



**AGENDA**  
Eau Claire County  
Committee on Administration  
Tuesday, October 12, 2021 at 2:30 p.m.  
*Virtual Meeting*

Dial In: 1-415-655-0001 Access Code: 2593 461 5642

**Access Link:**

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=madaae6b57b866edca391285799adc860>

**Password:**

mmJdNqjt797

*For those wishing to make public comment, you can submit your request to speak and/or written comment to Samantha Kraegenbrink at [samantha.kraegenbrink@co.eau-claire.wi.us](mailto:samantha.kraegenbrink@co.eau-claire.wi.us) at least 60 minutes prior to the start of the meeting.*

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes – **Discussion/Action**
  - a. September 14, 2021
5. Redistricting Update from Peter Strand, GIS Administrator
6. Administrator Updates from Kathryn Schauf - **Discussion**
  - a. ARPA update
  - b. 2022 Strategic Planning
  - c. County Board Onboarding
7. Appointment of Supervisor to: – **Discussion/Action**
  - a. Committee on Administration
  - b. Landfill Siting Committee
8. Appointment – **Discussion/Action**
  - a. Pat Schaffer – Board of Land Use Appeals
9. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

*Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-6945 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.*



## MINUTES

Eau Claire County  
Committee on Administration  
Tuesday, September 14, 2021 at 2:30 p.m.  
*Virtual Meeting*

Present: Colleen Bates, Gerald Wilkie, Mark Beckfield, Nick Smiar

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Matt Theisen, Sonja Leenhouts, Peter Strand, Jeneise Briggs, Rod Eslinger, Norb Kirk, Tim Sullivan, Jessica Rubin

Public: Missy Christopherson – County Board Supervisor, Judy Gatlin – County Board Supervisor, Chris Hambuch-Boyle – County Board Supervisor, Ryan Patterson – Leader Telegram, others present

### Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m.

### Roll Call

The committee clerk called the roll, and it is noted above under present.

### Public Comment

Becky Scholze, Pamela Johnson, and Liz Berg spoke in favor of File No. 21-22/053: Ordinance to amend section 1.50.020 of the Code: Schedule of Deposits; to create chapter 8.30 of the Code: Standards for the care of domestic animals.

### Review/Approval of Committee Minutes for August 10, 2021

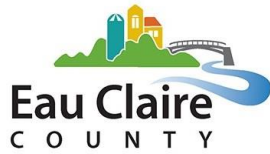
Supervisor Beckfield motioned to approve the minutes, seconded by Supervisor Wilkie. Chair Smiar request the amendment to “the Chair motioned to go into close session,” to be “the Chair requested a motion to go into closed. Supervisor Wilkie motioned.”

### File No. 21-22/053: Ordinance to amend section 1.50.020 of the Code: Schedule of Deposits; to create chapter 8.30 of the Code: Standards for the care of domestic animals

Supervisor Wilkie motioned, seconded by Supervisor Bates. Supervisor Christopherson provided background on the ordinance purposed. Tim Sullivan requested additional time to review the contract between the County and the Humane Officer. Supervisor Bates motions to postpone consideration to the next Committee on Administration meeting, seconded by Supervisor Beckfield. All in favor to refer to Corporation Counsel and postpone.

### File No. 21-22/045: Resolution approving the tentative Supervisory District Plan and directing the Department of Planning and Development to forward the tentative plan to each municipal governing body

Supervisor Wilkie motioned, seconded by Supervisor Beckfield. Corporation Counsel requests amendments to the plan. Motion to move by Supervisor Bates, seconded by Supervisor Beckfield. Corporation Council advises of the following amendments:



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1. Line 7 and 8 amended to “WHEREAS, the County Board of Supervisors will conduct a public hearing on Sept 21 to consider a tentative supervisory district plan...”
2. Line 11 amended to “WHEREAS, the individuals from the community will be offered the opportunity...”
3. Line 14 amended to “WHEREAS, the community after reviewing the plan conclude that the attached plan should be considered by the County Board for adoption...”

Supervisor Beckfield motions to approve amendments, seconded by Supervisor Wilkie. All in favor.

On File 21-22/045 as amended, the committee approves the resolution.

**File No. 21-22/054: Resolution: Designating American Rescue Plan Act (ARPA) funds to be used for the purpose of County facilities COVID related improvements and Public Health quarantine and isolation**

Supervisor Wilkie motioned, seconded by Supervisor Bates. All in favor.

### **Update on Citizen Engagement Survey**

Samantha Kraegenbrink provided a presentation on the ARPA Citizen Engagement Survey.

### **Set Future Committee Meetings and Items for Discussion**

None

### **Adjourn**

The meeting was adjourned at 3:50 p.m.

Respectfully submitted by,

Samantha Kraegenbrink