

AGENDA

Eau Claire County
Aging & Disability Resource Center Board
Monday, October 11 at 3:00 pm
Remote Meeting via Webex Events

Those wishing to make public comments must submit their name and address no later than 30 minutes prior to the meeting to brianna.werner@co.eau-claire.wi.us. Comments are limited to 3 minutes; you will be called on during the public section of the meeting. Written comments will also be accepted and should be submitted to brianna.werner@co.eau-claire.wi.us

Public Access:
1-415-655-0001 US Toll, Access Code: 145 844 3935

Link to join meeting:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=me609f2c772af8cafa10436f8261c07eb>

*Mute your personal device upon entry

1. Welcome & Call to Order
2. Confirmation of meeting notice
3. Introductions
4. Public Comment
5. Review of September 13th ADRC Board Minutes / Discussion – Action Handout #1
6. Chair/Vice Chair Report
7. 2022-2024 Aging Plan/Discussion- Action Handout #2
8. Transportation Updates
 - 85.21 Grant Application/Discussion- Action Handout #3
 - Other Items
9. Nutrition Updates
10. Director Report
 - Budget Update
 - Vacancy-Personnel Update
 - Hwy-MOW facility
11. Reports from members on state advisory councils/committees
12. Advocacy

13. Upcoming Events Handout #4

14. Future agenda items- November 8, 2021

15. Adjourn

Prepared by Brianna Werner

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710, (FAX) 715-839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Eau Claire County Aging & Disability Resource Center Board
Monday, September 13, 2021, 3:00 pm
Remote Meeting via Webex Events

Chair Kimberly Cronk called the meeting to order at 3:01pm

Roll Call/Members Present: Carl Anton, Kimberly Cronk, Chris Hambuch-Boyle, Sandra McKinney, Sue Miller, Audrey Nelson, Bruce Schafer, Tami Schraufnagel, Dan Sippl, Sandra Romey

Others Present: Linda Struck, Brianna Werner, Kelli Weiss, Lisa Riley, Tom Paine

Confirmation of meeting notice- yes

Public Comment- None. Motion to close public comments section made by Chris Hambuch-Boyle. Tami Schraufnagel seconds the motion. Public comments section closed.

Review August 2nd, 2021, ADRC Board Minutes. Motion to approve- Carl Anton. Sue Miller seconds the motion. All ayes. Minutes approved as presented.

Chair Report – Kim Cronk. Grateful for coverage while traveling during meetings. Appreciate backup, missed everyone. Discusses ARPA listening session last week.

Vice Chair Report- Sue Miller. Nothing further to add.

Nutrition Report – Linda Struck. Update on new MOW facility, design is done. Discussion about purchasing equipment this year that could be used at current kitchen and new kitchen. Discussion about potential for ARPA funding, submitted request to Kathryn Schauf and Norb Kirk. Congregate dining is open at Fairchild and both Senior centers. St. John is grab and go due to their preference.

Nutrition Surveys will be sent out this week, results at future meeting.

Part time cook position open, proceeding with candidate. Hope to have someone on board in next month. Sue Miller highlights staffing, have 3 paid part time drivers delivering hundreds of meals a week. Use 150 volunteers to cover 30 routes. Keep in mind incredible operation, very few paid staff, relies on volunteers. Kudos to whole program.

Transportation Update-Linda Struck. Special projects ADRC assisted with purchasing parts of an accessible dock at Lake Eau Claire.

85.21 grant application, need public hearing for transportation, hopeful to have at the same time as aging plan. Then board can act at the same time. Were awarded \$275,566 in transportation funding, \$55113 is our local match.

Discussion about rides for voting, currently a service provided. Discussion about increasing awareness of rides.

Director Report-

Budget Update-Thank the board for budget meeting and support. Next step is Kathryn Schauf recommendations. We will be able to fully fund the options counselor position without tax levy. This is due to changes in DCS and ADRC state funding now being intermingled. Will proceed with filling as soon as possible.

Personnel Update- part time cook, OC position still vacant. Admin position still pursuing as half time as a part of budget. Use LTE for the rest of the year until we can get it posted, nothing new since last meeting.

Draft 2022-2024 Aging Plan Discussion/Action handout # 2 – did surveys solicited input; heart of plan is the goals. Transportation – will need public hearing. This will be available after this meeting to share via newsletter, Facebook, and paper copy. Discussion about timeline and process of Aging Plan approval. Specific categories had to be written for and chose to add four local goals.

Discussion about specific goals; goal 1; Isolation/Loneliness. Calling tree, utilizing during covid, soliciting more volunteers, establish connections with UWEC and CVTC to provide technology classes for seniors. Reconnect with Micon to schedule movie and discussion group. Goal 2; Advocacy- Encourage and support individuals to find their voice and engage in advocacy for issues that affect older adults, adults with disabilities, and their caregivers, through education, training and confidence building opportunities. Advocacy group, bringing individuals together and provide opportunities for advocacy training.

Goal 3; Equity Goal- making sure ADRC staff trained on DEI, now part of state contract. Goal 4; Supportive services- increase marketing and outreach, better job of relaying information we have. Extend to Hmong Senior Center and other diverse groups. Goal 5; Nutrition. More congregate meals, increase senior dining, research nontraditional dining sites, Hy-Vee feels more like a restaurant. Hy-Vee would provide the food. Will look at opportunities to reach more Hmong seniors. Offering different ethnic foods in general. Goal 6; Health Promotion and Disease Prevention- very fortunate to have Deb in this role. Increase underserved attendees. Raise public awareness in multiple formats. Variety of modalities. Some seniors like virtual, some do not. Increasing access. Data collection, survey partners, unmet health promotion needs, barriers, which are most app. Based on assessment outcomes. Goal 7; Caregiving-Caregiver and respite programs. Hoping to start a support a program for our county. Is happening in other counties. Research those, build off what is already there, plan organize, recruit and train volunteers, Lisa W is working with her nursing student group who will do the research. Goal 8; Dementia Education- better understanding of dementia in the community, caregiver programs increase outreach and strategies already doing. What should we keep doing, what aren't we

doing? Expand some information. Discussion about caregiving shortage in Eau Claire County, MOW, engagement committee, and other resources.

Discussion about process, release of draft, public hearings. Goals have been approved by GWAAR, can tweak with without having to resubmit until final draft. Will also share draft with Dr. Briggs.

Discussion about timing and process for public hearing. Will be scheduled for October 11, 2021, at 2:00pm.

Reports from members on state advisory councils/committees – Kim – NACO two meetings, partners from all over. Sense of belonging.

Advocacy – highlight need for elevator at Boy and Girls Club.

Upcoming events- Handout #3-

Future agenda items- ADRC Bylaws, confidentiality training. Reviewing Aging Plan, Dr Briggs.

Tami Schraufnagel moves to adjourn Sandra McKinney seconds. Meeting adjourned at 4:53 pm

Respectfully Submitted,

Brianna Werner

Aging & Disability Resource Center Board



**Eau Claire County
Aging Plan
2022-2024**

Table of Contents

Executive Summary

Context

Community Involvement in the Development of the Aging Plan

 Public Hearing Requirements

Goals for the Plan Period

Coordination Between Title III and Title VI

Organization, Structure and Leadership of the Aging Unit

 Primary Contact to Respond to Questions About the Aging Plan

 Organizational Chart of the Aging Unit

 Staff of the Aging Unit

 Aging Unit Coordination with ADRCs

 Statutory Requirements for the Structure of the Aging Unit

 Membership of the Policy-Making Body

 Role of the Advisory Committee

 Membership of the Advisory Committee

Budget Summary

Verification of Intent

Assurances of Compliance with Federal and State Laws and Regulations

 Compliance with Federal and State Laws and Regulations for 2022-2024

Appendices

Executive Summary

The Aging & Disability Resource Center (ADRC) of Eau Claire County's mission is to assist individuals age 60+ and adults with disabilities secure needed services or benefits, live with dignity and security, and achieve maximum independence and quality of life. We empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.

Eau Claire County ADRC provides a central foundation of reliable and unbiased information and assistance, outreach, long-term care options counseling, elder benefit specialist services, disability benefit services, health promotion-prevention, short-term service coordination, dementia-specific programs and education, transportation options and nutritional services. ADRC services are available to older adults and adults with disabilities regardless of income and regardless of the individual's eligibility for publicly funded long-term care. ADRC services are also available to families, caregivers, and others who work with or care about older people or adults with disabilities.

The Aging and Disability Resource Center of Eau Claire County is a fully integrated aging unit and ADRC. It is housed as a separate department of Eau Claire County government. The ADRC's primary location is at the Eau Claire County Government Center within the City of Eau Claire. At this location, the ADRC is co-located with Eau Claire County Veteran Services. We also have a satellite office located in Augusta at the Augusta Senior and Community Center and operate a central kitchen located in Fall Creek. The satellite office in Augusta is open Mondays and Wednesdays giving residents of the rural area of the county an opportunity to access needed services and benefits within their local community. The central kitchen in Fall Creek operates Monday through Friday and provides a daily lunch for the congregate and home delivered meal programs.

Eau Claire County's 2022-2024 Aging Plan was developed with a significant amount of input from the community. The goals emphasize development of new services, expansion of existing services, and enhancing our efforts to connect with people before they are in crisis or in need of more long-term care supports.

We initiated two community engagement activities, which resulted in 655 responses. Common themes were combating isolation and loneliness, improving outreach and education, combination of in person and virtual programming, assistance with technology, increase supportive services, increase community-healthy activities for seniors, and advocacy for senior issues. As a result of the community engagement activities, the following goal statements were established to assist in addressing current needs and challenges within our community:

- To increase awareness in the community for the need to recognize social isolation and the effects of being isolated as an older adult or a person with a disability. Introduce new ways to help with social isolation.

- Encourage and support individuals to find their voice and engage in advocacy for issues that affect older adults, adults with disabilities, and their caregivers, through education, training and confidence building opportunities.
- ADRC staff will be trained on equity, diversity, and inclusion (EDI) issues.
- Transportation is a common service needed by older adults or adults with disabilities. In order to increase awareness and knowledge of currently available transportation services within Eau Claire County, the ADRC will increase marketing and outreach regarding those resources in areas other than online or through social media sites.
- In order to serve more congregate meals and increase our Senior Dining reach, the ADRC will investigate and add non-traditional congregate dining sites.
- To reduce barriers to participating in evidence-based health promotion programs.
- To prevent or delay chronic conditions and promote healthy aging among older adults by increasing access to evidence-based health promotion offerings.
- Caregivers often feel stressed and overwhelmed and deny themselves rest. There is also a shortage of paid caregivers in the state creating waitlists. In order to give caregivers respite, the ADRC will develop a Caregiver Respite and Volunteer Program for non-medical companionship.
- Raising awareness about dementia is everyone's responsibility and knowledge is power. To embed a better understanding of dementia in community members and assist family caregivers in feeling confident in providing care, the ADRC will develop specific educational opportunities on dementia for family caregivers and Dementia Friends Information Session for community members.
- In order to increase awareness and knowledge of dementia and programs available, the ADRC will increase marketing and outreach throughout Eau Claire County.
- To continue to build a sense of ownership and investment in our community's programming, we will solicit feedback and ideas beyond the initial development of the Aging Plan.

The ADRC of Eau Claire County takes necessary steps to strive for excellent delivery of services. Our goals for the 2022-2024 plan show our commitment to the individuals we serve. The programs and services offered through the ADRC are continually being evaluated for effectiveness, efficiency, relevance, and resources. We have the benefit of a diverse leadership team, staff and ADRC Board that assisted in guiding this process.

Context

Eau Claire County is in west-central Wisconsin. The county is a mix of both rural and urban communities. This can create some unique challenges when it comes to programming offered by ADRC as resources and desires may differ from community to community. The county is comprised of three cities (Altoona, Augusta, and Eau Claire), two villages (Fairchild and Fall Creek), and 13 townships. Bordering counties include Chippewa to the north; Dunn and Pepin to the west; Buffalo, Trempealeau, and Jackson to the south; and Clark to the east. Eau Claire is the largest county within those borders.

There are several challenges in meeting the needs of the population we serve with a community our size; availability of resources, especially in the rural areas, the growing aging population and lack of funding to name a few. With challenges also comes opportunities and we are fortunate that we collaborate with many outside agencies (nonprofits, businesses, ADRC's) and other county departments. We also have staff on numerous coalitions and taskforces which allows us as an agency to be solution focused.

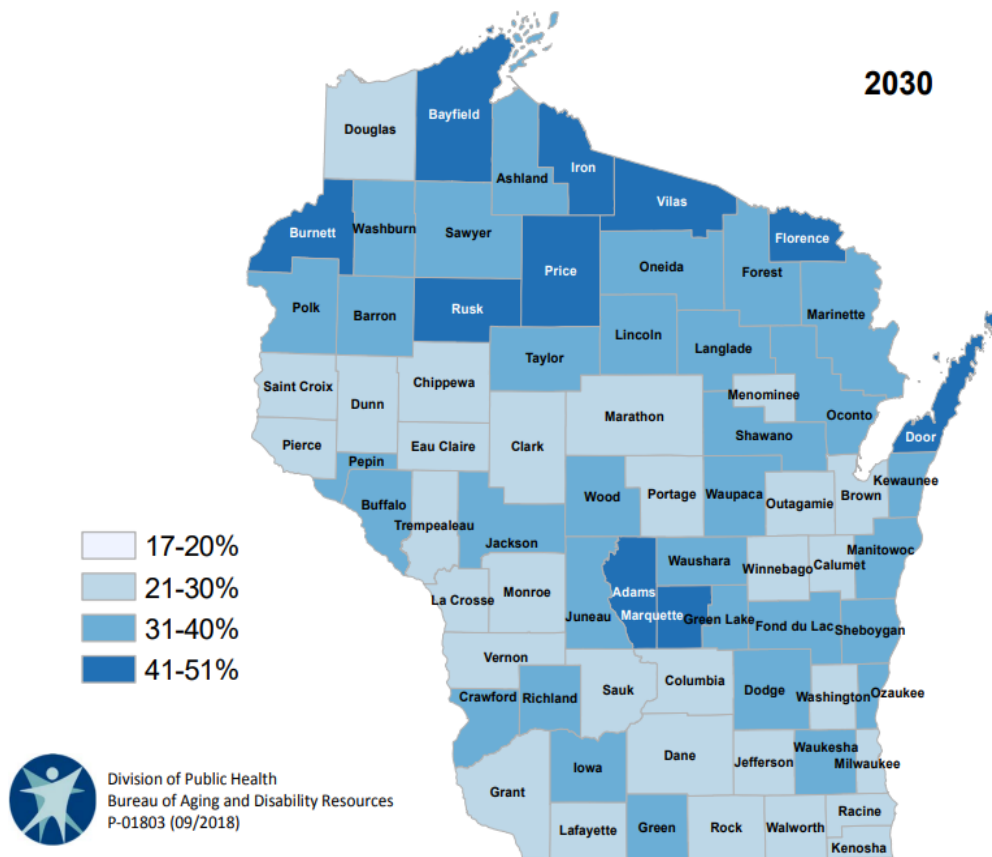
The total population of Eau Claire County is 103,514 individuals. Eau Claire, the county seat, is home to two-thirds (66,440) of the county population and encompasses 32 square miles.

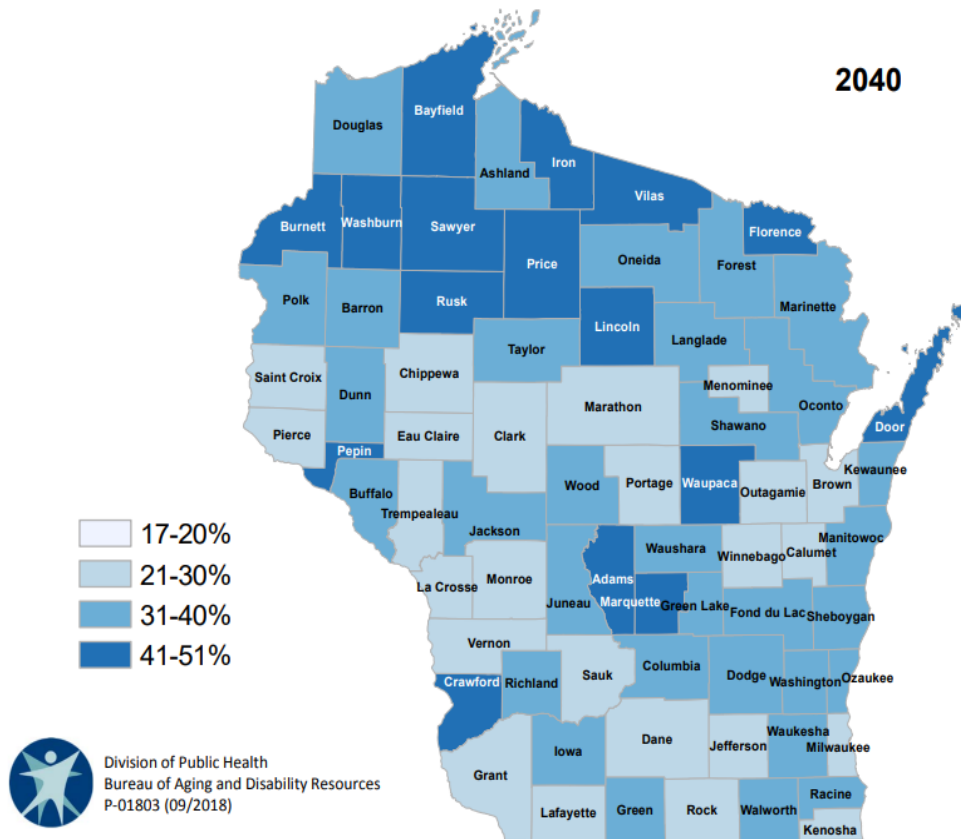
County	County, City, Town or Village	Population; total	Population; ages 60 and older
Eau Claire County	Eau Claire County	103,514	21,430
Eau Claire County	Altoona city	7,625	1,673
Eau Claire County	Augusta city	1,431	391
Eau Claire County	Bridge Creek town	2,074	455
Eau Claire County	Brunswick town	1,925	552
Eau Claire County	Clear Creek town	802	185
Eau Claire County	Drammen town	674	242
Eau Claire County	Eau Claire city	66,440	12,517
Eau Claire County	Fairchild village	584	77
Eau Claire County	Fairchild town	279	108
Eau Claire County	Fall Creek village	1,517	319
Eau Claire County	Lincoln town	1,228	234
Eau Claire County	Ludington town	1,161	307
Eau Claire County	Otter Creek town	415	113
Eau Claire County	Pleasant Valley town	3,329	817
Eau Claire County	Seymour town	3,310	721
Eau Claire County	Union town	2,785	581
Eau Claire County	Washington town	7,495	2,047
Eau Claire County	Wilson town	440	91

The populations of those age 60+ continues to increase at a rapid rate as the baby boomers grow older. All communities throughout the United States are experiencing this to some degree and Eau Claire County is no exception. It is anticipated that the percentage of adults 60+ in Eau Claire County will continue to grow. From 2010 to 2020, we had an increase of 26% and from 2020 to 2040, we are projecting to have an additional 18% increase in this population.

	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	% Ages 60 and Older	% Ages 60 and Older
County	2010	2015	2020	2025	2030	2035	2040	2010	2040
Eau Claire	17,745	20,975	23,915	26,610	28,015	28,660	29,230	18.0%	26.2%

Percent of Projected Population Ages 60 and Older





According to the US Bureau of Census 2019 data, White/Caucasian individuals make 91.7% of the county's population. Asians make up 4.3% of the population, Hispanics at 2.7%, African Americans at 1.2%, and Native Americans at .6%.

PEOPLE	
Race and Hispanic Origin	
White alone, percent	91.7%
Black or African American alone, percent (a)	1.2%
American Indian and Alaska Native alone, percent (a)	0.6%
Asian alone, percent (a)	4.3%
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.2%
Two or More Races, percent	2.0%
Hispanic or Latino, percent (b)	2.7%
White alone, not Hispanic or Latino, percent	89.6%

33.5% of individuals over the age of 65 have disabilities and 10.9% of individuals who are 18-64 are disabled.

Community Involvement in the Development of the Aging Plan

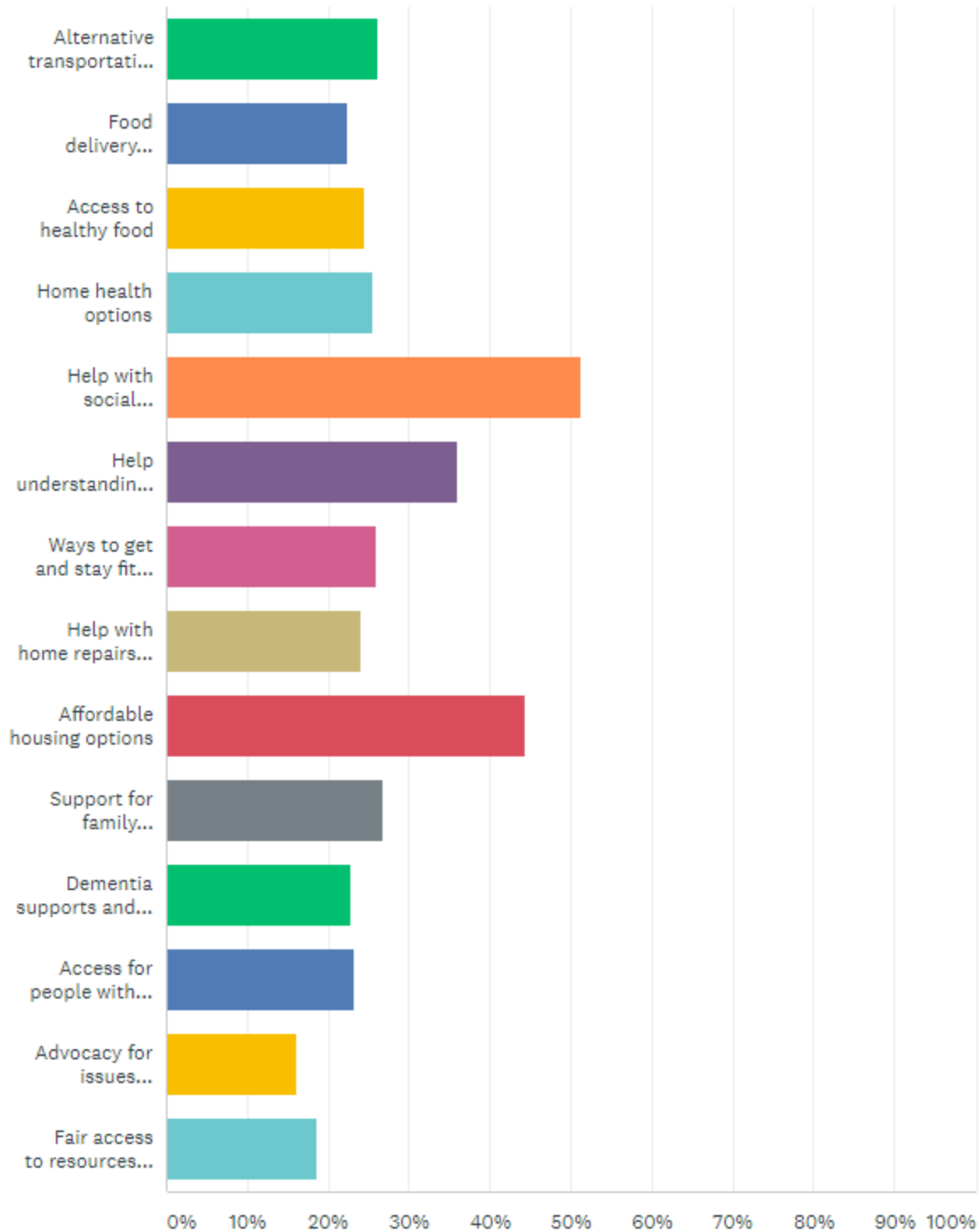
ADRC Eau Claire County engaged in two main community involvement events.

We partnered with the Eau Claire City-County Health Department to have a short paper survey available at their COVID vaccination clinic during the week of March 15th, 2021. Complimentary ADRC pens were provided to all individuals willing to complete the survey. We also gave individuals the opportunity to fill out a longer survey by giving us their contact information. Participants could complete the full survey electronically on Survey Monkey, or verbally with an ADRC staff member recording responses for them. 490 individuals responded.

The survey questions were as follows.

1. What do you think are the top four things that need to improve to help adults in our community as they age?
Alternative transportation options
Affordable Housing
Food delivery options
Support for family caregivers
Access to healthy food
Dementia supports and services
Home health options
Access to people with disabilities
Help with social isolation and loneliness
Advocacy for issues affecting older adults
Help with understanding Medicare and drug
Fair access to resources for minorities
plan choices
Ways to get and stay fit & healthy
2. Are there services or events you have heard of in other communities that you think would be helpful to older people in our county?
3. Other

All survey responses were entered into Survey Monkey database and responses were analyzed. For Question #1, the compiled data's graph chart is below



Responses to questions 2 and 3 were read by our Aging Group Committee and Broken into the following categories.

1. Better assistance for seniors with technology
2. More activities throughout our community for seniors
3. Acknowledgement of the current Programs and Activities for seniors

A longer survey was also created by our local aging plan group and was distributed via paper to all Meals on Wheels participants, paper copies were also available in our lobby and by request. The survey link was also distributed via social media postings, articles in the ADRC newsletter, a link to survey on our website and email blasts to local contacts, neighborhood associations, churches, friends, County and ADRC board members, coalitions/committees including: Hunger Prevention Coalition, Housing Coalition, Health Watch, Dementia Coalition, Mental Health and Vulnerable Population workgroup to name a few. For accommodations and accessibility, individuals could call the ADRC to complete the survey over the phone. We also worked collaboratively with Hmong Mutual Association to have the survey available in Hmong and to have interpreters read and advertise the survey to the Hmong Community. 165 individuals responded.

To get necessary feedback for our required goal areas, we established the following survey.

The Aging & Disability Resource Center is looking for your thoughts and ideas that will help us improve programs and services for the residents of Eau Claire County as they age. Your answers will help us develop a Three-Year Plan. Thank you!

1. Social Isolation

Since the last Aging Plan survey the ADRC has started a Phone Tree, Virtual Programs/Visits, and Rural Van rides, what other ways could our community work to address social isolation among older adults?

2. Healthy Aging

What would you like your ADRC do to promote healthy aging in our communities?

3. Dementia

What do you see as our community's main gaps for addressing the needs of those living with dementia and their families?

4. Caregiver Support

As a caregiver for a spouse, family member or friend, what resources do you think are most important or needed in order to feel supported?

5. Supportive Services/Resources

What do you think you will need in the future to help you remain as independent as possible as you age?

6. Nutrition

Meals on Wheels is available for homebound seniors 60+; what are the greatest barriers for participating in either Meals on Wheels or a Senior Dining Site (for those that are not homebound)?

7. Advocacy

What could be done to increase your advocacy knowledge and skills about

legislative processes, and how to communicate with your own legislators about issues affecting older adults?

8. Equity/Inclusiveness

What barriers exist to utilizing programs and services for groups who consider themselves in a minority group, AND/OR how can the ADRC make services more inclusive?

All survey responses were entered into our survey monkey database and responses were analyzed and prioritized.

Highlights and Suggestions from Survey.

- Combination of in-person and virtual programming
- Assistance with technology
- Social isolation issues
- Do more advertising and outreach
- Increase supportive services
- Learn more about ways to advocate for senior issues

We used the themed results from both surveys, along with required goal areas to assist us in developing our priorities and goals for the 2022-2024 Aging Plan.

The ADRC Board was kept apprised to the aging plan activities and assisted in the deployment of the community survey.

Public Hearing Requirements

Please provide a brief summary of the hearings and input from community members.

Use the [Public Hearing Report](#) to list the dates, times, locations, and numbers of people in attendance at public hearings. The report should include a summary of public comments and explain modifications made to the draft version of the plan as a result of input collected during the public hearing. Attach [Public Hearing Report\(s\)](#) to the appendices of the aging unit plan.

Goals for the Plan Period

Focus area: Local priority – Isolation/Loneliness		Due Date
Goal statement: To increase awareness in the community for the need to recognize social isolation and the effects of being isolated as an older adult or a person with a disability. Introduce new ways to help with social isolation.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. Increase the number of volunteers in our Connecting Eau Claire program (calling tree) to 5 volunteers. Establish contacts with UWEC and CVTC to offer technology assistance to 10 older adults or consumers with disabilities. Reconnect with Micon Cinemas to schedule a movie and discussion group.		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Increase the number of volunteers for calling tree	We would have more volunteers than we do now.	Dec 2022
Action step: Use our newsletter and social media to advertise for more volunteers. Use ongoing monthly posts in FB and newsletter.	We put the post in for six months.	June 2022
Action step: Connecting with 3 counties to discuss their programs and local agencies such as Senior Center, churches and high schools (key club).	Meetings would be held.	June 2022
Action step: Reach out to news organizations and request spot. Public radio, TV or local radio station. (ask current volunteer to participate and a participant)	News event would be held.	March 2022
Strategy 2: Technology education		
Action step: Contact and establish rapport with UWEC and CVTC faculty to request technology assistance for 10 older adults and those with disabilities. Use service learning or practicum students or any tech savvy adults.	Initial contacts and follow ups would occur.	March 2022
Action step: Advertise in our newsletter, Senior Center's newsletter, social media for people to sign up for the technology assistance.	Advertisements would occur	Dec 2022
Action step: Onboarding volunteers using the procedure in place at the ADRC. Draft documents for expectations.	Volunteers would be onboarded.	ongoing
Strategy 3: Create event for movie event/discussion group		

Action step: Reconnect with Connie at Micon Cinemas to discuss timeline and movie suggestions (had suggested On Golden Pond) classic movies and those that would create good discussions.	Complete two movies and discussion by 2023	Aug 2023 Dec 2023
Action step: use ADRC newsletter and sign-up genius for a maximum of 20 people.	Participants would be signed up.	June 2023
Action step: create discussion questions for after the movie. Partner with meals on wheels for catering.	Have participants fill out a survey of their experience.	July 2023
Annual progress notes		

Focus area: Advocacy		Due Date
Goal statement: Encourage and support individuals to find their voice and engage in advocacy for issues that affect older adults, adults with disabilities, and their caregivers, through education, training and confidence building opportunities.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.		
<ul style="list-style-type: none"> At least 10 consumers will participate in advocacy activity with at least one of their Federal, State or local legislator. 		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Build a framework to filter important issues to advocacy group and to connect members to other active groups.		
Action step: Build relationship with WAAN through WABS Legislative Committee to receive advocacy issues.	At least 1 ADRC representative will be on the WAAN and WABS Legislative committees	January 2022
Action step: Create a framework about which issues will be filtered to the advocacy group.	Effective and efficient framework is created.	April 2022
Action step: Provide advocacy information to interested ADRC professionals and community advocacy groups on a quarterly basis	Updates will be sent out on a quarterly basis to interested groups	Dec 2022

Strategy 2: research the interest and feasibility of offering a multi-County Advocacy Training opportunity for interested consumers. This could be virtual or a combo of both. Reach out to community to assess interest.		
Action step: Reach out to Chippewa and Dunn County ADRC's to find out interest	We will find out if there is interest after contacting each County.	February 2023
Action step: Form an advocacy training committee amongst Counties and start planning for speakers and content.	A minimum of 1 representative from each ADRC will agree to participate	March - April 2023
Action step: Set a date and hold the training	Training is marketed and well attended	December 2023
Strategy 3: Develop more resources for advocacy on certain issues		
Action step: Research other ADRC and GWAARs Advocacy pages on their websites. Discuss pros and cons of each	Determine content and layout	May 2024
Action step: Build an advocacy page on the ADRC website where consumers and community members could go for resources.	Use of an advocacy page will be available on the ADRC website, measured by hits to the page.	December 2024
Action step: Promote WAAN Aging Advocacy Day	At least 1 member attends	annually
Action step: To assure timely distribution of advocacy information, advocacy alerts will also be posted on social media and sent via email to interested parties.	Build listserv or email notification process for rapid dissemination of advocacy alerts	December 2024
Annual progress notes		

Focus area: Equity	Due Date
Goal statement: ADRC staff will be trained on equity, diversity, and inclusion (EDI) issues.	
<p>Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.</p> <p>Among ADRC staff, there is a range of engagement and interest in equity, diversity and inclusion (EDI) issues. ADRC team member's education of EDI topics will be prioritized during this Aging Plan period.</p> <ul style="list-style-type: none"> • Post-training survey will show an understanding, and sensitivity to, EDI topics. • At least 2 discussion groups will be held by 2/24 for staff to share with each other thoughts, questions, learnings, etc. 	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: ADRC mngmt will offer/support training opportunities on EDI topics.		Dec 2023
Action step: Research an engaging and informative speaker for an onsite training	Recommendations will be solicited; small internal committee will choose a final speaker	Dec 2022 and ongoing
Action step: Schedule with speaker and invite ADRC staff	It will be scheduled	June 2023
Action step: Create and review a post-survey	Surveys will be reviewed	Dec 2023
Action step: Attendance at local and regional trainings will be offered to staff	At least 1 staff member will attend and share information with other staff	On going
Strategy 2: The ADRC will create an internal lending library of EDI-related books and other enriching non-fiction books.		
Action step: Research and purchase 8-10 books	Books will be obtained	March 2022
Action step: Introduce the concept and procedures to ADRC team and invite participation at each team member's interest & pace	ADRC team members will read what interests them, without being tracked by management	March 2022
Action step: Offer discussion group opportunities to staff that have read similar books and/or attended similar trainings to allow for discussion, understanding and growth.	Discussion groups held	June 2022 and ongoing
Strategy 3: Community Engagement with Diverse Groups		
Action step: Research community groups that represent diverse audiences	Compile list of diverse groups	March 2024
Action step: Meet with groups leaders to gain insights into unmet needs and to increase understanding	Meet with leaders	June 2024
Action step: Offer opportunities for staff members to take part in diverse groups	Staff attendance at groups supported	Ongoing
Annual progress notes		

Focus area: IIIB: Supportive Services		Due Date
Goal statement: Transportation is a common service needed by older adults or adults with disabilities. In order to increase awareness and knowledge of currently available transportation services within Eau Claire County, the ADRC will increase marketing and outreach regarding those resources in areas other than online or through social media sites.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. <ul style="list-style-type: none"> Utilize transportation listening sessions and Aging Plan public input feedback to assess attendee's knowledge on current transportation options – identify and fill in those gaps. 		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Focus on misconceptions/unknown information provided in aging plan surveys	3 published articles in newsletter	Dec 2022
Action step: Newsletter article addressing ADRC Van	See above	Aug 2021
Action step: Newsletter article addressing Paratransit	See above	Dec 2021
Action step: Newsletter article addressing Alternate Options	See above	March 2022
Strategy 2: Review current transportation resource handouts and expand access to resources		Dec 2022
Action step: Update handouts and explore benefit of transportation resource booklet vs individual handouts	Decision will be made on best resource format	Dec 2021
Action step: Determine facilities/buildings that would benefit from resource information and coordinate dispersal	Brainstorming session will be facilitated.	June 2022
Action step: Resources available throughout the county	Distribute resources	Aug 2022
Strategy 3: Educate consumers on current transportation options		Dec 2022
Action step: Provide in person/virtual presentation on transportation options	Presentation will be held	Dec 2022
Action step: Draft article on transportation options for external publications (ie. Senior Review)	External publications will go out	Dec 2022

Action step: Contact Hmong senior center about preferred offering of transportation resources	Mtg will occur	Dec 2022
Annual progress notes		

Focus area: IIC: Nutrition (strategies also addresses #3 and #4)	Due Date	
Goal statement: In order to serve more congregate meals and increase our Senior Dining reach, the ADRC will investigate and add non-traditional congregate dining sites.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. <ul style="list-style-type: none"> We will have added 1 congregate dining sites by 12/31/23 and at least one more by 12/24 Participation in Senior Dining will increase in number and with new participants. 2021 will be baseline data. Increase in the # of Hmong or other diverse elders who participate in the program. 2021 data will be used as a baseline. 		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Hyvee grocery store is opening in Eau Claire Sept 2021, due to successful partnerships in other counties in Wisconsin we will create a local partnership for congregate dining.		
Action step: Contact a rep at Hyvee regarding new store in Eau Claire.	Meeting will be scheduled with a Hyvee Rep.	January 2022
Action step: Hyvee will agree to a congregate dining site.	An agreement will be established for congregate dining.	March 2022
Action step: Establish menu, marketing and outreach information created and distributed.	Congregate dining start date is established and started	June 2022
Strategy 2: Research Hmong or other ethnically diverse restaurants, caterers, and other options for providing congregate dining.		

Action step: Will contact Egg Roll Plus, Hmong Senior Center, Hmong Mutual, Mexican Restaurants and other diverse restaurants to discuss congregate dining options.	Establish a meeting with at least one of these partners to discuss more.	January 2023
Action step: Conduct a call with nutrition programs currently offering Hmong dining sites to discuss lessons learned, share menus, etc.	Call completed	March 2023
Action step: Establish a congregate dining site at one of the locations, establish a menu, create outreach and marketing information to start a congregate dining site.	Establish one congregate dining site that serves Hmong cuisine	December 2023
Action step: Collaborate with neighboring counties to have Meal Site marketed to their county participants.	Establish one county that markets our meal site to their residents.	December 2023
Annual progress notes		

Focus area: IID: Health Promotion and Disease Prevention		Due Date
Goal statement: To reduce barriers to participating in evidence-based health promotion programs		Dec 2024
Plan for measuring overall goal success. <ul style="list-style-type: none"> An increase in the number of options for evidence-based health promotion programming from 2022 to 2024 An increase in the number of participants of evidence-based health promotion programs An increase in the number of attendees that were underserved in the past - use SAMS client and demographic information. 		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Research existing barriers to participating in evidence-based workshops currently being offered in Eau Claire County.	Data review results of existing barriers for older adults in Eau Claire County	Mar 2022
Strategy 2: Build capacity to address barriers to participating in Healthy Aging programs and classes		
Action step: Identify strategies and personnel to address barriers (e.g. Webex practice sessions for virtual participants).	List of staff and/or volunteers with required knowledge, skills, and time.	Apr 2022

Action step: Design outreach materials and plan to address barriers to participation.	Promotional materials developed: fliers, presentations, email messages, social media posts, news releases	Oct 2022
Strategy 3: Raise public awareness of health promotion program offerings in multiple formats and training available		
Action step: Determine messages that resonate with the target group through focus groups and surveys.	Focus group or pilot results	Jul 2022
Action step: Utilize customizable awareness materials developed by WIHA, ACL, NCOA, etc. and conduct a promotional campaign using social media, as well as other outreach strategies.	Number of articles in local newsletter, newspapers, number of social media posts, etc.	Sept 2022
Strategy 4: Launch training sessions and evaluate		
Action step: Implement Webex orientations – set up and practice use devices before virtual classes start.	Trainings for virtual workshops completed	Jun 2022
Action step: Create user survey to determine satisfaction.	Survey completed and distribution plan in place	Jun 2022
Strategy 5: Implement evidence-based workshops in a variety of modalities (i.e. in-person, virtual, telephonic) as able – allow older adults and adults with disability to choose which option works better.	Virtual and in-person options are both available	On-going
Annual progress notes		

Focus area: III-D Health Promotion and Disease Prevention		Due Date
Goal statement: To prevent or delay chronic conditions and promote healthy aging among older adults by increasing access to evidence-based health promotion offerings		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data		
<ul style="list-style-type: none"> An increase in the number of options for evidence-based health promotion programming from 2022 to 2024 An increase in the number of completers of evidence-based health promotion programs An increase in the number of attendees that were underserved in the past - use SAMS client and demographic information 		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and	Due Date

	<i>steps have been completed?)</i>	
Strategy 1: Assess current health concerns of older adults in Eau Claire County.	Data collected through WIHA program surveys and a literature review.	Mar 2022
Strategy 2: Survey partners, especially those that provide services to underserved, rural or minority older adult populations, to assess unmet health promotion needs and barriers to participation in evidence-based health promotion opportunities among Eau Claire County residents.	Partnerships identified and survey responses	Jul 2022
Strategy 3: Determine which new or existing evidence-based health promotion workshops are most appropriate based on assessment of the health outcomes of older adults in Eau Claire County.	Facilitators trained in the evidence-based health promotion programs. List of program offerings and formats.	Sep 2023
Strategy 4: Implement evidence-based health promotion programming.	SAMS Data Collected – compared to SAMS data from previous year	Apr 2024
Strategy 5: Evaluate evidence-based programming.	Review evaluation data of programming	Apr 2024 & On-Going
Annual progress notes		

Focus area: III E: Caregiving	Due Date
Goal statement: Caregivers often feel stressed and overwhelmed and deny themselves rest. There is also a shortage of paid caregivers in the state creating waitlists. In order to give caregivers respite, the ADRC will develop a Caregiver Respite and Volunteer Program for non-medical companionship.	Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. <ul style="list-style-type: none"> Caregiver Respite and Companion Volunteer Program will be available with trained volunteers by 12/2024. Decrease in caregiver stress as evidenced by pre-post program surveys. Respite and companion volunteers will express satisfaction with training and volunteer experience as determined by annual survey. 	
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and</i> Due Date

	<i>steps have been completed?)</i>	
Strategy 1: Research existing caregiver respite and companion volunteer programs online.		
Action step: Search for best practices of existing programs online and inquire as needed.	Other programs to potentially model will be identified and researched	August -Dec 2022
Action step: Set up a call with ADRCs who offer similar programs to discuss lessons learned and review their materials and adapt as needed	Call held, materials adapted and adopted	By 12/2022
Strategy 2: Develop caregiver respite and companion volunteer program		
Action step: Plan and organize volunteer program	Volunteer program developed including policies, procedure, program description	April 2023
Action step: Develop marketing materials to recruit volunteers	Number of articles in local newsletter, newspapers, social media posts, email blasts	April 2022
Action step: Recruit and train volunteers	Volunteers will be recruited and trained	Dec 2023 Ongoing
Strategy 3: Implement volunteer program to community members and evaluate		
Action step: Develop & implement marketing materials for program using a variety of methods and in collaboration with community partners.	Number of articles in local newsletter, newspaper, social media posts, email blasts	Jan 2024
Action step: Create caregiver user-friendly survey to determine satisfaction.	Caregivers will complete survey and report a decrease in stress and feeling overwhelmed	Jan 2024 Ongoing
Action step: Retain volunteers thru recognition, ongoing support and training	Annual survey assessing satisfaction with role and opportunities for improvements will be conducted	By 12/23 and annually
Annual progress notes		

Focus area: Local Priority - Dementia Education		Due Date
Goal statement: Raising awareness about dementia is everyone's responsibility and, knowledge is power. To embed a better understanding of dementia in community members and assist family caregivers in feeling confident in providing care, the ADRC will develop specific educational opportunities on dementia for family caregivers and Dementia Friends Information Session for community members.		Dec 2024
<p>Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.</p> <p>Will compare participation data before & after, looking for: An increase in the number of options for dementia education from 2022 – 2024, an increase in the number of caregivers who attend virtual and/or in-person caregiver training and educational opportunities, an increase in the number of community members who attend virtual and/or in-person educational opportunities.</p>		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Determine the types/topics of education needed for family caregivers		March 2022
Action step: Survey community members, partners, and current caregivers on educational needs via newsletter, email, social media posts	Types of topics through survey responses have been chosen	August 2022
Action step: Research existing educational programs and brainstorm new ideas/presentations that could be implemented.	List of educational presentation/classes identified and new created	Oct 2022
Action step: Create and distribute marketing/advertising materials (emails, ads in local papers, newsletter, church bulletins, social media, community calendars, Chamber)	Flyers up upcoming programs distributed	Jan 2023
Action step: Implement new educational programs for family caregivers	At least 2 new programs implemented	May 2023
Action step: Create user survey to determine satisfaction	Survey completed and distribution in place	Jan 2024
Strategy 2: Launch Dementia Friends Information Session for community members	SAMS/Sharepoint data collected	

Action step: Distribute customized marketing materials through the Wisconsin Alzheimer's Institute (WAI) advertising information sessions (email, social media, ads in local papers, newsletter, church bulletins, community calendars, Chamber)	Flyers of upcoming information sessions distributed	July 2023
Action step: Implement Dementia Friends Information Sessions	At least 4 DF sessions implemented	Sept 2023
Action step: Create user survey to determine satisfaction	Survey completed and distribution in place	Nov 2023
Annual progress notes		

Focus area: Local Priority - Dementia Education + racial equity		Due Date
action step		
Goal statement: In order to increase awareness and knowledge of dementia and programs available, the ADRC will increase marketing and outreach throughout Eau Claire County.		Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. An increase in the number of people registered for programs by 25%, 2022 will be baseline year. An increase in advertising information and programs by adding some new and different audiences		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Raise awareness of dementia programs (classes, support groups, workshops, memory café, other)		
Action step: Determine messages that resonate with people living with dementia, caregivers, and community members	Focus groups and or/survey is completed	Oct 2022
Action step: Work with Hmong Mutual Association to design materials that will resonate with Hmong older adults	Materials are designed and translated for Hmong community	May 2023
Action step: Create marketing flyers, commercials, ads, etc. for disseminating	Promotional materials developed	Jan 2024

Action step: Send information on all classes and programs to the Ho-Chunk Elders group and any other ethnically diverse organizations we become aware of.	Promotional materials shared with Ho-Chunk elders contact	Jan 2022
Strategy 2: Raise awareness about dementia in the community		
Action step Partner with Eau Claire County Dementia Coalition and UW-EC Nursing Program to help brainstorm opportunities for marketing.	Marketing ideas are determined	Sept 2023
Action step: Implement marketing strategies determined	Number of marketing strategies utilized	Dec 2023
Action step: Work with schools and youth organizations to provide virtual and/or in-person offerings of “Grandpa & Lucy” with facilitated discussion.	At least 2 offerings will be provided.	Dec 2024
Annual progress notes		

Focus area: Enhancing Ongoing Community Engagement		Due Date
Goal statement: To continue to build a sense of ownership and investment in our community’s programming, we will solicit feedback and ideas beyond the initial development of the Aging Plan.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. There will be a conduit and opportunity for continued community member feedback.		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Form a community engagement committee to create and manage ongoing community engagement.		Dec 2024
Action step: Research similar committees, determine a good size	Committee size and member composition will be determined	Dec 2024
Action step: Solicit interest in said committee	Committee will have members	Dec 2024

Action step: Form the group, the purpose of the group, the frequency of meetings	Committee will have an outlined purpose and plan	Dec 2024
Strategy 2: Partner with Hmong Mutual Assistance Association and other diverse groups for increased participation by a diverse group of individuals.		
Action step: Hmong Mutual will translate written surveys and other information into Hmong	Translated documents will be available	Dec 2024
Action step: Hmong Mutual will advertise and encourage participation at their already-scheduled events	Hmong individuals will have the events or information given to them by a trusted person, and in the appropriate format.	Dec 2024
Action step: Research other organizations to solicit participation by a diverse group of individuals	An inclusive group of individuals will be gathered.	Dec 2024
Annual progress notes		

Coordination Between Title III and Title VI

We will coordinate with local tribes and determine if there are tribal members who are interested in accessing our programs/services. We will also work with local tribes to assist with connecting tribal consumers to Tribal Aging Units if requested. This will be done initially via Sharepoint list serve that is provided by DHS.

Organization, Structure and Leadership of the Aging Unit

The Aging and Disability Resource Center of Eau Claire County is a fully integrated aging unit. The ADRC is housed as a separate department of Eau Claire County government. The ADRC's primary location is at the Eau Claire County Government Center in the City of Eau Claire. At this location, the ADRC is also co-located with Eau Claire County Veteran Services. We also have a satellite office located in Augusta at the Augusta Senior and operate a central kitchen located in Fall Creek. The satellite office in Augusta is open Mondays and Wednesdays giving residents of the rural area of the county an opportunity to access needed services and benefits within their local community. The central kitchen in Fall Creek operates Monday through Friday. The ADRC's management team consist of one director and two managers, all of whom have years of experience in the social service field.

Primary Contact to Respond to Questions About the Aging Plan Template

Name: Linda Struck

Title: ADRC Director

County: Eau Claire County

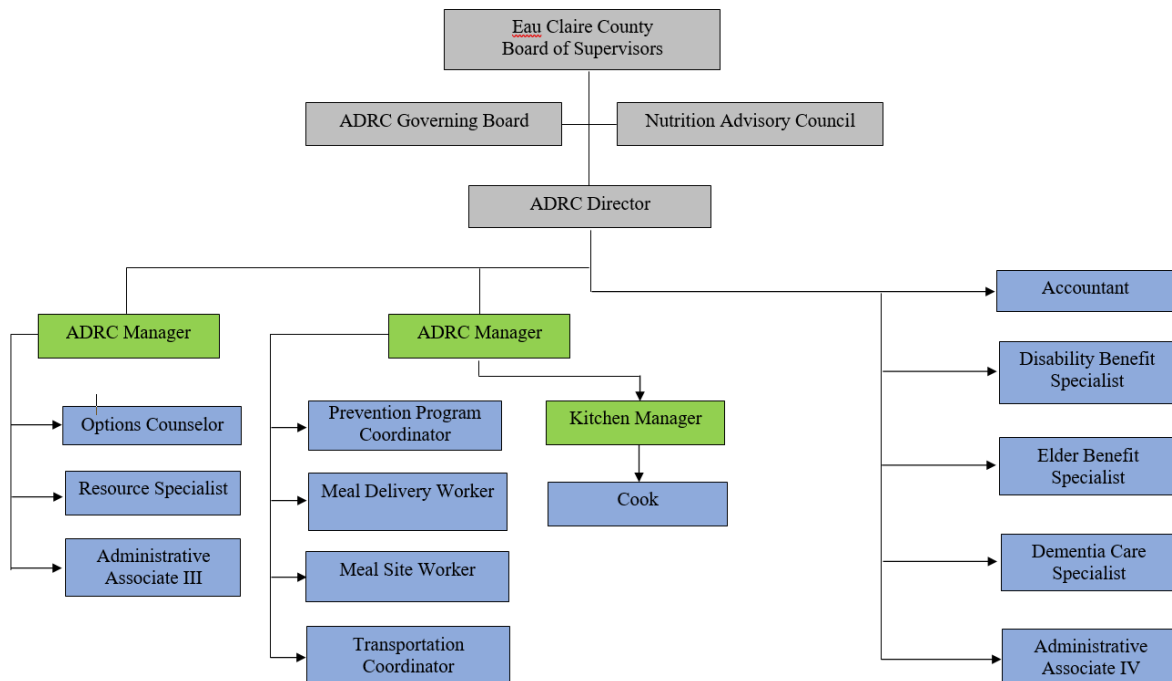
Organizational Name: ADRC of Eau Claire County

Address: 721 Oxford Avenue, Suite 1130

City: Eau Claire State: WI Zip Code: 54703

Email Address: linda.struck@co.eau-claire.wi.us Phone #: 715-839-6713

Organizational Chart of the Aging Unit



Staff of the Aging Unit

<p>Name: Linda Struck Job Title: Director ADRC Telephone Number/email Address: 715-839-6713 linda.struck@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The ADRC Director is responsible for the overall operations of the ADRC and Aging Unit in Eau Claire County. This includes staff oversight, program development, process improvement, strategic planning, and budgeting. Provides direct supervision and oversight to the administrative staff, benefit specialists, management positions, and dementia care staff within the department.</p>
<p>Name: Lisa Riley and Betsy Henck Job Title: ADRC Manager Telephone Number/email Address: 715-839-6919 lisa.riley@co.eau-claire.wi.us 715-839-6259 betsy.henck@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The ADRC manager is responsible for the development, planning, operation and leadership of programs and services offered by the ADRC. Work involves program development, monitoring, reporting, quality assurance, process improvement, evaluation, public relations, and education.</p>
<p>Name: Heather Craker and Vacant Job Title: Administrative Associate IV Telephone Number/email Address: 715-839-7134 heather.craker@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Administrative Associates provide all reception related functions for the department as well as office support for information and assistance, health promotion, adaptive equipment loan program, management, newsletter distribution and Meals on Wheels.</p>
<p>Name: Leda Judd and Jessica Smith Job Title: Elder Benefit Specialist Telephone Number/email Address/email Address: 715-839-4735; Leda.Welke@co.eau-claire.wi.us 715-839-4751 Jessica.Smith@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Elder Benefit Specialist provide benefit related assistance to adults age 60+ under the supervision of GWAAR legal counsel. Benefit assistance includes, but is not limited to, assistance with Medicare, Medicaid, other public benefits, supplemental insurance, claim appeals, etc.</p>
<p>Name: Melissa Wendtland and Jim Coldwell Job Title: Disability Benefit Specialist Telephone Number/email Address: 715-839-4735; Jim.Coldwell@co.eau-claire.wi.us; Melissa.Wendtland@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Disability Benefit Specialists provide benefit related assistance to adults with disabilities age 18-59 under the supervision of DRW legal counsel. Benefit assistance includes, but is no limited to, Social Security disability claims and appeals, Medicare, Medicaid, other public benefits, etc.</p>

<p>Name: Deb Bruning Job Title: Prevention Program Coordinator Telephone Number/email Address: 715-839-4735; Deb.Bruning@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Prevention Program Coordinator is responsible for the coordination and development of health promotion programming offered by the ADRC.</p>
<p>Name: Lisa Wells Job Title: Dementia Care Specialist Telephone Number/email Address: 715-839-4735; Lisa.Wells@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Dementia Care Specialist position is responsible for fulfilling all requirements of the DCS grant. This includes leading the development of the dementia friendly community's initiative, assisting those living with dementia and their caregivers, development of a dementia capable ADRC and more. This position provides a leadership role with the Dementia Coalition and represents the ADRC on several other workgroups and coalitions within the County.</p>
<p>Name: Dana Greicar, Jenna Belter, Dawnelle Horvath, Sue O'Branovich, Elizabeth Nett, Andrea Reischel, Jennifer Solfest Job Title: Options Counselor Telephone Number/email Address: 715-839-4735; Dana.Greicar@co.eau-claire.wi.us; Jenna.Belter@co.eau-claire.wi.us; Dawnelle.Horvath@co.eau-claire.wi.us; Elizabeth.Nett@co.eau-claire.wi.us; Lisa.Riley@co.eau-claire.wi.us; Andrea.Reischel@co.eau-claire.wi.us; sue.obranovich@co.eau-claire.wi.us; Jennifer.Solfest@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: Options Counseling staff are responsible for providing in depth options counseling and assistance to all customer groups utilizing the ADRC. Options Counselors also provide the eligibility determination, enrollment and disenrollment functions for the publicly funded long-term care programs offered in Eau Claire County. They provide short term service coordination when needed and also assist with assessments for the home delivered meal program as needed.</p>
<p>Name: Lindi Engedal, Brianna Werner, Molly Yang Job Title: Resource Specialist Telephone Number/email Address: 715-839-4735; Lindi.Engedal@co.eau-claire.wi.us; Brianna.werner@co.eau-claire.wi.us; molly.yang@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: Resource Specialists provide information and assistance and function as the "triage" of all calls coming into the ADRC to ensure customers are being connected with the appropriate staff person within the agency. Resource Specialists also aid with home delivered meal program, assistance with Medicaid applications, clerk for the board and advisory committee, assist with the website and newsletter development and maintain the resource information used by all staff.</p>
<p>Name: Kelli Weiss Job Title: Accountant Telephone Number/email Address: 715-839-4735; Kelli.Weiss@co.eau-claire.wi.us</p>

Brief Description of Duties: The Accountant is responsible for all fiscal and accounting duties for the ADRC.
Name: Sheryl Sadzewicz Job Title: Kitchen Manager Telephone Number/email Address: 715-839-4735; Sheryl.Sadzewicz@co.eau-claire.wi.us
Brief Description of Duties: The Kitchen Manager is responsible for the daily operations of the central kitchen. This includes preparing a monthly menu for the senior dining program, ordering of supplies, scheduling of cooking staff and ensuring proper food safety procedures are used.
Name: Aaron Pritzl, Gilda Hlbleib, vacant Job Title: Nutrition Program Cook Telephone Number/email Address: 715-839-4735
Brief Description of Duties: The Nutrition Program Cooks prepare meals at the central kitchen for the senior dining program. They also assist with packaging.
Name: Gordon Geurnik, Doug Salter, Kris Bertrand Job Title: Delivery Driver Telephone Number/email Address: 715-839-4735
Brief Description of Duties: The Delivery Drivers are responsible for delivering meals from the central kitchen to the rural residents on the home delivered meal program. They also transport meals from the central kitchen to drop off locations throughout the City of Eau Claire which are then picked up and delivered to participants from volunteers.
Name: Carmelita Hogan Job Title: Meal Site Worker Telephone Number/email Address: 715-839-4735; Karin.Kircher@co.eau-claire.wi.us
Brief Description of Duties: The Meal Site Worker is responsible for the daily oversight of congregate dining sites.
Name: Dave Okas Job Title: Van Driver Telephone Number/email Address: 715-225-0975; dave.okas@co.eau-claire.wi.us
Brief Description of Duties: The Van Driver (Transportation Coordinator) is responsible for the coordination of special transportation for elderly and disabled in isolated rural areas of Eau Claire County.

Aging Unit Coordination with ADRCs

In Eau Claire County, the ADRC and Aging unit have been operating as a single department since July 1, 2008. Since this time, the integration of ADRC and Aging unit services has continued to evolve to provide coordinated, streamlined and customer

focused access to programs and services. This also allows for coordination of funds received for operating programs and services for older adults, caregivers, and adults with disabilities. In Eau Claire County, aging and ADRC services are so well integrated that the customer experience and public perception of our agency is that we are the ADRC of Eau Claire County- one agency that provides a variety of services to older adults, adults with disabilities, caregivers, and professionals. Some examples of our internal coordination and integration include:

Caregiver Programs & Dementia Care Specialist: The National Family Caregiver Support Program (NFCSP) and the Alzheimer Family Caregiver Support Program (AFCSP) are fully integrated into our information & assistance (I&A) and options counseling services. All staff providing options counseling and/or I&A are trained in the NFCSP and AFCSP program and can authorize services for caregivers in need. We also have options counseling staff that are trained in the Powerful Tools for Caregivers program and offer the program a minimum of two times per year. Although we have a staff member designated as the lead for caregiver coordination, all staff are trained in the programs and are able to assist customers needing the assistance of these programs.

Eau Claire County is also fortunate to have a full time Dementia Care Specialist (DCS). The DCS coordinates the AFCSP respite funds and works closely with other staff to identify appropriate caregivers. The DCS also works with all staff on dementia education and training to ensure that we are a dementia capable ADRC.

Health Promotion: The ADRC has a full time Prevention Program Coordinator whose role is to coordinate the evidenced-based prevention programs offered, expand programming options, and provide community education on prevention and wellness topics as requested. We have a variety of staff trained as leaders for the health promotion programming that is offered.

Nutrition Program: The options counseling and I&A staff are all trained to conduct Meals on Wheels assessments to start new participants on the program. This has created efficiency for the nutrition program and better customer services as well as allowing us to be extremely timely and responsive to new requests for the program. All staff regularly assists with presentations and programming at the dining sites as well.

Statutory Requirements for the Structure of the Aging Unit

[Chapter 46.82 of the Wisconsin Statutes](#) sets certain legal requirements for aging units. Consider if the county or tribe is in compliance with the law. If the aging unit is part of an ADRC the requirements of [46.82](#) still apply.

Organization: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
(1) An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	X

(2) A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	
(3) A private, nonprofit corporation, as defined in s. 181.0103 (17).	
Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	X
For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?	Circle One <input checked="" type="radio"/> Yes <input type="radio"/> No

Membership of the Policy-Making Body

The commission is the policy making entity for aging services (46.82 (4) (a) (1)) and an aging advisory committee is not the commission. List the membership of the aging unit's policy-making body using the template provided below and include in the body of the aging plan. There are term limits for the membership of the policy-making body.

Members of a county/tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms." In the case of county board/tribal council members, the requirement is 3 consecutive 2-year terms

ADRC Board:

Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Kimberly Cronk		X	2016
Sue Miller	X		2016
Ruth Adix	X		2016
Carl Anton		X	2016
Chris Hambuch Boyle		X	2020
Sandra McKinney		X	2020
Sandra Romey	X		2021
Tami Schraufnagel		X	2020
Dan Sippl	X		2021
Bruce Schafer	X		2021
Audrey Nelson			2017

Membership of the Advisory Committee

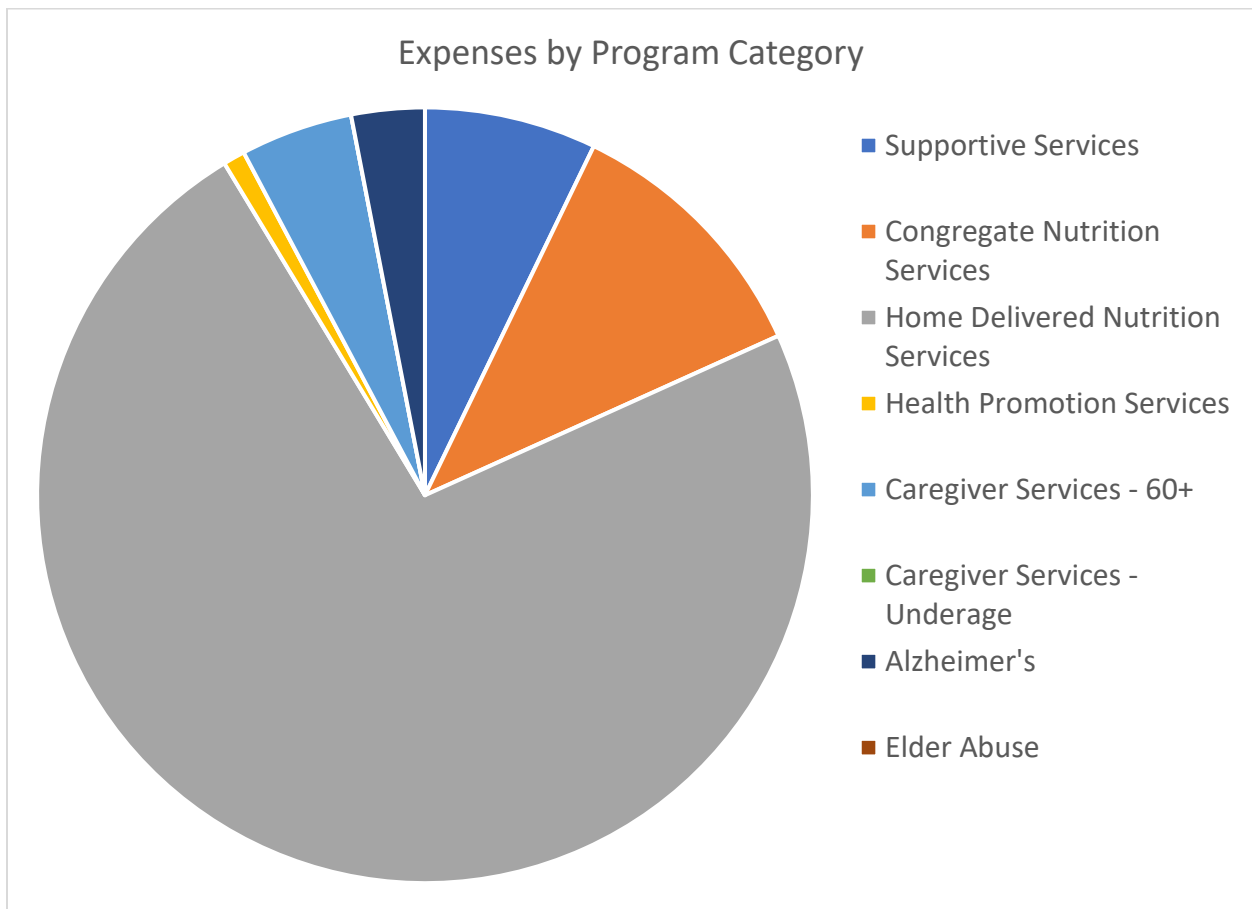
An aging advisory committee is required if the commission (policy-making body) does not follow the Elders Act requirements for elected officials, older adults, and terms, or if the commission is a committee of the county board (46.82 (4) (b) (1)). If the aging unit has an advisory committee, list the membership of the advisory committee using the template provided below and include in the body of the aging plan. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee. There are no term limit requirements on advisory committees.

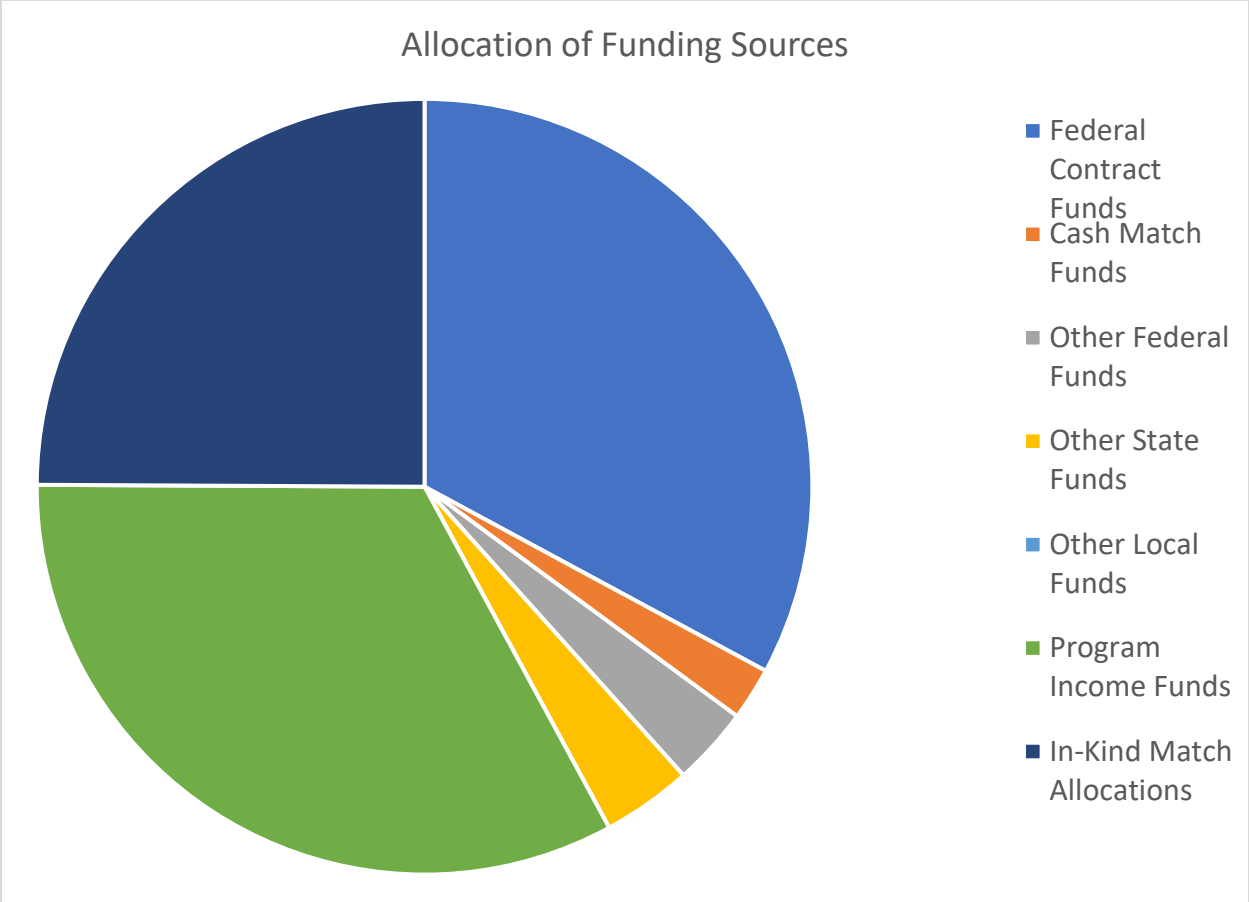
Nutrition Advisory:

Name	Age 60 and Older	Elected Official	Start of Service
Chairperson: Sue Miller	X		2020
Mary Pica Anderson	X		2020
Barb Pritzl	X		2020
Noreen Trappa	X		2019
Stella Pagonis		X	2017
Sylvia Jaeger	X		2019
Kenneth King	X		2018
Frank Neibauer	X		2020
Carl Anton		X	2016

Budget Summary

	Federal Contract Funds	Cash Match Funds	Other Federal Funds	Other State Funds	Other Local Funds	Program Income Funds	Total Cash Funds	In-Kind Match Allocations	Grand Total
Supportive Services	\$ 86,766.00	\$ 9,641.00	\$ -	\$ -	\$ -	\$ -	\$ 96,407.00	\$ -	\$ 96,407.00
Congregate Nutrition Services	\$ 96,980.00	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00	\$ 120,980.00	\$ 28,000.00	\$ 148,980.00
Home Delivered Nutrition Services	\$ 210,017.00	\$ -	\$ 44,087.00	\$ 9,136.00	\$ -	\$ 419,300.00	\$ 682,540.00	\$ 300,000.00	\$ 982,540.00
Health Promotion Services	\$ 5,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,230.00	\$ 7,000.00	\$ 12,230.00
Caregiver Services - 60+	\$ 42,966.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 62,966.00	\$ -	\$ 62,966.00
Caregiver Services - Underage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alzheimer's	\$ -	\$ -	\$ -	\$ 41,109.00	\$ -	\$ -	\$ 41,109.00	\$ -	\$ 41,109.00
Elder Abuse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 441,959.00	\$ 29,641.00	\$ 44,087.00	\$ 50,245.00	\$ -	\$ 443,300.00	\$ 1,009,232.00	\$ 335,000.00	\$ 1,344,232.00





Verification of Intent

The person(s) authorized to sign the final plan on behalf of the commission on aging and the county board must sign and indicate their title. This approval must occur before the final plan is submitted to the AAA for approval.

In the case of multi-county aging units, the verification page must be signed by the representatives, board chairpersons, and commission on aging chairpersons, of all participating counties.

We verify that all information contained in this plan is correct.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

Assurances of Compliance with Federal and State Laws and Regulations

A signed copy of this statement must accompany the plan. The plan must be signed by the person with the designated authority to enter into a legally binding contract. Most often this is the county board chairperson. The assurances agreed to by this signature page must accompany the plan when submitted to the AAA and BADR.

The assurances need not be included with copies of the plan distributed to the public.

Use the template provided below and include in the body of the aging plan.

Compliance with Federal and State Laws and Regulations for 2022-2024

On behalf of the county, we certify

Aging & Disability Resource Center of Eau Claire County
(Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024. We assure that the activities identified in this plan will be carried out to the best of the ability of the county in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary

opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.

- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,
 - (c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.
- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately

necessary for determining an individual's need and/or eligibility for services and other benefits.

- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:
 - (a) By court order; or,
 - (b) When securing client-requested services, benefits, or rights.
- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated Area Agency on Aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.

- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources Resource's authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

Aging Units, through binding agreement/contract with an Area Agency on Aging must support and comply with following requirements under the Older Americans Act (Public Law 89-73) [As Amended Through P.L. 116-131, Enacted March 25, 2020] Reference: 45 CFR Part 1321 – Grants to State and Community Programs on Aging.

Sec. 306. (a)

(1) provide, through a comprehensive and coordinated system, for supportive services, nutrition services, and, where appropriate, for the establishment, maintenance, modernization, or construction of multipurpose senior centers (including a plan to use the skills and services of older individuals in paid and unpaid work, including multigenerational and older individual to older individual work), within the planning and service area covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have greatest economic need (with particular attention to low income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals who have greatest social need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals at risk for institutional placement residing in such area, and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community), evaluating the effectiveness of the use of resources in meeting such need, and entering into agreements with providers of supportive services, nutrition services, or multipurpose senior centers in such area, for the provision of such services or centers to meet such need;

(2) provide assurances that an adequate proportion, as required under section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services-

(A) services associated with access to services (transportation, health services (including mental health services), outreach, information and assistance (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible), and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance;

and assurances that the Area Agency on Aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

(3)(A) designate, where feasible, a focal point for comprehensive service delivery in each community, giving special consideration to designating multipurpose senior centers (including multipurpose senior centers operated by organizations referred to in paragraph (6)(C)) as such focal point; and (B)

specify, in grants, contracts, and agreements implementing the plan, the identity of each focal point so designated;

(4)(A)(i)(I) provide assurances that the Area Agency on Aging will—
(aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;

(bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of subclause (I);

(ii) provide assurances that the Area Agency on Aging will include in each agreement made with a provider of any service under this title, a requirement that such provider will—

(I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;

(II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and

(III) meet specific objectives established by the Area Agency on Aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and

(4)(A)(iii) With respect to the fiscal year preceding the fiscal year for which such plan is prepared, each Area Agency on Aging shall--

(I) identify the number of low-income minority older individuals and older individuals residing in rural areas in the planning and service area;

(II) describe the methods used to satisfy the service needs of such minority older individuals; and

(III) provide information on the extent to which the Area Agency on Aging met the objectives described in clause (a)(4)(A)(i).

(4)(B)(i) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will use outreach efforts that will identify individuals eligible for assistance under this Act, with special emphasis on--

(I) older individuals residing in rural areas;

(II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(IV) older individuals with severe disabilities;

(V) older individuals with limited English proficiency;

(VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and

(VII) older individuals at risk for institutional placement, specifically including survivors of the Holocaust; and

(4)(C) Each area agency on agency shall provide assurance that the Area Agency on Aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

(5) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement, with agencies that develop or provide services for individuals with disabilities.

(6)(F) Each area agency will:

in coordination with the State agency and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings) provided with funds expended by the Area Agency on Aging with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;

(6)(G) if there is a significant population of older individuals who are Indians in the planning and service area of the area agency on aging, the area agency on aging shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;

(6)(H) in coordination with the State agency and with the State agency responsible for elder abuse prevention services, increase public awareness of elder abuse, neglect, and exploitation, and remove barriers to education, prevention, investigation, and treatment of elder abuse, neglect, and exploitation, as appropriate; and

(9)(A) the area agency on aging, in carrying out the State Long-Term Care Ombudsman program under section 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2019 in carrying out such a program under this title; and (Ombudsman programs and services are provided by the Board on Aging and Long Term Care)

(10) provide a grievance procedure for older individuals who are dissatisfied with or denied services under this title;

(11) provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including-

(A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the Area Agency on Aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;

(B) an assurance that the Area Agency on Aging will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and

(C) an assurance that the Area Agency on Aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

(13) provide assurances that the Area Agency on Aging will

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships.

(B) disclose to the Assistant Secretary and the State agency-

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and

(ii) the nature of such contract or such relationship.

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such non-governmental contracts or such commercial relationships.

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such non-governmental contracts or commercial relationships.

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals.

(14) provide assurances that funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the Area Agency on Aging to carry out a contract or commercial relationship that is not carried out to implement this title.

(15) provide assurances that funds received under this title will be used-

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and
(B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;

(16) provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care;

(17) include information detailing how the area agency on aging will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery;

Wisconsin Elders Act

If the applicant is an aging unit, the aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of
- (4) services for older individuals of the county.
- (5) A private corporation that is organized under ch. 181 and
- (6) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the Area Agency on Aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) *Duties.* Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.
11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.

13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community –based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.
16. If designated under s. 46.87 (3) (c), administer the Alzheimer’s disease family and caregiver support program under s. 46.87.
17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.
18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.
19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.
20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission on Aging.

(a) Appointment.

1. Except as provided under subd. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.
2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older

individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit.

Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each

county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

Appendices

Public Hearing Report

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Public Notice:

- Official public notification began at least 2 weeks prior? Date: _____
- Notice must be posted** in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue
 - *Print/online newspaper** _____
 - *Nutrition sites**
 - *Senior centers**
 - Newsletter, radio, TV, social media
 - Sent to partner agencies/individuals
 - Other _____
- Notifications include
 - Date
 - Time
 - Location
 - Subject of hearing
 - Location and hours that the plan is available for examination
- Where appropriate, notice was made available in languages other than English
- A copy of the notice is included with this report

Summary of Comments:

Changes made to your plan as a result of the input received:

Appendices continued

Hold for Nutrition Advisory and Agenda minutes

Hold for ADRC Board Agenda and minutes

2022 APPLICANT INFORMATION FORM

For additional information on this Application Workbook,
please refer to the §85.21 Application Guidelines for CY2022

County of Eau Claire

Primary Contact for this Grant Program

Name Betsy Henck

Telephone Number 715-839-6259

Extension

Email Address betsy.henck@co.eau-claire.wi.us

Application Preparer *(if different than primary contact)*

Name

Organization

Telephone Number

Extension

Email Address

Applicant Status

Place your initials in box to the right to certify your eligibility - You are certifying that the applicant is a county government or an agency of the county department. Private non-profits or Aging Units organized as a non-profit under Wis. Stat. 46.82(1)(a)3 are not eligible to apply for this grant.

BH

Organization Info

Place your initials in the box certifying all organization information, including contacts and titles, have been updated in the BlackCat Online Grant Management System (GMS) and are true and correct to the best of your knowledge.

Federal Grant Match

Please place an "X" next to any federal grant that will be using §85.21 funds as local match.

5310

5307

x

5311

Other *(Please explain)*

Coordination

Please identify the county's coordinated plan name, goal(s) and page number(s) in which your §85.21 project(s) is/are derived.

Title of Coordinated Plan: Eau Claire Locally Developed Transportation Coordination Plan 2019-2024

The goal(s) and/or strategies from which your project is included: Goal # 1, 2, 3, 4, 5

Page number(s) of the Coordinated plan in which the goals may be referenced: 2

Assessibility

Please indicate whether or not §85.21 state aid will be used for the transportation of persons who cannot walk or persons who walk with assistance during the calendar year.

YES x

NO

(If no, please explain how the Americans with Disabilities Act (ADA) requirements for equivalency of service between ambulatory and non-ambulatory passengers will be met.)



APPLICANT CHECKLIST

County of

Required Components	Complete
Update Contact Information in BlackCat Online Grant Management System	x
Upload completed application workbook:	
Application Information Form	
Complete Vehicle Inventory <i>(regardless of funding source)</i>	x
Third Party Contracts	x
Trust Fund Plan (for counties with a signed board resolution)	x
Project Descriptions and Budgets	x
Review Summary Tab	
Upload Transmittal Letter	
Upload Public Hearing and Notice	
Upload Local Review Form	
<i><u>If applicable</u></i> : Upload Third Party Contracts &/or Leases to the Resources Tab	

If you have more vehicles than can fit onto one sheet, please add a copy of this sheet.
Right click on tab, select **Move or Copy, select **Vehicle Inventory**, check the box to **Create a copy**, click **OK**.*

TRUST FUND SPENDING PLAN

County of **Eau Claire**

Instructions: Please record your plan on how your county will spend down their trust fund over the next three years.
Be as specific as possible. Do NOT include 2021 purchases made with trust funds.

Expenditure Item <i>If non-vehicle capital purchase, please provide description on second page below.</i>	Planned year of purchase (YYYY)	Project Cost
Vehicle Modification Grant	2022	\$10,000.00
Transportation Office Space in new hwy facility	2022	\$45,458.00
Vehicle Repair Grant	2022	\$10,000.00
Additional All Terrain Wheelchairs	2022	\$10,000.00
Tricycles for Augusta Senior Center	2022	\$10,000.00
Tricycles for Community members	2022	\$30,000.00
Vehicle Modification Grant	2023	\$10,000.00
Community Transportation Grant	2023	\$45,000.00
Additional Rural Transport Van	2024	\$45,000.00
Total projected cost of 3-year plan		\$ 215,458.00

Estimated amount of state aid to be held in trust on 12/31/2021	\$264,032.00
--	---------------------

<i>Will auto calculate based on year entered above</i>	<i>Enter the amount of funds to be added for the next three years. If none, enter 0.</i>	<i>Estimated balance on 12/31/22 =</i>
Spending plan for 2022 = \$ 115,458.00	Funds added for 2022 =	\$ 148,574.00
Spending plan for 2023 = \$ 55,000.00	Funds added for 2023 =	\$ 93,574.00
Spending plan for 2024 = \$ 45,000.00	Funds added for 2024 =	\$ 48,574.00

Date complete **9/20/21**

Prepared by *Betsy Henck*

Narrative for non-vehicle equipment purchases. **Please explain why you are requesting WisDOT approval for an exception. If already received WisDOT approval, please list date approval received. (Hint: Use ALT and Enter to start a new paragraph.)*

*Vehicle Repair Grant, we are asking for approval to assist elderly or adults with disability repair a vehicle in order to remain self reliant for transportation. This will allow someone to repair a vehicle, not requiring modification as our other grant requires, in order to maintain independence with driving.
 *Tricycles for Community Members, allow adults with disabilities and elderly to apply to purchase a bicycle, rebumbent bike or tricycle for personal use.
 *Transportation office space approved 6/15/21
 *Community Transportation Grant approved 7/26/21

For additional space to complete your narrative, please scroll down to second page.

TRUST FUND SPENDING PLAN

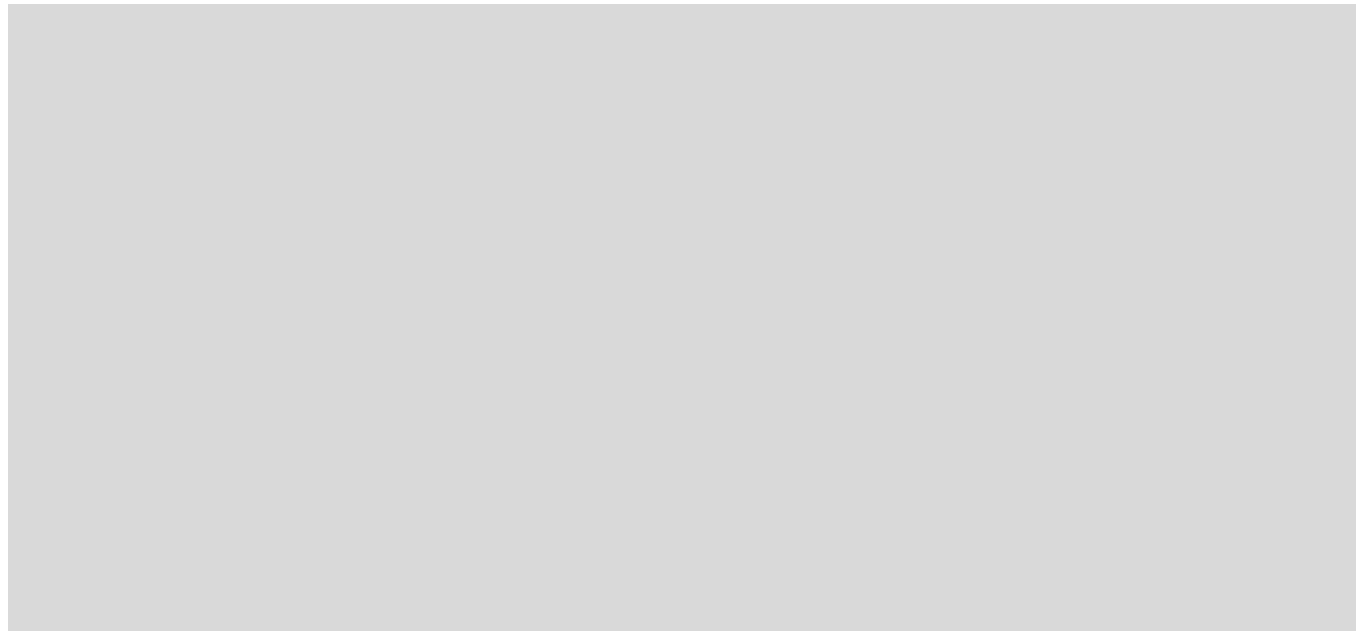
Continued

County of **0**

Narrative for non-vehicle equipment purchases continued.

(Hint: Use "ALT" and "Enter" to start a new paragraph.)

A large, empty gray rectangular area intended for the user to enter their narrative for non-vehicle equipment purchases. The area is currently blank.



PROJECT 1 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Paratransit Transportation Program Project 1**

Third Party Provider **Abby Vans, Inc**

Date contract last updated **2018**

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text"/>
Other (provide explanation)	Manage contract for services		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The City of Eau Claire and Eau Claire County contract with Abby Vans Inc. to provide the Paratransit Transportation program. This program is for adults with disabilities as well as adults 60+ who have limiting abilities that prevent them from utilizing public transportation. This program is also for individuals meeting the same criteria who live in the rural part of the county who are unable to access public transportation. Rides through the paratransit program are for non-emergency medical, social, employment, and personal business purposes.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Individuals interested in utilizing the paratransit program must complete an application. These applications are available at the ADRC or Eau Claire City Transit. Once completed, the application is turned into Eau Claire City Transit for review. This review can take up to 21 days. If the applications is approved the rider will be notified and can start utilizing services through Abby Vans Inc. immediately. If denied, appeal rights are found at City Transit.

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM
End Time		10:00 PM	10:00 PM	10:00 PM	10:00 PM	10:00 PM	6:00 PM

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

Individuals interested in utilizing the paratransit program must complete an application. These applications are available at the ADRC or Eau Claire City Transit. Once completed, the application is turned into Eau Claire City Transit for review. This review can take up to 21 days. If the applications is approved the rider will be notified and can start utilizing services through Abby Vans Inc. immediately. If denied, appeal rights are found at City Transit.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

This project is for adults 18-59 with a disability determination through the Social Security Administration, or other equivalent medical determination, and adults 60+ who are unable to take public transportation services through the City of Eau Claire, and those individuals meeting the above criteria who reside in the rural part of the county who do not have access to transportation services .

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

Rider co-pay requirements are \$3.50 per one-way trip, or \$7 round trip.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$346,879

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$130,733
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	\$26,146
D. Passenger Revenue	Total from D.	\$190,000
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.			Total	
2.			Total	
3.			Total	
4.			Total	
5.			Total	
6.			Total	

Revenue Total \$346,879

Expenditures should equal revenue	\$0
--	------------

PROJECT 2 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Specialized Transportation Program Project 2**

Third Party Provider Abby Vans, Inc

Date contract last updated 2018

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text"/>
Other (provide explanation)	Manage contract for services		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The Aging and Disability Resource of Eau Claire County contracts with Abby Vans Inc. to provide the Specialized Transportation Program for adults with disabilities and adults 60+ who do not have access to transportation services before or after regular city bus hours, on Sunday and for special trips to locations outside of Eau Claire County. These rides can be for non-emergency medical care, employment, social and other personal business.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced though this project. Use ALT and Enter to start a new line.)

The service area includes Eau Claire, Fall Creek, Augusta, Fairchild as well as surrounding parts of the county. This project also allows for out of county transportation services in surrounding counties as requested. These requests are processed through the ADRC of Eau Claire County on a case by case basis.

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time	7:00 AM	6:00 PM	6:00 PM	6:00 PM	6:00 PM	6:00 PM	6:00 AM to 8:00 AM
End Time	2:00 PM	10:00 PM	10:00 PM	10:00 PM	10:00 PM	10:00 PM	6:00 PM - 10:00 PM

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

All out of county rides are authorized by the ADRC of Eau Claire County on a case by case basis.

Individuals requesting Project 2 rides who are already certified through the Paratransit application process are able to schedule rides directly through Abby Vans Inc.

Individuals requesting Project 2 rides who are not already certified through the Paratransit application process must contact the ADRC of Eau Claire County to approve.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

This project is for adults 18-59 with a disability determination through the Social Security Administration, or other equivalent medical determination, and adults 60+ who are unable to take public transportation services through the City of Eau Claire, and those individuals meeting the above criteria who resides in the rural part of the county who do not have access to transportation services .

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

The rider co-pay is \$3 per one-way trip and \$6 round trip.

If traveling outside of Eau Claire County limits, the passenger is charged \$.55 per mile outside of the county lines to their desired destination, as well as the co-pay.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$116,415

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.** \$97,012

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.** \$19,403

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.** \$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total \$116,415

Expenditures should equal revenue	\$0
--	------------



PROJECT 3 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Eau Claire Rural Transportation Program**

Third Party Provider

Date contract last updated

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input checked="" type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	<i>Brief description of Study</i>	
Other <i>(provide explanation)</i>	<input type="text"/>		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The Aging and Disability Resource of Eau Claire County purchased an accessible van to provide scheduled social trips for adults with disabilities and adults 60+ who do not have access to transportation services in the rural part of the community. These trips include to the bank, grocery store, farmer's market, etc. This does not include medical trips.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time		Variable	Variable	Variable	Variable	Variable	
End Time		Variable	Variable	Variable	Variable	Variable	

Additional description *(if applicable)* **Trips are scheduled per availability of driver and pre-planned schedule. These rides take place M-F. These rides times are subject to change per trip type and ride time.**

Service Requests *(Briefly describe how your service is requested for this project.)*

All rides are approved by the van driver according to schedule. If there is interest in a trip, an individual needs to contact the driver at the designated number to schedule at least 24 hours in advance. If there are rides not on the schedule, the individual will need to contact the driver to see if it is able to be accommodated and plan on schedule. Rides are subject to change.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

This project is for adults 18-59 with a disability determination through the Social Security Administration, or other equivalent medical determination, and adults 60+ who reside Eau Claire County, and preference to those in the rural part of the county.

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

No co-pay is required for these rides. If passengers are interested in making a donation for the ride, they do so to the ADRC. This is voluntary and no money is collected by the driver.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$46,880

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.** \$39,067

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.** \$7,813

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.** \$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total \$46,880

Expenditures should equal revenue	\$0
--	------------

PROJECT 4 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Vehicle Modification Grant**

Third Party Provider

Date contract last updated

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input checked="" type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	<i>Brief description of Study</i>	
Other <i>(provide explanation)</i>	Purchase of modified equipment for vehicles or funding used to purchase a vehicle already modified.		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The s.85.21 vehicle modification grant is a financial resource for individuals in need of vehicle modification to maintain independence with transportation who, due to financial reasons, is unable to make these modifications otherwise. This grant is derived from s.85.21 state funding that the Aging and Disability Resource Center of Eau Claire County receives annually.

Eligible applicants must be elderly (60+ years), an adult with a permanent disability and/or a caregiver to someone elderly and/or an adult with a permanent disability, and an Eau Claire County resident.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced though this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time	none	none	none	none	none	none	none
End Time	none	none	none	none	none	none	none

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

Individual needs to complete the application along with outlined parameters in the grant requirements. These are reviewed by the ADRC Director and ADRC Manager.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

Eligible applicants must be elderly (60+ years), an adult with a permanent disability and/or a caregiver to someone elderly and/or an adult with a permanent disability, and an Eau Claire County resident.

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$10,000

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	<input style="width: 90%;" type="text"/>
B. \$85.21 funds from trust fund	Total from B.	<input style="width: 90%;" type="text" value="\$10,000"/>
C. County Match Funds	Total from C.	<input style="width: 90%;" type="text"/>
D. Passenger Revenue	Total from D.	<input style="width: 90%;" type="text"/>
E. Older American Act (OAA) funding	Total from E.	<input style="width: 90%;" type="text"/>
F. \$5310 Operating or Mobility Management funds	Total from F.	<input style="width: 90%;" type="text"/>
G. Other funds	Total from G.	<input style="width: 90%;" type="text" value="\$0"/>

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>
2.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>
3.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>
4.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>
5.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>
6.	<input style="width: 95%;" type="text"/>	Total <input style="width: 90%;" type="text"/>

Revenue Total \$10,000

Expenditures should equal revenue	\$0
--	------------

PROJECT 5 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Nutritional Support Transportation**

Third Party Provider Abby Vans, Inc

Date contract last updated 2018

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text"/>
Other <i>(provide explanation)</i>	Providing free paratransit rides to Nutritional Support services (i.e. Eau Claire County food pantries, The Community Table)		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The Aging & Disability Resource Center of Eau Claire County contracts with Abby Vans, Inc for adults with disabilities and adults 60+ who do not have access to transportation for free rides to and from Eau Claire County Food Pantries or The Community Table.

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced though this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Must be provided during hours of operation for the specified desitnation.

Service Requests *(Briefly describe how your service is requested for this project.)*

All transportation to and from food pantries and The Community table are authoirzed by the ADRC of Eau Claire County on a case by case basis. Individuals requesting rides who are already certified through the paratransit process are able to schedule rides directly through Abby Vans, Inc. Individuals who are not already certified through the paratransit process must contact the ADRC of Eau Claire County to approve.

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

This project is for adults 18-59 with a disability determination through the Social Security Administration, or other equivalent medical determination, and adults 60+ who are unable to take public transportation services throught the City of Eau Claire, and those individuals meeting the above criteria who resides in the rural part of the county who do not have access to transportation services .

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$10,505

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$8,754
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	\$1,751
D. Passenger Revenue	Total from D.	
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.			Total	
2.			Total	
3.			Total	
4.			Total	
5.			Total	
6.			Total	

Revenue Total \$10,505

Expenditures should equal revenue	\$0
--	------------

**COUNTY ELDERLY TRANSPORTATION
2022 PROJECT BUDGET SUMMARY**

County of

Eau Claire

Project Name

Paratransit Transportation Program Project 1	Specialized Transportation Program Project 2	Eau Claire Rural Transportation Program	Vehicle Modification Grant	Nutritional Support Transportation	0	0	0	Totals
--	--	---	-------------------------------	---------------------------------------	---	---	---	--------

Project Expenses

Total Project Expenses	\$346,879.00	\$116,415.00	\$46,880.00	\$10,000.00	\$10,505.00	\$0.00	\$0.00	\$0.00	\$530,679.00
------------------------	--------------	--------------	-------------	-------------	-------------	--------	--------	--------	---------------------

Project Revenue by Funding Source

\$85.21 Annual Allocation	\$130,733.00	\$97,012.00	\$39,067.00	\$0.00	\$8,754.00	\$0.00	\$0.00	\$0.00	\$275,566.00
\$85.21 Trust Fund	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
County funds	\$26,146.00	\$19,403.00	\$7,813.00	\$0.00	\$1,751.00	\$0.00	\$0.00	\$0.00	\$55,113.00
Passenger Revenue	\$190,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$190,000.00
Older American Act (OAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$5310 grant funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total from other funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenses - revenue =	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
-----------------------------	--------	--------	--------	--------	--------	--------	--------	--------	---------------

PROJECT 6 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other *(provide explanation)*

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.**

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.**

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.** **\$0**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total **\$0**

Expenditures should equal revenue	\$0
--	------------

PROJECT 7 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other *(provide explanation)*

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.**

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.**

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total

Expenditures should equal revenue	<input style="width: 100%; height: 20px; background-color: #e0ffff;" type="text" value="\$0"/>
--	--

PROJECT 8 DESCRIPTION

County of **Eau Claire**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other *(provide explanation)*

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT DESCRIPTION, Continued

Geography of Service

(List the counties, as well as cities/areas that are serviced through this project. Use ALT and Enter to start a new line.)

Service Hours *(Indicate your general hours of service for this project.)*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

Additional description
(if applicable)

Service Requests *(Briefly describe how your service is requested for this project.)*

Passenger Eligibility *(Briefly indicate passenger eligibility requirements for this project.)*

Passenger Revenue *(Briefly describe passenger revenue requirements for this project.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

**When complete, please scroll to bottom of this page to ensure the Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation Total from A.

B. \$85.21 funds from trust fund Total from B.

C. County Match Funds Total from C.

D. Passenger Revenue Total from D.

E. Older American Act (OAA) funding Total from E.

F. \$5310 Operating or Mobility Management funds Total from F.

G. Other funds Total from G. \$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total \$0

Expenditures should equal revenue	\$0
--	------------

October 2021 Events

Senior Dining sites offering Grab 'n Go or Congregate meals at lunchtime:

- St. John's Apartments, 815 Chapin St, Eau Claire, Monday through Friday, 10:45am.
- Augusta Senior & Community Center, 616 W Washington St, Augusta, Monday through Friday, 11:30am.
- Fairchild Community Center, 121 Farmer Street, Fairchild, every Wednesday, 12:00pm.

Senior Dining sites offering Grand 'n Go or Congregate meals for Evening Meals:

- LE Phillips Senior Center, 1616 Bellinger St, Eau Claire, October 12 & October 26, 5:00pm.

Dementia Support (online, or in person):

Early-Stage Memory Loss Support Group

Wednesday, October 27, 1:30–3:00pm. Lake Street Methodist Church, 337 Lake St Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Dementia Caregiver Support Group

Thursday October 14, 1:30–3:00pm. Porter Place, 914 Porter Ave, Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Coffee Group for Men

Wednesdays, October 6 & October 20, 11:00am. 3712 Gables Court, Eau Claire. To register contact Bob at 414-378-2114 or beevee6610@gmail.com.

Memory Café

Tuesday, October 12, 10:00-11:30am. Chippewa Valley Museum 1204 ½ Moon, Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Lewy Body Dementia Support Group

Wednesday, October 13, 6:00pm-8:00pm. To register contact Janelle at romatowskij@comcast.net or Amy at 715-379-3148 or amy@modularmarketingsystems.com

Stand in the Light Memory Choir Summer Semester

Thursdays, August 19-November 18. For more information call 715-210-4165 or email standinthelightchoir@gmail.com

Caring for Your Loved One at Home- A skills Fair for Family Caregivers

Thursday October 21, 2021, 9:00am-3:00pm. Lake Street Methodist Church, 337 Lake St Eau Claire. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Additional Programming

Medicare & You (virtual)

Friday, October 1 at 1:00pm, Register at www.adrcevents.org or call the ADRC 715-839-4735.

Eau Claire Caregiver Café (in person)

First Tuesday of the month, October 5, 9-10:30am. The French Press, 2823 London Rd, Eau Claire. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Webex “Meet & Greet” (virtual)

Virtual Meeting via Webex. Thursday, October 21, 10:00-11:00pm. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Stepping On (in person)

Wednesdays, September 15-October 27, 2021, 1:00-3:00pm. Grace Lutheran Church (2nd Ave entrance). Register at www.adrcevents.org or call the ADRC, 715-839-4735

Living Well with Chronic Conditions (virtual)

Tuesdays, October 5- November 9, 2021, 1:00pm-3:00pm. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Mind Over Matter: Healthy Bowels (in person)

Wednesdays, October 13, 27 and November 10, 2:00pm-4:00pm. Eau Claire County Courthouse, 721 Oxford Ave Room LEC1301 & 1302. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Stand Up and Move More (virtual)

Thursdays, October 28-November 18, and December 16, 10:00am- 12:00pm. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Savvy Caregiver Class (virtual)

Wednesdays, September 22- October 27, 9:00-11:00am. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Ask a Dementia Care Specialist (virtual)

Monday, September 20, 10:00-11:30, Register at www.adrcevents.org or call the ADRC, 715-839-4735

Brain and Body Fitness (in person)

Mondays & Wednesdays, September 13-December 1, 10:00-11:30am. Lake Street Methodist Church. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Become a Dementia Friend (in person)

Tuesday October 26, 5:00-6:00pm. L.E. Phillips Senior Center, 1616 Bellinger St, Eau Claire. Register at www.adrcevents.org or call the ADRC, 715-839-4735