

## Agenda

Eau Claire County  
Committee on Judiciary and Law Enforcement  
Wednesday, September 22, 2021 – 3:00 PM  
Virtual Meeting via Cisco Webex

### **Public Access Participation Information:**

**Dial In:** 1-415-655-0001  
**Access Code:** 920 751 770

**Notice Regarding Public Comment:** *Members of the public wishing to make comments must email Eric Huse at [Eric.Huse@da.wi.gov](mailto:Eric.Huse@da.wi.gov) at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.*

1. Call to Order
2. Confirmation of Public Meeting Notice
3. Call of the Roll
4. Public Comment
5. Approve Minutes from August 25, 2021 Meeting – discussion/action pg. 2
6. County Recruitment Process Presentation – discussion pg. 4
7. Criminal Justice Collaborating Council Update – discussion
  - a. [Dashboard Link](#)\*
8. Eau Claire County Sheriff's Office Updates
  - a. Jail Population, Staffing, & COVID-19 Response – discussion
  - b. Audio/Visual Recording Equipment – discussion
  - c. American Rescue Plan (ARP) Fund Requests – discussion/action pg. 6
9. Set Future Meeting Date(s) – discussion/action
  - a. The next regularly scheduled meeting is October 27, 2021
10. Set Future Agenda Item(s) – discussion/action
  - a. Eau Claire County Sheriff's Office
    - i. Jail Population, Staffing, & COVID-19 Response
    - ii. Training Opportunities for Staff
    - iii. Training & Standards Legislation at State Level
    - iv. Protective Status Legislation
    - v. West Central Drug Task Force Position Request
  - b. Procedures/Policies for the Proper Execution of Search Warrants
  - c. Procedures/Policies for Officer Involved Critical Incidents
  - d. C.C. We Adapt Presentation
11. Adjourn

\*<https://app.powerbigov.us/view?r=eyJrIjojYTEzZDEwYzctZDAzYi00YmQ1LTg4M2ltNWMyZGUzMjNjZTI3liwidCI6ImFjMmI3YWUzLTZlZDQ0NDI0Ny05YjhmLWJjMjIjM2JINGIzZS>

Posted: 09/20/2021

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945, (FAX) 715-839-1669, or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Wednesday, August 25, 2021 – 3:00 PM  
Virtual Meeting via Cisco Webex

**Members Present:** Melissa Janssen\*, Sandra McKinney, Zoe Roberts, Connie Russell, and Gerald Wilkie.

**Others Present:** Criminal Justice Systems Coordinator Dan Bresina, Criminal Justice Director Tiana Glenna, Human Resources Director Jessica Rubin, Captain Dave Riewestahl, Sheriff Ron Cramer, Admin. Division Manager Danielle Powers, Captain Joel Brettingen, Captain Cory Schalinske, Lieutenant Travis Holbrook, and Eric Huse.

**Call to Order**

The meeting was called to order by Chairperson Wilkie at 3:00 PM.

**Call of the Roll**

The Clerk called the roll. Attendance was noted above.

**Confirmation of Public Meeting Notice**

The Clerk confirmed this meeting was properly noticed to the public.

**Public Comment**

No public comment was made.

**Approve Minutes from Previous Meetings**

- Supervisor McKinney moved to approve the minutes from the June 23, 2021; July 28, 2021; and July 29, 2021 meetings. The minutes were adopted as published in the meeting materials via 4-0 voice vote.

**Criminal Justice Collaborating Council Dashboard Update**

- **Dashboard Review**
  - A link to the dashboard website was included in the meeting materials. The data is completely refreshed monthly on the website with additional data being added periodically. The committee did not specifically review the dashboard.
- **Report from Supervisor Russell**
  - The Criminal Justice Collaborating Council (CJCC) met on August 18, 2021. The CJCC reviewed the CJCC department budget and had a presentation from Criminal Justice Systems Coordinator Dan Bresina about the Cross System Mental Health/Substance Use Disorders Review Study.

\*Supervisor Janssen arrived at this time.

- **Cross System Mental Health/Substance Use Disorders Review Study by Dan Bresina**
  - Criminal Justice Director Tiana Glenna noted that the report provided in the meeting materials is a working document that may have additional changes made as it is presented to subsequent stakeholders.
  - Criminal Justice Systems Coordinator Dan Bresina lead the Committee through the report. Emphasis was placed on the System Gaps section beginning on page five of the report.
  - The Committee engaged in general discussion.

**Eau Claire County Sheriff's Office Updates**

- **Jail Population, Staffing, & COVID-19 Response**
  - Captain Dave Riewestahl provided an update. Jail population and bookings are rising. As a result, strict self-imposed COVID-19 protocols are becoming more difficult to adhere to.

- A third recruitment process for Correctional Officers was just completed. A fourth recruitment process will begin shortly. The number of applicants for correctional officer positions continues to decrease. Captain Riewestahl noted that this is not a unique problem to Eau Claire County.
- COVID-19 data is still posted on the County website. Approximately 36% of the jail population is fully vaccinated. The City-County Health Department and Sheriff's Office will be holding another vaccination event next week. Jail staff have identified two areas for which American Rescue Plan (ARP) funds could be requested for: (1) 4<sup>th</sup> jail pod development & jail booking area remodel and (2) premium pay—in the form of one-time bonus—for staff as essential workers.

### **Future Meeting Date**

The next regularly scheduled committee meeting is Wednesday, September 22, 2021 at 3:00 PM.

### **Future Agenda Items**

- Eau Claire County Sheriff's Office
  - Jail Population, Staffing, & COVID-19 Response
  - Audio/Visual Recording Equipment
  - Training Opportunities for Staff
  - Training & Standards Legislation at State Level
  - Protective Status Legislation
  - West Central Drug Task Force Position Request
- Procedures/Policies for the Proper Execution of Search Warrants
- Procedures/Policies for Officer Involved Critical Incidents
- C.C. We Adapt Presentation
- County Recruitment Process Presentation

### **Adjourn**

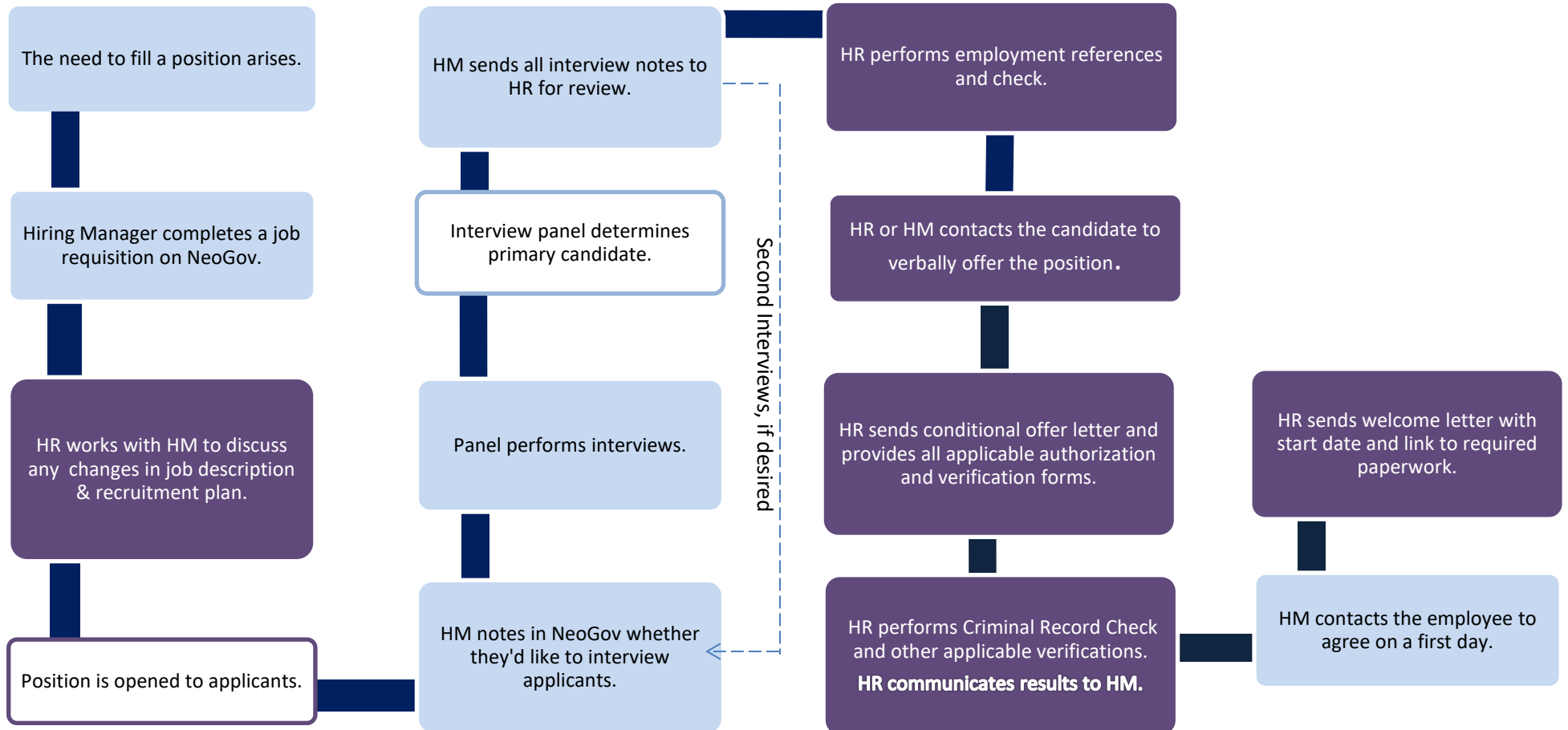
The meeting was adjourned by Chairperson Wilkie at 4:40 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk

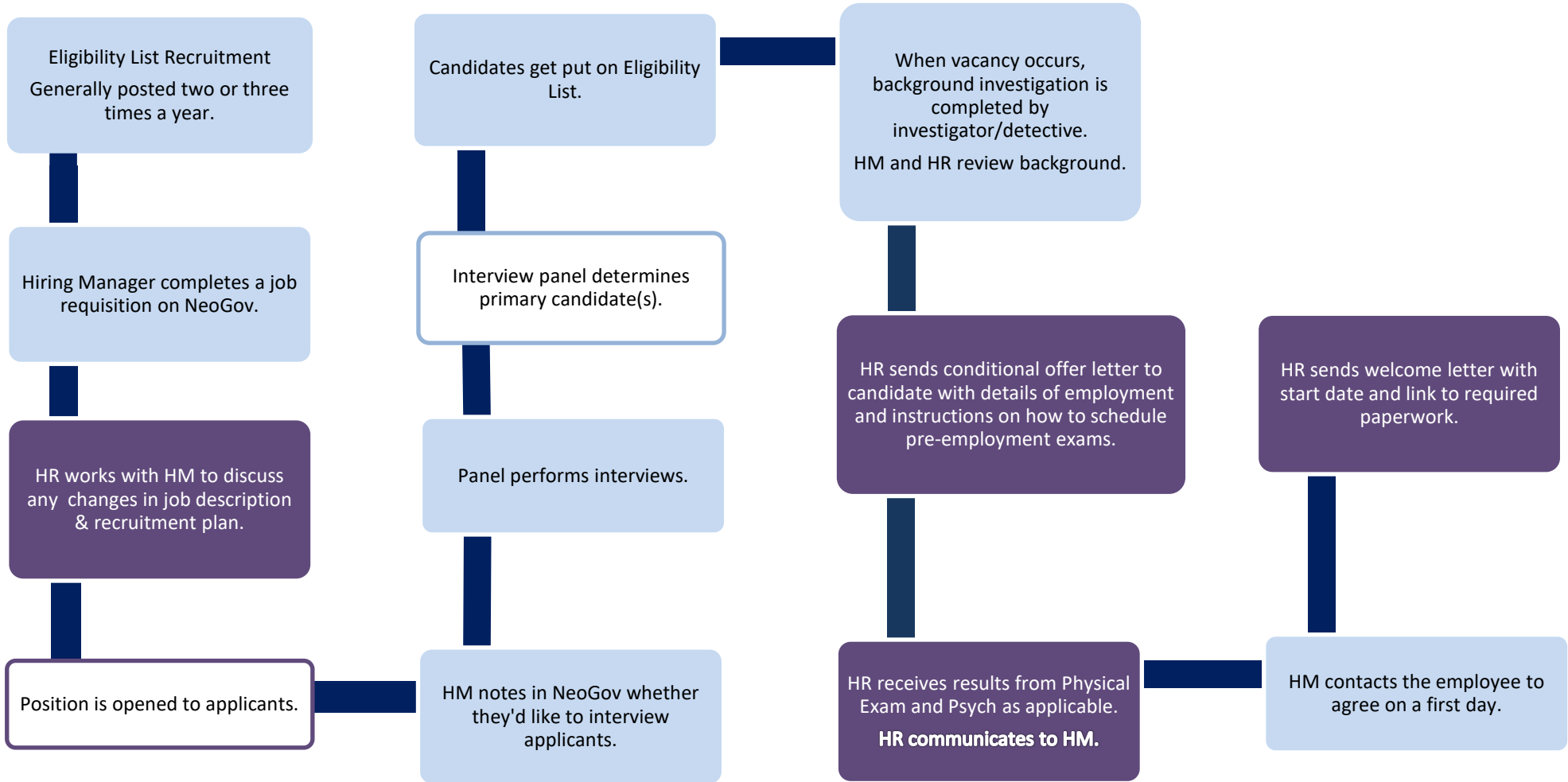
# General Recruitment Process for County Positions – No Pre-Employment Exams

Hiring Manager (HM)	Human Resources (HR)
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# Recruitment Process for Sheriff's Office

Sheriff's Office / Hiring Manager (HM)	Human Resources (HR)
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# EAU CLAIRE COUNTY SHERIFF'S OFFICE

## AMERICAN RESCUE PLAN ACT (ARPA) FUNDS – REQUEST

The Eau Claire County Administrator has asked all departments to review the comprehensive ARPA guidance and think broadly about uses as it related to each of our departments.

There are four areas that are eligible for use of ARPA funds:

1. Public Health and Economic Impacts
2. Premium Pay for Essential Workers
3. Revenue Replacement for Government Services
4. Investments in Infrastructure

**Utilizing these eligible areas, the Eau Claire County Sheriff's Office will be making the following requests:**

- Public Health and Economic Impacts Usages:
  - A broad range of services and programming can be used to contain the spread of the virus:
    - Support for prevention, mitigation and other services in congregate living settings.
    - Ventilation improvements in congregate living settings.
    - Capital investments in public facilities to meet pandemic operational needs, such as physical plan improvements to public buildings to implement COVID-19 mitigation tactics.
  - December 18, 2018: Eau Claire County Board passed a resolution directing the Eau Claire County Criminal Justice Collaborating Council (CJCC) to complete a comprehensive study of the Eau Claire County Jail population and provide a report to the County Board by June 2019 analyzing the increase in the jail population and recommending the best alternatives ([Final Report](#)).

Infrastructure Options	Construction Cost	Annual Operating Cost	Annual Debt Service Cost	Additional Beds	Build Time	Cost Timeframe-Notes
Option 1 - Remodel Booking Area	\$1,463,000	\$500,000	\$106,000	14	1 year	2021 and assume 10% annual increase
Option 2 - Compete Fourth Pod	\$4,752,000	\$2,391,495	\$340,000	100	2 years	2021 and assume 10% annual increase

- **The Booking area remodel will aid the Eau Claire County Jail in implementing COVID-19 mitigation strategies by allowing more housing areas for the 14-day quarantine period.**
- **The Fourth Pod will focus on the needs of those with mental health concerns, Transgender housing, AODA needs, increased programming, and community re-entry needs. This will allow us to utilize a current housing pod for COVID-19 mitigation strategies.**
- Premium Pay for Essential Work Usages:
  - To be eligible for premium pay, employees must be engaged in essential work
    - Our staff is essential and can NOT work remote. On a continuous basis our staff must have in person interactions with people.
  - **The Sheriff's Office is requesting that every Sheriff's Office employee be compensated in a "one-time bonus" in the amount of \$5,000 dollars.**
    - **Must still be employee of the Eau Claire County Sheriff's Office**
      - **100% bonus: employed prior to 3/12/2020** (Gov. Evers Emergency Order #1)
      - **75% bonus: employed from 3/13/2020-3/11/2021**
      - **50% bonus: employed after 3/12/2021**