

Minutes
Eau Claire County
Committee on Judiciary and Law Enforcement
Wednesday, September 22, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Members Present: Melissa Janssen, Connie Russell, and Gerald Wilkie.

Members Absent: Sandra McKinney and Zoe Roberts.

Others Present: Sheriff Ron Cramer, Captain Dave Riewestahl, Captain Cory Schalinske, Lieutenant Travis Holbrook, Lieutenant Dustin Walters, Admin. Division Manager Katrina Ranallo, Admin. Division Manager Danielle Powers, Criminal Justice Director Tiana Glenna, Senior Accounting Manager Amy Weiss, Finance Director Norb Kirk, Human Resources Director Jessica Rubin, Human Resources Advisor Katelynn Eslinger, Ryan Patterson, and Eric Huse.

Call to Order

The meeting was called to order by Chairperson Wilkie at 3:00 PM.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Public Comment

No public comment was made.

Approve Minutes from August 25, 2021 Meeting

Supervisor Russell moved to approve the minutes from the August 25, 2021 meeting. The minutes were adopted as published in the meeting materials via 3-0 voice vote.

County Recruitment Process Presentation

Human Resources Director Jessica Rubin & Human Resources Advisor Katelynn Eslinger presented information about Eau Claire County's recruitment and hiring process. Eslinger handles all County recruitments. Eslinger described the two general tracks for recruitment – one that does not require pre-employment physical and psychological exams (general county positions) and one that does require pre-employment physical and psychological exams (Sheriff's Deputies and Correctional Officers). Flowcharts that describe the process were provided in the meeting materials. The Committee engaged in general discussion.

Criminal Justice Collaborating Council Dashboard Update

- **Dashboard Review**

- A link to the dashboard website was included in the meeting materials. The data is completely refreshed monthly on the website with additional data being added periodically. The committee did not specifically review the dashboard.

Eau Claire County Sheriff's Office Updates

- **Jail Population, Staffing, & COVID-19 Response**

- Captain Dave Riewestahl provided an update. Jail population and bookings have continued to increase which has prompted discussion with other justice partners to limit the population in an effort to mitigate the risk of COVID-19 in the jail. Specifically, there has been discussion with the Department of Corrections regarding probation/parole holds.
- A fourth recruitment process of 2021 is underway for Correctional Officers. The Sheriff's Office has received six resignations in 2021; the ten year average is seven per year. There are currently six vacancies.

- A vaccination clinic was held in collaboration with the City-County Health Department on September 01, 2021. Captain Riewestahl reported it was successful. COVID-19 data is still being posted on website.
- **Audio/Visual Recording Equipment**
 - Captain Cory Schalinske commented on the recent announcement of a donation by PESI, Inc. for body-worn cameras, squad car cameras, interview room cameras, and four years of on-going service and cloud-based storage for the Eau Claire Police Department and Eau Claire County Sheriff's Office. All Eau Claire County Sheriff's Deputies and Correctional Officers will be issued body-worn cameras.
- **American Rescue Plan (ARP) Fund Requests**
 - Captain Riewestahl presented the requests for America Rescue Plan funds that were provided in the meeting materials. There are three requests: 1) Remodel the Booking Area of the jail; 2) Complete the fourth pod of the jail; 3) provide premium pay in the form of a one-time bonus to Sheriff's Office employees. The Committee engaged in general discussion. Chairperson Wilkie, with consent of the Committee, held this agenda item over to the next Committee meeting.

Future Meeting Date

The next regularly scheduled committee meeting is Wednesday, October 27, 2021 at 3:00 PM.

Future Agenda Items

- Eau Claire County Sheriff's Office
 - Jail Population, Staffing, & COVID-19 Response
 - Training Opportunities for Staff
 - Training & Standards Legislation at State Level
 - Protective Status Legislation
 - West Central Drug Task Force Position Request
 - American Rescue Plan (ARP) Fund Requests
- Procedures/Policies for the Proper Execution of Search Warrants
- Procedures/Policies for Officer Involved Critical Incidents
- C.C. We Adapt Presentation
- 3rd Quarter Fiscal & 2022 Budget Request Updates from Departments

Adjourn

The meeting was adjourned by Chairperson Wilkie at 4:10 PM.

Respectfully Submitted:

Eric Huse

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Committee Clerk