

Minutes

Joint Meeting - Eau Claire County
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget
Wednesday, July 29, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Committee on Judiciary & Law Enforcement Members Present: Melissa Janssen, Sandra McKinney, Connie Russell, and Gerald Wilkie.

Committee on Judiciary & Law Enforcement Members Absent: Zoe Roberts.

Committee on Finance & Budget Members Present: Steve Chilson*, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie.

Ex Officio Member Present: Nick Smiar

Others Present: Clerk of Circuit Court Susan Schaffer, Register in Probate/Clerk of Juvenile Court Susan Warner, Admin. Division Manager Danielle Powers, Fiscal Associate Jennifer Porzondek, Accountant Linda O'Mara, Senior Accountant Amy Weiss, Finance Director Norb Kirk, County Administrator Kathryn Schauf and Eric Huse.

Call to Order

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:01 PM.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Public Comment

No public comment was made.

*Supervisor Chilson arrived at this time.

2022 Department Budget Presentations

• Clerk of Courts

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Deputy Clerk position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. The Committees engaged in general discussion.
- Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

• Circuit Court

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Judicial Assistant position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. Clerk Schaffer reported she is expecting an increase in State aid due to the addition of the 6th Circuit Court Branch to offset some of the additional expenses related to same. Total amounts are not known at this time though. The Committees engaged in general discussion.
- Supervisor Janssen moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

- **Register in Probate/Clerk of Juvenile Court**
 - Register in Probate/Clerk of Juvenile Court Susan Warner presented the 2022 department budget request. Clerk Warner noted a slight decrease in the overall 2021 budget and tax levy request. She noted this is a result of personnel changes starting at lower wages. The Committees engaged in general discussion.
 - Supervisor Russell moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.
- **District Attorney**
 - Officer Manager Eric Huse presented the 2022 department budget request. Office Manager Huse noted the increase in request for tax levy is due to increasing personnel costs that are unavoidable. Office Manager Huse noted the increase in supplies/expenses area of the budget is related to restricted grant funds. Office Manager Huse informed the Committees that the department will likely request an additional one to two positions as soon as next year. The Committees engaged in general discussion.
 - Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

Future Meeting Date

The next meeting of the Committee on Judiciary and Law Enforcement is scheduled for August 25, 2021 at 3:00 PM.

The next meeting of the Committee on Finance and Budget is a joint meeting with the Aging and Disability Resource Center Board on August 02, 2021 at 3:00 PM.

Future Agenda Items

None.

Adjourn

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 4:42 PM.

Respectfully Submitted:

Eric Huse
Committee Clerk
Committee on Judiciary and Law Enforcement