

AGENDA
Eau Claire County
Committee on Finance & Budget
Monday, September 13, 2021
4:30 p.m.
Webex Conference Call

Public Access:
Dial in Number: 415.655.0001
Access Code: 1453 03 3020

Notice Regarding Public Comment: Members of the public wishing to make comments must email Amy Weiss at amy.weiss@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Proposed Resolution 21-22/047 “Authorizing the Sale of Tax Deed Property to Former Owners...” / Discussion – Action
5. Request by RCU to Waive Penalties on Delinquent Tax Payment / Discussion – Action
6. Long Term Investments / Discussion
7. Sale Book / Discussion
8. Proposed Resolution 21-22/035 “Approving a Budget Transfer of \$787,439 to Provide Funding for New Capital Projects in 2021” / Discussion – Action
9. Budgeting Tool: Fund Balance Applied / Discussion
10. Internal Service Funds / Discussion
11. Review Revised Budget Priorities / Discussion – Action
12. Review Status of 2022 Capital Budget Requests / Discussion
13. American Rescue Plan Act Update / Discussion
14. 2022 Budget Status Update / Discussion
15. Review and Approval of Meeting Minutes / Discussion – Action
 - a. Joint with Committee on HR – July 9, 2021
 - b. Regular – July 12, 2021
 - c. Joint with Committee on Administration – July 13, 2021
 - d. Joint with Committee on Judiciary & Law – July 28 and July 29, 2021
 - e. Joint with Aging & Disability Resource Center Board – August 2, 2021
 - f. Public Input Session – August 4, 2021
 - g. Joint with Highway Committee – August 5, 2021
 - h. Regular – August 9, 2021

Agenda items are linked to supporting documentation.
There are also bookmarks to navigate through the document.

- i. Joint with Committee on Planning & Development – August 10, 2021*
- j. Public Input Session – August 11, 2021*
- k. Regular – August 12, 2021*
- l. Joint with Human Services Board – August 16, 2021*
- m. Joint with Committee on Parks & Forest – August 17, 2021*
- n. Joint with UW-Extension Education – August 18, 2021*

16. 2022 Budget Wrap-Up Session / Discussion – Action

17. Future Meetings and Agenda Items / Discussion – Action

18. Adjourn

Prepared by: Amy Weiss

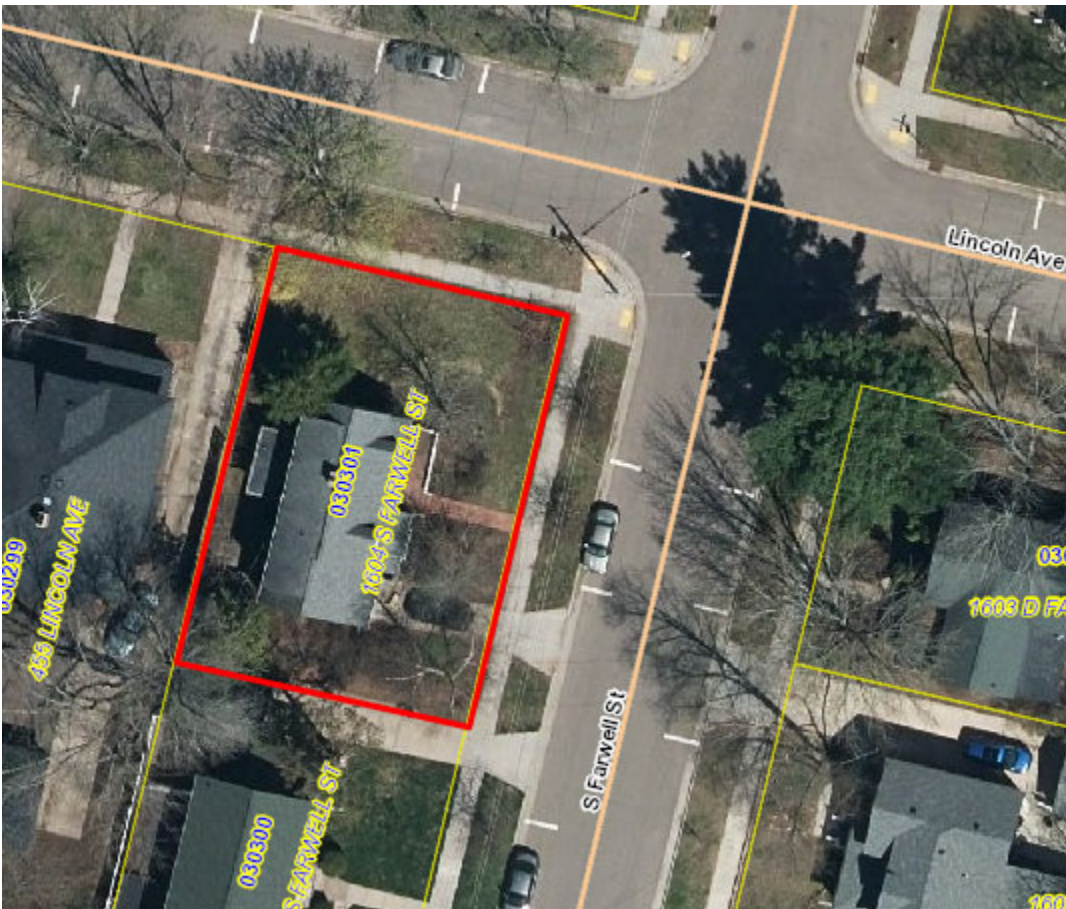
Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 8394710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

FACT SHEET
FILE NUMBER: 21-22/047

4.20.100 Sale to former owners. Pursuant to Wis. Stat. § 75.35(3), the county clerk subject to the approval of the county board, is hereby empowered to supervise the sale of tax dedeed lands to their former owners, or their heirs, who lost title through delinquent tax collection enforcement procedure, and is further authorized to grant to such former owners first preference and right to purchase said lands.

Jason H. West has formally requested to purchase from Eau Claire County, a parcel of land taken by Eau Claire County through the process of tax deed. The parcel is located in the City of Eau Claire.

The purchase price of \$32,014.79 will cover all taxes, interest, penalty, and expenses incurred by Eau Claire County. Jason H. West will be responsible for all filing fees.



4 AUTHORIZING THE SALE OF TAX DEED PROPERTY TO FORMER OWNER JASON H. WEST
5 FOR \$32,014.79; DIRECTING CORPORATION COUNSEL TO PREPARE A QUIT CLAIM DEED
6 ON THE DESCRIBED PROPERTY; DIRECTING THE COUNTY CLERK TO EXECUTE SAID QUIT
7 CLAIM DEED ON BEHALF OF EAU CLAIRE COUNTY.

8 WHEREAS, in accordance with the Eau Claire County Code, Chapter 4.20.100 - Sale to Former Owner;
9 JASON WEST formally applied to purchase said property in accordance with the County Code; and

10 WHEREAS, said property can be described as follows:

11 Lot 12, Block 10, Eau Claire Lumber Company’s Enlarged Fourth Addition, City of Eau Claire, Eau
12 Claire County, Wisconsin, EXCEPT the South 75 feet thereof.

13 PIN #18221-2-270929-110-2034

14 Computer #221-03-0301

15 Delinquent General Taxes (2016-2020) \$ 17,941.80

16 Interest, Penalties, Specials and Expenses (2016-2020) \$ 14,072.99

17 TOTAL \$ 32,014.79

18 NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that the sale of
19 the aforementioned described property to the former owner, Jason H. West is hereby authorized for
20 \$32,014.79.

21 BE IT FURTHER RESOLVED that said sale must take place no later than 30 days after County Board Approval.

22 BE IT FURTHER RESOLVED that the Corporation Counsel is hereby directed to prepare a quit claim deed to:
23 Jason H. West.

24 BE IT FURTHER RESOLVED that the County Clerk is hereby directed to execute said quit claim deed on behalf
25 of Eau Claire County.

26 I hereby certify that the foregoing correctly represents the action of the
27 Committee on Finance and Budget on September ____, 2021, by a vote of ____ for,
28 and ____ against.

29 _____
30 Stella Pagonis, Chair
31 Committee on Finance and Budget

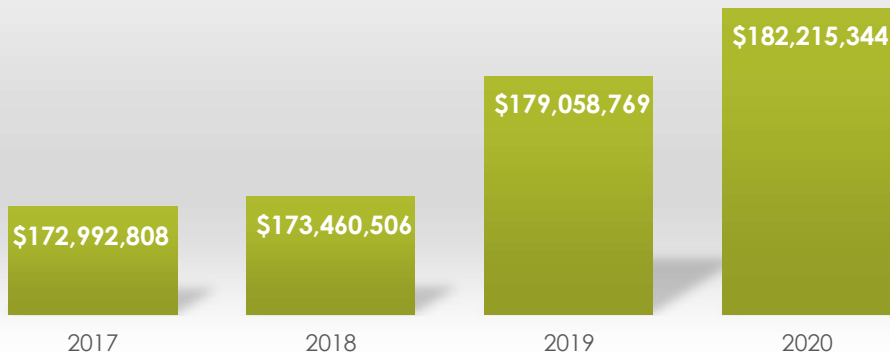
Sale Book Comparisons

Glenda Lyons, Co Treasurer

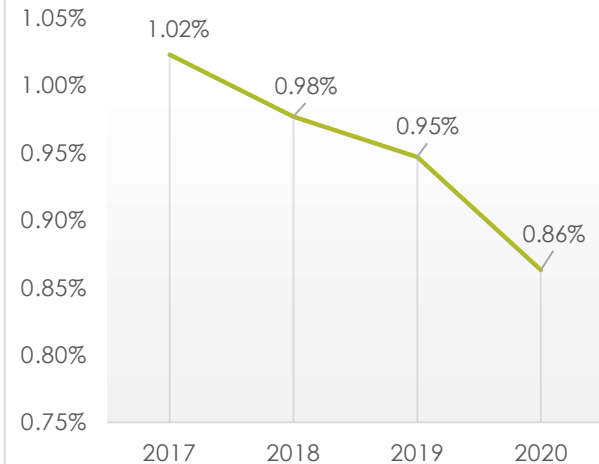
Tax Year	Certificate	Real Estate	Specials	Total	# of Parcels	County Wide Levy	% of Sale Book
2017	9/1/2018	\$ 1,628,696	\$ 141,063	\$ 1,769,759	1,049	\$ 172,992,808	1.02%
2018	9/1/2019	\$ 1,581,058	\$ 113,497	\$ 1,694,555	1,173	\$ 173,460,506	0.98%
2019	9/1/2020	\$ 1,591,744	\$ 103,812	\$ 1,695,556	1,115	\$ 179,058,769	0.95%
2020	9/1/2021	\$ 1,485,642	\$ 86,989	\$ 1,572,631	983	\$ 182,215,344	0.86%

Sale Book Comparison

■ County Wide Levy



% of Sale Book



FACT SHEET

FILE NO. 21-22/035

**Approving a Budget Transfer of \$787,439 to Provide Funding for
New Capital Projects in 2021**

This resolution amends the 2021 Eau Claire County budget by transferring \$787,439 from capital projects identified with surplus funding to newly identified projects that are of a high priority to complete, as outlined below.

The Finance Department has reconciled actual capital expenditures in the Capital Projects Fund in relationship to the budget and approved funding, as well as additional funding received. The Finance Department has determined that there are surplus capital funds that could be assigned to new projects. The surplus funds are related to budgeted projects that have been completed, reclassification of Information Systems projects, and surplus bond proceeds and bond premiums received in 2019 and 2020.

The new projects are noted below, along with the identified funds available to transfer (“Funding Sources”) to facilitate completion of these projects in 2021.

Funding Source	Total Project Cost
Remaining 2019 Bond Funds	\$ 140,000
Remaining 2020 Bond Funds	86,760
2020 Bond Proceeds Above Budgeted Amount	71,500
Excess Funding from Info Systems Maintenance Projects	200,000
Other Accumulated Surplus Funding	81,532
Funded by Capital Projects Fund Balance	10,157
Funded by Highway Fund Balance	197,490
Grand Total	\$ 787,439

Capital Projects Identified to Use Surplus Funds

Department	Project Description	Project Cost	Description/Reason	Funding Source
Facilities	Courthouse Carpet/Flooring	40,000	There are many areas of the Courthouse that have extremely worn carpet. There are areas that are tripping hazards that need to be taken care of first.	Remaining 2019 Bond Funds
Facilities	716 1st Ave Roof Replacement	12,000	The HVAC system at the 716 1st Ave. property is more than 20 years old and is past its useful life.	2020 Bond Proceeds Above Budgeted Amount
Facilities	Juvenile Detention Lock Replacements	11,500	These three locks have been in service for over 30 years and constantly require repairs to keep in service.	Remaining 2019 Bond Funds
Facilities	716 1st Ave Furnace/AC Replacement	7,000	The HVAC system at the 716 1st Ave. property is more than 20 years old and is past its useful life.	Remaining 2019 Bond Funds
Facilities	Augusta Shop Overhead Door Replacements	6,500	One overhead door at the Augusta Highway Shop is in very poor shape and needs to be replaced.	Remaining 2019 Bond Funds
Highway	Highway Radios	197,490	Project cost increases for hardware.	Funded by Highway Fund Balance
Information Services	Coon Fork Fiber (run fiber)	60,000	Fiber extension within the park to add WIFI in strategic locations at the park.	Remaining 2020 Bond Funds
Information Services	Guest WiFi ASA to FTD (Firewalls)	18,760	Firewall replacements for guest wireless for courthouse and airport.	Remaining 2020 Bond Funds
Information Services	Replace Dam Loggers & Sensors	8,000	Replacing end-of-life data loggers at both dam sites.	Remaining 2020 Bond Funds
Information Services	Big Falls Gridless Sentry camera	7,500	Installation of security cameras to prevent vandalism.	2020 Bond Proceeds Above Budgeted Amount
Parks and Forest	Harstad Park Pavilion Replacement	200,000	Concrete floor in pavilion has degraded over the years and several structural posts are rotting. This pavilion needs to be replaced as it is a safety hazard.	Excess Funding from Info Systems Maintenance Projects
Parks and Forest	Harstad Park Playground Replacement	81,532	Replace aging equipment and upgrade to ADA standards.	Other Accumulated Surplus Funding
Parks and Forest	Replace Big Falls Pit Toilet Buildings	60,000	Current structures are approximately 50 years old and do not meet ADA standards for doorway width and stall width requirements.	Remaining 2019 Bond Funds
Parks and Forest	Big Falls Parking Lot Repaving	37,000	Escalated need due to public safety concerns.	2020 Bond Proceeds Above Budgeted Amount
Parks and Forest	Replace Lake Altoona Dock	15,000	Dock was damaged beyond repair in 2020. There is tons of use at this landing and lots of people ram the docks, back over them, etc. We have placed a spare dock for this season, but the long term solution is to replace with a new one.	Remaining 2019 Bond Funds
Parks and Forest	LEC Clubhouse Assessment	15,000	Conduct assessment of current facility and alternatives.	2020 Bond Proceeds Above Budgeted Amount
Planning & Development	Bike Pedestrian Project	10,157	Additional project cost for signage.	Funded by Capital Projects Fund Balance

TOTAL \$ 787,439

Fiscal Impact: No additional cost, as the source of the funding is based on the availability of surplus bond funds, bond premium, and prior year accumulated surpluses.

Respectfully Submitted

Norb Kirk
Finance Director

2
3 AUTHORIZING A 2021 BUDGET TRANSFER OF CAPITAL PROJECTS FUNDS
4

5 WHEREAS, Based on tracking of the actual expenditure of capital funds, and the
6 tracking of funds received for capital projects yet to be completed in 2021, the Finance
7 Department has determined that there are surplus capital funds available from budgeted projects;
8 and,
9

10 WHEREAS, The Finance Department has received requests for new capital projects
11 which are of high priority: the replacement of Harstad Park pavilion and playground equipment
12 which are at the end of their useful lives with projected costs of \$200,000 and \$81,532,
13 respectively; the installation of fiber optic network in Coon Fork Park to connect with existing
14 county network in the area with a projected cost of \$60,000; the replacement of pit toilet
15 buildings at Big Falls Park which are approximately 50 years old with ADA-compliant buildings
16 for a projected cost of \$60,000; repaving of the parking lot and installation of security cameras
17 at Big Falls Park with projected costs of \$37,000 and \$7,500, respectively; the replacement of
18 the furnace/AC system and roof at the 716 1st Avenue property (“Rick’s House”) which are both
19 more than 20 years old and past their useful lives with projected costs of \$7,000 and \$12,000,
20 respectively; the replacement of firewall applications for guest wireless at the courthouse and
21 airport at a projected cost of \$18,760; additional signage for the bike/pedestrian project at a
22 projected cost of \$10,157; the replacement of two-way radios in Highway trucks and expansion
23 of communications infrastructure at various tower locations throughout Eau Claire County to
24 improve communication capability across the county, an increase of \$197,490 to the original
25 project cost of \$262,212; and necessary repairs to County facilities and equipment at the
26 projected costs listed: replacement of carpet and flooring in the courthouse - \$40,000,
27 professional assessment of the Lake Eau Claire clubhouse - \$15,000, replacement of one dock at
28 Lake Altoona Park - \$15,000, replacement of juvenile detention locks - \$11,500, replacement of
29 loggers/sensors at Lake Altoona and Lake Eau Claire dams - \$8,000, and replacement of one
30 door at Augusta highway shop - \$6,500; and,
31

32 WHEREAS, The funds for these projects will come from surplus funds in the following
33 amounts: remaining 2019 bond funds - \$140,000, remaining 2020 bond funds - \$86,760, 2020
34 bond proceeds above budgeted amount - \$71,500, IS maintenance projects - \$200,000, Highway
35 Fund balance - \$197,490, Capital Projects Fund balance - \$10,157, and other accumulated
36 surplus funding - \$81,532.
37

38 NOW THEREFORE BE IT RESOLVED, That the Eau Claire County Board of
39 Supervisors authorizes the transfer of capital project funds in the 2021 annual budget, in the
40 amount of \$787,439 from the surplus of the aforementioned completed capital project funds, to
41 fund capital projects at Harstad Park, Coon Fork Park, and Big Falls Park, improvements at the
42 716 1st Avenue property, the airport, and courthouse, and necessary repairs, maintenance, and
43 replacement of county facilities and equipment at other county facilities.
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48 I hereby certify that the foregoing
49 correctly represents the action of the

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Committee on Finance and Budget on
September ____, 2021, by a vote of ____
for, and ____ against.

Stella Pagonis, Chair
Committee on Finance and Budget

FUND BALANCE APPLIED

September 13, 2021

What is Fund Balance Applied?

01

Budgeting tool

02

Tool to show
budgeted
deficit

03

Composed of
prior year
surpluses and
non-lapsing
funds

How is Fund Balance Applied Approved?

- Part of adopted budget

Planning & Development					
Overview of Revenues and Expenditures					
Revenues	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Tax Levy	\$981,979	\$917,918	\$917,918	\$1,107,205	21%
03-Other Taxes	\$151,640	\$100,000	\$140,000	\$100,000	0%
04-Intergovernment Grants and Aid	\$857,653	\$1,157,442	\$1,200,276	\$1,027,305	-11%
05-Intergovernmental Charges for Services	-	-	\$27,862	-	
06-Public Charges for Services	\$863,625	\$943,582	\$944,082	\$1,008,247	7%
07-Licenses & Permits	\$377,981	\$338,518	\$338,518	\$340,660	1%
09-Other Revenue	\$49,794	\$50,750	\$29,646	\$27,026	-47%
11-Fund Balance Applied	-	\$86,860	-	\$22,881	-74%
Total Revenues:	\$3,282,672	\$3,595,070	\$3,598,302	\$3,633,324	1%
Expenditures	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$1,102,868	\$1,157,814	\$1,104,618	\$1,280,615	11%
02-OT Wages	\$379	\$1,750	\$250	\$1,200	-31%
03-Payroll Benefits	\$407,839	\$422,699	\$408,658	\$531,982	26%
04-Contractual Services	\$1,407,844	\$1,603,157	\$1,569,166	\$1,554,557	-3%
05-Supplies & Expenses	\$67,820	\$297,705	\$279,454	\$146,385	-51%
07-Fixed Charges	\$8,809	\$9,400	\$9,428	\$9,746	4%
09-Equipment	\$63,579	\$65,995	\$62,773	\$66,789	1%
11-Other	\$28,410	\$36,550	\$28,973	\$42,050	15%
Total Expenditures:	\$3,087,547	\$3,595,070	\$3,463,320	\$3,633,324	1%
Net Surplus/(Deficit)- Planning & Development	\$195,125	\$0	\$134,982	\$0	

- Carryforward funds resolution

File 21-22/003

The approved carryforwards will be moved forward from 2020 into the 2021 budget.

Fiscal Impact:	General Fund	\$ 369,352
	Human Services Fund	34,341
	Capital Projects Fund	2,476,934
	Airport Fund	403,964
	Total	\$ 3,284,591

File 21-22/004

The approved carryforwards will be moved forward from 2020 into the 2021 budget.

This is a second request to bring forward operational funds that were inadvertently left off of the original carryforward request 21-22/003. This request also includes an adjustment for bond proceeds based upon new information related to dates of service.

Fiscal Impact:	General Fund	\$ 97,096
	Capital Projects Fund	47,991
	Total	\$ 145,087

How is Fund Balance Applied Reviewed?

- Presented in total by fund in adopted budget book

Eau Claire County Fund Balance Summary 2021 Adopted Budget		
	Amount	Intended Use
Governmental Funds		
Fund 100: General Fund	\$ 310,200	contingency fund, grant carryforward amounts
Fund 205: Human Services	2,821,250	CCS reconciliation/WIMCR reimbursement
Fund 207: P&D Watershed Grants	-	
Fund 300: Debt Service	200,000	premium on 2020A bond issue/BAB refunds
Fund 405: Capital Projects	168,000	bond proceeds for expected carryover project
Subtotal: Governmental Funds	3,499,450	
Enterprise Funds		
Fund 602: Airport	(434,427)	contribution to enterprise fund balance to be used for future capital projects
Fund 701: Highway	800,000	construct a new state/county salt shed on the HWY 53 property.
Subtotal: Enterprise Funds	365,573	
Internal Service Funds		
Fund 703: Risk Management	427,453	prior year workers' compensation claims
Fund 704: Health Insurance	6,188	remaining wellness grant dollars
Fund 705: Shared Services	309,791	communication updates
Subtotal: Internal Service Funds	743,432	
Total Fund Balance Requests	\$ 4,608,455	

- Reviewed and presented periodically throughout the year as part of Fund Balance Analysis reports
- Departments track balances, Finance reviews

Eau Claire County 2020 Fund Balance Analysis (Unaudited) Estimated December 31, 2020 - at 06.11.21	
2020 Estimated General Fund Balance Unassigned Summary	
General Fund Balance Unassigned at 12/31/19	\$ 10,468,755
Net 2020 Estimated Department activity	3,703,039
2021 Adjusted General Fund Balance Applied (includes carryforwards)	(776,648)
Estimated 2020 Ending General Fund Balance Unassigned	\$ 13,395,146



INTERNAL SERVICE FUNDS

September 13, 2021

Definition

- Internal service funds (ISF) operate like a business.
- The customers are the other governmental funds.
- Charges for services to receiving departments are expected to cover the actual cost of the services.
 - *GOALS: recover full cost of services provided*
 - attain efficiencies and cost savings*
 - transparency and financial awareness*
- Annual surplus or deficit is kept in ISF fund balance to use in future years.
 - *catastrophic losses*
 - *equipment replacement*
 - *use in future budgets*

Eau Claire County Internal Service Funds

Fund 703: Risk Management

Fund 704: Health Insurance

Fund 705: Shared Services

Fund 703: Risk Management

- Established prior to 2004, by a capital investment of \$999,000 from the general fund to join the Wisconsin Municipal Insurance Company (WMMIC)
- Primary Activities:
 - *risk management oversight*
 - *worker's compensation*
 - *liability insurance (property, general liability, cyber, auto)*
- County uses WMMIC as a third-party administrator for liability insurance and workers' compensation claims and for re-insurance
- Annual charges to departments are calculated based upon
 - *budgeted personnel costs*
 - *expected insurance premiums*
 - *historical claims analysis*

Risk Management Fund Balance Estimate

- Fund Balance at 12.31.20: \$1,440,954
 - *includes accrued claims, estimates provided by WMMIC annual actuary report*
 - *includes initial capital investment of \$999,000*
 - only returnable to Eau Claire County (ECC) upon withdrawal from WMMIC group

- Future plans for fund balance
 - *worker's compensation claims*
 - *liability claims*
 - *level increases in premiums*

Risk Management
Overview of Revenues and Expenditures

Revenues	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
05-Intergovernmental Charges for Services	\$1,217,629	\$1,225,309	\$1,104,789	\$1,415,029	15%
09-Other Revenue	\$44,645	\$43,932	\$35,698	\$36,407	-17%
11-Fund Balance Applied	-	\$427,453	-	\$221,345	-48%
Total Revenues:	\$1,262,274	\$1,696,694	\$1,140,487	\$1,672,781	-1%
Expenditures	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	\$95,032	\$108,512	\$148,325	\$111,872	3%
02-OT Wages	-	-	-	-	
03-Payroll Benefits	\$46,565	\$49,747	\$51,200	\$54,777	10%
04-Contractual Services	\$6,169	\$40,000	\$36,500	\$37,750	-6%
05-Supplies & Expenses	\$3,901	\$8,760	\$5,220	\$8,460	-3%
07-Fixed Charges	\$586,319	\$625,575	\$611,637	\$723,420	16%
09-Equipment	-	\$100	\$200	\$1,502	1402%
10-Grants, Contributions, Other	\$588,054	\$864,000	\$550,000	\$735,000	-15%
Total Expenditures:	\$1,326,040	\$1,696,694	\$1,403,082	\$1,672,781	-1%
Net Surplus/(Deficit)- Risk Management	(\$63,766)	\$0	(\$262,595)	(\$0)	

RISK MANAGEMENT 2022 BUDGET REQUEST

Fund 704: Health Insurance

- Originally established in 2018 to track and report self-funded health insurance claims
 - *self-funded claims are managed through third-party administrator, the Difference Card*
 - *transitioned to track and report on all health insurance related activities in 2019*
- Primary Activities:
 - *benefit administration*
 - *base health insurance benefit (premiums and ER HSA contributions)*
 - *self-funded health insurance claims*

Health Insurance Fund Balance Estimate

- Fund Balance at 12.31.20: \$463,128
 - *Premiums: \$162,411*
 - *Claims: \$268,395*
 - *Administration fees: \$27,192*
- ECC is working with benefit consultant to develop a strategy
- Future plans for fund balance
 - *level increases in premiums/stability*
 - *fund high-cost claims years*
 - *self-funded plan*

Health Insurance Fund
Overview of Revenues and Expenditures

Revenues	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
05-Intergovernmental Charges for Services	\$8,746,166	\$8,401,000	\$9,057,533	\$11,882,140	41%
11-Fund Balance Applied	-	\$6,187	-	\$6,187	0%
Total Revenues:	\$8,746,166	\$8,407,187	\$9,057,533	\$11,888,327	41%
Expenditures	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
01-Regular Wages	-	-	-	\$14,196	
04-Contractual Services	\$376,073	-	\$329,555	\$387,015	
05-Supplies & Expenses	\$415	\$6,187	-	\$6,187	0%
10-Grants, Contributions, Other	\$7,939,952	\$8,401,000	\$8,450,724	\$11,471,168	37%
Total Expenditures:	\$8,316,474	\$8,407,187	\$8,780,279	\$11,888,327	41%
Net Surplus/(Deficit)- Health Insurance Fund	\$429,692	\$0	\$277,254	\$0	

HEALTH INSURANCE 2022 BUDGET REQUEST

Fund 705: Shared Services

- Established in 2019, by a transfer of \$688,722 from the capital projects fund
 - *transfer amount was generated by department activity for years prior to 2019*
 - *part of reconciliation of capital projects fund (fund 405)*
- Primary Activities:
 - *countywide telephony (phone lines, voicemail, phone network, desk devices)*
 - *printing and duplicating on shared copier machines*
 - *computer replacement fund*
 - *communications updates, such as A/V upgrades for courtrooms*

Shared Services Fund Balance Estimate

- Fund Balance at 12.31.20: \$619,862
 - *Communications: \$540,544*
 - *Printing/Duplicating: \$79,318*
 - *IT Equipment Replacement: new activity beginning in 2021*

- Finance is working with Information Systems to determine strategy for future communication and technology needs

- Future plans for fund balance
 - *IT equipment replacement*
 - *telephony system upgrades*
 - *copier replacements*

Shared Services Fund
Overview of Revenues and Expenditures

Revenues	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
05-Intergovernmental Charges for Services	\$219,469	\$474,805	\$492,161	\$466,260	-2%
11-Fund Balance Applied	-	\$309,791	-	\$152,308	-51%
Total Revenues:	\$219,469	\$784,596	\$492,161	\$618,568	-21%
Expenditures	2020	2021	2021	2022	%
	Actual	Adjusted Budget	Estimate	Request	Change
04-Contractual Services	\$164,283	\$178,448	\$162,636	\$176,565	-1%
05-Supplies & Expenses	\$8,433	\$15,000	\$15,000	\$15,000	0%
09-Equipment	\$31,335	\$591,148	\$579,848	\$427,003	-28%
12-Fund Transfers	\$205,787	-	-	-	
Total Expenditures:	\$409,838	\$784,596	\$757,484	\$618,568	-21%
Net Surplus/(Deficit)- Shared Services Fund	(\$190,369)	\$0	(\$265,323)	\$0	

SHARED SERVICES 2022 BUDGET REQUEST

Eau Claire County
2022 Capital Improvement Summary
Original Request

Fund	Department	Project Description	Mandatory/Optional		2022 Requested Total		Administrator's Recommendation - Total Cost		Comments	Board Approved	Total Funding	Levy	Bonds - Issue 1	Bonds - Issue 2	ARPA*
				Priority	Cost	Total Cost									
Fund 215: ADRC	Aging & Disability Resource Center	Front Desk Remodel	4	3	15,000		15,000				15,000	-	-	-	
Fund 215: ADRC	Aging & Disability Resource Center	Van	5	2	30,000		30,000				30,000	-	-	-	
Fund 602: Airport	Airport	Relocate Hangar K1 Tenant to New Pad on South Ramp					1,250,000	1,250,000			1,250,000	-	-	-	
Fund 602: Airport	Airport	South Hangar Area Entrance Road and Parking					20,000	20,000			20,000	-	-	-	
Fund 602: Airport	Airport	Terminal and Tower Camera Replacement					5,000	5,000			5,000	-	-	-	
Fund 602: Airport	Airport	Waterproof/sealcoat metal roof on G-row, F3, F4 and I3 hangars					75,000	75,000			75,000	-	-	-	
Fund 602: Airport	Airport	Construct 3 New 48x48 Hangars					750,000	750,000			750,000	-	-	-	
Fund 602: Airport	Airport	Exterior Tile at Car Rental Entrance					100,000	100,000			100,000	-	-	-	
Fund 602: Airport	Airport	EV Charging Station					50,000	50,000			50,000	-	-	-	
Fund 602: Airport	Airport	Terminal Door to Secure Area (possibly 2 options)					25,000	25,000			25,000	-	-	-	
Fund 602: Airport	Airport	Phase II Fence Design					10,000	10,000			10,000	-	-	-	
Fund 602: Airport	Airport	Master Plan Update (including Rwy 14/32 extension analysis and Rwy 04 approach lights)/ALP Update (including AGIS and OAP)					32,500	32,500			32,500	-	-	-	
Fund 602: Airport	Airport	Install Wildlife Fencing, CA, Admin (10' high with 3 strand wire at the top and 2-4 foot angled and buried chain link at the bottom)					202,980	202,980			202,980	-	-	-	
Fund 602: Airport	Airport	Wildlife Study Recommendations (tree, shrub and vegetation removal on the AOA)					35,000	35,000			35,000	-	-	-	
Fund 602: Airport	Airport	Runway 14/32 approach clearing					12,500	12,500			12,500	-	-	-	
Fund 602: Airport	Airport	Phase II ARFF Building Design					10,000	10,000			10,000	-	-	-	
Fund 602: Airport	Airport	Design ARFF Truck (to be reimbursed in 2023)					10,000	10,000			10,000	-	-	-	
Fund 405: Capital Projects	Information Services	Application Projects	1	1	527,898		527,898				527,898	-	197,898	-	
Fund 405: Capital Projects	Information Services	Infrastructure Projects	1	1	793,926		793,926				793,926	-	598,926	-	
Fund 405: Capital Projects	Facilities	AG CENTER FIRST FLOOR WALLS REFINISHING	4	2	10,000		10,000				10,000	10,000	-	-	
Fund 405: Capital Projects	Facilities	AUTONOMOUS FLOOR SCRUBBER	4	2	70,000		70,000				70,000	-	70,000	-	
Fund 405: Capital Projects	Facilities	CAULKING WATERPROOFING PARKING DECK	1	1	32,000		32,000				32,000	-	32,000	-	
Fund 405: Capital Projects	Facilities	CHILLERS/COOLING TOWERS REPLACEMENT	1	1	1,550,000		1,550,000				1,550,000	-	1,550,000	-	
Fund 405: Capital Projects	Facilities	DA'S OFFICE REMODEL	2	1	60,000		60,000				60,000	-	-	-	60,000
Fund 405: Capital Projects	Facilities	DHS ROOF REPLACEMENT	1	1	290,000		290,000				290,000	-	290,000	-	
Fund 405: Capital Projects	Facilities	DHS VAV'S REPLACEMENT WITH DDC UNITS	2	1	425,000		425,000				425,000	-	425,000	-	
Fund 405: Capital Projects	Facilities	Courthouse Humidification System	2	1	410,000		410,000				410,000	-	410,000	-	
Fund 405: Capital Projects	Facilities	SEAL COATING PARKING LOTS	1	1	20,000		20,000				20,000	-	20,000	-	
Fund 405: Capital Projects	Facilities	FACILITIES TRUCK REPLACEMENT	2	1	35,000		35,000				35,000	-	35,000	-	
Fund 701: Highway	Highway	CTH CC - (33RD - PRESTON RD)	1	1	195,000		195,000				195,000	-	97,500	-	
Fund 701: Highway	Highway	CTH CC - (CTH TT - 33RD ST)	1	1	512,487		512,487				512,487	-	419,987	-	
Fund 701: Highway	Highway	CTH D - (CTH X - STH 27)	1	1	209,640		209,640				209,640	-	209,640	-	
Fund 701: Highway	Highway	CTH F - (STH 93 - CTH HH)	1	1	960,000		960,000				960,000	-	770,000	-	
Fund 701: Highway	Highway	CTH G - (CHANNEY RD - STONEY LONESOME)	1	1	1,046,400		1,046,400				1,046,400	-	856,400	-	
Fund 701: Highway	Highway	CTH JJ - (CTH J - CTH V)	1	1	1,226,000		1,226,000				1,226,000	-	1,000	-	
Fund 701: Highway	Highway	CTH O - (CTH K - CTH V)	1	1	715,200		715,200				715,200	-	715,200	-	
Fund 701: Highway	Highway	CTH V - (CTH VV - CTH O)	1	1	600,000		600,000				600,000	-	600,000	-	
Fund 701: Highway	Highway	CTH YYY - (CTH U - TERMINI)	1	1	225,000		225,000				225,000	-	-	-	
Fund 701: Highway	Highway	CTH MISC - DESIGN 2023 CIPs	1	1	140,000		140,000				140,000	-	140,000	-	
Fund 701: Highway	Highway	CTH D (Design 0.6 W of CTH N)	1	1	70,000		70,000				70,000	-	-	-	
Fund 701: Highway	Highway	CTH F (Design 0.4 S of CTH S)	1	1	50,000		50,000				50,000	-	-	-	
Fund 701: Highway	Highway	CTH H (McGaven Creek Structure)	1	1	350,000		350,000				350,000	-	-	-	

Eau Claire County
 2022 Capital Improvement Summary
 Original Request

Fund	Department	Project Description	Mandatory/ Optional	Priority	2022		Comments	Board Approved	Total Funding	Levy	Bonds - Issue 1	Bonds - Issue 2	ARPA*
					Requested Total Cost	Administrator's Recommendation - Total Cost							
Fund 701: Highway	Highway	Misc. Culvert Replacements 2022	1	1	150,000	150,000			150,000	-	150,000	-	
Fund 405: Capital Projects	Parks and Forest	Coon Fork Dumpstation and Parking Lot	1	1	65,000	65,000			65,000	-	65,000	-	
Fund 405: Capital Projects	Parks and Forest	Coon Fork Office and restrooms	1	1	350,000	350,000			350,000	-	350,000	-	
Fund 405: Capital Projects	Parks and Forest	Coon Fork Campground Playground	2	1	94,000	94,000			94,000	-	94,000	-	
Fund 405: Capital Projects	Parks and Forest	Install Dump Station Expo Center	4	2	25,000	25,000			25,000	-	25,000	-	
Fund 405: Capital Projects	Parks and Forest	Pave Fairview Drive to Building E	4	2	36,000	36,000			36,000	-	36,000	-	
Fund 405: Capital Projects	Parks and Forest	Replacement Truck	1	1	37,000	37,000			37,000	-	36,000	-	
Fund 405: Capital Projects	Parks and Forest	Replace Walkin Cooler and Fridge	4	2	10,000	10,000			10,000	-	10,000	-	
Fund 405: Capital Projects	Parks and Forest	Lake Altoona Beach Parking lot	2	1	585,000	585,000			585,000	-	585,000	-	
Fund 405: Capital Projects	Parks and Forest	LL Phillips Pavilion and Handpump	4	2	45,000	38,000			38,000	-	38,000	-	
Fund 405: Capital Projects	Parks and Forest	Master Lock System	4	1	21,000	21,000			21,000	-	21,000	-	
Fund 405: Capital Projects	Parks and Forest	Replace John Deere Grader	1	1	175,000	175,000			175,000	-	175,000	-	
Fund 405: Capital Projects	Parks and Forest	Harstad Park Playground Equipment, project completion	1	1	32,000	32,000			32,000	-	32,000	-	
Fund 405: Capital Projects	Planning & Development	Lake Rehabilitation Project	5	1	100,000	100,000	move to levy - maintenance		100,000	100,000	-	-	
Fund 100: General Fund	Planning & Development	Land Stewardship Acquisitions	4	1	200,000	200,000			200,000	-	-	-	
Fund 405: Capital Projects	Planning & Development	Truck Replacement	3	1	40,000	40,000			40,000	-	35,000	-	
Fund 405: Capital Projects	Sheriff	3D Scanner	4	2	37,950	37,950			37,950	-	37,950	-	
Fund 405: Capital Projects	Sheriff	Fleet Replacement	1	1	217,900	217,900			217,900	-	166,400	-	
Fund 405: Capital Projects	Nondepartmental	Beaver Creek Reserve Capital Projects	1	1	100,000	100,000			100,000	-	100,000	-	
Fund 405: Capital Projects	Facilities	EV Charging Stations	4	1	70,000	70,000		-	70,000	-	-	-	70,000
Fund 405: Capital Projects	Planning & Development/Parks	Lake Eau Claire Skid Row/Sand Trap	1	1	225,000	225,000		-	225,000	-	-	-	225,000
Fund : Capital Projects	Highway Facility	additional cost to complete new highway facility							-	-	-	-	
x	TOTALS				15,772,381	15,765,381	-	-	15,765,381	110,000	9,394,901	-	355,000

* This is only a partial list of projects to be funded by ARPA dollars.



MINUTES

Eau Claire County

Joint Meeting: Committee on Human Resources and Finance
& Budget Friday, July 9, 2021 at 8:30 a.m.

Virtual Meeting

Present from Human Resources Committee: Judy Gatlin, Mark Beckfield, Kevin Stelljes, Stella Pagonis, Katherine Schneider

Present from Finance & Budget Committee: Gerald Wilkie, Jim Dunning, Stella Pagonis, Robin Leary

Others: Samantha Kraegenbrink – Committee Clerk, Katelynn Eslinger, Jessica Rubin, Sara Bronstad, Norb Kirk, Autumn Schneider, Linda O'Mara, Amy Weiss, Kathryn Schauf, Dawn Edlin

Chair Pagonis called the meeting to order for Finance & Budget Committee at 8:30 a.m. and called the meeting to order for the Committee on Human Resources at 8:30 a.m.

Samantha Kraegenbrink called verbal roll call for each committee respectfully and is listed above under present.

No members of the public wished to make comment.

Without objection the minutes will be placed on the next meeting of the Human Resources Committee.

Jessica Rubin provided in depth detail of the Human Resources budget request. The committees were given the opportunity to discuss and ask questions of the Director and the Finance Department.

Supervisor Gatlin motions to approve the budget as presented today, Supervisor Schneider seconded the motion. All in favor, motion passes.

Chair Pagonis adjourned the Finance & Budget Committee at 9:45 a.m.

The Committee discussed moving the next meeting from its normal date in August to August 20. Director Rubin requests to add an additional meeting in September to review position changes. The meeting would be September 17, 2021, just to cover position changes.

The following will be future meeting topics:

- a. Policy 001 – Definition Updates
- b. Paid Leave Policy
- c. PTO Payout Policy Updates
- d. Timekeeping Policy Updates
- e. Update on search for replacement for NetTime

Chair Beckfield adjourned the meeting at 9:57 a.m.

Respectfully submitted by,

Samantha Kraegenbrink
Assistant to the County Administrator

MINUTES
Eau Claire County
Committee on Finance & Budget
Monday, July 12, 2021
4:30 p.m.
Webex Conference Call

Committee on Finance & Budget Members present: Supervisors Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie

Board Members Present: Supervisors Nancy Coffey, Katherine Schneider

Staff present: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager; Kathryn Schauf, County Administrator; Tim Sullivan, Corporation Counsel; Sue McDonald, County Clerk; Vickie Gardner, Fiscal Manager DHS; Ron Schmidt, Deputy Director DHS; Diane Cable, Director DHS;

Others present: Brock Geyen, Partner CLA; Ryan Patterson, Leader Telegram

Chair Pagonis called the Committee on Finance & Budget to order at 4:30 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

No members of the public wished to speak.

Proposed Resolution 21-22/027 “Authorizing the Sale of Tax Deed Property to Altoona...”

Motion: Wilkie moved approval as presented

Vote: 5-0 via voice vote

Proposed Resolution 21-22/31 “Authorizing the Sale of Tax Deed Property to the City of Eau Claire...”

Motion: Dunning moved approval

Vote: 5-0 via voice vote

Brock Geyen from CliftonLarsonAllen presented the 2020 audit results and reviewed the Executive Audit Summary (draft). Very few of his clients prepare their own financial statements, and the Finance team does a nice job with this. CLA is issuing an unmodified opinion; the financial statements are fairly stated.

Proposed Ordinance 21-22/028 “To Repeal Sections 4.09.040; 10.20.010 A3; and Section 10.20.015 of the County Code: Vehicle Impoundment and Towing Charges”

Motion: Leary moved approval

Vote: 5-0 via voice vote

Diane Cable, Ron Schmidt, and Vickie Gardner reviewed the 2020 year-end results for DHS. The team reviewed and answered questions regarding the contract with Alia.

Proposed Resolution 21-22/030 “Authorizing a Budget Transfer of Unspent Capital Dollars for Repairs to the Cedar Lodge at Beaver Creek Reserve”

Motion: Wilkie moved approval as presented

Vote: 5-0 via roll call vote

Review of Meeting Minutes: June 21, 2021 / Discussion – Action

Motion: Leary moved approval as presented

Vote: 5-0 via voice vote

Next Meetings: 07.26.21

Agenda Items: internal service fund overview; budget requests for County Clerk, Treasurer, Finance

The committee adjourned at 7:10 pm.



Amy Weiss
Committee Clerk



MINUTES

Eau Claire County
Committee on Administration and Finance and Budget
Tuesday, July 13, 2021, at 2:30 p.m.
Virtual Meeting

Present (Committee on Administration): Ray Henning, Colleen Bates, Nick Smiar, Gerald Wilkie

Present: (Committee on Finance & Budget): Stella Pagonis, Gerald Wilkie, Robin Leary, Jim Dunning, Steve Chilson

Others: Samantha Kraegenbrink – Committee Clerk, Eric Killen, Sonja Leenhouts, Greg Dachel, Tim Sullivan, Erika Gullerud, Linda O’Mara, Jennifer Porzondek, Jessica Rubin, Amy Weiss, Dave Hayden, Kathryn Schauf, Matt Theisen, Norb Kirk, Megan Brasch

Public: Ryan Patterson – Leader Telegram, others present

Chair Smiar called the meeting to order at 2:30 p.m. for the Committee on Administration and Chair Pagonis called the meeting to order at 2:31 p.m. for the Committee on Finance & Budget. The chairs confirmed meeting notice.

Clerk Kraegenbrink took verbal roll call for each committee and is noted above under present.

No members of the public wished to make comment.

Administrative Schauf introduced Jeneise Briggs, EDI Coordinator for the City/County and Greg Dachel, incoming IS Director.

The following presented their budgets to the Committees and Supervisors were given a chance to discuss and ask clarifying questions:

- Facilities – Matt Theisen
- Child Support - Megan Brasch
- Corporation Counsel – Tim Sullivan
- Veteran Services – Eric Killen
- Information Systems – Dave Hayden and Greg Dachel
- Risk Management – Sonja Leenhouts
- Administration – Kathryn Schauf
- County Board – Kathryn Schauf

Motion by Supervisor Wilkie to approve all of the above submitted budgets as presented. Supervisor Bates seconded the motion. All in favor.

Chair Pagonis adjourned the Committee on Finance & Budget at 5:16 p.m.

Motion by Supervisor Bates and seconded by Supervisor Wilkie. The Committee discussed the amendment File No. 21-22/034: Resolution designating American Rescue Plan Act (ARPA) funds to be used by the Broadband Committee for the purpose of matching funds by local units of Government for broadband expansion. Without objection, Supervisor Mowry, Chair of the



MINUTES

Eau Claire County

Committee on Administration and Finance and Budget

Tuesday, July 13, 2021, at 2:30 p.m.

Virtual Meeting

Broadband Committee provided an explanation for File No. 21-22/034. The resolution passes following a roll call vote, 4 yes and 1 absent.

Supervisor Henning motions to approve minutes from:

- May 18, 2021
- June 08, 2021
- June 15, 2021

The motion was seconded by Supervisor Bates. Minutes were approved as presented.

Motion by Supervisor Bates; seconded by Supervisor Henning, the Committee discussed File No. 21-22/024: Ordinance to amend section 2.04.010 C. of the Code: Rule 1 – Meetings. Corporation Counsel Sullivan provided explanation. All in favor of File No. 21-22/024.

Motion by Supervisor Wilkie; seconded by Supervisor Bates, the Committee discussed File No. 21-22/025: Resolution approving the plan to manage the American Rescue Plan Funds. Supervisor Schauf provided explanation. All in favor of File No. 21-22/025.

Administrator Schauf asks the discussion on the process for distribution and funding parameters (ARPA Funding) to the next meeting.

Motion by Supervisor Bates, seconded by Supervisor Wilkie. On roll call (Supervisors Bates, Henning, Wilkie, Smiar) the meeting was locked and moved into closed session pursuant to Wisconsin Statutes Section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

RE: Update on Opioid Settlement

The meeting was adjourned at 5:40 p.m.

Respectfully submitted by,

Samantha Kraegenbrink

Assistant to the County Administrator

Minutes

Joint Meeting - Eau Claire County
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget
Wednesday, July 28, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Committee on Judiciary & Law Enforcement Members Present: Melissa Janssen*, Sandra McKinney, Zoe Roberts, Connie Russell, and Gerald Wilkie.

Committee on Finance & Budget Members Present: Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie.

Ex Officio Member Present: Nick Smiar

Others Present: TRY Mediation Director Todd Johnson, Admin. Division Manager Danielle Powers, Sheriff Ron Cramer, Captain Dave Riewestahl, Lieutenant Travis Holbrook, Lieutenant Cory Schalinske, Criminal Justice Director Tiana Glenna, Fiscal Associate Jennifer Porzondek, Accountant Linda O'Mara, Senior Accountant Amy Weiss, Finance Director Norb Kirk, County Administrator Kathryn Schauf and Eric Huse.

Call to Order

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:00 PM.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Public Comment

No public comment was made.

*Supervisor Janssen arrived at this time.

2022 Department Budget Presentations

• TRY Mediation

- Director Todd Johnson provided an introduction and presented the 2022 agency request for Eau Claire County funds. Director Johnson advised there is no change in Eau Claire County funds request from 2020 and 2021. Director Johnson relayed to the Committees that he is exploring opportunities to expand and increase levels of service TRY Mediation provides while generating additional revenue to help sustain them. The Committees engaged in general discussion. It was noted that the 2022 user fees revenue should be \$34,300 and the total 2022 budget is \$219,319.
- Supervisor McKinney moved to support the request for Eau Claire County funds. **Approved** 5-0 via voice vote by the Committee on Judiciary and Law Enforcement.

• Criminal Justice Collaborating Council

- Criminal Justice Director Tiana Glenna presented the 2022 department budget request. Director Glenna explained that the significant focuses in the coming years are centered around equity, diversity, and inclusion in the County Justice System, mental health early interventions, criminal justice data availability/understandability, and pre-trial services. The Committees engaged in general discussion.
- Supervisor Russell moved to support the 2022 department budget request. **Approved** 5-0 via voice vote by the Committee on Judiciary and Law Enforcement.

• Sheriff's Office

- Admin. Division Manager Danielle Powers, Captain Dave Riewestahl, and Lieutenant Cory Schalinske presented the 2022 department budget request. Highlights of the budget request include the following:

- Significant increases in wages and benefits for 2022.
- Request to create two additional correctional officer positions – one for DNA/Fingerprint duties and one for transport duties. These positions will be funded through existing tax levy funds and by reducing contracted services expenses.
- Request to create one new detective position. This position will be partially funded by existing tax levy funds and by reducing contracted service and other expenses. Additional tax levy funds will be needed to fully fund this new position.
- Request to abolish two correctional officer positions and create two Corporal positions. These positions will be funded by existing tax levy funds.
- Request to create one new bailiff position. This position will require additional tax levy funds.
- The Committees engaged in general discussion.
- Supervisor McKinney moved to support the 2022 department budget request. Chairperson Wilkie called for a roll call vote: JANSSEN aye; MCKINNEY aye; ROBERTS aye; RUSSELL aye; WILKIE aye. **Approved** 5-0 by the Committee on Judiciary and Law Enforcement.

Future Meeting Date

A joint meeting of the Committee on Judiciary and Law Enforcement and Committee on Budget and Finance was scheduled for July 29, 2021 at 3:00 PM

Future Agenda Items

None.

Adjourn

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 5:21 PM.

Respectfully Submitted:

Eric Huse
 Committee Clerk
 Committee on Judiciary and Law Enforcement

Minutes

Joint Meeting - Eau Claire County
Committee on Judiciary and Law Enforcement | Committee on Finance and Budget
Wednesday, July 29, 2021 – 3:00 PM
Virtual Meeting via Cisco Webex

Committee on Judiciary & Law Enforcement Members Present: Melissa Janssen, Sandra McKinney, Connie Russell, and Gerald Wilkie.

Committee on Judiciary & Law Enforcement Members Absent: Zoe Roberts.

Committee on Finance & Budget Members Present: Steve Chilson*, Jim Dunning, Robin Leary, Stella Pagonis, and Gerald Wilkie.

Ex Officio Member Present: Nick Smiar

Others Present: Clerk of Circuit Court Susan Schaffer, Register in Probate/Clerk of Juvenile Court Susan Warner, Admin. Division Manager Danielle Powers, Fiscal Associate Jennifer Porzondek, Accountant Linda O'Mara, Senior Accountant Amy Weiss, Finance Director Norb Kirk, County Administrator Kathryn Schauf and Eric Huse.

Call to Order

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:01 PM.

Call of the Roll

The Clerk called the roll. Attendance was noted above.

Confirmation of Public Meeting Notice

The Clerk confirmed this meeting was properly noticed to the public.

Public Comment

No public comment was made.

*Supervisor Chilson arrived at this time.

2022 Department Budget Presentations

• Clerk of Courts

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Deputy Clerk position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. The Committees engaged in general discussion.
- Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

• Circuit Court

- Clerk of Circuit Court Susan Schaffer presented the 2022 department budget request. Clerk Schaffer noted the department is requesting a new Judicial Assistant position to start in August 2022 though the budget presented contemplates a full year of salary and benefits. The State will provide funds for expenses related to computer and technology equipment. Clerk Schaffer reported she is expecting an increase in State aid due to the addition of the 6th Circuit Court Branch to offset some of the additional expenses related to same. Total amounts are not known at this time though. The Committees engaged in general discussion.
- Supervisor Janssen moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

- **Register in Probate/Clerk of Juvenile Court**
 - Register in Probate/Clerk of Juvenile Court Susan Warner presented the 2022 department budget request. Clerk Warner noted a slight decrease in the overall 2021 budget and tax levy request. She noted this is a result of personnel changes starting at lower wages. The Committees engaged in general discussion.
 - Supervisor Russell moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.
- **District Attorney**
 - Officer Manager Eric Huse presented the 2022 department budget request. Office Manager Huse noted the increase in request for tax levy is due to increasing personnel costs that are unavoidable. Office Manager Huse noted the increase in supplies/expenses area of the budget is related to restricted grant funds. Office Manager Huse informed the Committees that the department will likely request an additional one to two positions as soon as next year. The Committees engaged in general discussion.
 - Supervisor McKinney moved to support the budget request. **Approved** via voice vote 4-0 by the Committee on Judiciary and Law Enforcement.

Future Meeting Date

The next meeting of the Committee on Judiciary and Law Enforcement is scheduled for August 25, 2021 at 3:00 PM.

The next meeting of the Committee on Finance and Budget is a joint meeting with the Aging and Disability Resource Center Board on August 02, 2021 at 3:00 PM.

Future Agenda Items

None.

Adjourn

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 4:42 PM.

Respectfully Submitted:

Eric Huse
 Committee Clerk
 Committee on Judiciary and Law Enforcement

Eau Claire County Aging & Disability Resource Center Board
Monday, August 2, 2021, 3:00 pm
Remote Meeting via Webex Events

Co-Chair Sue Miller called the meeting to order at 3:00 pm

Roll Call/Members Present: Carl Anton, Chris Hambuch-Boyle, Sue Miller, Audrey Nelson, Bruce Schafer, Tami Schraufnagel, Dan Sippl

Others Present: Linda Struck, Brianna Werner, Kelli Weiss, Lisa Riley, Robin Leary, Jim Dunning, Gerald Wilkie, Stella Pagonis, Linda, O'Mara, Norb Kirk, Kathryn Schauf, Amy Weiss

Confirmation of meeting notice- yes

Public Comment- Butterfly House at Beaver Creek Reserve is open

Review July 12, 2021, ADRC Board Minutes. Motion by Tami Schraufnagel to approve, second by Carl Anton. All approved. Minutes adopted.

2022 Budget Proposal/Discussion- Linda and Kelli

Discussion about 2022 budget proposal; increase in population we serve, increase of 20,000 meals served with Meals on Wheels. Discussion about caregiver support challenges and ADRC funding.

Strategic direction- discussion about meeting needs of most vulnerable; virtual meetings, calling tree, MOW Wellness checks, targeting population who have technological challenges, collaborating with outside agencies.

Discussion on MOW funding and food costs. Feed my people provides bulk quantities at a discounted rate, also use Sysco for food delivery.

Discussion about administrative associate position being half time. No concerns about changing the position to half time.

Discussion about shifting the levy from the nutrition side to the ADRC side due to ARPA funding. Federal MA match has been coming in at 41% instead of usual 44-45%

OC position discussion. Position approved in 2021 budget at full time, reduced to 29 hours for 2022 budget. Reservations about reduction in hours for the position. Would be an increase of \$29,069 in tax levy to return it to a full-time position.

Discussion about MOW kitchen moving to highway facility.

Performance management- MOW up, I&A remained steady, transportation was the biggest dip due to COVID. decrease in federal MA match, budgeted at 44% came in at 41%. MOW donations have increased in correlation with increase in meals.

Transportation Grant Trust fund balance used to purchase trikes for senior center, wheelchairs for parks department. Committed funding to highway department for MOW kitchen

ADRC discussion proposed budget

Discussion regarding OC position, concerns about filling the position at 29 hours a week, retaining quality person, and work being able to be completed in 29 hours a week.

Carl Anton moves to amend budget to make a full time OC position with an increase of \$29,060 to levy. Dan Sipple Seconds the motion

No further discussion

All in favor aye- all

All opposed- none

Motion passed- amended budget to reflect full time OC position.

Entertain motion to accept budget as presented and amended once

Chris Hambuch-Boyle makes motion, Tami Schraufnagel second

All in favor- aye

No opposition

Adopted as presented and amended once

Stella Pagonis - Finance and budget stands adjourned at 4:18

Advocacy – no updates

Upcoming events- Handout 3

Future agenda items- Board bylaws, Draft of aging plan.

Meeting adjourned at 4:22

Respectfully Submitted,

Brianna Werner

Aging & Disability Resource Center Board

MINUTES

Eau Claire County
Committee on Finance and Budget

Date: Wednesday, August 4, 2021

Time: 6:30 pm

Location: Augusta City Hall

145 W Lincoln St
Augusta, WI 54722

Members present: Supervisors Jim Dunning, Steve Chilson, Robin Leary, Stella Pagonis, Gerald Wilkie

Staff present: Amy Weiss, Senior Accounting Manager

Chair Stella Pagonis called the meeting to order at 6:32 pm and introduced the members of the Committee on Finance & Budget.

Supervisor Pagonis gave a brief overview of the county budget process and priorities.

Public Input Session:

1. Barb Pritzl: spoke on behalf of the Augusta Senior Center
2. Fred Poss: spoke on behalf of the Lake Districts for Lake Eau Claire and Lake Altoona
3. Mike Lea: spoke on behalf of the Lake Eau Claire District
4. Cathy Lea: spoke on behalf of the Lake Eau Claire District
5. Dick Ziemann: spoke in favor of in person meetings and having the courthouse open to the public
6. Michelle Skinner: spoke on behalf of the Lake Altoona District
7. Bob Skinner: spoke on behalf of the Lake Altoona District
8. Supervisor Dane Zook: spoke in favor of maintaining public water ways in Eau Claire County

With no further members of the public wishing to speak, the public input session was adjourned at 8:20 pm.

The meeting was adjourned at 8.20 pm.



Amy Weiss
Committee Clerk



MINUTES

Eau Claire County • Committee on Highway Thursday, August 05, 2021/ 6:15 a.m. Virtual WebEx Teleconference

Highway Members Present: Chair Ray Henning, Vice Chair Steve Chilson, Supervisor Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson, Ex Officio Nick Smiar

Staff/Other Present: Assistant Commissioner Brian Spilde, Fiscal Supervisor Kyle Welbes, Administrative Associate Rachael Bien, Finance and Budget Chair Stella Pagonis, Supervisor Wilkie, Supervisor Dunning, Supervisor Leary, Finance Director Norb Kirk, Administrator Kathryn Schauf, Sr. Accounting Manager Amy Wiess

1. **Meeting called to order by Chair Henning at 6:15 a.m.**
2. **Past committee meeting minutes (07/15/2021) - Discussion/Action**
Supervisor Gatlin motioned for approval, Supervisor Anderson 2nd. Motion carried 5-0.
3. **Public comment – No Comment**
4. **Highway Building Committee Update -Discussion**
Site work to be done this Fall, the project is moving along
5. **2022 Budget-Discussion/Action**
Kyle Welbes reviewed the 2022 Budget presentation on Expenses, Revenues, and the 2022 Construction Improvement Projects. Supervisor Gatlin motioned to approve, Supervisor Chilson 2nd. Motion carried 5-0
6. **Review of Payment Vouchers (07/13, 07/16, 07/23, 07/27, 07/30)**
Supervisor Gatlin motioned to accept review of payment vouchers; Supervisor Gatlin motion to approve, Supervisor Anderson 2nd Motion carried 5-0
7. **Future meeting dates, times, and agenda items**
Future Meetings:
Thursday, August 19, 2021, at 6:15 a.m.
Thursday, September 2, 2021 at 6:15 a.m.
8. **Meeting adjourned by Chairman Henning at 7:29 a.m.**

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant Eau Claire Highway Department

MINUTES
Eau Claire County
Committee on Finance & Budget
Monday, August 9, 2021
4:00 p.m.
Webex Conference Call

Committee on Finance & Budget Members present: Supervisors Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie

Staff present: Kathryn Schauf, County Administrator; Norb Kirk, Finance Director; Tim Sullivan, Corporation Counsel; Amy Weiss, Senior Accounting Manager

Others present: Ryan Patterson, Leader Telegram

Chair Pagonis called the Committee on Finance & Budget to order at 4:00 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

Public comment from Supervisor Pagonis: go to the Butterfly House, no meeting at 5:00 pm today

Proposed Resolution 21-22/038 “Disallowing the Claim of Germantown Mutual Insurance Company...”

Motion: Leary moved approval as presented

Vote: 5-0 via voice vote

Norb Kirk presented the Finance Department 2022 requested budget.

Motion: Dunning moved approval of budget as presented

Vote: 5-0 via voice vote

Norb presented the second quarter Director’s Report and supporting reports.

Kathryn Schauf presented the 2022 Budget Policies & Priorities.

Future Meetings: August 10, 7:00 pm

The committee adjourned at 5:56 pm.



Amy Weiss
Committee Clerk

MINUTES

Joint Meeting - Eau Claire County

- PLANNING & DEVELOPMENT COMMITTEE | FINANCE & BUDGET COMMITTEE •

Date: Tuesday, August 10, 2021

Time: 7:00 p.m.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: **145 999 6317** Password: **C5hWuk7uT3V**

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: **1459996317##**

For those wishing to make public comment, you must e-mail Rod Eslinger at Rod.Eslinger@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: Choose an item., Choose an item., Choose an item., Choose an item. Choose an item.

Members Absent: Choose an item. Choose an item.

Ex officio Present:

Staff Present:

1. Call to Order and confirmation of meeting notice

Chairperson Gibson called the meeting to order at 7:00 p.m. and staff confirmed the meeting was properly noticed.

2. Roll Call for Committee on Planning & Development

Chairperson Gibson - Present, Supervisor Leary - Present, Supervisor Coffey - Absent, Supervisor Dunning - Present, Supervisor Zook – Present, Chair Smiar – Present

3. Roll Call for Committee on Finance & Budget

Chairperson Pagonis - Present, Supervisor Leary - Present, Supervisor Wilkie - Present, Supervisor Dunning - Present, Supervisor Chilson – Present, Chair Smiar – Present

4. Public Comment (**15 minute maximum**)

None

5. Presentations of the 2022 Department Budgets

- a. Register of Deeds / Discussion – Action

Tina Pommier, Register of Deeds, presented the 2022 Register of Deeds budget to the committees. Ms. Pommier reported that she seen strong document filings again this year. She stated that she has been cross training her staff on department functions. Tina concluded by answering questions from the committees.

ACTION: Motion by Robin Leary to approve the Register of Deeds 2022 Budget as presented. Motion carried on a roll call vote: 5-0-0.

b. Planning & Development / Discussion – Action

Rodney Eslinger, Director of Planning and Development for Eau Claire County presented the 2022 Planning and Development budget report to the committees. Mr. Eslinger stated that development activities and permitting remain strong through the first two quarters of the year. Mr. Eslinger pointed out that in the 2022 budget he's requesting funding for the County Survey I position that was impacted by the bridge plan, EM Program Assistant, and move the two Administrative Specialist II position to FTEs. The 2022 P&D budget as presented revealed a 1% increase over the 2021 budget.

ACTION: Motion by James A. Dunning to approve the Planning & Development 2022 Budget as presented. Motion carried on a roll call vote: 5-0-0.

6. Adjourn Committee on Finance & Budget

The joint meeting adjourned at 8:48 pm.

7. Public Hearings

- a. A conditional use permit request for a Cottage Industry – Wood related businesses including woodworking shop and sawmill in the A-P Agricultural Preservation District (Town of Lincoln) CUP-0010-21 / ***Postponed from 07/13/2021 & Withdrawn by Applicant***

Jared Grande, Land Use Manager, gave a brief update to the committee relating to the applicant's request to withdrawal their application.

ACTION: Motion by Dane Zook to accept the application withdrawal request by the applicant. Motion carried on a roll call vote: 5-0-0.

8. Review/Approval of July 27, 2021 Meeting Minutes / Discussion – Action

The committee reviewed the July 27, 2021 committee meeting minutes.

ACTION: Motion by Robin Leary to approve the July 27, 2021 committee meeting minutes as presented. Motion carried on a voice vote: 5-0-0.

9. Proposed Future Agenda Items / Discussion

- a. Next scheduled meeting – August 24, 2021

10. Adjourn

ACTION: Meeting adjourned by unanimous consent at 8:53p.m.

Respectfully Submitted,

Rodney Eslinger
Clerk, Committee on Planning & Development

MINUTES

Eau Claire County
Committee on Finance and Budget

Date: Wednesday, August 11, 2021

Time: 5:00 pm

Location: Webex Virtual Meeting

Members present: Supervisors Jim Dunning, Steve Chilson, Robin Leary, Stella Pagonis, Gerald Wilkie

Staff present: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager

Chair Stella Pagonis called the meeting to order at 6:32 pm and introduced the members of the Committee on Finance & Budget.

Supervisor Pagonis gave a brief overview of the county budget process and priorities.

Public Input Session:

1. Mary Pica Anderson: spoke on behalf of the Eau Claire Senior Center
2. Supervisor Dane Zook: spoke on behalf of Lake Districts in ECC

With no further members of the public wishing to speak, the public input session was adjourned at 5:40 pm.

The meeting was adjourned at 5:40 pm.



Amy Weiss
Committee Clerk

MINUTES
Eau Claire County
Committee on Finance & Budget
Thursday, August 12, 2021
3:00 p.m.
Webex Conference Call

Members present: Supervisors Jim Dunning, Robin Leary, Stella Pagonis, Jerry Wilkie, Steve Chilson (3:40 pm)

Staff present: Norb Kirk, Finance Director; Tasha Alexander, DHS; Amy Weiss, Senior Accounting Manager

Others present: Steve Jahn, Momentum West; Luke Hanson, Economic Development Corporation; Mark Kalish, Chippewa Valley Innovation Center; Debbie Kitchen, Friends of the Fair; Patrick Dayton, Catholic Charities; Vera Matter, EC Alliance; Dr. Julie Woobury, Building Families; Roy Sargeant and Dr Jennifer Eddy, Family Resource Center; Amy Giani, Family Promise of the Chippewa Valley; Pat Stein, Bolton Refuge House;

Chair Pagonis called the meeting to order at 3:00 pm and confirmed compliance with open meetings law.

The clerk took roll call. Members present are indicated above.

No members of the public wished to comment.

The committee reviewed the 2022 budget requests for the following organizations:

1. Economic Development Corporation: businesses are coming out of covid strong and are looking to expand and build in the city; individuals and families looking to move here and work remotely in a larger city due to the attractive cost of living
2. Momentum West: movement and interest from west coast area; Livability magazine that outlines quality of life in this community
3. Chippewa Valley Innovation Center: 50% capacity out of 5 bays; 100% occupancy in early 2020 to zero occupancy because they graduated two successful businesses that remain in the Chippewa Valley
4. Friends of the Fair: fair was bu invitation only because CDC and Health Dept guidelines were not known during planning
5. Catholic Charities (Sojourner House): working collaboratively with Gaining Ground (fka Positive Avenues); need to get outside of just downtown because other areas of EC are experiencing homeless populations
6. Children's Service Society of WI facilitating Child Advocacy Center: bit of change subsequent to meeting with DHS; CAC providing forensic interviews will continue, but Alliance Function will be ending; organization will submit updated budget request reflecting new scope of services
7. Children's Service Society of WI facilitating Building Families: supporting parents; collaborate with Health Dept;
8. Family Resource Center: partnerships with several community agencies; partnership with Children's Museum
9. Family Promise of the Chippewa Valley: not yet filled to capacity; qualification is to have minor children in order to utilize facility
10. Bolton Refuge House: VOCA funding budget reduced 15% in 2022 and 2023

The committee adjourned at 5:06 pm.



Amy Weiss
Committee Clerk

HUMAN SERVICES BOARD MEETING

Date: Aug. 16, 2021

Time: 5 PM

Location: Virtual Meeting via WebEx Events

Human Services Board (DHS Board):

- Present: Supervisors -- Chair Colleen Bates, Vice-Chair Sandra McKinney, Kimberly Cronk, Martha Nieman, Donald Mowry, Katherine Schneider. Citizen Members -- Kathleen Clark, Jim Catlin, Paul Maulucci
- Absent: Lorraine Henning

Finance and Budget Committee (F&B Committee):

- Present: Chair Stella Pagonis, Vice Chair Steve Chilson, Jim Dunning, Robin Leary, Gerald Wilkie
- Absent: None

Others: Human Services Board Committee Clerk Operations Administrator Stephanie Hirsch, Finance and Budget Committee Clerk Amy Weiss

County: County Administrator Kathryn Schauf, Finance Director Norb Kirk

Department of Human Services: Human Services Director Diane Cable, Fiscal Services Manager Vickie Gardner, Deputy Director Ron Schmidt, Economic Support Administrator Kathy Welke, Family Services Administrator Terri Bohl, and Behavioral Health Administrator Luke Fedie.

Public: Several members of the public who were not identified were present.

Chair Bates called the meeting to order at 5:00 p.m.

Verbal roll call was taken for the Human Services Board and is noted above under present.

Chair Bates confirmed the meeting notice.

Agenda Item #5. Review of July 26, 2021 Meeting Minutes

The Human Services Board reviewed minutes from August 26, 2021. Supervisor Schneider moved to accept the minutes, and Supervisor McKinney seconded the motion. The minutes were accepted unanimously.

Agenda Item #6: Human Services Proposed 2022 Budget Discussion

F&B Chair Pagonis requested that the discussion start on page 16 of the budget book.

Director Cable shared the 2022 Budget Summary slide. She reviewed the amended new tax levy and the total amended tax levy request of just over \$9 million. She said that since the last submission, DHS Administrators have learned of new revenue opportunities and were able to reduce the levy request. Director Cable reviewed some of the changes between the first and second submissions. Issues and questions raised in discussion are listed below.

Geographic distribution of clients served: F&B Chair Pagonis asked if DHS does outreach to anyone east of Altoona. She said that she had heard from the Augusta Senior Center said that DHS does not go to the Senior Center. Director Cable

said that we don't have staff stationed at Augusta Senior center, though can look at that possibility. For all of DHS services, whether behavioral health or crisis, requests come from all parts of the county and get referred to all units. DHS is reaching all areas of the county.

F&B Chair Pagonis asked for data on where people are served. Director Cable said that DHS has looked at this information periodically and can provide the information as a follow-up. Supervisor Schneider asked if there's any effort to coordinate with the Amish population. Director Cable said that DHS has, as issues have arisen.

Economic Support (ES) lobby services: F&B Chair Pagonis asked if ES allows for walk-ins. Director Cable said that some people do walk in for Economic Support, especially for completing paperwork, but most of the work takes place on the phone or internet.

Crisis: Chair Bates asked Director Cable about the level of need in Crisis. Director Cable said that DHS has seen a significant level of need, and DHS's capacity has limited its response. People in crisis need longer follow-up engagement, which the certified program does allow for.

Gaining Ground: Supervisor Schneider asked about the Gaining Ground program. Director Cable said that DHS provides funding towards the program of about \$30K. LSS also helps with Crisis Services. Director Cable said that LSS changed their model to a new model of service.

Workforce wellbeing: F&B Chair Pagonis asked about workforce wellbeing, wondering how many staff have had a chance to do some participation in well-being over the last few months. Director Cable said all staff have had opportunities. Supervisor Wilkie asked if all staff in the County can participate and asked if DHS contracts for the well-being work. Director Cable said that the programming is for DHS, and that DHS contracts for well-being groups and some strategy and leadership groups. DHS Board Citizen Member Catlin asked if EAP services are still available to staff, and Director Cable said that they are. F&B Chair Pagonis asked if DHS may be able to help the Sheriff's Office provide similar well-being programming. Director Cable said that Department Heads have talked about trauma-informed work in a general way and could look at collaborating in a more intentional way. Supervisor Cronk said that in the Strategic Plan, there was a goal of having Trauma-Informed service delivery throughout the County. Supervisor Clark said that it would likely be Human Resources coordinating that. County Administrator Schauf said that Captain Riewestahl is working on identifying ways to support the workforce in the County Jail. She said she will put on her list of action items to pull together team members to discuss options.

Positions: Supervisor Schneider asked, if in the case that cuts need to be made, what it would cost if the Board funded only positions on the Bridge plan. Director Cable said that if cuts are required, DHS will do more analysis. Supervisor Wilkie asked if managers carry a caseload. Director Cable said that some supervisory ratios are mandated, and she said that some managers carry a small caseload and step in to provide case guidance for staff they supervise.

Performance Management Data: F&B Chair Pagonis asked if DHS will incorporate the data points provided to DHS Board Citizen Member Catlin in the ongoing performance management data report. She said she'd like to see all open CPS cases tracked. Administrator Bohl said that Family Services could track the total number of families served each year, though there are challenges with the reports available from eWiSACWIS. F&B Chair Pagonis asked what the "other" means for out-of-home placement case resolution. Administrator Bohl said that it could be different statuses, such as supervised living or unable to locate.

Fund Balance: Supervisor Wilkie asked about the status of the fund-balance applied. Fiscal Director Gardner said that it indicates that the County funds the line until DHS receive the funding a year later. She said, however, that this year the State made an advance payment that reduces the amount the County has to fund upfront.

Budget clarifying questions: A number of additional questions were asked regarding the budget document, including:

- Question – What's the anticipated cost of health insurance? Answer – It's currently unknown.
- Question – What's the number of vacancies and clients in the CSP program? Answer – Staff said there are one or two, but they are being filled.

- Question – What costs are not reimbursable for Medicaid programs? Answer – Mainly room and board.
- Question – Why is the Public Charges for Services line going up? Answer – Staff said the percent is going up, but the total amount is very small.
- Question – How many CLTS staff are there? Answer – There are 11 staff.
- Question – Can DHS re-apply for the TAD grant? Answer – DHS will re-apply.
- Question – Are services for Treatment Court clients provided by Clinic? Answer – Yes.
- Question – Does DHS try to refer clients from one program who need services to another internal program? Answer – Yes, though some programs have eligibility requirements.
- Question – Can information from exit interviews give insight into retention for CCS workers? Answer – Yes, we do look at that information.

Program area questions: A number of questions were raised regarding program area budgets, including:

- Clinic: Question – Could DHS hire a veteran to work as a therapist? Answer – We could look at specifying for an upcoming position.
- Birth-to-Three: Question – What’s included in contracted services? Is there a waitlist? Answer – Therapy, OT, rehabilitative services are included, and there’s a waitlist.
- Youth Services: Question – How many youth Services workers are there? Answer – There’s 10 workers and an 11th with supervisor.
- JDC: Question – Has Covid affected the population? Answer – Yes, DHS had to minimize the number of children in the facility. Now that there are protocols in place, JDC can return to higher occupancy.
- APS: Question – The costs are down... does that mean fewer seniors are being served? Answer – No, referrals are increasing.
- Economic Support: Question – Why is there an increase in the Equipment line? Answer – It’s an IT allocation that DHS receives from Finance. This is the first time the allocation has been made.
- AMSO: Question – Why is AMSO pulled out of program areas? Answer – It is still charged back to units. The negative number shows the amount allocated back.

Contracted service report: Attendees asked several questions, including:

- Question – Supervisor Wilkie asked what category Alia falls under? Answer – Vickie: It’s in Overhead under Professional Services.
- Question – Under CCS MHS – line #4, it looks in like 2021 DHS is spending only half of what was anticipated, but then bumping it up for next year? Answer – DHS had staff shortages this year did less due to covid.
- Question – Supervisor Wilkie said he sent an email with questions. Answer – Director Cable will follow up.

Process questions/comments:

Supervisor Schneider asked County Administrator Schauf if the DHS Board needs to make cuts before we submit it. Administrator Schauf said that if cuts are needed, she will talk to the Department about preferences. The Director would bring information back to the DHS board to discuss implications. Administrator Schauf said she doesn’t yet have a clear picture of the final budget numbers.

F&B Chair Pagonis said that the next step is for the DHS Board to decide on whether to forward the budget as presented to the F&B Committee. Supervisor McKinney said that she appreciates how comprehensive the budget is and the work that went into it, and she moved to accept the amended budget. Supervisor Mowry seconded the motion. The motion was accepted unanimously. Director Cable said that the DHS Board will not meet on August 23.

The Chair adjourned the meeting at 7:42PM.

MINUTES

Eau Claire County

• Committee on Parks & Forest • Committee on Budget and Finance •

Tuesday, August 17, 2021

5:45 p.m.

Virtual Meeting

Parks and Forest Members present: Kevin Stelljes, Joe Knight, Missy Christopherson, Tami Schraufnagel

Ex Officio Member present: Nick Smiar

Budget and Finance Members present: Gerald Wilkie, Jim Dunning, Robin Leary, Steve Chilson

Others Present: Josh Pedersen – Director, Jody Gindt – Supervisor, Winnie Parker – Administrative Specialist III (Committee Clerk), Erika Gullerud – Finance Analyst, Amy Weis – Senior Accounting Manager, Norb Kirk – Finance Director, Kathryn Shauf – County Administrator, Stella Pagonis – Altoona Dist. 4

Chair Selljes called the meeting to order at 5:45 p.m. and confirmed public posting of the meeting.

Verbal roll call was taken by the committee clerk and is noted above under present.

No members of the public were present.

Parks and Forest Director, Josh Pedersen presented the 2022 Budget to the Committee on Parks and Forest and the Committee on Budget and Finance. He highlighted that during 2021 Parks and Forest experienced budget cuts and operated on a “bare bones” budget due to Covid. He is requesting the 2022 Budget reflect the pre-pandemic budget amounts. The recent 15-Year Plan and the Outdoor Recreation Plan are what drive the budget presented. Despite and because of Covid, usage in the parks for the past two years is at an all-time high. For instance, we have sold over 5,500 Annual Vehicle Park Passes so far this year and expect to sell more. In 2019, only 4,000 Annual Vehicle Park Passes were sold. Parks and Forest would like to get back to their pre-pandemic staffing numbers of 15 seasonal employees.

Director Pedersen highlighted projects intended for 2022 which include, but are not limited to, Lake Altoona Park parking lot renovation which is a part of phase #1 of the master plan. This project is long overdue and includes recontouring for optimal drainage, keeping Lake Altoona free from unnecessary water runoff which pollutes the lake.

The snowmobile and ATV trails are also projects scheduled for 2022. This project is 100% funded with trail registration revenues and a trail grant.

Revenue generated from the Parks and Forest Department will exceed that of previous years and it is anticipated this trend will continue with our healthy timber revenue. We continue to monitor the pulp market as it has declined while the more desirable timber markets have remained steady. Most of the timber sales offered by Eau Claire County are being sold while other counties around Eau Claire are only selling at a rate of 50-60%.

After outlining and discussing the full proposed budget (see attached), it was decided that capital acquisition of mentioned properties will be presented to the County Board as a separate agenda item.

Joe Knight moved to approve the budget as presented. All in favor, none opposed.

The next Parks and Forest Committee meeting date is set for September 13, 2021, at 5:00 p.m. virtually.

The meeting adjourned at 6:40 p.m.

Respectfully submitted by,



Winnie Parker

Committee Clerk

Administrative Specialist III – Parks and Forest

Minutes

Eau Claire County
Joint Meeting Extension Education & F&B Committee Meeting
August 18, 2021, at 4:00PM
Virtual meeting via WebEx

1. Call to Order and confirmation of meeting notice at 4:01pm
2. Roll Call
Present: Colleen Bates, Don Mowry, Heather Deluka, Melissa Christopherson, Steve Chilson, Jim Dunning, Stella Pagonis, Robin Leary and Gerald Wilke
Absent: Melissa Janseen
Others Present: Lyssa Seefeldt, Erika Gullerud, Norb Kirk, Amy Weiss, Addison Vang, Catherine Emmanuelle, Kristi Peterson, Lisa Vetch, Debbie Kitchen, and Leticia Papke
3. Public Comment – None
4. Review/Approval of Committee Minutes – **Discussion/Action**
 - a. July 21, 2021, Supervisor Bates motions for approval and Supervisor Christopherson seconds
5. Farm Technology Days Report – the event was a huge success
 - a. Lyssa Seefeldt – Agriculture Educator
 - b. Colleen Bates – Wisconsin Extension Association (WEXA), President (WEXA is part of Wisconsin Counties Association)
6. Fair Committee Applicants– **Discussion/Action**
 - a. Fair Committee Chair Vetch provided an overview and recommendation for new members. One youth position is still available.
 - b. Application recommendations are Kyle Wathke and Danyelle Steinke. Supervisor Deluka moves to approve, Supervisor Christopherson seconds. All in favor
7. Budget Proposal [2022 Budget Workbook - Extension.xlsx \(eau-claire.wi.us\)](#)
Supervisor Bates moves to approve the proposed budget and Supervisor Christopherson seconds. All in favor
8. Extension Eau Claire County and Eau Claire County Fair Committee MOU – Discussion Tabled for the September agenda
9. Eau Claire County and the Eau Claire County Friends of the Fair MOU – Discussion Tabled for the September agenda
Supervisor Christopherson made a request to have more County support in upcoming years. We need to design a plan for sustainability.

10. Area Extension Director Report - Catherine Emmanuelle
 - a. Addison Vang, Community Educator introduced himself.
11. Scheduling of Future Meetings / Agenda Items
 - a. September 15, 2021 – Add fair report and MOU's
12. Announcements - none
13. Adjourned at 6:11pm

Respectfully Submitted,

Kristi Peterson
Committee Clerk