

Agenda
Eau Claire County
Extension Education Committee Meeting
November 17, 2021, at 4:00PM
Virtual meeting via WebEx

For those wishing to make public comment, you must e-mail Kristi Peterson at **kristin.peterson@co.eau-claire.wi.us** at least **30 minutes prior to the start of the meeting**. You will be called on during the public session to make your comments.

Meeting Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m95d84c91319b2f4f01ffe5d1606b1638>

Password: Jnydvxh5p77

Join by Phone: 1-415-655-0001 US Toll

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Review/Approval of Committee Minutes – Discussion/Action
 - a. October 20, 2021
5. FTD Request – Mike Gintner
6. Fair Overview – Missy Christopherson
7. WEXA Report - Colleen Bates
8. Quarter 3 Financials – Office Coordinator
9. Area Extension Director Report - Catherine Emmanuelle
10. Scheduling of Future Meetings / Agenda Items
 - a. December 15, 2021
11. Announcements
12. Adjourn

Minutes
Eau Claire County
Extension Education Committee Meeting
September 15, 2021, at 4:00PM
Virtual meeting via WebEx

Present: Colleen Bates, Don Mowry, Heather Deluka, Melissa Janssen, and Missy Christopherson
Others Present: Erika Gullerud, Kristi Peterson, Catherine Emmanuelle, Debbie Kitchen, Leticia Papke, Margaret Murphy and Jenni Haan

Call to Order and confirmation of meeting notice

Chair Mowry called the meeting to order at 4:02 pm

Roll Call

The committee clerk called the roll, and it is noted above under present.

Public Comment

None

Review/Approval of Committee Minutes for September 15, 2021

Supervisor Bates motioned to approve the minutes, seconded by Supervisor Christopherson. All in favor.

Educator Report – Margaret Murphy Horticulture

Margaret reviewed her plan of work and shared some of her expertise.

WEXA Report -Colleen Bates

Colleen provided goals and an overview of the conference and shared that an additional meeting is scheduled.

Area Extension Director Report - Catherine Emmanuelle

Catherine provided an overview on our Area 6 meeting. A reminder was given for the Wisconsin Broadband Summit.

Scheduling of Future Meetings / Agenda Items

The next meeting will be November 17, 2021.

1. Memorandum of Understanding between Extension Eau Claire County and the Eau Claire County Fair Committee
2. Meeting with Karl Martin & Supervisor Bates
3. Fair Superintendent openings
 - a. Plant and soil science
 - b. Senior Citizen Class/Open class
 - c. Sheep
 - d. Video/Computers
 - e. Foods & Nutrition
4. Fair Outcomes
5. Livestock Chartering and Insurance

Announcements

none

Adjourned

The meeting was adjourned at 5:11pm

Restfully Submitted,

Kristi Peterson
Committee Clerk

Eau Claire County - Extension Quarterly Department Report - Detail

For Period Ending: Q3, 2021

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Date Ran: 10/20/21

21 - Extension

Fund	Account Description	Account No	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget	
100	COUNTY TAX LEVY	21-100-21-41110-000-000-00	276,669	276,669	69,167	69,167	69,167	0	207,501	75.00%	
	01-Tax Levy	Sum:	276,669	276,669	69,167	69,167	69,167	0	207,501	75.00%	
	SAFETY GRANT	21-100-21-43578-000-000-00	1,000	1,000	0	0	0	0	0	0.00%	
	STATE POSTAGE GRANT	21-100-21-43690-000-000-00	994	994	0	0	0	0	0	0.00%	
	04-Intergovernment Grants and Aid	Sum:	1,994	1,994	0	0	0	0	0	0.00%	
	4-H PROGRAMS	21-100-21-46770-000-000-00	0	0	20	-20	0	0	0	0.00%	
	EXTENSION/ DUPLICATING	21-100-21-46772-000-000-00	100	100	0	0	0	0	0	0.00%	
	EXTENSION/ EDUCATIONAL PROGRAMS	21-100-21-46774-000-000-00	8,425	8,425	3,002	3,492	1,005	0	7,499	89.00%	
	EXTENSION/ REFERENCE MATERIALS	21-100-21-46771-000-000-00	100	100	0	0	0	0	0	0.00%	
	GARDEN RENT	21-100-21-46773-000-000-00	1,400	1,400	910	210	0	0	1,120	80.00%	
	PESTICIDE TRNG FEES	21-100-21-46776-000-000-00	600	600	90	30	30	0	150	25.00%	
	SCHOOL OUTREACH PRG GRT	21-100-21-46770-007-000-00	200	200	0	0	0	0	0	0.00%	
	06-Public Charges for Services	Sum:	10,825	10,825	4,022	3,712	1,035	0	8,769	81.00%	
	FAMILY & WELLNESS DONATIONS	21-100-21-48503-000-000-00	1,000	1,000	0	250	0	0	250	25.00%	
	09-Other Revenue	Sum:	1,000	1,000	0	250	0	0	250	25.00%	
	FUND BALANCE APPLIED	21-100-21-49300-000-000-00	6,400	8,074	0	0	0	0	0	0.00%	
	11-Fund Balance Applied	Sum:	6,400	8,074	0	0	0	0	0	0.00%	
Total Revenues:			Sum:	296,888	298,562	73,189	73,129	70,202	0	216,520	72.52%

Eau Claire County - Extension Quarterly Department Report - Detail

For Period Ending: Q3, 2021

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Fund	Account Description	Account No	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget
100	EXTENSION/ SAL PERM-REGULAR	21-100-21-55600-111-000-00	-71,818	-71,818	-14,063	-16,698	-19,740	0	-50,502	70.32%
	01-Regular Wages	Sum:	-71,818	-71,818	-14,063	-16,698	-19,740	0	-50,502	70.32%
	EXTENSION/ ER HSA CONTRIBUTIONS	21-100-21-55600-153-000-00	-1,500	-1,500	0	-563	-563	0	-1,125	75.00%
	EXTENSION/ HOSP & HEALTH INS	21-100-21-55600-154-000-00	-34,749	-34,749	-8,717	-8,717	-8,717	0	-26,151	75.26%
	EXTENSION/ LIFE INSURANCE	21-100-21-55600-155-000-00	-22	-22	-6	-6	-10	0	-22	99.68%
	EXTENSION/ RETIREMENT EMPLR SHARE	21-100-21-55600-152-000-00	-4,848	-4,848	-953	-1,127	-1,333	0	-3,412	70.38%
	EXTENSION/ SOCIAL SECURITY	21-100-21-55600-151-000-00	-5,494	-5,494	-935	-1,108	-1,339	0	-3,383	61.57%
	FAIRS/ BOARD PER DIEM	21-100-21-55340-141-000-00	0	0	0	30	-30	0	0	0.00%
	FAIRS/ SOCIAL SECURITY	21-100-21-55340-151-000-00	0	0	0	2	-2	0	0	0.00%
	03-Payroll Benefits	Sum:	-46,613	-46,613	-10,610	-11,489	-11,994	0	-34,093	73.14%
	4-H PROGRAMS/ DATA PROCESSING	21-100-21-55641-214-000-00	-500	-500	0	0	0	0	0	0.00%
	EXTENSION/ CELLULAR PHONE	21-100-21-55600-226-000-00	0	0	-20	0	0	0	-20	0.00%
	EXTENSION/ CONTRACTED SERVICES	21-100-21-55600-200-000-00	-143,760	-143,760	0	-64,684	0	0	-64,684	44.99%
	EXTENSION/ TELEPHONE	21-100-21-55600-225-000-00	-2,160	-2,160	-660	-600	-480	0	-1,740	80.56%
	GARDENS/ GROUNDS MAINTENANCE	21-100-21-55620-246-000-00	-750	-750	0	0	0	0	0	0.00%
	04-Contracted Services	Sum:	-147,170	-147,170	-680	-65,284	-480	0	-66,444	45.15%
	EXTENSION/ MEMBERSHIP DUES	21-100-21-55600-324-000-00	-800	-800	-380	0	115	0	-265	33.13%
	EXTENSION/ OFFICE SUPPLIES	21-100-21-55600-310-000-00	-1,800	-1,800	-291	-32	-1,387	0	-1,710	95.02%
	EXTENSION/ PESTICIDE TRNG SUPPLIES	21-100-21-56712-300-000-00	-250	-250	0	-255	0	0	-255	102.00%
	EXTENSION/ POSTAGE & BOX RENT	21-100-21-55600-311-000-00	-200	-200	0	0	0	0	0	0.00%
	EXTENSION/ PRINTING & DUP	21-100-21-55600-313-000-00	-1,500	-1,500	-70	-13	-84	0	-167	11.11%
	EXTENSION/ STATE POSTAGE	21-100-21-55615-311-000-00	-1,394	-1,584	-170	-103	-103	0	-377	23.77%
	EXTENSION/ SUPPLIES	21-100-21-55601-300-000-00	-7,947	-7,947	-227	-5,008	-1,432	0	-6,667	83.89%
	EXTENSION/ TRAVEL-REGULAR	21-100-21-55600-330-000-00	-3,140	-3,140	0	-31	-98	0	-129	4.11%
	EXTENSION/ TRAVEL-TRAIN & CONF	21-100-21-55600-340-000-00	-1,988	-1,988	-339	-654	0	0	-993	49.96%
	FAMILY & WELLNESS/ SUPPLIES	21-100-21-55610-300-000-00	-1,000	-1,940	0	0	0	0	0	0.00%
	GARDENS/ REPAIR & MAINT SUPP	21-100-21-55620-370-000-00	-650	-650	-105	-177	0	0	-282	43.43%
	SAFETY GRANT/ SUPPLIES	21-100-21-55606-390-000-00	-5,500	-6,000	0	0	0	0	0	0.00%
	SCHOOL OUTREACH PROG/ SUPPLIES	21-100-21-55613-390-000-00	-1,200	-1,244	-607	354	0	0	-254	20.41%

Eau Claire County - Extension

Quarterly Department Report - Detail

For Period Ending: Q3, 2021

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Fund	Account Description	Account No	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget	
	05-Supplies & Expenses	Sum:	-27,369	-29,043	-2,190	-5,919	-2,990	0	-11,099	38.22%	
	EXTENSION/ OFFICE EQUIPMENT	21-100-21-55600-813-000-00	-3,918	-3,918	-980	-980	-980	0	-2,939	75.00%	
	09-Equipment	Sum:	-3,918	-3,918	-980	-980	-980	0	-2,939	75.00%	
Total Expenditures:			Sum:	-296,888	-298,562	-28,523	-100,370	-36,184	0	-165,076	55.29%
Net Surplus/(-Deficit) - Extension			\$0	\$0	\$44,666	-\$27,241	\$34,018	\$0	\$51,443		

Eau Claire County - Extension

Quarterly Department Report - Summary

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21 - Extension

Fund	Revenue:	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget
100	01-Tax Levy	276,669	276,669	69,167	69,167	69,167	0	207,501	75.00%
	04-Intergovernment Grants and Aid	1,994	1,994	0	0	0	0	0	0.00%
	06-Public Charges for Services	10,825	10,825	4,022	3,712	1,035	0	8,769	81.00%
	09-Other Revenue	1,000	1,000	0	250	0	0	250	25.00%
	11-Fund Balance Applied	6,400	8,074	0	0	0	0	0	0.00%

Total Revenue - Extension	\$296,888	\$298,562	\$73,189	\$73,129	\$70,202	\$0	\$216,520	72.52%
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Fund	Expenditures:	Orig Budget 2021	Adj Budget 2021	Q1 2021	Q2 2021	Q3 2021	Q4 2021	YTD 2021	% of Budget
100	01-Regular Wages	-71,818	-71,818	-14,063	-16,698	-19,740	0	-50,502	70.32%
	03-Payroll Benefits	-46,613	-46,613	-10,610	-11,489	-11,994	0	-34,093	73.14%
	04-Contracted Services	-147,170	-147,170	-680	-65,284	-480	0	-66,444	45.15%
	05-Supplies & Expenses	-27,369	-29,043	-2,190	-5,919	-2,990	0	-11,099	38.22%
	09-Equipment	-3,918	-3,918	-980	-980	-980	0	-2,939	75.00%

Total Expense - Extension	-\$296,888	-\$298,562	-\$28,523	-\$100,370	-\$36,184	\$0	-\$165,076	55.29%
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Net Surplus/(-Deficit) - Extension	\$0	\$0	\$44,666	-\$27,241	\$34,018	\$0	\$51,443
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