

Minutes

**Eau Claire County
Veterans Service Commission**
Wednesday, Sep 22, 2021 / 4:30 pm

Eau Claire County Government Center – Rm 1278
721 Oxford Avenue
Eau Claire, WI 54703

Public notice on 9/8/2021

1. Call meeting to order.

4:30 pm

2. Public Comment.

None

3. Commission member, Veterans service staff, guest introductions.

Sid, Angela (Commission members), Eric , Adam (Veterans Staff) were present. Angela Deutschlander was introduced as the newest member of the commission.

4. Review/approval of minutes from prior meeting.

No minutes from the previous meeting as a quorum was not possible as only one commission member was present.

5. Review of Statutory Responsibilities.

For the benefit of the newest member and a refresher of everyone we reviewed the responsibilities of the commission as specified within Wisconsin statutes 45.81.

6. Meeting attendance sheet / per diem.

Reviewed the process for filling out the attendance sheet and for filing the sheet for the \$30 per diem payment. The process is also annotated step-by-step in the Veterans Service commission Meeting – Business Process that was provided (hardcopy) to all members.

7. CVSO Office overview.

Utilized the end-of-the-year rollup to provide an overview of the services provided by the Veteran Services office. This was for the benefit of the new commission member and as a review for the other attendees.

8. Review of budget processes and fiscal management.

Walked the commission members through the larger budget process of the Veteran Service office. Also, provided detailed review of the fiscal management and tracking of the commission service grants and gift cards. Reviewed the recent audit completed by the county that found no deficiencies with the gift card management.

9. Report of VSC funds disbursed.

Provided the members copies of the approved and allocated grant applications.

10. Veterans Service Office activity report and general updates.

Provided update on \$100K left to office and plan to hire a part-time CVSO. Talked about restart of collaboration meetings, Vets tribute trail, college intern, and social media.

11. Determine next meeting date.

Nov 16th, 2021 at 4:30 pm

12. Adjourn

Copy: Media, Commissioners, Eau Claire County Veteran Services PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.