

# MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

**Date:** Thursday, May 13, 2021

**Time:** 4:00 p.m.

\*In-Person OR Remote Access\*

**In-Person (COVID-19 safety protocols will be in place)**

Washington Town Hall  
5750 Old Town Hall Road  
Eau Claire, Wisconsin 54701

**Remote Access**

\*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

**Join WebEx Meeting:** <https://eauclairecounty.webex.com> Meeting ID: **145 435 7828** Password: **zpFXJtKD474**

\*Meeting audio can be listened to using this Audio conference dial in information.

**Audio conference:** 1-415-655-0001 Access Code: **1454357828##**

***For those wishing to make public comment, you must e-mail Sam Simmons at [Samuel.Simmons@co.eau-claire.wi.us](mailto:Samuel.Simmons@co.eau-claire.wi.us) at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.***

*\*Please mute personal devices upon entry*

**Members Present:** Robin Leary, Darrell Christy, Jason Knecht, Jack Running, Jamie Burkhardt, Marisa Stanley, Robert King, Frank Neibauer, Diane Hunter, Thomas Lochner, James Hager

**Members Absent:** Ray Henning, Benjamin Frederick, Don Henning, Steve Vargo

**Staff Present:** Tyler Esh, Sam Simmons

1. Call to Order and confirmation of meeting notice

Chairman Darrell Christy called the meeting to order at 4:00 p.m. and confirmed the meeting was noticed.

2. Public Comment **(15 minute maximum)**

None.

3. Review – Approval of the February 11, 2021 Minutes / Discussion – Action

The Committee reviewed the February 11, 2021 Minutes.

**ACTION:** Motion by Jack Running to approve the February 11, 2021 Minutes as presented. Jason Knecht seconded. Motion carried by unanimous consent.

4. Review/Approval of Off-Site Response Plans / Discussion – Action

- a. AT&T PK0116 – Tabled from 02/11/2021

The Committee reviewed the AT&T PK0116 Off-Site Response Plan. Sam Simmons, Emergency Management Program Assistant, informed the Committee that concerns raised about the plan at the previous meeting have been addressed. **ACTION:** Motion by Jim Hager to approve the AT&T PK0116 Off-Site Response Plan as presented. Seconded by Robin Leary. Motion carried by unanimous consent.

Prepared by: Samuel Simmons, Clerk, Local Emergency Planning Committee

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

b. AT&T PK0106 – Tabled from 02/11/2021

The Committee reviewed the AT&T PK0106 Off-Site Response Plan. Mr. Simmons again noted the concerns raised about this plan at the previous meeting have been addressed. Robert King raised a concern about the facility layout provided in the plan and its readability. Others on the Committee noted that is unlikely that a better layout can be provided, and that Eau Claire Fire is familiar with the facility in case of an incident. **ACTION:** Motion by Jack Running to approve the AT&T PK0106 Off-Site Response Plan as presented. Jason Knecht seconded. Motion carried by unanimous consent.

c. Cleghorn Micro-PK9608

Mr. Simmons informed the Committee that the Cleghorn Micro-PK9608 plan is simply a letter stating that the facility no longer has chemicals over the amount to deem it as a planning facility. The Committee is required to approve the letter acknowledging that it is no longer a planning facility for EPCRA purposes. **ACTION:** Motion by Jack Running to approve the Cleghorn Micro-PK9608 Off-Site Response Plan as presented. Seconded by Frank Neibauer. Motion carried by unanimous consent.

d. Great Lakes Coca-Cola

The Committee reviewed the Great Lakes Coca-Cola Off-Site Response Plan. Mr. Simmons informed the Committee that there were no changes to the plan since it was last brought before the LEPC. **ACTION:** Motion by Robert King to approve the Great Lakes Coca-Cola Off-Site Response Plan as presented. Seconded by Jim Hager. Motion carried by unanimous consent.

e. Hutchinson Technology, Inc.

The Committee reviewed the Hutchinson Technology, Inc. Off-Site Response Plan. Mr. Simmons noted that the changes to the plan were adding some new hazardous substances, removing Copper Sulfate has an Extremely Hazardous Substance, and minor amendments to the narrative. Thomas Lochner, Facility Coordinator for Hutchinson Technology, Inc., stated that the facility is still maintaining 24/7 operations and conducting proper trainings. Chairman Christy asked how many employees are employed at the facility. Mr. Lochner stated around 390. **ACTION:** Motion by Tom Lochner to approve the Hutchinson Technology, Inc. Off-Site Response Plan as presented. Seconded by Robert King. Motion carried by unanimous consent.

5. Emergency Management Overview and Updates / Discussion

Tyler Esh, Emergency Management Coordinator for Eau Claire County, provided the Committee with an overview of the Emergency Management program. The presentation included an overview on grants, response and planning efforts, and future opportunities for the program. Robin Leary asked if Emergency Management is involved with Farm Tech Days. Mr. Esh confirmed that he is working with Township Fire and law enforcement. There was also discussion on possibly using EPCRA grant dollars for outreach materials.

6. Local Hazardous Materials Spill Response Team Report / Discussion

Jamie Burkhardt, of Eau Claire Fire & Rescue, provided the Committee with the Local Hazardous Materials Spill Report since February. There have been 38 reported incidents. 17 of those incidents were CO related and 10 were flammable liquids. These numbers are about average for this time of year.

7. LEPC Appointments/Reappointments / Discussion

Mr. Esh informed the Committee that several reappointments to the Committee took place in April. There is one vacancy, media, on the Committee.

8. Proposed Business items for Next Meeting / Discussion

Mr. Esh noted that the State of Wisconsin requires the LEPC to conduct one facility tour per grant cycle. It was decided that the next LEPC meeting will be held in August at either the Schuman Cheese facility in Fall Creek or Hutchinson Technology in Eau Claire to observe an annual exercise.

9. Adjourn

**ACTION:** Motion by Jack Running to adjourn the meeting. Jim Hager seconded. Motion carried by unanimous consent. Meeting adjourned at 4:46 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Samuel Simmons". The signature is written in a cursive, flowing style.

Samuel Simmons  
Clerk, Local Emergency Planning Committee