



**OFFICE OF DISTRICT ATTORNEY**  
**EAU CLAIRE COUNTY, WISCONSIN**  
**PETER J. RINDAL, DISTRICT ATTORNEY**  
**ANGELA L. BERANEK, DEPUTY DISTRICT ATTORNEY**



## **Eau Claire County District Attorney's Office Public Records Notice**

The Eau Claire County District Attorney's Office (ECCDA) primary area of responsibility is to prosecute individuals for committing misdemeanor and felony criminal offenses in Eau Claire County. Additionally, a significant area of responsibility of the ECCDA is to provide advice and counsel to law enforcement agencies throughout the county. On a regular and continuing basis, law enforcement agencies consult with prosecutors in this office regarding appropriate courses of action in criminal investigations and related matters. Within the ECCDA, the Diversion Division and Office of Victim Services are responsible for administering agency programs and services. For the purposes of Wisconsin public records law, the position of District Attorney constitutes a state public office.

ECCDA has designated a Custodian of Public Records for ECCDA in order to meet its obligations under State public records laws. Members of the public may obtain access to ECCDA's Public Records, or obtain copies of these records, by making a request of the ECCDA's Custodian of Public Records during ECCDA's office hours of Monday through Friday, 8:00 AM to 4:30 PM. Such requests should be made to:

Eric Huse, Office Manager  
Eau Claire County District Attorney's Office  
721 Oxford Ave, Suite 2570  
Eau Claire, WI 54703  
Email: [Eric.Huse@da.wi.gov](mailto:Eric.Huse@da.wi.gov) | Fax: 715-831-5818

The law permits ECCDA to impose fees for certain "actual, necessary and direct" costs associated with responding to public records requests. ECCDA may bill requestors \$0.0135 (black and white) or \$0.0632 (color) for each photocopied page provided. ECCDA may charge for actual costs to copy records to electronic formats and/or physical media. ECCDA may charge for the physical media used to provide electronic records to requestors at \$0.24 per DVD and \$2.85 (8GB), \$2.99 (16GB), \$3.40 (32 GB), \$13.32 (64 GB) for flash drives. The actual cost of postage courier, or deliver services may be charged. There will be additional charges for specialized documents and photographs. The cost of locating responsive records may be charged if it is \$50.00 or more and will be calculated as hourly pay rate (including fringe benefits) of the person locating records multiplied by actual time expended to locate records. Requests which exceed a total cost of \$5.00 may require prepayment. All request will be processed as soon as practicable and without delay.

Revised 09.29.2021

### **ASSISTANT DISTRICT ATTORNEYS**

Kelly Ronquist | Andrew J. Gunderson | Afton B. Lewis  
Robert Stoiber | Tiffany M. Winter | Monica Fallon