

Agenda items are linked to supporting documentation.
There are also bookmarks to navigate through the document.

AGENDA

Eau Claire County
Committee on Finance & Budget
Monday, October 4, 2021
4:30 p.m.
Webex Conference Call

Public Access:

Dial in Number: 415.655.0001
Access Code: 2593 207 6824

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m0743177cb3847d79d6796e7e0dc5de71>

Notice Regarding Public Comment: Members of the public wishing to make comments must email Amy Weiss at amy.weiss@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Proposed Resolution 21-22/060 “Authorizing the Sale of Tax Deed Property...” / Discussion – Action
5. Long Term Investments / Discussion
 - a. Overall Investment Strategy
 - b. American Rescue Plan Act Funds Investment
6. Sale Book / Discussion
7. Delinquent Tax Write-offs / Discussion
8. Proposed Ordinance 21-22/049 Annual Fee Changes / Discussion – Action
9. American Rescue Plan Act Update / Discussion
10. Review Revised Budget Priorities / Discussion – Action
11. Review Budget Process and Procedures / Discussion
12. Review and Approval of Meeting Minutes / Discussion – Action
 - a. *Joint with Committee on HR – July 9, 2021*
 - b. *Joint with Committee on Administration – July 13, 2021*
 - c. *Joint with Committee on Judiciary & Law – July 28 and July 29, 2021*
 - d. *Joint with Aging & Disability Resource Center Board – August 2, 2021*
 - e. *Joint with Highway Committee – August 5, 2021*
 - f. *Joint with Committee on Planning & Development – August 10, 2021*
 - g. *Joint with Human Services Board – August 16, 2021*
 - h. *Joint with Committee on Parks & Forest – August 17, 2021*
 - i. *Joint with UW-Extension Education – August 18, 2021*
 - j. *Regular Meeting – September 13, 2021*
 - k. *Joint Meeting with Committee on HR – September 17, 2021*
 - l. *Joint Meeting with Committee on HR – September 29, 2021*

13. Future Meetings and Agenda Items / Discussion – Action

14. Adjourn

Prepared by: Amy Weiss

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

FACT SHEET
FILE NUMBER:

4.20.100 Sale to former owners. Pursuant to Wis. Stat. § 75.35(3), the county clerk subject to the approval of the county board, is hereby empowered to supervise the sale of tax deeded lands to their former owners, or their heirs, who lost title through delinquent tax collection enforcement procedure, and is further authorized to grant to such former owners first preference and right to purchase said lands.

Richard and Jani Hopkins, heirs to James B. and Marlene R. Hopkins, have formally requested to purchase from Eau Claire County, a parcel of land taken by Eau Claire County through the process of tax deed. The parcel is located in the City of Eau Claire.

The purchase price of \$23,065.66 will cover all taxes, interest, penalty and expenses incurred by Eau Claire County. Richard and Jani Hopkins will be responsible for all filing fees.



4 AUTHORIZING THE SALE OF TAX DEED PROPERTY TO RICHARD AND JANI HOPKINS,
5 LEGAL HEIRS OF THE FORMER OWNERS, JAMES B. AND MARLENE R. HOPKINS, FOR
6 \$23,065.66; DIRECTING CORPORATION COUNSEL TO PREPARE A QUIT CLAIM DEED
7 ON THE DESCRIBED PROPERTY; DIRECTING THE COUNTY CLERK TO EXECUTE SAID
8 QUIT CLAIM DEED ON BEHALF OF EAU CLAIRE COUNTY.

9 WHEREAS, in accordance with the Eau Claire County Code, Chapter 4.20.100 - Sale to Former
10 Owners; Richard and Jani Hopkins, legal heirs to the former owners James B. and Marlene R.
11 Hopkins, formally applied to purchase said property in accordance with the County Code; and
12

13 WHEREAS, said property can be described as follows:

14
15 The North one-half of Lots 5 and 6, Block 7, of Mount Tom Addition (Re-arrangement) to the
16 City of Eau Claire, Eau Claire County, Wisconsin

17
18 Computer #221-10-0367-000, City of Eau Claire
19 631 Deyo Avenue, Eau Claire, WI 54703

20		
21	Delinquent General Taxes (2016-2020)	\$10,875.78
22	Delinquent Special Taxes (2016-2020)	4,845.66
23	Interest and Penalties (2016-2020)	7,025.97
24	County Expenses	<u>318.25</u>
25	TOTAL	\$23,065.66

26
27 NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that the
28 sale of the aforementioned described property to Richard and Jani Hopkins, legal heirs to the former
29 owners, are hereby authorized for \$23,065.66.
30

31 BE IT FURTHER RESOLVED that said sale must take place no later than 30 days after County Board
32 Approval.
33

34 BE IT FURTHER RESOLVED that the Corporation Counsel is hereby directed to prepare a quit claim deed
35 to: Richard and Jani Hopkins.
36

37 BE IT FURTHER RESOLVED that the County Clerk is hereby directed to execute said quit claim deed on
38 behalf of Eau Claire County.
39

40 I hereby certify that the foregoing correctly represents the action of the
41 Committee on Finance and Budget on October ____, 2021, by a vote of ____ for, and ____
42 against.
43

44
45 _____
46 Stella Pagonis, Chair
47 Committee on Finance and Budget
48

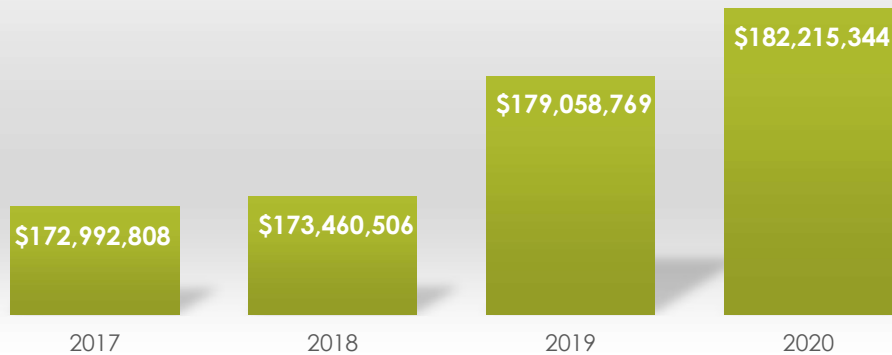
Sale Book Comparisons

Glenda Lyons, Co Treasurer

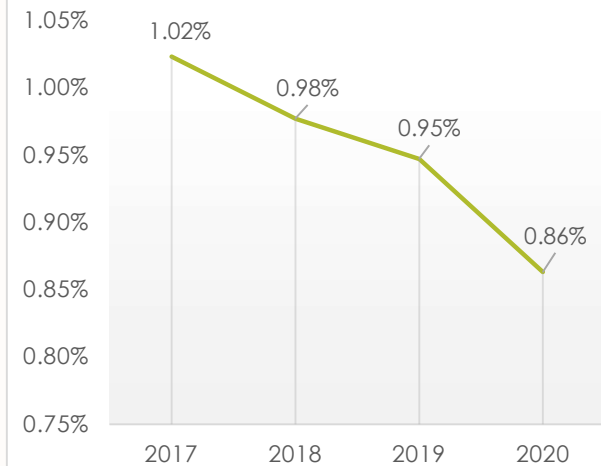
Tax Year	Certificate	Real Estate	Specials	Total	# of Parcels	County Wide Levy	% of Sale Book
2017	9/1/2018	\$ 1,628,696	\$ 141,063	\$ 1,769,759	1,049	\$ 172,992,808	1.02%
2018	9/1/2019	\$ 1,581,058	\$ 113,497	\$ 1,694,555	1,173	\$ 173,460,506	0.98%
2019	9/1/2020	\$ 1,591,744	\$ 103,812	\$ 1,695,556	1,115	\$ 179,058,769	0.95%
2020	9/1/2021	\$ 1,485,642	\$ 86,989	\$ 1,572,631	983	\$ 182,215,344	0.86%

Sale Book Comparison

■ County Wide Levy



% of Sale Book



2021 Write Off of Delinquent Taxes
 With Parcel Detail
 September 10, 2021

Year	Parcel	Owner	RE	SA	SC	Total	Interest Lost	Penalty Lost	I/P Total	Ascent total
2009	1822122709363202018	Otter Creek Land Co	\$ 79.59			\$ 79.59	\$ 111.43	\$ 55.71	\$ 167.14	\$ 246.73
2009	1822122709363302002	Otter Creek Land Co	\$ 79.59			\$ 79.59	\$ 111.43	\$ 55.71	\$ 167.14	\$ 246.73
2009	1822122709363209010	Otter Creek Land Co	\$ 79.59	\$ 157.27		\$ 236.86	\$ 331.61	\$ 165.80	\$ 497.41	\$ 734.27
Grand Total to be written off of Eau Claire County			\$ 238.77	\$ 157.27	\$ -	<u>\$396.04</u>	\$ 554.47	\$ 277.22	\$ 831.69	\$ 1,227.73

FACT SHEET

TO FILE NO. 21-22/049

SECTION 1. These fees were proposed and passed by the human services board on July 26, 2021 by a vote of 9 to 1. Non-resident placements are increasingly complex. Youth present with greater behavioral and mental health needs, requiring greater levels of care. Increased mental health concerns, including self-harm, require additional resources. Extended placements escalate behavioral issues including property damage and physical altercations. The proposed rate increase will help offset higher costs and align us with other counties. Use of the 180 Program has evolved from a therapeutic placement to a long-term secure placement. 180 Program youth have also become more complex, requiring higher levels of care. Increased incidents of self-harm require additional resources to maintain resident safety and security. Fiscal Impact: \$109,775.00

SECTION 2-7. These fees were proposed and passed by the planning and development committee on July 27, 2021 by a vote of 4 to 0. The refund structure was redone to match the current procedure in planning and development. Fiscal Impact: -\$1550.00

SECTION 8-10. This fee update was proposed and passed by the parks and forest committee on July 12, 2021 by a vote of 5 to 0. These fees were increased to cover staff time needed to perform these duties. to be more in line with fees charged in other parks throughout Wisconsin, to cover costs of property damages and loss. Other areas are being removed as they are inconsistent with current rental procedures. Fiscal Impact: \$15,563.00

Respectfully Submitted,



Timothy J. Sullivan
Corporation Counsel

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TO AMEND SECTION 4.14.001 B. OF THE CODE: DAILY JUVENILE DETENTION RATE ESTABLISHED; TO AMEND SECTION 4.30.080 OF THE CODE: PLANNING AND DEVELOPMENT PUBLICATIONS, PHOTOCOPIES, DIGITAL DATA ON CD-ROM AND PAPER COPIES FROM PLOTTER; TO AMEND SECTION 4.35.090 N. AND O. OF THE CODE: PERMIT, VARIANCE, REZONING, SPECIAL EXCEPTION, SIGN AND LAND USE FEES; TO AMEND SECTION 4.35.092 OF THE CODE: SHORELAND PROTECTION OVERLY DISTRICT FEES; TO AMEND SECTION 4.35.095 OF THE CODE: AIRPORT ZONING FEES; TO AMEND SECTION 4.35.170 OF THE CODE: PROPERTY ADDRESSING FEE; TO AMEND SECTION 15.01.110 OF THE CODE: PERMIT FEES; TO AMEND SECTION 16.30.040 OF THE CODE: FEES AND CHARGES; TO AMEND SECTION 16.33.020 OF THE CODE: RENTAL RATES FOR PRIVATE, OTHER ORGANIZATIONS AND INDIVIDUALS; TO AMEND SECTION 16.33.030 OF THE CODE: PAYMENT OF RENT AND DEPOSITS.

The County Board of Supervisors of the County of Eau Claire does ordain as follows:

SECTION 1. That Subsection B. of Section 4.14.0101 of the code be amended to read:

- B. Non-residents~~\$200.00~~ 225.00 per day
- 180 day dispositional alternative~~\$300.00~~ 325.00 per day

SECTION 2. That Section 4.30.080 of the code be amended to read:

4.30.080 Planning and development publications, photocopies, digital data on CD-ROM and paper copies from Plotter.

A. The department of planning and development shall charge for the publications and photocopies enumerated below as follows:

- 1. Zoning and subdivision ordinance \$15.00
- 2. County or Local Comprehensive Plans \$60.00
- 3. ~~Computer generated reports \$.25/page.~~
- 4. ~~Mailing labels \$1.50 per page, \$6.00 minimum charge.~~

B. The department of planning and development shall charge for digital data ~~on CD-ROM or DVD~~ as follows: GIS Services \$ 60.00 per half hour.

C. The department of planning and development shall charge for paper copies of orthophotography air photos, building/site plans and parcel maps from the plotter or printer as follows:

- 1. 8.5" x 11" \$ 5.00
- 2. 11" x 17" \$ 7.00
- 3. 24" x 36" \$15.00
- 4. Custom Order \$30.00
- \$ 5.00 per sheet

SECTION 3. That Subsections N. and O. of Section 4.35.090 of the code be amended to read:

- N. Refunds
 - 1. Land use Paid fee minus \$ 55 Administrative fee

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- 2. Conditional use/
Variance/Appeals Paid fee minus \$ 75 Processing fee
\$275 Administrative fee
\$ 25 Vendor fee
- 3. Rezoning Paid fee minus \$ 75 Processing fee
\$275 Administrative fee
\$ 25 Vendor fee
\$ ~~65-75~~ Mapping fee
- 4. ~~Variance/appeals~~ Paid fee minus \$ ~~75~~ Processing fee
~~\$275 Administrative fee~~
~~\$ 25 Vendor fee~~

- O. Temporary structures
 - 1. Special events
 - ~~2.~~ a. Total land less than 10 acres \$200.00 Zoning fee
 - ~~3.~~ b. Total land 10 acres or greater \$400.00 Zoning fee

SECTION 4. That Section 4.35.092 of the code be amended to read:

4.35.092 Shoreland protection overlay district fees.

- A. Shoreland fees.
 - 1. Principle structure \$ 235.00
 - a. Zoned town fee \$ 100.00
 - 2. Accessory structure. Alterations and additions
 - a. 0 to 200 sq. ft \$ 55.00
 - b. Greater than 200 sq. ft. \$.26 per sq. ft.
 - c. Maximum fee \$ 235.00
 - d. Zoned town fee \$ 55.00
 - 3. Stairways/walkways \$ 100.00
 - 4. Filling and grading permit \$ 290.00
 - 5. Mitigation plan \$ 100.00
 - 6. Treated impervious surfaces exemption \$ 100.00
 - 7. Conditional use \$ 525.00
 - 8. Variance/appeals \$ 525.00
 - 9. Refunds Paid fee minus ~~\$ 55.00~~
 - a. Land use Paid fee minus \$ 55.00
 - b. Conditional use/
Variances/Appeals Paid fee minus \$ 75.00 Processing fee
\$ 275.00 Administrative fee
\$ 25.00 Vendor fee
 - c. Rezoning Paid fee minus \$ 75.00 Processing fee
\$ 275.00 Administrative fee
\$ 25.00 Vendor fee
\$ 75.00 Mapping fee

*Zoning district fees are applicable to shoreland areas.

SECTION 5. That Section 4.35.095 of the code be amended to read:

4.35.095 Airport zoning fees. The following schedule shall apply:

- A. Principal structures:

1	1. _____ Zones A, 1, & 2	\$ 100.00
2	2. _____ Zone 3 (over 35 ft. in height)	\$ 100.00
3	B. Accessory structures and additions:	
4	1. _____ Zones A, 1, & 2	\$.26/sq.ft. (Maximum \$100.00)
5		(Minimum \$ 55.00)
6	2. _____ Zone 3 (over 35 ft. in height)	\$.26/sq.ft. (Maximum \$100.00)
7		(Minimum \$55.00)
8	C. Variances/appeals	\$ 525.00
9	D. Conditional use	\$ 525.00
10	<u>E. Refunds</u>	
11	1. Land use Paid fee minus	\$ 55.00
12	2. Conditional use/	
13	Variances/Appeals Paid fee minus	\$ 75.00 Processing fee
14		\$ 275.00 Administrative fee
15		\$ 25.00 Vendor fee

16
17 SECTION 6. That Section 4.35.170 of the code be amended to read:

18
19 4.35.170 Property addressing fee. The planning and development department shall
20 charge \$60.00 for application review and issuance of each new property address. This fee shall
21 be in addition to any fee collected by the planning and development department on behalf of any
22 town municipality for property addressing purposes.

23 A. \$10 per unit fee

24
25 SECTION 7. That paragraphs 9. and 11. Of Subsection A. of Section 15.01.110 of the
26 code be amended to read:

27		
28	9. UDC Sticker (additional	\$ 39.00 <u>40.00</u>
29	with all fees where applicable.)	
30		
31	11. Refunds: Refunds for projects	
32	not started shall be based on the	
33	fee paid minus UDC seal fee of	\$ 39.00 <u>40.00</u>
34	Plan review fee when plans are	
35	required	\$100.00
36	Erosion control fee of	
37	a. New 1 and 2 family dwelling	\$ 70.00
38	b. Addition	\$ 50.00

39
40 SECTION 8. That Subsection B. of Section 16.30.040 of the code be amended to read:

41
42 B. Fees. The following fees shall be charged, unless otherwise specified:

43
44 **General Usage Fees**

45 Recreation Area Entrance Fee

46 per motor vehicle \$5.00 daily or \$30.00 annually

47 Additional Annual Entrance Stickers \$10.00 for same household

1 Required at boat launches, county parks, Evergreen ski trail, Lake Eau Claire beach and
 2 Tower Ridge Recreation area (from April 1 to December 1) including disc golf area. Buses for
 3 non-school related functions \$6.00 daily fee, buses for school related functions exempt from
 4 fees. A registered camper shall be granted up to two free vehicle passes per site for the duration
 5 of the camping.

6	Replacement Annual	
7	Entrance Sticker	\$10.00
8	Boat Dealers/commercial	
9	Watercraft launch permit	\$50.00/annually
10	Rental of tree planting machine	\$20.00 60.00 /1,000 trees planted with \$40.00
11		minimum charge. <u>\$40 per 1000 beyond first 1000</u>
12		<u>trees</u>
13	Permit for Driveway	
14	off County Forest Roads	\$35.00
15	Special Event Participation Fee	\$3.00 <u>5.00</u> per person
16		\$2.00 <u>4.00</u> per person for nonprofit and government
17		organization events
18	Special Transportation Permit	\$30.00
19	Lion's Group Camp	\$40/night with a maximum of 6 nights

20

21 **Coon Fork County Park Fees**

22	Picnic Shelter	\$20.00/reservation, with a maximum of 10
23		vehicle passes issued per reservation.
24	Camping	\$17.00/night off lake
25		\$85.00/week off lake
26		\$20.00/night on lake
27		\$100.00/week on lake (7 nights for price of 56)
28		\$10.00/night--off season nonelectrical
29		\$15.00/night--off season electrical
30	Section D. Campsites with	
31	50 amp electric, water	\$27.00/night
32		\$145/week
33	Camping Electricity	\$ 5.00/night (no discount for week long camping.)
34	Campground Reservation	\$10.00
35	Reservation transfer	\$ 5.00
36	Paddle boat, canoe and	
37	row boat rental	\$ 6.00/hour
38	Sewage Dumping Station	\$10.00/use for non-registered campers or travelers
39	Firewood Sold in Campgrounds	\$ 6.00/bundle

40

41 **Harstad County Park Fees**

42	Camping	\$ 15.00/night
43		\$ 75.00/week
44		\$ 10.00/night—off season
45	Picnic Shelter	\$ 25.00/reservation

46

47 **Lake Altoona County Park Fees**

48	Clubhouse	\$115.00/reservation Monday – Thursday
49		\$165.00/reservation on Friday, Saturday, Sunday &

1		holidays.
2		
3	Picnic Shelter (with electricity)	\$80.00
4		
5	Reservation Changes-Clubhouse	\$10.00
6	And Picnic Shelter	
7		
8	Lake Eau Claire County Park Fees	
9	Clubhouse	\$60.00 <u>75.00</u> /reservation Monday - Thursday and \$90.00 <u>100.00</u> /reservation Friday, Saturday, Sunday & holidays plus \$25.00 <u>\$30.00</u> /hour for each hour after five hours. An additional \$25.00 30.00/hour charge for reservations extending between 11:00 p.m. and 12:00 midnight.
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16	Clubhouse Porch	\$45.00 <u>\$50.00</u> /reservation plus \$5.00/hour for each hour after five hours.
17		
18		
19	Alcohol Surcharge for	\$25.00 surcharge shall be charged for each
20	Clubhouse and Porch Reservations	reservation when alcoholic beverages are served.
21		
22	Picnic Shelters with electricity	
23	Small	\$25.00/reservation plus \$5.00/hour for each hour after five hours.
24		
25	Large	\$50.00 <u>60.00</u> for first 5 hours plus \$10.00/hr. thereafter.
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27		
28	Picnic Shelter with grilling pit	\$45.00 <u>50.00</u> /reservation plus \$10.00/hour for each hour after five hours.
29		
30		
31	Lowes Creek Park	
32	Picnic Shelter	\$20.00 <u>25.00</u> per day/reservation
33		
34	Tower Ridge Recreation Area Fees	
35	Vehicle Pass (winter use)	\$6.00/day or \$60.00 seasonal fee for first vehicle and \$40.00 per vehicle for additional vehicles registered to same household.
36		
37		
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39	All Parks Winter Season Pass	\$ 75.00 seasonal fee for first vehicle and \$50.00 per vehicle for additional vehicles
40		
41		
42	Chalet	\$ 90/day Monday–Thursday
43	April 1 to November 30	\$120/day Friday –Sunday and holidays (one reservation per weekend)
44		\$200 key deposit
45		\$ 70 cleaning deposit
46		
47	Alcohol Surcharge	\$ 25 surcharge shall be charged for each
48		reservation when alcoholic beverages are served.
49	Disc golf vendor	\$25.00 per vendor per event.

SECTION 9. That Section 16.33.020 of the code be amended to read:

16.33.020 Rental rates for private, other organizations and individuals.

A. Private, other organizations and individuals shall be charged the following daily rental rates for exposition center facilities. Daily is to mean a 24 hour period or any portion thereof. One-half the daily rate will be charged for set-up and take down per day.

Exhibit building A (66'x 200')	\$ 450.00
Stall set-up	
Half barn set-up (minimum)	\$ 125.00
Full barn set-up	\$ 250.00
Exhibit building C-D (66'x135')	\$ 350.00
Pen set-up	
Half barn set-up (minimum)	\$ 75.00
Full barn set-up	\$ 150.00
Exhibit building E (66'x 240')	\$ 700.00
Exhibit building E -Exhibit area (66'x 160')	\$ 550.00
Exhibit building E – Meeting room viewing area	\$ 55.00
Exhibit building E – Meeting room	\$ 75.00
Exhibit building E – Both meeting rooms	\$ 125.00
Exhibit building E kitchen only	\$ 175.00
Non-electric campsite/day	\$ 20.00
Electric campsite/day	\$ 25.00
Agility arena	\$ 75.00
Horse arena	\$ 165.00
Milk house	\$ 130.00
Concession Stand	\$ 120.00
Picnic pavilion/event	\$ 55.00
Grounds rental/day – All outdoor space (no buildings)	\$ 500.00
All buildings and ground/day (excludes camping)	\$2500.00
Independent food stand/day (with electricity)	\$ 100.00
Outside catering/day	\$ 100.00
Bleachers/unit/event	\$ 50.00
Off grounds/unit (3 days)	\$ 75.00
Replacement cost/unit	Actual Cost
Tables/each/event	\$ 6.00
Off grounds/each/event (limited use)	\$ 10.00
Replacement cost/each	Actual Cost
Chairs/each/event	\$.50
Off grounds/each event (limited use)	\$ 2.00
Replacement cost/each	Actual Cost
Stages/section/day (4'x 8'x 2')	\$ 25.00
Off grounds/section/event	\$ 50.00
Wireless microphones/each/event	\$ 50.00
Replacement cost	Actual Cost
Portable PA system/each/event	\$ 75.00
Replacement cost	Actual Cost
P.A. System/event	\$ 75.00
On site personnel/person/hour (requested during event)	\$ 22.00 45.00
Skid Steer/operator/hour	\$ 75.00

1	Key deposit/each.....	\$ 10.00 100.00
2	Garbage removal (excessive).....	Actual Cost
3	Event holder responsible for removal of excessive amount of trash.	
4	Extra ordinary setup/clean-up/person/hour.....	\$ 50.00
5	B. Dry storage shall be at the following rate per building per season subject to a	
6	minimum \$50.00 per contract charge:	
7	Exhibit building A/per square foot (66' x 200').....	\$ 1.30 1.50
8	Exhibit building C-D/per square foot (66'x 135').....	\$ 1.30 1.50
9	C. Meeting room equipment rentals.	
10	Flip chart w/markers/each/event.....	\$ 20.00
11	Replacement cost.....	Actual Cost
12	TV/VCR/event.....	\$ 25.00
13	Replacement cost.....	Actual Cost
14	100 cup coffee urn (w/o coffee)/event.....	\$ 15.00
15	Replacement cost.....	Actual Cost
16	Electric Roaster/each/event.....	\$ 15.00
17	Replacement cost.....	Actual Cost
18	D. Miscellaneous Equipment Rentals.	
19	Fire Extinguishers/each (tents).....	\$ 18.00
20	Replacement value.....	Actual Cost
21	E. Special Services.	
22	Storage or removal of personal property	\$ 25.00
23	Snow removal or other services.....	\$ 40.00/hr

SECTION 10. That Section 16.33.030 of the code be amended to read:

16.33.030 Payment of rent and deposits.

A. A security deposit of 20% of total contract cost, ~~\$100.00~~ \$1,000.00 minimum is due within 30 days of the writing of the contract. Within 90 days of the event, one-half of the total rental fee is due, with the remaining balance due 30 days prior to the event. Any cancellation will result in forfeiture of the security deposit. Cancellations between 90 days and 30 days will result in forfeiture of the 50% rental fee paid, unless fully re-rented. Cancellations of 30 days or less will result in loss of all rental fees, unless fully re-rented. Rental of the facility less than 30 days from the event requires full rent and security deposit at the time the contract is written. The required certificate of insurance must be provided at least one week prior to the event. If the County, State or Federal government has issued a Public Health Emergency Declaration that includes Eau Claire County a full refund will be issued for any reservation that was canceled at the time the Declaration is in place.

I hereby certify that the foregoing
correctly represents the action taken
By the undersigned Committee on
September __, 2021 by a vote of __
for, and __ against.

Stella Pagonis, Chair
Committee on Finance & Budget



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources and Finance
& Budget Friday, July 9, 2021 at 8:30 a.m.

Virtual Meeting

Present from Human Resources Committee: Judy Gatlin, Mark Beckfield, Kevin Stelljes, Stella Pagonis, Katherine Schneider

Present from Finance & Budget Committee: Gerald Wilkie, Jim Dunning, Stella Pagonis, Robin Leary

Others: Samantha Kraegenbrink – Committee Clerk, Katelynn Eslinger, Jessica Rubin, Sara Bronstad, Norb Kirk, Autumn Schneider, Linda O'Mara, Amy Weiss, Kathryn Schauf, Dawn Edlin

Chair Pagonis called the meeting to order for Finance & Budget Committee at 8:30 a.m. and called the meeting to order for the Committee on Human Resources at 8:30 a.m.

Samantha Kraegenbrink called verbal roll call for each committee respectfully and is listed above under present.

No members of the public wished to make comment.

Without objection the minutes will be placed on the next meeting of the Human Resources Committee.

Jessica Rubin provided in depth detail of the Human Resources budget request. The committees were given the opportunity to discuss and ask questions of the Director and the Finance Department.

Supervisor Gatlin motions to approve the budget as presented today, Supervisor Schneider seconded the motion. All in favor, motion passes.

Chair Pagonis adjourned the Finance & Budget Committee at 9:45 a.m.

The Committee discussed moving the next meeting from its normal date in August to August 20. Director Rubin requests to add an additional meeting in September to review position changes. The meeting would be September 17, 2021, just to cover position changes.

The following will be future meeting topics:

- a. Policy 001 – Definition Updates
- b. Paid Leave Policy
- c. PTO Payout Policy Updates
- d. Timekeeping Policy Updates
- e. Update on search for replacement for NetTime

Chair Beckfield adjourned the meeting at 9:57 a.m.

Respectfully submitted by,

Samantha Kraegenbrink
Assistant to the County Administrator



MINUTES

Eau Claire County

Committee on Administration and Finance and Budget

Tuesday, July 13, 2021, at 2:30 p.m.

Virtual Meeting

Present (Committee on Administration): Ray Henning, Colleen Bates, Nick Smiar, Gerald Wilkie

Present: (Committee on Finance & Budget): Stella Pagonis, Gerald Wilkie, Robin Leary, Jim Dunning, Steve Chilson

Others: Samantha Kraegenbrink – Committee Clerk, Eric Killen, Sonja Leenhouts, Greg Dachel, Tim Sullivan, Erika Gullerud, Linda O’Mara, Jennifer Porzondek, Jessica Rubin, Amy Weiss, Dave Hayden, Kathryn Schauf, Matt Theisen, Norb Kirk, Megan Brasch

Public: Ryan Patterson – Leader Telegram, others present

Chair Smiar called the meeting to order at 2:30 p.m. for the Committee on Administration and Chair Pagonis called the meeting to order at 2:31 p.m. for the Committee on Finance & Budget. The chairs confirmed meeting notice.

Clerk Kraegenbrink took verbal roll call for each committee and is noted above under present.

No members of the public wished to make comment.

Administrative Schauf introduced Jeneise Briggs, EDI Coordinator for the City/County and Greg Dachel, incoming IS Director.

The following presented their budgets to the Committees and Supervisors were given a chance to discuss and ask clarifying questions:

- Facilities – Matt Theisen
- Child Support - Megan Brasch
- Corporation Counsel – Tim Sullivan
- Veteran Services – Eric Killen
- Information Systems – Dave Hayden and Greg Dachel
- Risk Management – Sonja Leenhouts
- Administration – Kathryn Schauf
- County Board – Kathryn Schauf

Motion by Supervisor Wilkie to approve all of the above submitted budgets as presented. Supervisor Bates seconded the motion. All in favor.

Chair Pagonis adjourned the Committee on Finance & Budget at 5:16 p.m.

Motion by Supervisor Bates and seconded by Supervisor Wilkie. The Committee discussed the amendment File No. 21-22/034: Resolution designating American Rescue Plan Act (ARPA) funds to be used by the Broadband Committee for the purpose of matching funds by local units of Government for broadband expansion. Without objection, Supervisor Mowry, Chair of the



MINUTES

Eau Claire County

Committee on Administration and Finance and Budget

Tuesday, July 13, 2021, at 2:30 p.m.

Virtual Meeting

Broadband Committee provided an explanation for File No. 21-22/034. The resolution passes following a roll call vote, 4 yes and 1 absent.

Supervisor Henning motions to approve minutes from:

- May 18, 2021
- June 08, 2021
- June 15, 2021

The motion was seconded by Supervisor Bates. Minutes were approved as presented.

Motion by Supervisor Bates; seconded by Supervisor Henning, the Committee discussed File No. 21-22/024: Ordinance to amend section 2.04.010 C. of the Code: Rule 1 – Meetings. Corporation Counsel Sullivan provided explanation. All in favor of File No. 21-22/024.

Motion by Supervisor Wilkie; seconded by Supervisor Bates, the Committee discussed File No. 21-22/025: Resolution approving the plan to manage the American Rescue Plan Funds. Supervisor Schauf provided explanation. All in favor of File No. 21-22/025.

Administrator Schauf asks the discussion on the process for distribution and funding parameters (ARPA Funding) to the next meeting.

Motion by Supervisor Bates, seconded by Supervisor Wilkie. On roll call (Supervisors Bates, Henning, Wilkie, Smiar) the meeting was locked and moved into closed session pursuant to Wisconsin Statutes Section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

RE: Update on Opioid Settlement

The meeting was adjourned at 5:40 p.m.

Respectfully submitted by,

Samantha Kraegenbrink

Assistant to the County Administrator

Minutes

Joint Meeting - Eau Claire County
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget
Wednesday, July 28, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Committee on Judiciary & Law Enforcement Members Present: Melissa Janssen*, Sandra McKinney, Zoe Roberts, Connie Russell, and Gerald Wilkie.

Committee on Finance & Budget Members Present: Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie.

Ex Officio Member Present: Nick Smiar

Others Present: TRY Mediation Director Todd Johnson, Admin. Division Manager Danielle Powers, Sheriff Ron Cramer, Captain Dave Riewestahl, Lieutenant Travis Holbrook, Lieutenant Cory Schalinske, Criminal Justice Director Tiana Glenna, Fiscal Associate Jennifer Porzondek, Accountant Linda O'Mara, Senior Accountant Amy Weiss, Finance Director Norb Kirk, County Administrator Kathryn Schauf and Eric Huse.

Call to Order

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:00 PM.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Public Comment

No public comment was made.

*Supervisor Janssen arrived at this time.

2022 Department Budget Presentations

• TRY Mediation

- Director Todd Johnson provided an introduction and presented the 2022 agency request for Eau Claire County funds. Director Johnson advised there is no change in Eau Claire County funds request from 2020 and 2021. Director Johnson relayed to the Committees that he is exploring opportunities to expand and increase levels of service TRY Mediation provides while generating additional revenue to help sustain them. The Committees engaged in general discussion. It was noted that the 2022 user fees revenue should be \$34,300 and the total 2022 budget is \$219,319.
- Supervisor McKinney moved to support the request for Eau Claire County funds. **Approved** 5-0 via voice vote by the Committee on Judiciary and Law Enforcement.

• Criminal Justice Collaborating Council

- Criminal Justice Director Tiana Glenna presented the 2022 department budget request. Director Glenna explained that the significant focuses in the coming years are centered around equity, diversity, and inclusion in the County Justice System, mental health early interventions, criminal justice data availability/understandability, and pre-trial services. The Committees engaged in general discussion.
- Supervisor Russell moved to support the 2022 department budget request. **Approved** 5-0 via voice vote by the Committee on Judiciary and Law Enforcement.

• Sheriff's Office

- Admin. Division Manager Danielle Powers, Captain Dave Riewestahl, and Lieutenant Cory Schalinske presented the 2022 department budget request. Highlights of the budget request include the following:

- Significant increases in wages and benefits for 2022.
- Request to create two additional correctional officer positions – one for DNA/Fingerprint duties and one for transport duties. These positions will be funded through existing tax levy funds and by reducing contracted services expenses.
- Request to create one new detective position. This position will be partially funded by existing tax levy funds and by reducing contracted service and other expenses. Additional tax levy funds will be needed to fully fund this new position.
- Request to abolish two correctional officer positions and create two Corporal positions. These positions will be funded by existing tax levy funds.
- Request to create one new bailiff position. This position will require additional tax levy funds.
- The Committees engaged in general discussion.
- Supervisor McKinney moved to support the 2022 department budget request. Chairperson Wilkie called for a roll call vote: JANSSEN aye; MCKINNEY aye; ROBERTS aye; RUSSELL aye; WILKIE aye. **Approved** 5-0 by the Committee on Judiciary and Law Enforcement.

Future Meeting Date

A joint meeting of the Committee on Judiciary and Law Enforcement and Committee on Budget and Finance was scheduled for July 29, 2021 at 3:00 PM

Future Agenda Items

None.

Adjourn

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 5:21 PM.

Respectfully Submitted:

Eric Huse
Committee Clerk
Committee on Judiciary and Law Enforcement

Minutes

Joint Meeting - Eau Claire County
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget
Wednesday, July 29, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Committee on Judiciary & Law Enforcement Members Present: Melissa Janssen, Sandra McKinney, Connie Russell, and Gerald Wilkie.

Committee on Judiciary & Law Enforcement Members Absent: Zoe Roberts.

Committee on Finance & Budget Members Present: Steve Chilson*, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie.

Ex Officio Member Present: Nick Smiar

Others Present: Clerk of Circuit Court Susan Schaffer, Register in Probate/Clerk of Juvenile Court Susan Warner, Admin. Division Manager Danielle Powers, Fiscal Associate Jennifer Porzondek, Accountant Linda O'Mara, Senior Accountant Amy Weiss, Finance Director Norb Kirk, County Administrator Kathryn Schauf and Eric Huse.

Call to Order

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:01 PM.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Public Comment

No public comment was made.

*Supervisor Chilson arrived at this time.

2022 Department Budget Presentations

• Clerk of Courts

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Deputy Clerk position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. The Committees engaged in general discussion.
- Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

• Circuit Court

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Judicial Assistant position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. Clerk Schaffer reported she is expecting an increase in State aid due to the addition of the 6th Circuit Court Branch to offset some of the additional expenses related to same. Total amounts are not known at this time though. The Committees engaged in general discussion.
- Supervisor Janssen moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

- **Register in Probate/Clerk of Juvenile Court**
 - Register in Probate/Clerk of Juvenile Court Susan Warner presented the 2022 department budget request. Clerk Warner noted a slight decrease in the overall 2021 budget and tax levy request. She noted this is a result of personnel changes starting at lower wages. The Committees engaged in general discussion.
 - Supervisor Russell moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.
- **District Attorney**
 - Officer Manager Eric Huse presented the 2022 department budget request. Office Manager Huse noted the increase in request for tax levy is due to increasing personnel costs that are unavoidable. Office Manager Huse noted the increase in supplies/expenses area of the budget is related to restricted grant funds. Office Manager Huse informed the Committees that the department will likely request an additional one to two positions as soon as next year. The Committees engaged in general discussion.
 - Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

Future Meeting Date

The next meeting of the Committee on Judiciary and Law Enforcement is scheduled for August 25, 2021 at 3:00 PM.

The next meeting of the Committee on Finance and Budget is a joint meeting with the Aging and Disability Resource Center Board on August 02, 2021 at 3:00 PM.

Future Agenda Items

None.

Adjourn

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 4:42 PM.

Respectfully Submitted:

Eric Huse
Committee Clerk
Committee on Judiciary and Law Enforcement

Eau Claire County Aging & Disability Resource Center Board
Joint Meeting with Finance & Budget
Monday, August 2, 2021, 3:00 pm
Remote Meeting via Webex Events

Co-Chair Sue Miller called the meeting to order at 3:00 pm. Chair Stella Pagonis called the Committee on Finance & Budget to order at 3:00 pm.

Roll Call:

ADRC Board Members Present: Carl Anton, Chris Hambuch-Boyle, Sue Miller, Audrey Nelson, Bruce Schafer, Tami Schraufnagel, Dan Sippl

Committee on Finance & Budget Members Present: Robin Leary, Jim Dunning, Gerald Wilkie, Stella Pagonis

Committee on Finance & Budget Members Absent: Steve Chilson

Others Present: Linda Struck, Brianna Werner, Kelli Weiss, Lisa Riley, , Linda, O'Mara, Norb Kirk, Kathryn Schauf, Amy Weiss

Confirmation of meeting notice- yes

Public Comment- Butterfly House at Beaver Creek Reserve is open

Review July 12, 2021, ADRC Board Minutes. Motion by Tami Schraufnagel to approve, second by Carl Anton. All approved. Minutes adopted.

2022 Budget Proposal/Discussion- Linda and Kelli

Discussion about 2022 budget proposal; increase in population we serve, increase of 20,000 meals served with Meals on Wheels. Discussion about caregiver support challenges and ADRC funding.

Strategic direction- discussion about meeting needs of most vulnerable; virtual meetings, calling tree, MOW Wellness checks, targeting population who have technological challenges, collaborating with outside agencies.

Discussion on MOW funding and food costs. Feed my people provides bulk quantities at a discounted rate, also use Sysco for food delivery.

Discussion about administrative associate position being half time. No concerns about changing the position to half time.

Discussion about shifting the levy from the nutrition side to the ADRC side due to ARPA funding. Federal MA match has been coming in at 41% instead of usual 44-45%

OC position discussion. Position approved in 2021 budget at full time, reduced to 29 hours for 2022 budget. Reservations about reduction in hours for the position. Would be an increase of \$29,069 in tax levy to return it to a full-time position.

Discussion about MOW kitchen moving to highway facility.

Performance management- MOW up, I&A remained steady, transportation was the biggest dip due to COVID. decrease in federal MA match, budgeted at 44% came in at 41%. MOW donations have increased in correlation with increase in meals.

Transportation Grant Trust fund balance used to purchase trikes for senior center, wheelchairs for parks department. Committed funding to highway department for MOW kitchen

ADRC discussion proposed budget

Discussion regarding OC position, concerns about filling the position at 29 hours a week, retaining quality person, and work being able to be completed in 29 hours a week.

Carl Anton moves to amend budget to make a full time OC position with an increase of \$29,060 to levy. Dan Sipple Seconds the motion

No further discussion

All in favor aye- all

All opposed- none

Motion passed- amended budget to reflect full time OC position.

Entertain motion to accept budget as presented and amended once

Chris Hambuch-Boyle makes motion, Tami Schraufnagel second

All in favor- aye

No opposition

Adopted as presented and amended once

Stella Pagonis - Finance and budget stands adjourned at 4:18

Advocacy – no updates

Upcoming events- Handout 3

Future agenda items- Board bylaws, Draft of aging plan.

Meeting adjourned at 4:22

Respectfully Submitted,

Brianna Werner

Aging & Disability Resource Center Board



MINUTES
Eau Claire County
Committee on Highway • Committee on Finance & Budget
Thursday, August 05, 2021/ 6:15 a.m.
Virtual WebEx Teleconference

Highway Members Present: Chair Ray Henning, Vice Chair Steve Chilson, Supervisor Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson, Ex Officio Nick Smiar

Committee on Finance & Budget Members Present: Stella Pagonis, Supervisor Wilkie, Supervisor Dunning, Supervisor Leary, Supervisor Chilson

Staff/Other Present: Assistant Commissioner Brian Spilde, Fiscal Supervisor Kyle Welbes, Administrative Associate Rachael Bien, Finance Director Norb Kirk, Administrator Kathryn Schauf, Sr. Accounting Manager Amy Weiss

1. **Meeting called to order by Chair Henning at 6:15 a.m.** Chair Pagonis called the Committee on Finance & Budget to order at 6:15 am.
2. **Past committee meeting minutes (07/15/2021) - Discussion/Action**
Supervisor Gatlin motioned for approval, Supervisor Anderson 2nd. Motion carried 5-0.
3. **Public comment – No Comment**
4. **Highway Building Committee Update -Discussion**
Site work to be done this Fall, the project is moving along
5. **2022 Budget-Discussion/Action**
Kyle Welbes reviewed the 2022 Budget presentation on Expenses, Revenues, and the 2022 Construction Improvement Projects. Supervisor Gatlin motioned to approve, Supervisor Chilson 2nd. Motion carried 5-0
6. **Review of Payment Vouchers (07/13, 07/16, 07/23, 07/27, 07/30)**
Supervisor Gatlin motioned to accept review of payment vouchers; Supervisor Gatlin motion to approve, Supervisor Anderson 2nd Motion carried 5-0
7. **Future meeting dates, times, and agenda items**
Future Meetings:
 Thursday, August 19, 2021, at 6:15 a.m.
 Thursday, September 2, 2021 at 6:15 a.m.
8. **The Committee on Finance & Budget adjourned at 7:29 am. Meeting adjourned by Chairman Henning at 7:29 a.m.**

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant Eau Claire Highway Department

Approved 08-19-2021

MINUTES

Joint Meeting - Eau Claire County

- PLANNING & DEVELOPMENT COMMITTEE | FINANCE & BUDGET COMMITTEE •

Date: Tuesday, August 10, 2021

Time: 7:00 p.m.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: **145 999 6317** Password: **C5hWuk7uT3V**

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: **1459996317##**

For those wishing to make public comment, you must e-mail Rod Eslinger at Rod.Eslinger@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: Choose an item., Choose an item., Choose an item., Choose an item. Choose an item.

Members Absent: Choose an item. Choose an item.

Ex officio Present:

Staff Present:

1. Call to Order and confirmation of meeting notice

Chairperson Gibson called the meeting to order at 7:00 p.m. and staff confirmed the meeting was properly noticed.

2. Roll Call for Committee on Planning & Development

Chairperson Gibson - Present, Supervisor Leary - Present, Supervisor Coffey - Absent, Supervisor Dunning - Present, Supervisor Zook – Present, Chair Smiar – Present

3. Roll Call for Committee on Finance & Budget

Chairperson Pagonis - Present, Supervisor Leary - Present, Supervisor Wilkie - Present, Supervisor Dunning - Present, Supervisor Chilson – Present, Chair Smiar – Present

4. Public Comment (**15 minute maximum**)

None

5. Presentations of the 2022 Department Budgets

- a. Register of Deeds / Discussion – Action

Tina Pommier, Register of Deeds, presented the 2022 Register of Deeds budget to the committees. Ms. Pommier reported that she seen strong document filings again this year. She stated that she has been cross training her staff on department functions. Tina concluded by answering questions from the committees.

ACTION: Motion by Robin Leary to approve the Register of Deeds 2022 Budget as presented. Motion carried on a roll call vote: 5-0-0.

b. Planning & Development / Discussion – Action

Rodney Eslinger, Director of Planning and Development for Eau Claire County presented the 2022 Planning and Development budget report to the committees. Mr. Eslinger stated that development activities and permitting remain strong through the first two quarters of the year. Mr. Eslinger pointed out that in the 2022 budget he's requesting funding for the County Survey I position that was impacted by the bridge plan, EM Program Assistant, and move the two Administrative Specialist II position to FTEs. The 2022 P&D budget as presented revealed a 1% increase over the 2021 budget.

ACTION: Motion by James A. Dunning to approve the Planning & Development 2022 Budget as presented. Motion carried on a roll call vote: 5-0-0.

6. Adjourn Committee on Finance & Budget

The joint meeting adjourned at 8:48 pm.

7. Public Hearings

- a. A conditional use permit request for a Cottage Industry – Wood related businesses including woodworking shop and sawmill in the A-P Agricultural Preservation District (Town of Lincoln) CUP-0010-21 / ***Postponed from 07/13/2021 & Withdrawn by Applicant***

Jared Grande, Land Use Manager, gave a brief update to the committee relating to the applicant's request to withdrawal their application.

ACTION: Motion by Dane Zook to accept the application withdrawal request by the applicant. Motion carried on a roll call vote: 5-0-0.

8. Review/Approval of July 27, 2021 Meeting Minutes / Discussion – Action

The committee reviewed the July 27, 2021 committee meeting minutes.

ACTION: Motion by Robin Leary to approve the July 27, 2021 committee meeting minutes as presented. Motion carried on a voice vote: 5-0-0.

9. Proposed Future Agenda Items / Discussion

- a. Next scheduled meeting – August 24, 2021

10. Adjourn

ACTION: Meeting adjourned by unanimous consent at 8:53p.m.

Respectfully Submitted,

Rodney Eslinger
Clerk, Committee on Planning & Development

JOINT COMMITTEE MEETING

Human Services Board

Committee on Finance & Budget

Date: Aug. 16, 2021

Time: 5 PM

Location: Virtual Meeting via WebEx Events

Human Services Board (DHS Board):

- Present: Supervisors -- Chair Colleen Bates, Vice-Chair Sandra McKinney, Kimberly Cronk, Martha Nieman, Donald Mowry, Katherine Schneider. Citizen Members -- Kathleen Clark, Jim Catlin, Paul Maulucci
- Absent: Lorraine Henning

Finance and Budget Committee (F&B Committee):

- Present: Chair Stella Pagonis, Vice Chair Steve Chilson, Jim Dunning, Robin Leary, Gerald Wilkie
- Absent: None

Others: Human Services Board Committee Clerk Operations Administrator Stephanie Hirsch, Finance and Budget Committee Clerk Amy Weiss

County: County Administrator Kathryn Schauf, Finance Director Norb Kirk

Department of Human Services: Human Services Director Diane Cable, Fiscal Services Manager Vickie Gardner, Deputy Director Ron Schmidt, Economic Support Administrator Kathy Welke, Family Services Administrator Terri Bohl, and Behavioral Health Administrator Luke Fedie.

Public: Several members of the public who were not identified were present.

Chair Bates called the Human Services Board to order at 5:00 p.m.

Chair Pagonis called the Committee on Finance & Budget to order at 5:00 p.m.

Verbal roll call was taken for the Human Services Board and is noted above under present.

Roll call was taken for the Committee on Finance & Budget and members present are noted above.

Chair Bates confirmed the meeting notice.

Agenda Item #5. Review of July 26, 2021 Meeting Minutes

The Human Services Board reviewed minutes from August 26, 2021. Supervisor Schneider moved to accept the minutes, and Supervisor McKinney seconded the motion. The minutes were accepted unanimously.

Agenda Item #6: Human Services Proposed 2022 Budget Discussion

F&B Chair Pagonis requested that the discussion start on page 16 of the budget book.

Director Cable shared the 2022 Budget Summary slide. She reviewed the amended new tax levy and the total amended tax levy request of just over \$9 million. She said that since the last submission, DHS Administrators have learned of new revenue opportunities and were able to reduce the levy request. Director Cable reviewed some of the changes between the first and second submissions. Issues and questions raised in discussion are listed below.

Geographic distribution of clients served: F&B Chair Pagonis asked if DHS does outreach to anyone east of Altoona. She said that she had heard from the Augusta Senior Center said that DHS does not go to the Senior Center. Director Cable said that we don't have staff stationed at Augusta Senior center, though can look at that possibility. For all of DHS services, whether behavioral health or crisis, requests come from all parts of the county and get referred to all units. DHS is reaching all areas of the county.

F&B Chair Pagonis asked for data on where people are served. Director Cable said that DHS has looked at this information periodically and can provide the information as a follow-up. Supervisor Schneider asked if there's any effort to coordinate with the Amish population. Director Cable said that DHS has, as issues have arisen.

Economic Support (ES) lobby services: F&B Chair Pagonis asked if ES allows for walk-ins. Director Cable said that some people do walk in for Economic Support, especially for completing paperwork, but most of the work takes place on the phone or internet.

Crisis: Chair Bates asked Director Cable about the level of need in Crisis. Director Cable said that DHS has seen a significant level of need, and DHS's capacity has limited its response. People in crisis need longer follow-up engagement, which the certified program does allow for.

Gaining Ground: Supervisor Schneider asked about the Gaining Ground program. Director Cable said that DHS provides funding towards the program of about \$30K. LSS also helps with Crisis Services. Director Cable said that LSS changed their model to a new model of service.

Workforce wellbeing: F&B Chair Pagonis asked about workforce wellbeing, wondering how many staff have had a chance to do some participation in well-being over the last few months. Director Cable said all staff have had opportunities. Supervisor Wilkie asked if all staff in the County can participate and asked if DHS contracts for the well-being work. Director Cable said that the programming is for DHS, and that DHS contracts for well-being groups and some strategy and leadership groups. DHS Board Citizen Member Catlin asked if EAP services are still available to staff, and Director Cable said that they are. F&B Chair Pagonis asked if DHS may be able to help the Sheriff's Office provide similar well-being programming. Director Cable said that Department Heads have talked about trauma-informed work in a general way and could look at collaborating in a more intentional way. Supervisor Cronk said that in the Strategic Plan, there was a goal of having Trauma-Informed service delivery throughout the County. Supervisor Clark said that it would likely be Human Resources coordinating that. County Administrator Schauf said that Captain Riewestahl is working on identifying ways to support the workforce in the County Jail. She said she will put on her list of action items to pull together team members to discuss options.

Positions: Supervisor Schneider asked, if in the case that cuts need to be made, what it would cost if the Board funded only positions on the Bridge plan. Director Cable said that if cuts are required, DHS will do more analysis. Supervisor Wilkie asked if managers carry a caseload. Director Cable said that some supervisory ratios are mandated, and she said that some managers carry a small caseload and step in to provide case guidance for staff they supervise.

Performance Management Data: F&B Chair Pagonis asked if DHS will incorporate the data points provided to DHS Board Citizen Member Catlin in the ongoing performance management data report. She said she'd like to see all open CPS cases tracked. Administrator Bohl said that Family Services could track the total number of families served each year, though there are challenges with the reports available from eWiSACWIS. F&B Chair Pagonis asked what the "other" means for out-of-home placement case resolution. Administrator Bohl said that it could be different statuses, such as supervised living or unable to locate.

Fund Balance: Supervisor Wilkie asked about the status of the fund-balance applied. Fiscal Director Gardner said that it indicates that the County funds the line until DHS receive the funding a year later. She said, however, that this year the State made an advance payment that reduces the amount the County has to fund upfront.

Budget clarifying questions: A number of additional questions were asked regarding the budget document, including:

- Question – What’s the anticipated cost of health insurance? Answer – It’s currently unknown.
- Question – What’s the number of vacancies and clients in the CSP program? Answer – Staff said there are one or two, but they are being filled.
- Question – What costs are not reimbursable for Medicaid programs? Answer – Mainly room and board.
- Question – Why is the Public Charges for Services line going up? Answer – Staff said the percent is going up, but the total amount is very small.
- Question – How many CLTS staff are there? Answer – There are 11 staff.
- Question – Can DHS re-apply for the TAD grant? Answer – DHS will re-apply.
- Question – Are services for Treatment Court clients provided by Clinic? Answer – Yes.
- Question – Does DHS try to refer clients from one program who need services to another internal program? Answer – Yes, though some programs have eligibility requirements.
- Question – Can information from exit interviews give insight into retention for CCS workers? Answer – Yes, we do look at that information.
- Question – How many staff vacancies at this time? Answer – Not sure, will have to get that number to you.

Program area questions: A number of questions were raised regarding program area budgets, including:

- Clinic: Question – Could DHS hire a veteran to work as a therapist? Answer – We could look at specifying for an upcoming position.
- Birth-to-Three: Question – What’s included in contracted services? Is there a waitlist? Answer – Therapy, OT, rehabilitative services are included, and there’s a waitlist.
- Youth Services: Question – How many youth Services workers are there? Answer – There’s 10 workers and an 11th with supervisor.
- JDC: Question – Has Covid affected the population? Answer – Yes, DHS had to minimize the number of children in the facility. Now that there are protocols in place, JDC can return to higher occupancy.
- APS: Question – The costs are down... does that mean fewer seniors are being served? Answer – No, referrals are increasing.
- Economic Support: Question – Why is there an increase in the Equipment line? Answer – It’s an IT allocation that DHS receives from Finance. This is the first time the allocation has been made.
- AMSO: Question – Why is AMSO pulled out of program areas? Answer – It is still charged back to units. The negative number shows the amount allocated back.
- Program 1: Question – Do the IPS workers fall within this category? How many IPS workers are there? Do the IPS workers carry a caseload or do they collaborate with the assigned on-going worker? Answers – Yes, in this program; 2 IPS social workers; Yes, they collaborate with ongoing workers.
- Program 2: Question – CST case loads are way down, is that program being phased out? Answer – No.

Contracted service report: Attendees asked several questions, including:

- Question – Supervisor Wilkie asked what category Alia falls under? Answer – Vickie: It’s in Overhead under Professional Services.
- Question – Under CCS MHS – line #4, it looks in like 2021 DHS is spending only half of what was anticipated, but then bumping it up for next year? Answer – DHS had staff shortages this year did less due to covid.
- Question – Supervisor Wilkie said he sent an email with questions. Answer – Director Cable will follow up.

Process questions/comments:

Supervisor Schneider asked County Administrator Schauf if the DHS Board needs to make cuts before we submit it. Administrator Schauf said that if cuts are needed, she will talk to the Department about preferences. The Director would bring information back to the DHS board to discuss implications. Administrator Schauf said she doesn't yet have a clear picture of the final budget numbers.

F&B Chair Pagonis said that the next step is for the DHS Board to decide on whether to forward the budget as presented to the F&B Committee. Supervisor McKinney said that she appreciates how comprehensive the budget is and the work that went into it, and she moved to accept the amended budget. Supervisor Mowry seconded the motion. The motion was accepted unanimously. Director Cable said that the DHS Board will not meet on August 23.

Chair Bates adjourned the Human Services Board at 7:42PM.

Chair Pagonis adjourned the Committee on Finance & Budget at 7:42 p.m.

MINUTES

Eau Claire County

• Committee on Parks & Forest • Committee on Budget and Finance •

Tuesday, August 17, 2021

5:45 p.m.

Virtual Meeting

Parks and Forest Members present: Kevin Stelljes, Joe Knight, Missy Christopherson, Tami Schraufnagel

Ex Officio Member present: Nick Smiar

Budget and Finance Members present: Stella Pagonis, Gerald Wilkie, Jim Dunning, Robin Leary, Steve Chilson

Others Present: Josh Pedersen – Director, Jody Gindt – Supervisor, Winnie Parker – Administrative Specialist III (Committee Clerk), Erika Gullerud – Finance Analyst, Amy Weis – Senior Accounting Manager, Norb Kirk – Finance Director, Kathryn Shauf – County Administrator, Stella Pagonis – Altoona Dist. 4

Chair Selljes called the meeting to order at 5:45 p.m. and confirmed public posting of the meeting.

Chair Pagonis called the meeting to order at 5:45 pm.

Verbal roll call was taken by the committee clerk and is noted above under present.

No members of the public were present.

Parks and Forest Director, Josh Pedersen presented the 2022 Budget to the Committee on Parks and Forest and the Committee on Budget and Finance. He highlighted that during 2021 Parks and Forest experienced budget cuts and operated on a “bare bones” budget due to Covid. He is requesting the 2022 Budget reflect the pre-pandemic budget amounts. The recent 15-Year Plan and the Outdoor Recreation Plan are what drive the budget presented. Despite and because of Covid, usage in the parks for the past two years is at an all-time high. For instance, we have sold over 5,500 Annual Vehicle Park Passes so far this year and expect to sell more. In 2019, only 4,000 Annual Vehicle Park Passes were sold. Parks and Forest would like to get back to their pre-pandemic staffing numbers of 15 seasonal employees.

Director Pedersen highlighted projects intended for 2022 which include, but are not limited to, Lake Altoona Park parking lot renovation which is a part of phase #1 of the master plan. This project is long overdue and includes recontouring for optimal drainage, keeping Lake Altoona free from unnecessary water runoff which pollutes the lake.

The snowmobile and ATV trails are also projects scheduled for 2022. This project is 100% funded with trail registration revenues and a trail grant.

Revenue generated from the Parks and Forest Department will exceed that of previous years and it is anticipated this trend will continue with our healthy timber revenue. We continue to monitor the

pulp market as it has declined while the more desirable timber markets have remained steady. Most of the timber sales offered by Eau Claire County are being sold while other counties around Eau Claire are only selling at a rate of 50-60%.

After outlining and discussing the full proposed budget (see attached), it was decided that capital acquisition of mentioned properties will be presented to the County Board as a separate agenda item.

Joe Knight moved to approve the budget as presented. All in favor, none opposed.

The next Parks and Forest Committee meeting date is set for September 13, 2021, at 5:00 p.m. virtually.

The Committee on Finance & Budget adjourned at 6:40 pm.

The meeting adjourned at 6:40 p.m.

Respectfully submitted by,



Winnie Parker
Committee Clerk
Administrative Specialist III – Parks and Forest

Minutes

Eau Claire County
Joint Meeting Extension Education & F&B Committee Meeting
August 18, 2021, at 4:00PM
Virtual meeting via WebEx

1. Call to Order and confirmation of meeting notice at 4:01pm
2. Roll Call
Present: Colleen Bates, Don Mowry, Heather Deluka, Melissa Christopherson, Steve Chilson, Jim Dunning, Stella Pagonis, Robin Leary and Gerald Wilke
Absent: Melissa Janseen
Others Present: Lyssa Seefeldt, Erika Gullerud, Norb Kirk, Amy Weiss, Addison Vang, Catherine Emmanuelle, Kristi Peterson, Lisa Vetch, Debbie Kitchen, and Leticia Papke
3. Public Comment – None
4. Review/Approval of Committee Minutes – **Discussion/Action**
 - a. July 21, 2021, Supervisor Bates motions for approval and Supervisor Christopherson seconds
5. Farm Technology Days Report – the event was a huge success
 - a. Lyssa Seefeldt – Agriculture Educator
 - b. Colleen Bates – Wisconsin Extension Association (WEXA), President (WEXA is part of Wisconsin Counties Association)
6. Fair Committee Applicants– **Discussion/Action**
 - a. Fair Committee Chair Vetch provided an overview and recommendation for new members. One youth position is still available.
 - b. Application recommendations are Kyle Wathke and Danyelle Steinke. Supervisor Deluka moves to approve, Supervisor Christopherson seconds. All in favor
7. Budget Proposal [2022 Budget Workbook - Extension.xlsx \(eau-claire.wi.us\)](#)
Supervisor Bates moves to approve the proposed budget and Supervisor Christopherson seconds. All in favor
8. Extension Eau Claire County and Eau Claire County Fair Committee MOU – Discussion Tabled for the September agenda
9. Eau Claire County and the Eau Claire County Friends of the Fair MOU – Discussion Tabled for the September agenda
Supervisor Christopherson made a request to have more County support in upcoming years. We need to design a plan for sustainability.

10. Area Extension Director Report - Catherine Emmanuelle
a. Addison Vang, Community Educator introduced himself.

11. Scheduling of Future Meetings / Agenda Items
a. September 15, 2021 – Add fair report and MOU's

12. Announcements - none

13. Adjourned at 6:11pm

Respectfully Submitted,

Kristi Peterson
Committee Clerk

MINUTES
Eau Claire County
Committee on Finance & Budget
Monday, September 13, 2021
4:30 p.m.
Webex Conference Call

Committee on Finance & Budget Members present: Supervisors Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie (4:34 pm)

Staff present: Norb Kirk, Finance Director; Kathryn Schauf, County Administrator; Sue McDonald, County Clerk; Tim Sullivan, Corporation Counsel; Amy Weiss, Senior Accounting Manager

Others present: Dane Goldbeck, RCU; Ryan Patterson, Leader Telegram

Chair Pagonis called the Committee on Finance & Budget to order at 4:30 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

No members of the public wished to speak.

Proposed Resolution 21-22/047 “Authorizing the Sale of Tax Deed Property to Former Owners...”

Motion: Leary moved approval as presented

Vote: 4-0 via voice vote

Supervisor Wilkie joined at 4:34 pm.

Request by RCU to Waive Penalties on Delinquent Tax Payment

Clerical error by RCU resulted in property tax payment paid on incorrect parcel. RCU paid full amount of taxes and interest on correct parcel when owner received delinquent tax notice. Supervisors feel that mistakes happen and there are consequences for errors. Tim Sullivan does not believe there is authority in the statutes to forgive interest and penalties, and requested that the committee wait to take action on this item to allow him time to research. The committee postponed the vote.

Long Term Investments – postponed to future meeting

Sale Book/Delinquent Tax Write-offs – postponed to future meeting

Proposed Resolution 21-22/035 “Approving a Budget Transfer of \$787,439 to Provide Funding for New Capital Projects in 2021”

Supervisor Leary inquired about projects that were not selected to be funded with excess bond funds. Land Conservation would have brought projects forward had they known there were capital funds available. Kathryn Schauf noted that multiple year capital planning is helpful for when these types of opportunities arise, and projects can be accelerated from future years.

Motion: Dunning moved approval with some additional explanations of the projects in the fact sheet

Vote: 5-0 via voice vote

Amy Weiss presented information on the budgeting tool “Fund Balance Applied.”

Amy Weiss presented information on the County’s internal service funds.

Review Revised Budget Priorities – postponed to future meeting

The committee reviewed the preliminary 2022 capital project summary. The budget is conservative, and decisions on ARPA funds has yet to be made.

Kathryn Schauf gave an update on the American Rescue Plan Act funds.

2022 Budget Status Update – nothing to discuss

Review and Approval of Meeting Minutes

Regular F&B Meetings

07.12.21: add suggested language “None of the questions submitted by email or asked at the meeting by Supervisor Wilkie were answered. Pursuant to questions by Supervisor Chilson, meeting minutes from the joint meeting were reviewed. These minutes indicated that there was no cost to the county for Alia services questions asked by the committee members were not answered by the DHS team.”

Motion: Leary moved approval of 07.12 minutes as revised

Vote: 5-0 via voice vote

08.04.21: no revisions needed

Motion: Wilkie moved approval of 08.04 as presented

Vote: 5-0 via voice vote

08.09.21: add detail that it was the joint Parks meeting that was not going to be held at 5:00 pm to public comments

Motion: Leary moved approval of 08.09 as revised

Vote: 5-0 via voice vote

08.11.21: no revisions needed

Motion: Leary moved approval of 08.11 as presented

Vote: 5-0 via voice vote

08.12.21: add language reflecting that the Alliance is to be discontinued to Child Advocacy Center notes

Motion: Leary moved approval of 08.12 as revised

Vote: 5-0 via voice vote

Joint Meetings – be sure to indicate that Finance & Budget was other committee present

Committee to submit edits to F&B clerk to pass along to other committee clerks.

Readdress joint meeting minutes.

2022 Budget Wrap-Up Session: October 7, 11:00 pm

Future Meetings and Agenda Items: October 4, 4:30 pm

Postponed agenda items: long term investments, sale book, write off delinquent taxes, revised budget priorities, joint meeting minutes

The committee adjourned at 6:30 pm.



Amy Weiss
Committee Clerk



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources
and Finance & Budget

Date: September 17, 2021

Time: 8:30 a.m.

Location: Remote Meeting via Webex

Present for Committee on Human Resources: Mark Beckfield, Judy Gatlin, Nick Smiar (ex-officio), Stella Pagonis, Kevin Stelljes, Katherine Schneider

Present for Committee on Finance & Budget: Gerald Wilkie, Robin Leary, Nick Smiar (ex-officio), Stella Pagonis, Steve Chilson, Jim Dunning

Others: Samantha Kraegenbrink – Committee Clerk (HR), Amy Weiss – Committee Clerk (FB), Kathryn Schauf, Charity Zich, Dave Riewestahl, Kelli Weiss, Linda Struck, Norb Kirk, Susan Schaffer, Jen Coyne, Cory Schalinske, Greg Dachel, Carilyn Imbery, Dawn Edlin, Brian Trowbridge, Sara Bronstad, Judge Long, Matt Theisen, Katelynn Eslinger, Megan Brasch, Tina Pommier, Jeneise Briggs, Rod Eslinger, Tim Sullivan, Lisa Riley, Autumn Schneider, Jen Johnson, Jessica Rubin, Vickie Gardner, Diane Cable, Luke Fedie, Betsy Henck, Kathy Welke, Linda O'Mara,

Public: Present, Supervisor Dane Zook, Supervisor Colleen Bates,

Call to Order and Confirmation of Meeting Notice

Chair Beckfield called the meeting to order for the Committee on Human Resources. Chair Pagonis called the meeting to order for the Committee on Finance & Budget.

Roll Call

Samantha Kraegenbrink called the roll for each committee respectively and is listed above under present.

Public Comment

No members of the public wished to make comment.

Review Position Changes for 2022 Budget

The committees discussed the code and the procedure for bringing the recommendation of the Committee on Human Resources to the County Board.

The following departments have requested position(s) changes for the 2022 budget.

Human Resources

Human Resources: Abolish Assistant Human Resources Director with the understanding there will be a request to have the position recreated for the 2023 budget. Motion by Supervisor Schneider to accept recommendations presented, seconded by Supervisor Gatlin. Motion fails 2 yes (Gatlin, Schneider), 3 no (Beckfield, Stelljes, Pagonis). Supervisor Pagonis motions to accept the creation of the Generalist position and to abolish the Assistant HR Director, seconded by Supervisor Stelljes. 3 yes (Beckfield, Stelljes, Pagonis) 2 no (Gatlin, Schneider).



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources
and Finance & Budget

Date: September 17, 2021

Time: 8:30 a.m.

Location: Remote Meeting via Webex

Finance & Budget recommendation: Abolish Assistant Human Resources Director with the understanding there will be a request to have the position recreated for the 2023 budget.

Corporation Counsel

Human Resources: Supervisor Gatlin motions to accept recommendation as presented, seconded by Supervisor Schneider. All in favor.

Finance & Budget recommendation: To accept as presented.

Facilities

Human Resources: Supervisor Pagonis motions to approve as presented, seconded by Supervisor Gatlin. All in favor.

Finance

Human Resources: Supervisor Schneider motions to approve as presented, seconded by Supervisor Gatlin. All in favor.

Information Systems

Human Resources: Supervisor Schneider motions to approve as presented. All in favor.

Planning & Development

Human Resources: Supervisor Schneider motions to approve the abolishment of the Admin Specialist III position and to create the EM assistant position as presented. All in favor. Supervisor Stelljes motions to approve change in FTE Administrative Specialist II and Surveyor. All in favor.

District Attorney

Clerk of Courts and Circuit Court

Human Resources: Motion by Supervisor Pagonis. All in favor.

Sheriff

Human Resources: Supervisor Gatlin motions to approve as presented. Supervisor Stelljes amends the motion to include (fund) the Detective Position. 3 yes (Beckfield, Pagonis, Stelljes) 2 no (Gatlin, Schneider). Back to motion as amended to fund the Detective position; 3 yes (Beckfield, Pagonis, Stelljes) 2 no (Gatlin, Schneider).



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources
and Finance & Budget

Date: September 17, 2021

Time: 8:30 a.m.

Location: Remote Meeting via Webex

Airport

Human Resources: Motion by Supervisor Stelljes. All in favor.

Highway

Human Resources: Supervisor Pagonis motions to approve as presented. All in favor.

ADRC

Human Resources: Supervisor Schneider motions to approve as presented. All in favor.

Human Services

Human Resources: Request to have more information and convene another meeting.

Finance & Budget: Request to have more information and convene another meeting.

Adjourn

The meeting was adjourned at 12:13 p.m.

Respectfully submitted by,

Samantha Kraegenbrink, Assistant to the County Administrator



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources
and Finance & Budget

Date: September 29, 2021

Time: 8:30 a.m.

Location: Remote Meeting via Webex

Present (Committee on HR): Mark Beckfield, Katherine Schneider, Kevin Stelljes, Stella Pagonis, Judy Gatlin

Present (Committee on FB): Gerald Wilkie, Steve Chilson, Jim Dunning, Stella Pagonis, Robin Leary

Others: Samantha Kraegenbrink, Kathryn Schauf, Norb Kirk, Diane Cable, Ron Schmidt, Terri Bohl, Jen Coyne, Tammy Stelter, Sara Bronstad, Vickie Gardner, Jessica Rubin, Dawn Edlin, Luke Fedie, Autumn Schneider, Carilyn Imbery, Cinthia Wiebusch, Jess Buckli, Kathy Welke, Kerry Swoboda, Nancy Huberty, Stephanie Hirsch, Rob Fadness, Hannah Keller, Amy Weiss

Public: Colleen Bates - County Board Supervisor, Missy Christopherson – County Board Supervisor, Ryan Patterson – Leader Telegram, others present

Call to Order and Confirmation of Meeting Notice

Chair Beckfield called the meeting to order for the Committee on Human Resources at 8:30 a.m.

Chair Pagonis called the meeting to order for the Committee on Finance and Budget at 8:30 a.m. and confirmed meeting notice.

Roll Call of Committees

Roll call was taken by the clerk of the Committee on Human Resources for each committee and is listed above under present.

Public Comment

None.

Review Position Changes for 2022 Budget

Director Diane Cable along with various managers and supervisors shared a presentation regarding requested position changes for the Department of Human Services.

Motion by Supervisor Schneider to approve the request of positions as presented in Administrator Schauf's recommended budget. 2 yes, 2 no, 1 absent. Motion fails, positions are not supported by the Committee on Human Resources.

Adjourn

The committees were adjourned at 10:38 a.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator