



MINUTES

Eau Claire County
Committee on Human Resources

Date: September 10, 2021

Time: 8:30 a.m.

Location: Remote Meeting via Webex

Present: Mark Beckfield, Katherine Schneider, Judy Gatlin, Nick Smiar (ex-officio), Stella Pagonis (8:32 a.m.), Kevin Stelljes (8:36 a.m.)

Others: Samantha Kraegenbrink – Committee Clerk, Jessica Rubin, Dawn Edlin, Eric Huse, Norb Kirk, Sara Bronstad, Erika Frueh, Charity Zich, Katelynn Eslinger, Sonja Leenhouts, Autumn Schneider, Kathryn Schauf, Susan Schaffer, Linda Struck, Glenda Lyons, Rod Eslinger, Matt Theisen, Rod Eslinger, Greg Dachel, Megan Brasch, Jessica Rubin, Amy Weiss

Public: Colleen Bates – County Board Supervisor

Chair Beckfield called the meeting to order at 8:30 a.m. and confirmed meeting notice.

Verbal roll call was taken by the Clerk and is noted above under present.

No members of the public wished to make comment.

Supervisor Schneider motioned to approve the minutes from August 20, 2021 as presented. Supervisor Gatlin seconded. Minutes were approved.

Airport Director Charity Zich provided background on File No. 21-22/050: Resolution authorizing to abolish one part-time (0.5 FTE) Maintenance Technician and to create one full-time (1.0 FTE) Maintenance Technician. The Committee discussed the resolution. Motion by Supervisor Gatlin. All in favor, motion passes.

Jessica Rubin provided information and background on the exempt and non-exempt employee classification and the following policies. The committee discussed at lengths the pros and cons of the removal of exempt non-supervisory.

1. Policy 423: Meals and Break Periods
2. Policy 425: Paid Time Off
3. Policy 503: Overtime and Compensatory Time
4. Policy 509: Timekeeping
5. Policy 511: Training and Development

Motion by Supervisor Schneider to approve all of the above policies. All in favor, motion passes.

Jessica Rubin provided a thorough walk through of Policy 425: Paid Time Off Updates. After lengthy discussion, the Committee provided feedback to the policy. It is the request that Human Resources team rework the policy with the recommendations and return the item to a future meeting.



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Policy 105: Separation from Employment is referred to the next meeting.

Jessica Rubin provided a brief introduction to the next meeting topic, positions. The committee discussed to gain clarification on what is asked of them for the next meeting that will focus on positions for the 2022 budget.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted by,

Samantha Kraegenbrink
Assistant to the County Administrator