeting: November 18, 2021.
- b. Town/City Meeting Update
- c. 24/7 update regarding the Union project
- d. Digital Inclusion update
- e. Charter update
- f. Century Link (Lumen) update
- g. Town of Drammen ARPA application

# 16. Adjourn

Adjourn Action: Meeting adjourned by unanimous consent at 5:33 p.m.

Respectively submitted by,

Rodney J. Eslinger, Clerk for the Broadband Committee Director of Planning and Development

# Town of Drammen S12185 Oak Rd Eleva, WI 54738

# To Whom it may Concern:

The Town of Drammen is requesting the Eau Claire County matching ARPA funds for the Town of Drammen Broadband project. Included in this mailing is the requested forms from the Eau Claire County Broadband Committee. They include as follows:

- 1. Eau Claire County ARPA funds to match local governmental units for broadband infrastructure form.
- 2. Eau Claire County Intergovernmental agreement form
- 3. Map of the area to be served
- 4. Minutes of meetings approving the spending of ARPA funds for the Broadband Project and approval of the loan from the Board of Commissioners of Public Lands
- 5. Letter from TCC Communications stating speed will be 100 down and 100 up. (which is different from the application.)

The amount which is requested is \$89,700.96.

Town Chairman

Town of Drammen

Rec'd 11/15/21

# Application to request County American Rescue Plan Act (ARPA) Funds to match local governmental units (town) for Broadband Infrastructure.

## Description

By resolution file no. 21-22/034, the Eau Claire County Board of Supervisors designated 2.8 million dollars of its funding received through the American Rescue Plan Act of 2021 to be used as matching funds in combination with ARPA funds from local units of governments (towns) for the expansion of broadband infrastructure/services within Eau Claire County.

Applications from the towns requesting matching funds shall be for broadband infrastructure/services within townships in Eau Claire County.

## Application and materials

To qualify for a for matching funds for broadband infrastructure or services:

- Application must be filed by a town municipal government from Eau Claire County.
- The town must provide a scope of work plan (provided by the internet service provider) for the project.
- Detail drawings must be attached to the application that identifies the areas in the town to be covered by the project. The drawings shall be on media no larger than 11" by 17".
- Application shall indicate the amount of the town's ARPA funds are allocated to the broadband infrastructure project (proof from town board meeting).
- Town Chair or its designee must sign the application.
- Broadband expansion projects that cross over municipal boundaries, require separate applications from each town to be considered for County ARPA fund match.

# Eligible Use of Funds

The Eau Claire County Broadband Committee shall review and approve the application requests for broadband funds. Funds can only be used for broadband expansion/infrastructure projects within the town. Any requests for funds **other** than for expenses directly related to broadband expansion will not be approved by the committee. The broadband project must support a 100 Mbps download and 100 Mbps upload speeds. Project area is underserved or unserved with highspeed internet according to the Public Service Commission (PSC) definition.

# **Application Timeline & Procedures**

Completed application shall be submitted to Rodney Eslinger, Clerk for the Broadband Committee at rod.eslinger@co.eau-claire.wi.us. Please note the maximum attachment size is 10MB. If an email and attachments exceed the allowable size, please send multiple emails.

Application shall be reviewed by the Broadband Committee at their next regularly scheduled meeting (the Broadband Committee currently meets the third Thursday of the month at 4 pm). The Broadband shall act on the request to allocate the funds requested.

Successful applicants will also be required to sign an intergovernmental agreement that further defines the expectations for the ARPA fund match.

**DEADLINE:** January 1, 2023

# EAU CLAIRE COUNTY AMERICAN RESCUE PLAN ACT FUNDS TO MATCH LOCAL GOVERNMENTAL UNITS FOR BROADBAND INFRASTRUCTURE

SECTION I-TOWN ARPA FUND MATC	H REQUEST
Please indicated the requested amount of County ARPA Fund Match for the broadband infrastructure project in your township.	
Project Name	Amount
Town of Drammen Broadband Project	\$ 89,700.96
2.	\$
3.	\$

SECTION II	-TOWN CONTACT INFORMATION
Town of: Drammen	
Mailing Address: S12185 Oak Rd	
City, State, Zip: Eleva, WI 54738	Website URL:
Town Chair: Ed Risler	Town Clerk: Mark Zuber
Office Phone: 715-287-4747	Email: townofdrammen@outlook.com
DUNS # 118047847	
FEIN (/F-d  F	20 6005964

FEIN ((Federal Employee Identification Number –Tax ID): 39-6005861

Provide a description of the scope of work for the broadband project, and attached a detailed drawing of the area to be served by the project (attach supporting documentation):

The project will cover all areas of the Town of Drammen currently served by Frontier Communications.

Please submit the following project-level information for the broadband project:

Technology to be deployed (highspeed internet)	Fiber to the home
Pricing tiers to be offered (affordability)	88.90/month- 24-7, 99.95/ month - TCC
Miles of fiber	58
Cost per mile	49,968.97
Speeds to be offered	Up to 1 gbyte
System download speed	100
System upload speed	100
Number of households to be served	266
Number of institutions and businesses to be served	12
Anticipated start date	May 2021

# EAU CLAIRE COUNTY AMERICAN RESCUE PLAN ACT FUNDS TO MATCH LOCAL GOVERNMENTAL UNITS FOR BROADBAND INFRASTRUCTURE

Anticipated completion date	May 2022
	A STATE OF THE STA

SECTION III- INTERNET SERVICE PROVIDER CONTACT INFORMATION			
Name	Address	Phone	Email
Buck Webb	417 5th Ave N, Strum, WI 54770	715-695-2691	bwebb@tccpro.net
Jim Kusilek	5808 Old Mill Plaza	715-231-2000	Jkusilek@wwt.coop
	Eau Claire, WI 54703		

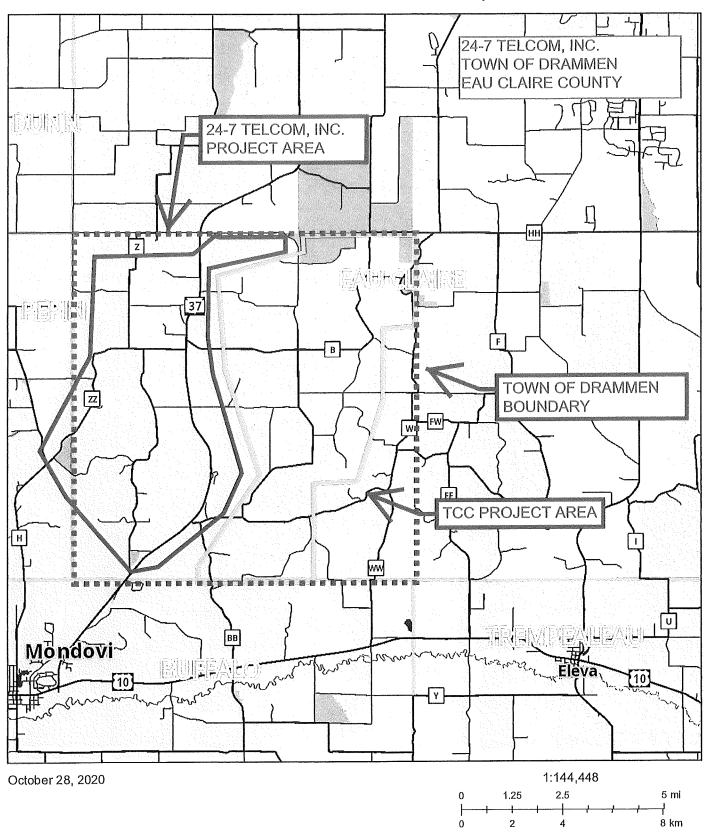
SECTION IV- PROJECT FINANCE	DETAIL
Please detail how you intend to use the MATCH dollars. Attach de	ocumentation.
Internet Service Provider (ISP) Match:	\$ 829,100.00
Town ARPA Fund Match:	\$ 89,700.96
County ARPA Fund Match:	\$ 89,700.96
PSC Grant Application:	\$ 1,449,100.00
Other Loans:	\$ 400,000.00
Other financing (businesses or property owners):	\$ 40,598.08
OVERALL PROJECT TOTAL:	\$ 2,898,200.00

# EAU CLAIRE COUNTY AMERICAN RESCUE PLAN ACT FUNDS TO MATCH LOCAL GOVERNMENTAL UNITS FOR BROADBAND INFRASTRUCTURE

SECTION V - ATTACHMENTS		
The following required attachments are provided (check box that applies):	Yes	No
Scope of work description (if not indicated in section II)	$\boxtimes$	
Project map of area to be serviced	×	
Town Board Approval (meeting minutes, town letter)	×	
Other documents/information:	×	

SECTION VI – CERTIFICATION/SIGNATURE		
By signing below, the applicant(s):		
<ul> <li>Certifies that to the best of its knowledge and belief, the information being submitted in this application, and accompanying attachments, is true and correct.</li> </ul>		
<ul> <li>Understands that unless it qualifies as a trade secret, all information submitted to the Eau Claire County Broadband Committee is subject to Wisconsin's Open Records Law.</li> </ul>		
<ul> <li>Understand that additional information may be required and may be requested.</li> </ul>		
Signature: Rislar	Signature:	
Name:Edward Risler	Name:Mark Zuber	
Title: Town Chair	Title: Town Clerk	
Date:11/08/2021	Date:11/08/21	

# Wisconsin Broadband Map



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community
Wisconsin Broadband Office, Public Service Commission of Wisconsin



P.O. Box 578, Strum, WI 54770

Toll-free: 800-831-0610

September 7, 2021

Re: Broadband speeds for Town of Drammen

Town of Drammen Board of Supervisors,

Tri-County Communications (TCC) applied and were successful in receiving a Wisconsin State Broadband Grant, in partnership with the Town of Drammen, to provide broadband connections to residents without adequate broadband. The original minimum speed proposed for the grant was 40 Mbps download and 40 Mbps upload. TCC has since made a change to the speed packages that we provide to our membership that provides minimum broadband speed available on our FTTH plant of 100 Mbps download and 100 Mbps upload.

If you would have any further questions in regards to this, please feel free to contact me.

Thank you,

Buck Webb, COO

Town of Drammen Meeting Minutes July 12, 2021

The meeting was called to order by Chairman Ed Risler with all board members present.

Motion to approve the June minutes made by Joe Becker and seconded by Jeff Larson. Motion carried.

Motion to approve the June Treasurer's report made by Jeff Larson and seconded by Joe Becker. Motion carried.

Motion to approve the July monthly bills made by Jeff Larson and seconded by Joe Becker. Motion carried.

Motion to approve the spending of the ARPA funds to pay for the Broadband project made by Joe Becker and seconded by Jeff Larson. Motion carried.

LP pricing will be available at the August meeting.

Maple Ridge Rd has been ground and chip sealing and crack sealing of Moe Rd and Bridge road has been done.

Motion to adjourn made by Joe Becker and seconded by Jeff Larson. Motion carried.

Submitted

Mark Zuber

Town of Drammen Meeting Minutes March 8, 2021

The meeting was called to order by Chairman Ed Risler with all board members present. Community member Jim Williams was also present. Dale and Glenda Komro and Al Schilling representing an ATV club were also present. Jon Johnson, Eau Claire Highway Commissioner, Sergeant Jon Staber, Eau Claire County Sheriff's Department and Steve Berger, Rural Insurance were also in attendance.

Motion to approve the February minutes made by Jeff Larson and seconded by Joe Becker. Motion carried.

Motion to approve the February treasurer's report made by Joe Becker and seconded by Jeff Larson. Motion carried.

Motion to approve the March bills made by Jeff Larson and seconded by Joe Becker. Motion carried.

Jon Johnson, Eau Claire County Highway Commissioner and Sergeant Jon Staber discussed the county's view on opening the roads to ATV/UTV's. The county would sign their roads with the club providing signs. The meeting in April will be dedicated to the ordinance which will modeled after the Town of Pleasant Valley's and possibly the Pepin or Albany ordinance to promote consistent regulation between the towns.

Jon Johnson also addressed the board on county highway department work which will be done in Drammen this year. Suggestions made were as follows:

- 1. Crack Fill bridge on Hoyt's Creek Rd
- 2. Cty Rd ZZ from Cty Rd Z to Hwy 37 will be ground and resurfaced
- 3. Cost estimate for cutting down hill at the corner of Cty Rd B and Cty Rd ZZ for South Hemlock Rd
- 4. Trimming of Trees on Oak and Pine Ridge Rd
- 5. Culvert put in on Marsh Rd

Steve Berger, Rural Insurance reviewed the current insurance policy. Recommendations included the Cyber coverage package and slight increase in liability coverage. Motion to approve the changes made by Joe Becker and seconded by Jeff Larson. Motion carried.

Supervisors will begin to get the information for 911 sign replacements once the map of Drammen has been received.

The annual report was distributed and discussed with all approved changes made.

Road improvement projects will be discussed at the April meeting on Tuesday, April 20, 2021 at the Drammen Town Hall, W6505 Cty Rd ZZ at 7:00 pm.

The paperwork from the Board of Commissioners of Public Lands was received and discussed by the Board of the Town of Drammen. The Preamble and Resolution was presented by Supervisor Joe Becker and read to the meeting. By the provisions of Chapter 24 of the

Wisconsin Statutes the Town of Drammen will borrow the sum of \$400,000 @ 4% interest for a period of 15 years repayable in annual installments. The payments will be due by March 15 of each succeeding year. Also the Town of Drammen will levy the principal and interest payments on all taxable property in the Town. Motion made by Supervisor Jeff Larson and seconded by Supervisor Joe Becker. (For complete Form of Record contact the Town Clerk at townofdrammen@outlook.com) Motion carried. Risler – yes, Becker – yes, Larson – yes

Motion to adjourn made by Joe Becker and seconded by Jeff Larson. Motion carried. Meeting adjourned at 9:15 pm.

Submitted

Mark Zuber Clerk Town of Drammen

# INTERGOVERNMENTAL AGREEEMENT EUA CLAIRE COUNTY AND THE TOWN OF DRAMMEN DISTRIBUTION OF AMERICAN RECOVERY PLAN ACT FUNDS FOR BROADBAND EXPANSION

### A. PURPOSE:

Whereas because of the American Recovery Plan Act ("ARPA") that was passed by the United States Government in 2021, Eau Claire County and the Townships located within Eau Claire County have all received funds from ARPA which among other things can be used for the development and improvement of highspeed internet service otherwise known as "broadband" within Eau Claire County. Eau Claire County has set aside a portion of its ARPA funds and established a matching grant program, to match the amount of funds by the Towns for broadband expansion. This agreement entered into by and between Eau Claire County ("County") and the Town of Drammen will regulate how those funds will be disbursed and administered.

# **B. APPLICATION PROCESS:**

The Town will complete and file an application with the Eau Claire County Broadband Committee for the purpose of requesting a grant from the County's ARPA funds for broadband purposes. The application will be filed on the form created by the Broadband Committee and will include at a minimum, the following information:

- 1. The amount of the Town's ARPA funds being committed to Broadband infrastructure/improvements; and,
- 2. the amount of funds being requested by the Town from the County as a matching grant; and,
- 3. the geographical area in the Town where the broadband project will take place; and.
- 4. a statement on the nature of the project being planned, and an itemization of how the how the funds will be spent including what equipment will be purchased, what work will be performed, the name of the individual or company who will perform the work, and the timeline for completion of the broadband project.

The County Broadband Committee will review all applications for completeness and that the proposed project follows the rules and regulations of ARPA and will determine the following:

- 1. If the requested funds will be used by the Town for a broadband project as that term is defined under ARPA; and,
- 2. The total amount of the grant to the Town; and,
- 3. If any additional information is needed from the Town as part of the application process to assist the Broadband Committee with making a final determination for grant approval.

#### C. USE OF FUNDS BY THE TOWN:

The Town understands and agrees that the County has set aside a portion of its ARPA funds as a grant program to match the ARPA funds contributed by the Town towards Broadband improvement. In no instance will the Broadband Committee approve an allocation from Eau Claire County that exceeds the amount the Town is contributing from its own ARPA funds towards the project. The match is limited to use for broadband improvement/expansion as defined under ARPA and may not be used for any of the other purposes set forth in ARPA or for any other reason.

The funds distributed are matching funds, therefore the Town will use the Town's portion of the funds first and then use the matching funds contributed under this agreement. Any unused funds that were contributed under this program, at the completion of the project will be returned to the County so the County can either reallocate the funds or return them to the federal government consistent with ARPA.

The parties acknowledge and agree that the funds distributed under ARPA are restricted to the purposes set forth in the ARPA, and that the failure to comply with the requirements of the ARPA could cause the Town or the County to be required repay the federal government. Should at any time the federal government determine that the funds distributed to the Town were not used in compliance with ARPA and for other than broadband purposes, and informs the County that it must to repay the funds distributed to the Town, then the Town will within 10 days of being notified of the requirement to repay the funds to the federal government will pay to the County the full amount of the grant they received from the county, plus any interest or penalty assessed by the federal government.

#### D. REPORTING:

The American Rescue Plan Act requires local governments to keep track of and report to the federal government how ARPA funds were spent.

The Town will provide the County with the following information within 60 days of the expenditure of the grant and in no instance after December 31, 2024.

- 1. An itemized list of where and how the grant funds were spent, including, the following:
  - a. The date of the funds and who they were paid to.
  - b. A copy of the invoice, or payment record for each payment.
  - c. The purpose of the payment, and how it related to the broadband project

#### E. CONTACT PERSON/ NOTICE

The following individuals are the contact person for each organization and authorized to receive any correspondence/notices related to this agreement:

Eau Claire County:

Director of Planning and Development

Rod Eslinger

721 Oxford Ave

Eau Claire, WI 54703

715 839-4741

Town: Town of Drammen

Title: Chairman

Name: Ed Risler Address: S14470 HWY 37

Mondovi, WI 54755

Phone: 715-926-3521

# F. RELATIONSHIP OF THE PARTIES; INDEMNIFICATION

The parties agree and acknowledge that this agreement in no way makes the County a party to the Town's broadband project, and that the County will not at any time indemnify or assume responsibility on behalf of the Town for the planning, execution, or completion of its broadband project. The County's responsibilities are solely limited to those set forth in this agreement. The Town will fully indemnify the County should any claims or judgments be filed against the County, including, costs, fees, or attorney fees, that stem from or are the result of the acts or omissions of the Town, its elected officials, officers, agents, or employees in relation to its broadband project for which funding is being provided under this agreement.

# G. TERMINATION/CONCLUSION OF THIS AGREEMENT

This agreement in no instance shall extend past the conclusion of ARPA. All funds shall be expended, and all work completed consistent with the timelines established by ARPA. In the event the Town is unable to complete its project prior to these deadlines, it shall on or before the termination of ARPA complete its reporting obligations as set forth in this agreement and return all unused funds to the County.

# H. AUTHORITY TO ENTER INTO THIS AGREEMENT

By signing this agreement, the parties acknowledge that they have the authority to act on behalf of the Eau Claire County Board and/or the Eau Claire County Broadband Committee and the Drammen Town Board to enter into this intergovernmental agreement.

EAU CLAIRE COUNTY	TOWN OF DRAMMEN	
	Ednes & M. Rislan	
Name:	Name: Ed Risler	
Title:	Title: Town Chairman	
Date	Date: 11/08/2021	