

AGENDA

Eau Claire County
Aging & Disability Resource Center Board
Monday, September 13, 2021, at 3:00 pm
Remote Meeting via Webex Events

Those wishing to make public comments must submit their name and address no later than 30 minutes prior to the meeting to brianna.werner@co.eau-claire.wi.us. Comments are limited to 3 minutes; you will be called on during the public section of the meeting. Written comments will also be accepted and should be submitted to brianna.werner@co.eau-claire.wi.us

Public Access:
1-415-655-0001 US Toll, Access Code: 145 844 3935

Link to join meeting:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=me609f2c772af8cafa10436f8261c07eb>

*Mute your personal device upon entry

1. Welcome & Call to Order
2. Confirmation of meeting notice
3. Introductions
4. Public Comment
5. Review of August 2nd, 2021, ADRC Board Minutes/Discussion-Action Handout #1
6. Chair/Vice Chair Report
7. Nutrition Update
8. Transportation Update
9. Director Report
 - Budget Update
 - Personnel Update
 - Draft 2022-2024 Aging Plan Discussion/Action Handout #2

10. Reports from members on state advisory councils/committees

11. Advocacy

12. Upcoming Events Handout #3

13. Future Agenda items- October 11th, 2021

- ADRC Board Bylaws
- Confidentiality Training

14. Adjourn

Prepared by Brianna Werner

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-4710, (FAX) 715-839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Eau Claire County Aging & Disability Resource Center Board
Monday, August 2, 2021, 3:00 pm
Remote Meeting via Webex Events

Co-Chair Sue Miller called the meeting to order at 3:00 pm

Roll Call/Members Present: Carl Anton, Chris Hambuch-Boyle, Sue Miller, Audrey Nelson, Bruce Schafer, Tami Schraufnagel, Dan Sippl

Others Present: Linda Struck, Brianna Werner, Kelli Weiss, Lisa Riley, Robin Leary, Jim Dunning, Gerald Wilkie, Stella Pagonis, Linda, O'Mara, Norb Kirk, Kathryn Schauf, Amy Weiss

Confirmation of meeting notice- yes

Public Comment- Butterfly House at Beaver Creek Reserve is open

Review July 12, 2021, ADRC Board Minutes. Motion by Tami Schraufnagel to approve, second by Carl Anton. All approved. Minutes adopted.

2022 Budget Proposal/Discussion- Linda and Kelli

Discussion about 2022 budget proposal; increase in population we serve, increase of 20,000 meals served with Meals on Wheels. Discussion about caregiver support challenges and ADRC funding.

Strategic direction- discussion about meeting needs of most vulnerable; virtual meetings, calling tree, MOW Wellness checks, targeting population who have technological challenges, collaborating with outside agencies.

Discussion on MOW funding and food costs. Feed my people provides bulk quantities at a discounted rate, also use Sysco for food delivery.

Discussion about administrative associate position being half time. No concerns about changing the position to half time.

Discussion about shifting the levy from the nutrition side to the ADRC side due to ARPA funding. Federal MA match has been coming in at 41% instead of usual 44-45%

OC position discussion. Position approved in 2021 budget at full time, reduced to 29 hours for 2022 budget. Reservations about reduction in hours for the position. Would be an increase of \$29,069 in tax levy to return it to a full-time position.

Discussion about MOW kitchen moving to highway facility.

Performance management- MOW up, I&A remained steady, transportation was the biggest dip due to COVID. decrease in federal MA match, budgeted at 44% came in at 41%. MOW donations have increased in correlation with increase in meals.

Transportation Grant Trust fund balance used to purchase trikes for senior center, wheelchairs for parks department. Committed funding to highway department for MOW kitchen

ADRC discussion proposed budget

Discussion regarding OC position, concerns about filling the position at 29 hours a week, retaining quality person, and work being able to be completed in 29 hours a week.

Carl Anton moves to amend budget to make a full time OC position with an increase of \$29,060 to levy. Dan Sipple Seconds the motion

No further discussion

All in favor aye- all

All opposed- none

Motion passed- amended budget to reflect full time OC position.

Entertain motion to accept budget as presented and amended once

Chris Hambuch-Boyle makes motion, Tami Schraufnagel second

All in favor- aye

No opposition

Adopted as presented and amended once

Stella Pagonis - Finance and budget stands adjourned at 4:18

Advocacy – no updates

Upcoming events- Handout 3

Future agenda items- Board bylaws, Draft of aging plan.

Meeting adjourned at 4:22

Respectfully Submitted,

Brianna Werner

Aging & Disability Resource Center Board



**Eau Claire County
Aging Plan
2022-2024**

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Executive Summary

The Aging & Disability Resource Center (ADRC) of Eau Claire County's mission is to assist individuals age 60+ and adults with disabilities secure needed services or benefits, live with dignity and security, and achieve maximum independence and quality of life. We empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.

Eau Claire County ADRC provides a central foundation of reliable and unbiased information and assistance, outreach, long-term care options counseling, elder benefit specialist services, disability benefit services, health promotion-prevention, short-term service coordination, dementia-specific programs and education, transportation options and nutritional services. ADRC services are available to older adults and adults with disabilities regardless of income and regardless of the individual's eligibility for publicly funded long-term care. ADRC services are also available to families, caregivers, and others who work with or care about older people or adults with disabilities.

The Aging and Disability Resource Center of Eau Claire County is a fully integrated aging unit and ADRC. It is housed as a separate department of Eau Claire County government. The ADRC's primary location is at the Eau Claire County Government Center within the City of Eau Claire. At this location, the ADRC is co-located with Eau Claire County Veteran Services. We also have a satellite office located in Augusta at the Augusta Senior and Community Center and operate a central kitchen located in Fall Creek. The satellite office in Augusta is open Mondays and Wednesdays giving residents of the rural area of the county an opportunity to access needed services and benefits within their local community. The central kitchen in Fall Creek operates Monday through Friday and provides a daily lunch for the congregate and home delivered meal programs.

Eau Claire County's 2022-2024 Aging Plan was developed with a significant amount of input from the community. The goals emphasize development of new services, expansion of existing services, and enhancing our efforts to connect with people before they are in crisis or in need of more long-term care supports.

We initiated two community engagement activities, which resulted in 655 responses. Common themes were combating isolation and loneliness, improving outreach and education, combination of in person and virtual programming, assistance with technology, increase supportive services, increase community-healthy activities for seniors, and advocacy for senior issues. As a result of the community engagement activities, the following goal statements were established to assist in addressing current needs and challenges within our community:

- To increase awareness in the community for the need to recognize social isolation and the effects of being isolated as an older adult or a person with a disability. Introduce new ways to help with social isolation.

- Encourage and support individuals to find their voice and engage in advocacy for issues that affect older adults, adults with disabilities, and their caregivers, through education, training and confidence building opportunities.
- ADRC staff will be trained on equity, diversity, and inclusion (EDI) issues.
- Transportation is a common service needed by older adults or adults with disabilities. In order to increase awareness and knowledge of currently available transportation services within Eau Claire County, the ADRC will increase marketing and outreach regarding those resources in areas other than online or through social media sites.
- In order to serve more congregate meals and increase our Senior Dining reach, the ADRC will investigate and add non-traditional congregate dining sites.
- To reduce barriers to participating in evidence-based health promotion programs.
- Caregivers often feel stressed and overwhelmed and deny themselves rest. There is also a shortage of paid caregivers in the state creating waitlists. In order to give caregivers respite, the ADRC will develop a Caregiver Respite and Volunteer Program for non-medical companionship.
- Raising awareness about dementia is everyone's responsibility and knowledge is power. To embed a better understanding of dementia in community members and assist family caregivers in feeling confident in providing care, the ADRC will develop specific educational opportunities on dementia for family caregivers and Dementia Friends Information Session for community members.
- In order to increase awareness and knowledge of dementia and programs available, the ADRC will increase marketing and outreach throughout Eau Claire County.
- To continue to build a sense of ownership and investment in our community's programming, we will solicit feedback and ideas beyond the initial development of the Aging Plan.

The ADRC of Eau Claire County takes necessary steps to strive for excellent delivery of services. Our goals for the 2022-2024 plan show our commitment to the individuals we serve. The programs and services offered through the ADRC are continually being evaluated for effectiveness, efficiency, relevance, and resources. We have the benefit of a diverse leadership team, staff and ADRC Board that assisted in guiding this process.

Context

Eau Claire County is in west-central Wisconsin. The county is a mix of both rural and urban communities. This can create some unique challenges when it comes to programming offered by ADRC as resources and desires may differ from community to community. The county is comprised of three cities (Altoona, Augusta, and Eau Claire), two villages (Fairchild and Fall Creek), and 13 townships. Bordering counties include Chippewa to the north; Dunn and Pepin to the west; Buffalo, Trempealeau, and Jackson to the south; and Clark to the east. Eau Claire is the largest county within those borders.

There are several challenges in meeting the needs of the population we serve with a community our size; availability of resources, especially in the rural areas, the growing aging population and lack of funding to name a few. With challenges also comes opportunities and we are fortunate that we collaborate with many outside agencies (nonprofits, businesses, ADRC's) and other county departments. We also have staff on numerous coalitions and taskforces which allows us as an agency to be solution focused.

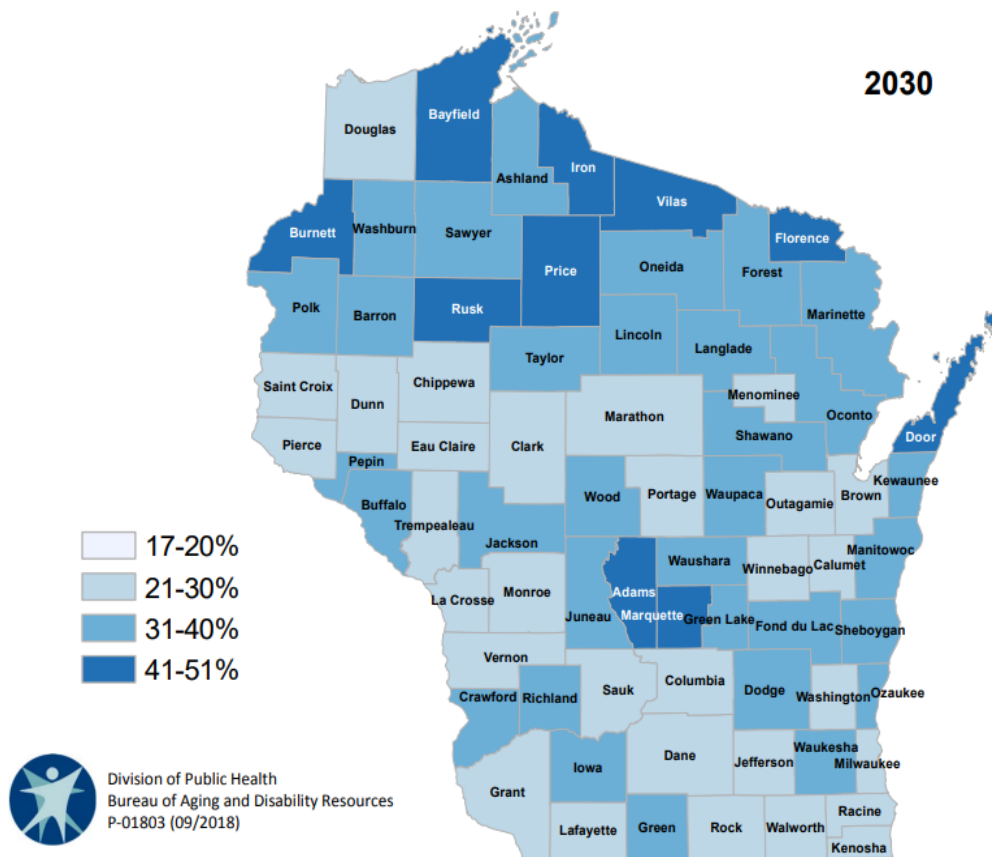
The total population of Eau Claire County is 103,514 individuals. Eau Claire, the county seat, is home to two-thirds (66,440) of the county population and encompasses 32 square miles.

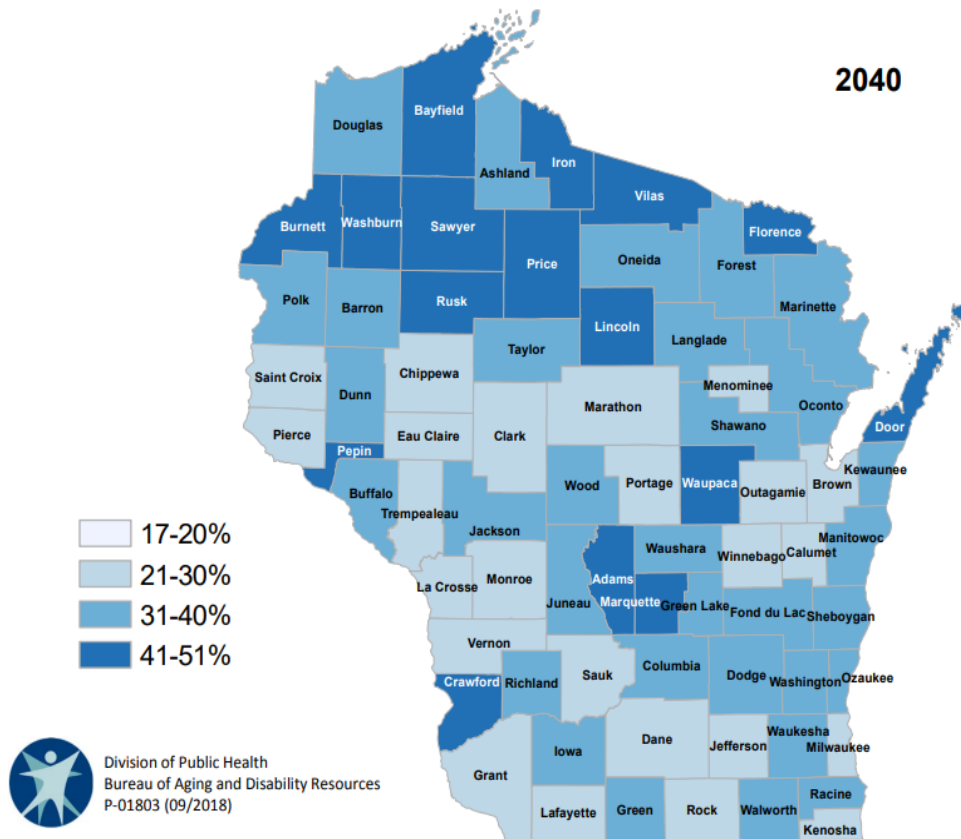
County	County, City, Town or Village	Population; total	Population; ages 60 and older
Eau Claire County	Eau Claire County	103,514	21,430
Eau Claire County	Altoona city	7,625	1,673
Eau Claire County	Augusta city	1,431	391
Eau Claire County	Bridge Creek town	2,074	455
Eau Claire County	Brunswick town	1,925	552
Eau Claire County	Clear Creek town	802	185
Eau Claire County	Drammen town	674	242
Eau Claire County	Eau Claire city	66,440	12,517
Eau Claire County	Fairchild village	584	77
Eau Claire County	Fairchild town	279	108
Eau Claire County	Fall Creek village	1,517	319
Eau Claire County	Lincoln town	1,228	234
Eau Claire County	Ludington town	1,161	307
Eau Claire County	Otter Creek town	415	113
Eau Claire County	Pleasant Valley town	3,329	817
Eau Claire County	Seymour town	3,310	721
Eau Claire County	Union town	2,785	581
Eau Claire County	Washington town	7,495	2,047
Eau Claire County	Wilson town	440	91

The populations of those age 60+ continues to increase at a rapid rate as the baby boomers grow older. All communities throughout the United States are experiencing this to some degree and Eau Claire County is no exception. It is anticipated that the percentage of adults 60+ in Eau Claire County will continue to grow. From 2010 to 2020, we had an increase of 26% and from 2020 to 2040, we are projecting to have an additional 18% increase in this population.

	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	Ages 60 and Older	% Ages 60 and Older	% Ages 60 and Older
County	2010	2015	2020	2025	2030	2035	2040	2010	2040
Eau Claire	17,745	20,975	23,915	26,610	28,015	28,660	29,230	18.0%	26.2%

Percent of Projected Population Ages 60 and Older





According to the US Bureau of Census 2019 data, White/Caucasian individuals make 91.7% of the county's population. Asians make up 4.3% of the population, Hispanics at 2.7%, African Americans at 1.2%, and Native Americans at .6%.

PEOPLE	
Race and Hispanic Origin	
White alone, percent	91.7%
Black or African American alone, percent (a)	1.2%
American Indian and Alaska Native alone, percent (a)	0.6%
Asian alone, percent (a)	4.3%
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.2%
Two or More Races, percent	2.0%
Hispanic or Latino, percent (b)	2.7%
White alone, not Hispanic or Latino, percent	89.6%

33.5% of individuals over the age of 65 have disabilities and 10.9% of individuals who are 18-64 are disabled.

Community Involvement in the Development of the Aging Plan

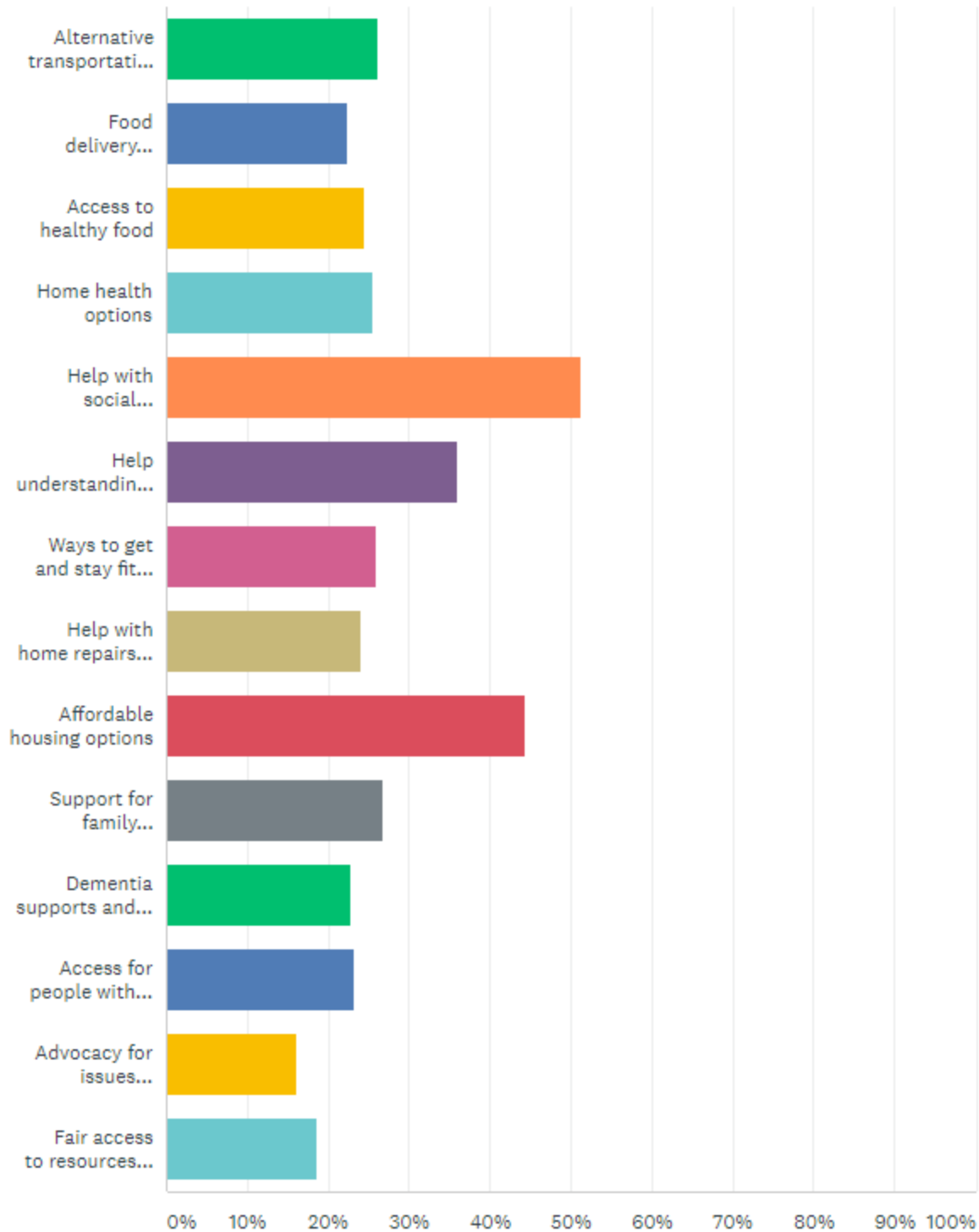
ADRC Eau Claire County engaged in two main community involvement events.

We partnered with the Eau Claire City-County Health Department to have a short paper survey available at their COVID vaccination clinic during the week of March 15th, 2021. Complimentary ADRC pens were provided to all individuals willing to complete the survey. We also gave individuals the opportunity to fill out a longer survey by giving us their contact information. Participants could complete the full survey electronically on Survey Monkey, or verbally with an ADRC staff member recording responses for them. 490 individuals responded.

The survey questions were as follows.

1. What do you think are the top four things that need to improve to help adults in our community as they age?
 - Alternative transportation options
 - Affordable Housing
 - Food delivery options
 - Support for family caregivers
 - Access to healthy food
 - Dementia supports and services
 - Home health options
 - Access to people with disabilities
 - Help with social isolation and loneliness
 - Advocacy for issues affecting older adults
 - Help with understanding Medicare and drug plan choices
 - Ways to get and stay fit & healthy
2. Are there services or events you have heard of in other communities that you think would be helpful to older people in our county?
3. Other

All survey responses were entered into Survey Monkey database and responses were analyzed. For Question #1, the compiled data's graph chart is below



Responses to questions 2 and 3 were read by our Aging Group Committee and Broken into the following categories.

1. Better assistance for seniors with technology
2. More activities throughout our community for seniors
3. Acknowledgement of the current Programs and Activities for seniors

A longer survey was also created by our local aging plan group and was distributed via paper to all Meals on Wheels participants, paper copies were also available in our lobby and by request. The survey link was also distributed via social media postings, articles in the ADRC newsletter, a link to survey on our website and email blasts to local contacts, neighborhood associations, churches, friends, County and ADRC board members, coalitions/committees including: Hunger Prevention Coalition, Housing Coalition, Health Watch, Dementia Coalition, Mental Health and Vulnerable Population workgroup to name a few. For accommodations and accessibility, individuals could call the ADRC to complete the survey over the phone. We also worked collaboratively with Hmong Mutual Association to have the survey available in Hmong and to have interpreters read and advertise the survey to the Hmong Community. 165 individuals responded.

To get necessary feedback for our required goal areas, we established the following survey.

The Aging & Disability Resource Center is looking for your thoughts and ideas that will help us improve programs and services for the residents of Eau Claire County as they age. Your answers will help us develop a Three-Year Plan. Thank you!

1. Social Isolation

Since the last Aging Plan survey the ADRC has started a Phone Tree, Virtual Programs/Visits, and Rural Van rides, what other ways could our community work to address social isolation among older adults?

2. Healthy Aging

What would you like your ADRC do to promote healthy aging in our communities?

3. Dementia

What do you see as our community's main gaps for addressing the needs of those living with dementia and their families?

4. Caregiver Support

As a caregiver for a spouse, family member or friend, what resources do you think are most important or needed in order to feel supported?

5. Supportive Services/Resources

What do you think you will need in the future to help you remain as independent as possible as you age?

6. Nutrition

Meals on Wheels is available for homebound seniors 60+; what are the greatest barriers for participating in either Meals on Wheels or a Senior Dining Site (for those that are not homebound)?

7. Advocacy

What could be done to increase your advocacy knowledge and skills about

legislative processes, and how to communicate with your own legislators about issues affecting older adults?

8. Equity/Inclusiveness

What barriers exist to utilizing programs and services for groups who consider themselves in a minority group, AND/OR how can the ADRC make services more inclusive?

All survey responses were entered into our survey monkey database and responses were analyzed and prioritized.

Highlights and Suggestions from Survey.

- Combination of in-person and virtual programming
- Assistance with technology
- Social isolation issues
- Do more advertising and outreach
- Increase supportive services
- Learn more about ways to advocate for senior issues

We used the themed results from both surveys, along with required goal areas to assist us in developing our priorities and goals for the 2022-2024 Aging Plan.

The ADRC Board was kept apprised to the aging plan activities and assisted in the deployment of the community survey.

Public Hearing Requirements

Please provide a brief summary of the hearings and input from community members.

Use the [Public Hearing Report](#) to list the dates, times, locations, and numbers of people in attendance at public hearings. The report should include a summary of public comments and explain modifications made to the draft version of the plan as a result of input collected during the public hearing. Attach [Public Hearing Report\(s\)](#) to the appendices of the aging unit plan.

Goals for the Plan Period

Focus area: Local priority – Isolation/Loneliness		Due Date
Goal statement: To increase awareness in the community for the need to recognize social isolation and the effects of being isolated as an older adult or a person with a disability. Introduce new ways to help with social isolation.		Dec 2023
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. Increase the number of volunteers in our Connecting Eau Claire program (calling tree) to 5 volunteers. Establish contacts with UWEC and CVTC to offer technology assistance to 10 older adults or consumers with disabilities. Reconnect with Micon Cinemas to schedule a movie and discussion group.		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Increase the number of volunteers for calling tree	We would have more volunteers than we do now.	Dec 2022
Action step: Use our newsletter and social media to advertise for more volunteers. Use ongoing monthly posts in FB and newsletter.	We put the post in for six months.	June 2022
Action step: Connecting with 3 counties to discuss their programs and local agencies such as Senior Center, churches and high schools (key club).	Meetings would be held.	June 2022
Action step: Reach out to news organizations and request spot. Public radio, TV or local radio station. (ask current volunteer to participate and a participant)	News event would be held.	March 2022
Strategy 2: Technology education		
Action step: Contact and establish rapport with UWEC and CVTC faculty to request technology assistance for 10 older adults and those with disabilities. Use service learning or practicum students or any tech savvy adults.	Initial contacts and follow ups would occur.	March 2022
Action step: Advertise in our newsletter, Senior Center's newsletter, social media for people to sign up for the technology assistance.	Advertisements would occur	Dec 2022
Action step: Onboarding volunteers using the procedure in place at the ADRC. Draft documents for expectations.	Volunteers would be onboarded.	ongoing
Strategy 3: Create event for movie event/discussion group		

Action step: Reconnect with Connie at Micon Cinemas to discuss timeline and movie suggestions (had suggested On Golden Pond) classic movies and those that would create good discussions.	Complete two movies and discussion by 2023	Aug 2023 Dec 2023
Action step: use ADRC newsletter and sign-up genius for a maximum of 20 people.	Participants would be signed up.	June 2023
Action step: create discussion questions for after the movie. Partner with meals on wheels for catering.	Have participants fill out a survey of their experience.	July 2023
Annual progress notes		

Focus area: Advocacy		Due Date
Goal statement: Encourage and support individuals to find their voice and engage in advocacy for issues that affect older adults, adults with disabilities, and their caregivers, through education, training and confidence building opportunities.		Dec 2024
Plan for measuring overall goal success – <i>How will you know that you have achieved the results you want? Use data.</i>		
<ul style="list-style-type: none"> At least 10 consumers will participate in advocacy activity with at least one of their Federal, State or local legislator. 		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Build a framework to filter important issues to advocacy group and to connect members to other active groups.		
Action step: Build relationship with WAAN through WABS Legislative Committee to receive advocacy issues.	At least 1 ADRC representative will be on the WAAN and WABS Legislative committees	January 2022
Action step: Create a framework about which issues will be filtered to the advocacy group.	Effective and efficient framework is created.	April 2022
Action step: Provide advocacy information to interested ADRC professionals and community advocacy groups on a quarterly basis	Updates will be sent out on a quarterly basis to interested groups	Dec 2022

Strategy 2: research the interest and feasibility of offering a multi-County Advocacy Training opportunity for interested consumers. This could be virtual or a combo of both. Reach out to community to assess interest.		
Action step: Reach out to Chippewa and Dunn County ADRC's to find out interest	We will find out if there is interest after contacting each County.	February 2023
Action step: Form an advocacy training committee amongst Counties and start planning for speakers and content.	A minimum of 1 representative from each ADRC will agree to participate	March - April 2023
Action step: Set a date and hold the training	Training is marketed and well attended	December 2023
Strategy 3: Develop more resources for advocacy on certain issues		
Action step: Research other ADRC and GWAARs Advocacy pages on their websites. Discuss pros and cons of each	Determine content and layout	May 2024
Action step: Build an advocacy page on the ADRC website where consumers and community members could go for resources.	Use of an advocacy page will be available on the ADRC website, measured by hits to the page.	December 2024
Action step: Promote WAAN Aging Advocacy Day	At least 1 member attends	annually
Action step: To assure timely distribution of advocacy information, advocacy alerts will also be posted on social media and sent via email to interested parties.	Build listserv or email notification process for rapid dissemination of advocacy alerts	December 2024
Annual progress notes		

Focus area: Equity	Due Date
Goal statement: ADRC staff will be trained on equity, diversity, and inclusion (EDI) issues.	December 2023
<p>Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.</p> <p>Among ADRC staff, there is a range of engagement and interest in equity, diversity and inclusion (EDI) issues. ADRC team member's education of EDI topics will be prioritized during this Aging Plan period.</p> <ul style="list-style-type: none"> • Post-training survey will show an understanding, and sensitivity to, EDI topics. • At least 2 discussion groups will be held by 2/24 for staff to share with each other thoughts, questions, learnings, etc. 	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: ADRC mngmt will offer/support training opportunities on EDI topics.		Dec 2023
Action step: Research an engaging and informative speaker for an onsite training	Recommendations will be solicited; small internal committee will choose a final speaker	Dec 2022 and ongoing
Action step: Schedule with speaker and invite ADRC staff	It will be scheduled	June 2023
Action step: Create and review a post-survey	Surveys will be reviewed	Dec 2023
Action step: Attendance at local and regional trainings will be offered to staff	At least 1 staff member will attend and share information with other staff	On going
Strategy 2: The ADRC will create an internal lending library of EDI-related books and other enriching non-fiction books.		
Action step: Research and purchase 8-10 books	Books will be obtained	March 2022
Action step: Introduce the concept and procedures to ADRC team and invite participation at each team member's interest & pace	ADRC team members will read what interests them, without being tracked by management	March 2022
Action step: Offer discussion group opportunities to staff that have read similar books and/or attended similar trainings to allow for discussion, understanding and growth.	Discussion groups held	June 2022 and ongoing
Strategy 3: Community Engagement with Diverse Groups		
Action step: Research community groups that represent diverse audiences	Compile list of diverse groups	March 2024
Action step: Meet with groups leaders to gain insights into unmet needs and to increase understanding	Meet with leaders	June 2024
Action step: Offer opportunities for staff members to take part in diverse groups	Staff attendance at groups supported	Ongoing
Annual progress notes		

Focus area: IIIB: Supportive Services		Due Date
Goal statement: Transportation is a common service needed by older adults or adults with disabilities. In order to increase awareness and knowledge of currently available transportation services within Eau Claire County, the ADRC will increase marketing and outreach regarding those resources in areas other than online or through social media sites.		
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.		
<ul style="list-style-type: none"> Utilize transportation listening sessions and Aging Plan public input feedback to assess attendee's knowledge on current transportation options – identify and fill in those gaps. 		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Focus on misconceptions/unknown information provided in aging plan surveys	3 published articles in newsletter	Dec 2022
Action step: Newsletter article addressing ADRC Van	See above	Aug 2021
Action step: Newsletter article addressing Paratransit	See above	Dec 2021
Action step: Newsletter article addressing Alternate Options	See above	March 2022
Strategy 2: Review current transportation resource handouts and expand access to resources		Dec 2022
Action step: Update handouts and explore benefit of transportation resource booklet vs individual handouts	Decision will be made on best resource format	Dec 2021
Action step: Determine facilities/buildings that would benefit from resource information and coordinate dispersal	Brainstorming session will be facilitated.	June 2022
Action step: Resources available throughout the county	Distribute resources	Aug 2022
Strategy 3: Educate consumers on current transportation options		Dec 2022
Action step: Provide in person/virtual presentation on transportation options	Presentation will be held	Dec 2022
Action step: Draft article on transportation options for external publications (ie. Senior Review)	External publications will go out	Dec 2022

Action step: Contact Hmong senior center about preferred offering of transportation resources	Mtg will occur	Dec 2022
Annual progress notes		

Focus area: IIC: Nutrition (strategies also addresses health promotion and racial equity)	Due Date
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Goal statement: In order to serve more congregate meals and increase our Senior Dining reach, the ADRC will investigate and add non-traditional congregate dining sites.	Dec 2024
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Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.	
<ul style="list-style-type: none"> We will have added 1 congregate dining sites by 12/31/23 and at least one more by 12/24 Participation in Senior Dining will increase in number and with new participants. 2021 will be baseline data. Increase in the # of Hmong elders who participate in the program. 2021 data will be used as a baseline. 	

Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
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Strategy 1: Hyvee grocery store is opening in Eau Claire Sept 2021, due to successful partnerships in other counties in Wisconsin we will create a local partnership for congregate dining.		
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Action step: Contact a rep at Hyvee regarding new store in Eau Claire.	Meeting will be scheduled with a Hyvee Rep.	Jan 2022
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Action step: Hyvee will agree to a congregate dining site.	An agreement will be established for congregate dining.	March 2022
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Action step: Establish menu, marketing and outreach information created and distributed.	Congregate dining start date is established and started	June 2022
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Strategy 2: Research Hmong restaurants, caterers, and other options for providing congregate dining.		
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Action step: Will contact Egg Roll Plus, Hmong Senior Center, Hmong Mutual to discuss congregate dining options.	Establish a meeting with at least one of these partners to discuss more.	June 2022
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Action step: Conduct a call with nutrition programs currently offering Hmong dining sites to discuss lessons learned, share menus, etc.	Call completed	March 2022
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Action step: Establish a congregate dining site at one of the locations, establish a menu, create outreach and marketing information to start a congregate dining site.	Establish one congregate dining site that serves Hmong cuisine	Dec 2024
Action step: Collaborate with neighboring counties to have Hmong Meal Site marketed to their county participants.	Establish one county that markets our meal site to their residents.	Dec 2024
Annual progress notes		

Focus area: IID: Health Promotion and Disease Prevention		Due Date
Goal statement: To reduce barriers to participating in evidence-based health promotion programs		Dec 2024
Plan for measuring overall goal success.		
<ul style="list-style-type: none"> • An increase in the number of options for evidence-based health promotion programming from 2022 to 2024 • An increase in the number of participants of evidence-based health promotion programs • An increase in the number of attendees that were underserved in the past - use SAMS client and demographic information. 		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Research existing barriers to participating in evidence-based workshops currently being offered in Eau Claire County.	Data review results of existing barriers for older adults in Eau Claire County	Mar 2022
Strategy 2: Build capacity to address barriers to participating in Healthy Aging programs and classes		
Action step: Identify strategies and personnel to address barriers (e.g. Webex practice sessions for virtual participants).	List of staff and/or volunteers with required knowledge, skills, and time.	Apr 2022
Action step: Design outreach materials and plan to address barriers to participation.	Promotional materials developed: fliers, presentations, email messages, social media posts, news releases	Oct 2022
Strategy 3: Raise public awareness of health promotion program offerings in multiple formats and training available		

Action step: Determine messages that resonate with the target group through focus groups and surveys.	Focus group or pilot results	Jul 2022
Action step: Utilize customizable awareness materials developed by WIHA, ACL, NCOA, etc. and conduct a promotional campaign using social media, as well as other outreach strategies.	Number of articles in local newsletter, newspapers, number of social media posts, etc.	Sept 2022
Strategy 4: Launch training sessions and evaluate		
Action step: Implement Webex orientations – set up and practice use devices before virtual classes start.	Trainings for virtual workshops completed	Jun 2022
Action step: Create user survey to determine satisfaction.	Survey completed and distribution plan in place	Jun 2022
Strategy 5: Implement evidence-based workshops in a variety of modalities (i.e. in-person, virtual, telephonic) as able – allow older adults and adults with disability to choose which option works better.	Virtual and in-person options are both available	On-going
Annual progress notes		

Focus area: III-D Health Promotion and Disease Prevention		Due Date
Goal statement: To prevent or delay chronic conditions and promote healthy aging among older adults by increasing access to evidence-based health promotion offerings		Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data		
<ul style="list-style-type: none"> • An increase in the number of options for evidence-based health promotion programming from 2022 to 2024 • An increase in the number of completers of evidence-based health promotion programs • An increase in the number of attendees that were underserved in the past - use SAMS client and demographic information 		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Assess current health concerns of older adults in Eau Claire County.	Data collected through WIHA program surveys and a literature review.	Mar 2022
Strategy 2: Survey partners, especially those that provide services to underserved, rural or minority older adult populations, to assess unmet health promotion needs and	Partnerships identified and survey responses	Jul 2022

barriers to participation in evidence-based health promotion opportunities among Eau Claire County residents.		
Strategy 3: Determine which new or existing evidence-based health promotion workshops are most appropriate based on assessment of the health outcomes of older adults in Eau Claire County.	Facilitators trained in the evidence-based health promotion programs. List of program offerings and formats.	Sep 2023
Strategy 4: Implement evidence-based health promotion programming.	SAMS Data Collected – compared to SAMS data from previous year	Apr 2024
Strategy 5: Evaluate evidence-based programming.	Review evaluation data of programming	Apr 2024 & On-Going
Annual progress notes		

Focus area: III E: Caregiving		Due Date
Goal statement: Caregivers often feel stressed and overwhelmed and deny themselves rest. There is also a shortage of paid caregivers in the state creating waitlists. In order to give caregivers respite, the ADRC will develop a Caregiver Respite and Volunteer Program for non-medical companionship.		Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.		
<ul style="list-style-type: none"> Caregiver Respite and Companion Volunteer Program will be available with trained volunteers by 12/2024. Decrease in caregiver stress as evidenced by pre-post program surveys. Respite and companion volunteers will express satisfaction with training and volunteer experience as determined by annual survey. 		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Research existing caregiver respite and companion volunteer programs online.		
Action step: Search for best practices of existing programs online and inquire as needed.	Other programs to potentially model will be identified and researched	August -Dec 2022

Action step: Set up a call with ADRCs who offer similar programs to discuss lessons learned and review their materials and adapt as needed	Call held, materials adapted and adopted	By 12/2022
Strategy 2: Develop caregiver respite and companion volunteer program		
Action step: Plan and organize volunteer program	Volunteer program developed including policies, procedure, program description	April 2023
Action step: Develop marketing materials to recruit volunteers	Number of articles in local newsletter, newspapers, social media posts, email blasts	April 2022
Action step: Recruit and train volunteers	Volunteers will be recruited and trained	Dec 2023 Ongoing
Strategy 3: Implement volunteer program to community members and evaluate		
Action step: Develop & implement marketing materials for program using a variety of methods and in collaboration with community partners.	Number of articles in local newsletter, newspaper, social media posts, email blasts	Jan 2024
Action step: Create caregiver user-friendly survey to determine satisfaction.	Caregivers will complete survey and report a decrease in stress and feeling overwhelmed	Jan 2024 Ongoing
Action step: Retain volunteers thru recognition, ongoing support and training	Annual survey assessing satisfaction with role and opportunities for improvements will be conducted	By 12/23 and annually
Annual progress notes		

Focus area: Local Priority - Dementia Education	Due Date
Goal statement: Raising awareness about dementia is everyone's responsibility and, knowledge is power. To embed a better understanding of dementia in community members and assist family caregivers in feeling confident in providing care, the ADRC will develop specific educational	Dec 2024

opportunities on dementia for family caregivers and Dementia Friends Information Session for community members.		
<p>Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data.</p> <p>Will compare participation data before & after, looking for: An increase in the number of options for dementia education from 2022 – 2024, an increase in the number of caregivers who attend virtual and/or in-person caregiver training and educational opportunities, an increase in the number of community members who attend virtual and/or in-person educational opportunities.</p>		
Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Determine the types/topics of education needed for family caregivers		March 2022
Action step: Survey community members, partners, and current caregivers on educational needs via newsletter, email, social media posts	Types of topics through survey responses have been chosen	August 2022
Action step: Research existing educational programs and brainstorm new ideas/presentations that could be implemented.	List of educational presentation/classes identified and new created	Oct 2022
Action step: Create and distribute marketing/advertising materials (emails, ads in local papers, newsletter, church bulletins, social media, community calendars, Chamber)	Flyers up upcoming programs distributed	Jan 2023
Action step: Implement new educational programs for family caregivers	At least 2 new programs implemented	May 2023
Action step: Create user survey to determine satisfaction	Survey completed and distribution in place	Jan 2024
Strategy 2: Launch Dementia Friends Information Session for community members	SAMS/Sharepoint data collected	
Action step: Distribute customized marketing materials through the Wisconsin Alzheimer's Institute (WAI) advertising information sessions (email, social media, ads in local papers, newsletter, church bulletins, community calendars, Chamber)	Flyers of upcoming information sessions distributed	July 2023
Action step: Implement Dementia Friends Information Sessions	At least 4 DF sessions implemented	Sept 2023
Action step: Create user survey to determine satisfaction	Survey completed and distribution in place	Nov 2023

Annual progress notes

Focus area: Local Priority - Dementia Education + racial equity		Due Date
action step		
Goal statement: In order to increase awareness and knowledge of dementia and programs available, the ADRC will increase marketing and outreach throughout Eau Claire County.		Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. An increase in the number of people registered for programs by 25%, 2022 will be baseline year. An increase in advertising information and programs by adding some new and different audiences		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Raise awareness of dementia programs (classes, support groups, workshops, memory café, other)		
Action step: Determine messages that resonate with people living with dementia, caregivers, and community members	Focus groups and or/survey is completed	Oct 2022
Action step: Work with Hmong Mutual Association to design materials that will resonate with Hmong older adults	Materials are designed and translated for Hmong community	May 2023
Action step: Create marketing flyers, commercials, ads, etc. for disseminating	Promotional materials developed	Jan 2024
Strategy 2: Raise awareness about dementia in the community		
Action step Partner with Eau Claire County Dementia Coalition and UW-EC Nursing Program to help brainstorm opportunities for marketing.	Marketing ideas are determined	Sept 2023
Action step: Implement marketing strategies determined	Number of marketing strategies utilized	Dec 2023
Action step: Work with schools and youth organizations to provide virtual and/or in-person offerings of “Grandpa & Lucy” with facilitated discussion.	At least 2 offerings will be provided.	Dec 2024

Annual progress notes

Focus area: Enhancing Ongoing Community Engagement		Due Date
Goal statement: To continue to build a sense of ownership and investment in our community’s programming, we will solicit feedback and ideas beyond the initial development of the Aging Plan.		Dec 2024
Plan for measuring overall goal success – How will you know that you have achieved the results you want? Use data. There will be a conduit and opportunity for continued community member feedback.		
Specific strategies and steps to meet your goal:	Measure (How will you know the strategies and steps have been completed?)	Due Date
Strategy 1: Form a community engagement committee to create and manage ongoing community engagement.		Dec 2024
Action step: Research similar committees, determine a good size	Committee size and member composition will be determined	Dec 2024
Action step: Solicit interest in said committee	Committee will have members	Dec 2024
Action step: Form the group, the purpose of the group, the frequency of meetings	Committee will have an outlined purpose and plan	Dec 2024
Strategy 2: Partner with Hmong Mutual Assistance Association for increased participation by Hmong individuals.		
Action step: Hmong Mutual will translate written surveys and other information into Hmong	Translated documents will be available	Dec 2024
Action step: Hmong Mutual will advertise and encourage participation at their already-scheduled events	Hmong individuals will have the events or information given to them by a trusted person, and in the appropriate format.	Dec 2024
Annual progress notes		

Coordination Between Title III and Title VI

We will coordinate with local tribes and determine if there are tribal members who are interested in accessing our programs/services. We will also work with local tribes to assist with connecting tribal consumers to Tribal Aging Units if requested. This will be done initially via Sharepoint list serve that is provided by DHS.

Organization, Structure and Leadership of the Aging Unit

The Aging and Disability Resource Center of Eau Claire County is a fully integrated aging unit. The ADRC is housed as a separate department of Eau Claire County government. The ADRC's primary location is at the Eau Claire County Government Center in the City of Eau Claire. At this location, the ADRC is also co-located with Eau Claire County Veteran Services. We also have a satellite office located in Augusta at the Augusta Senior and operate a central kitchen located in Fall Creek. The satellite office in Augusta is open Mondays and Wednesdays giving residents of the rural area of the county an opportunity to access needed services and benefits within their local community. The central kitchen in Fall Creek operates Monday through Friday. The ADRC's management team consist of one director and two managers, all of whom have years of experience in the social service field.

Primary Contact to Respond to Questions About the Aging Plan Template

Name: Linda Struck

Title: ADRC Director

County: Eau Claire County

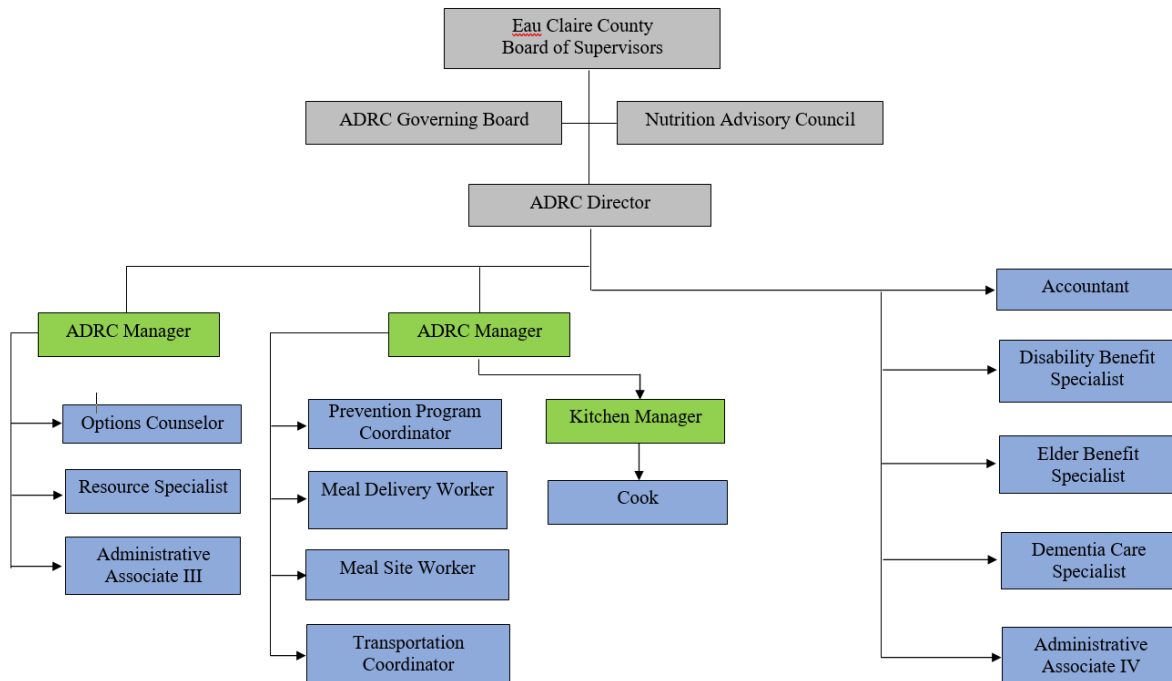
Organizational Name: ADRC of Eau Claire County

Address: 721 Oxford Avenue, Suite 1130

City: Eau Claire State: WI Zip Code: 54703

Email Address: linda.struck@co.eau-claire.wi.us Phone #: 715-839-6713

Organizational Chart of the Aging Unit



Staff of the Aging Unit

<p>Name: Linda Struck Job Title: Director ADRC Telephone Number/email Address: 715-839-6713 linda.struck@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The ADRC Director is responsible for the overall operations of the ADRC and Aging Unit in Eau Claire County. This includes staff oversight, program development, process improvement, strategic planning, and budgeting. Provides direct supervision and oversight to the administrative staff, benefit specialists, management positions, and dementia care staff within the department.</p>
<p>Name: Lisa Riley and Betsy Henck Job Title: ADRC Manager Telephone Number/email Address: 715-839-6919 lisa.riley@co.eau-claire.wi.us 715-839-6259 betsy.henck@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The ADRC manager is responsible for the development, planning, operation and leadership of programs and services offered by the ADRC. Work involves program development, monitoring, reporting, quality assurance, process improvement, evaluation, public relations, and education.</p>
<p>Name: Heather Craker and Vacant</p>

<p>Job Title: Administrative Associate IV Telephone Number/email Address: 715-839-7134 heather.craker@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Administrative Associates provide all reception related functions for the department as well as office support for information and assistance, health promotion, adaptive equipment loan program, management, newsletter distribution and Meals on Wheels.</p>
<p>Name: Leda Judd and Jessica Smith Job Title: Elder Benefit Specialist Telephone Number/email Address: 715-839-4735; Leda.Welke@co.eau-claire.wi.us 715-839-4751 Jessica.Smith@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Elder Benefit Specialist provide benefit related assistance to adults age 60+ under the supervision of GWAAR legal counsel. Benefit assistance includes, but is not limited to, assistance with Medicare, Medicaid, other public benefits, supplemental insurance, claim appeals, etc.</p>
<p>Name: Melissa Wendtland and Jim Coldwell Job Title: Disability Benefit Specialist Telephone Number/email Address: 715-839-4735; Jim.Coldwell@co.eau-claire.wi.us; Melissa.Wendtland@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Disability Benefit Specialists provide benefit related assistance to adults with disabilities age 18-59 under the supervision of DRW legal counsel. Benefit assistance includes, but is no limited to, Social Security disability claims and appeals, Medicare, Medicaid, other public benefits, etc.</p>
<p>Name: Deb Bruning Job Title: Prevention Program Coordinator Telephone Number/email Address: 715-839-4735; Deb.Bruning@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Prevention Program Coordinator is responsible for the coordination and development of health promotion programming offered by the ADRC.</p>
<p>Name: Lisa Wells Job Title: Dementia Care Specialist Telephone Number/email Address: 715-839-4735; Lisa.Wells@co.eau-claire.wi.us</p>
<p>Brief Description of Duties: The Dementia Care Specialist position is responsible for fulfilling all requirements of the DCS grant. This includes leading the development of the dementia friendly community's initiative, assisting those living with dementia and their caregivers, development of a dementia capable ADRC and more. This position provides a leadership role with the Dementia Coalition and represents the ADRC on several other workgroups and coalitions within the County.</p>
<p>Name: Dana Greicar, Jenna Belter, Dawnelle Horvath, Sue O'Branovich, Elizabeth Nett, Andrea Reischel, Jennifer Solfest Job Title: Options Counselor Telephone Number/email Address: 715-839-4735; Dana.Greicar@co.eau-claire.wi.us; Jenna.Belter@co.eau-claire.wi.us; Dawnelle.Horvath@co.eau-claire.wi.us; Elizabeth.Nett@co.eau-claire.wi.us; Lisa.Riley@co.eau-claire.wi.us;</p>

Andrea.Reischel@co.eau-claire.wi.us ; sue.obranovich@co.eau-claire.wi.us ; Jennifer.Solfest@co.eau-claire.wi.us	
<p>Brief Description of Duties: Options Counseling staff are responsible for providing in depth options counseling and assistance to all customer groups utilizing the ADRC. Options Counselors also provide the eligibility determination, enrollment and disenrollment functions for the publicly funded long-term care programs offered in Eau Claire County. They provide short term service coordination when needed and also assist with assessments for the home delivered meal program as needed.</p>	
<p>Name: Lindi Engedal, Brianna Werner, Molly Yang Job Title: Resource Specialist Telephone Number/email Address: 715-839-4735; Lindi.Engedal@co.eau-claire.wi.us; Brianna.werner@co.eau-claire.wi.us; molly.yang@co.eau-claire.wi.us</p>	
<p>Brief Description of Duties: Resource Specialists provide information and assistance and function as the “triage” of all calls coming into the ADRC to ensure customers are being connected with the appropriate staff person within the agency. Resource Specialists also aid with home delivered meal program, assistance with Medicaid applications, clerk for the board and advisory committee, assist with the website and newsletter development and maintain the resource information used by all staff.</p>	
<p>Name: Kelli Weiss Job Title: Accountant Telephone Number/email Address: 715-839-4735; Kelli.Weiss@co.eau-claire.wi.us</p>	
<p>Brief Description of Duties: The Accountant is responsible for all fiscal and accounting duties for the ADRC.</p>	
<p>Name: Sheryl Sadzewicz Job Title: Kitchen Manager Telephone Number/email Address: 715-839-4735; Sheryl.Sadzewicz@co.eau-claire.wi.us</p>	
<p>Brief Description of Duties: The Kitchen Manager is responsible for the daily operations of the central kitchen. This includes preparing a monthly menu for the senior dining program, ordering of supplies, scheduling of cooking staff and ensuring proper food safety procedures are used.</p>	
<p>Name: Aaron Pritzl, Gilda Hibleib, vacant Job Title: Nutrition Program Cook Telephone Number/email Address: 715-839-4735</p>	
<p>Brief Description of Duties: The Nutrition Program Cooks prepare meals at the central kitchen for the senior dining program. They also assist with packaging.</p>	
<p>Name: Gordon Geurnik, Doug Salter, Kris Bertrand Job Title: Delivery Driver Telephone Number/email Address: 715-839-4735</p>	
<p>Brief Description of Duties: The Delivery Drivers are responsible for delivering meals from the central kitchen to the rural residents on the home delivered meal program. They also transport meals from the central kitchen to drop off locations throughout the</p>	

City of Eau Claire which are then picked up and delivered to participants from volunteers.
Name: Carmelita Hogan Job Title: Meal Site Worker Telephone Number/email Address: 715-839-4735; Karin.Kircher@co.eau-claire.wi.us
Brief Description of Duties: The Meal Site Worker is responsible for the daily oversight of congregate dining sites.
Name: Dave Okas Job Title: Van Driver Telephone Number/email Address: 715-225-0975; dave.okas@co.eau-claire.wi.us
Brief Description of Duties: The Van Driver (Transportation Coordinator) is responsible for the coordination of special transportation for elderly and disabled in isolated rural areas of Eau Claire County.

Aging Unit Coordination with ADRCs

In Eau Claire County, the ADRC and Aging unit have been operating as a single department since July 1, 2008. Since this time, the integration of ADRC and Aging unit services has continued to evolve to provide coordinated, streamlined and customer focused access to programs and services. This also allows for coordination of funds received for operating programs and services for older adults, caregivers, and adults with disabilities. In Eau Claire County, aging and ADRC services are so well integrated that the customer experience and public perception of our agency is that we are the ADRC of Eau Claire County- one agency that provides a variety of services to older adults, adults with disabilities, caregivers, and professionals. Some examples of our internal coordination and integration include:

Caregiver Programs & Dementia Care Specialist: The National Family Caregiver Support Program (NFCSP) and the Alzheimer Family Caregiver Support Program (AFCSP) are fully integrated into our information & assistance (I&A) and options counseling services. All staff providing options counseling and/or I&A are trained in the NFCSP and AFCSP program and can authorize services for caregivers in need. We also have options counseling staff that are trained in the Powerful Tools for Caregivers program and offer the program a minimum of two times per year. Although we have a staff member designated as the lead for caregiver coordination, all staff are trained in the programs and are able to assist customers needing the assistance of these programs.

Eau Claire County is also fortunate to have a full time Dementia Care Specialist (DCS). The DCS coordinates the AFCSP respite funds and works closely with other staff to identify appropriate caregivers. The DCS also works with all staff on dementia education and training to ensure that we are a dementia capable ADRC.

Health Promotion: The ADRC has a full time Prevention Program Coordinator whose role is to coordinate the evidenced-based prevention programs offered, expand programming options, and provide community education on prevention and wellness topics as requested. We have a variety of staff trained as leaders for the health promotion programming that is offered.

Nutrition Program: The options counseling and I&A staff are all trained to conduct Meals on Wheels assessments to start new participants on the program. This has created efficiency for the nutrition program and better customer services as well as allowing us to be extremely timely and responsive to new requests for the program. All staff regularly assists with presentations and programming at the dining sites as well.

Statutory Requirements for the Structure of the Aging Unit

[Chapter 46.82 of the Wisconsin Statutes](#) sets certain legal requirements for aging units. Consider if the county or tribe is in compliance with the law. If the aging unit is part of an ADRC the requirements of [46.82](#) still apply.

Organization: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
(1) An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	X
(2) A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	
(3) A private, nonprofit corporation, as defined in s. 181.0103 (17).	
Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	X
For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	

<p>Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?</p>	<p>Circle One <input checked="" type="radio"/> Yes <input type="radio"/> No</p>
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Membership of the Policy-Making Body

The commission is the policy making entity for aging services (46.82 (4) (a) (1)) and an aging advisory committee is not the commission. List the membership of the aging unit's policy-making body using the template provided below and include in the body of the aging plan. There are term limits for the membership of the policy-making body.

Members of a county/tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms." In the case of county board/tribal council members, the requirement is 3 consecutive 2-year terms

ADRC Board:

Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Kimberly Cronk		X	2016
Sue Miller	X		2016
Ruth Adix	X		2016
Carl Anton		X	2016
Chris Hambuch Boyle		X	2020
Sandra McKinney		X	2020
Sandra Romey	X		2021
Tami Schraufnagel		X	2020
Dan Sippl	X		2021
Bruce Schafer	X		2021
Audrey Nelson			2017

Membership of the Advisory Committee

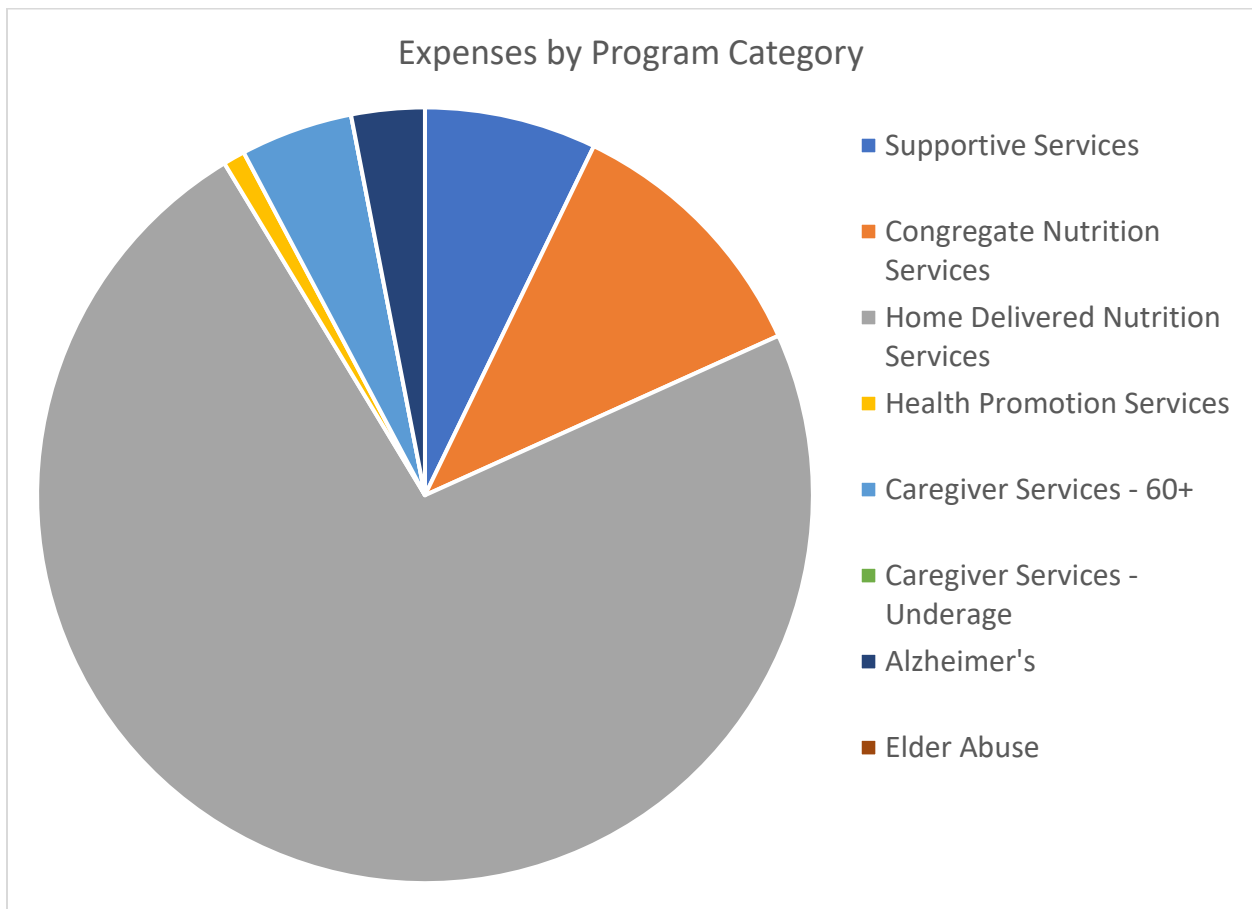
An aging advisory committee is required if the commission (policy-making body) does not follow the Elders Act requirements for elected officials, older adults, and terms, or if the commission is a committee of the county board (46.82 (4) (b) (1)). If the aging unit has an advisory committee, list the membership of the advisory committee using the template provided below and include in the body of the aging plan. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee. There are no term limit requirements on advisory committees.

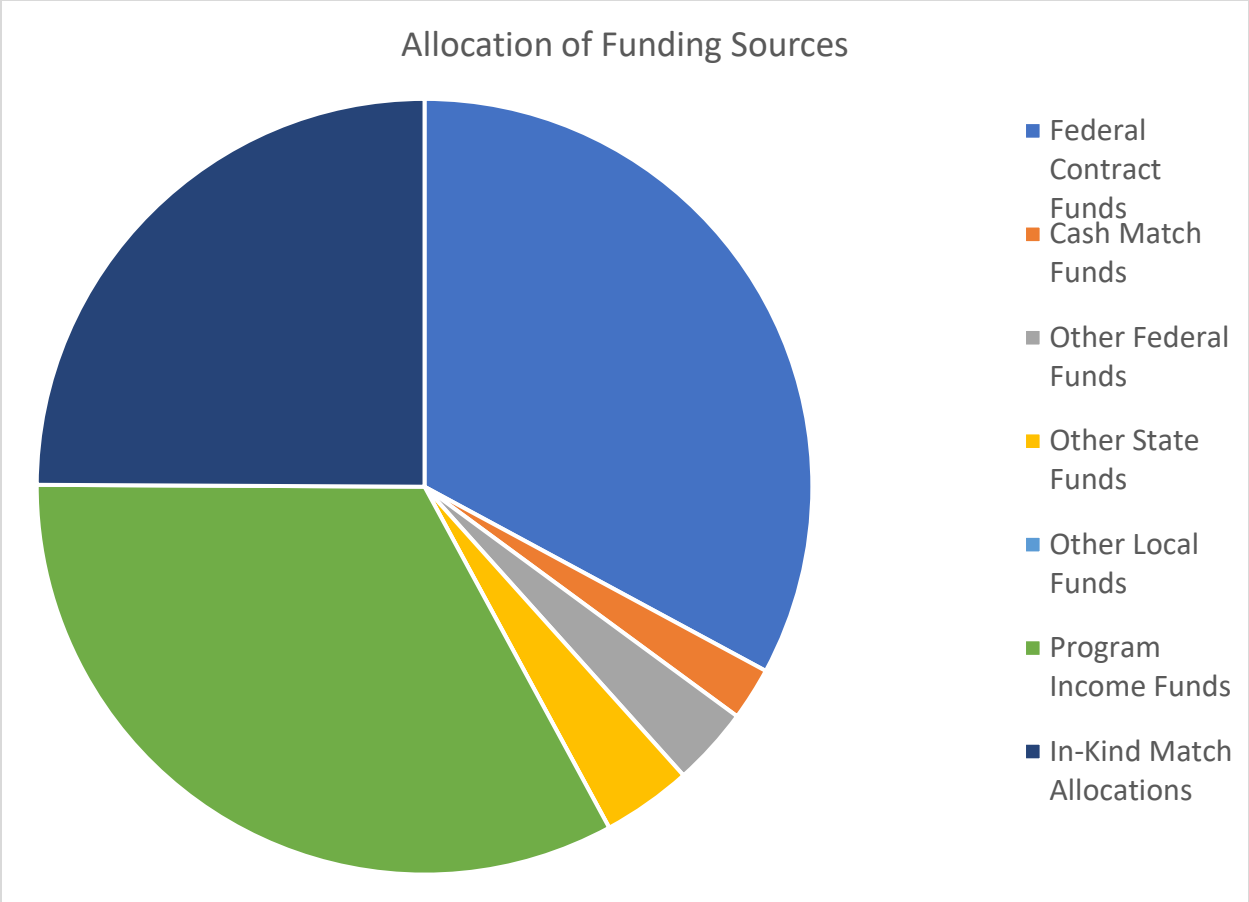
Nutrition Advisory:

Name	Age 60 and Older	Elected Official	Start of Service
Chairperson: Sue Miller	X		2020
Mary Pica Anderson	X		2020
Barb Pritzl	X		2020
Noreen Trappa	X		2022
Stella Pagonis		X	2017
Sylvia Jaeger	X		2019
Kenneth King	X		2018
Frank Neibauer	X		2020
Carl Anton		X	2016

Budget Summary

	Federal Contract Funds	Cash Match Funds	Other Federal Funds	Other State Funds	Other Local Funds	Program Income Funds	Total Cash Funds	In-Kind Match Allocations	Grand Total
Supportive Services	\$ 86,766.00	\$ 9,641.00	\$ -	\$ -	\$ -	\$ -	\$ 96,407.00	\$ -	\$ 96,407.00
Congregate Nutrition Services	\$ 96,980.00	\$ -	\$ -	\$ -	\$ -	\$ 24,000.00	\$ 120,980.00	\$ 28,000.00	\$ 148,980.00
Home Delivered Nutrition Services	\$ 210,017.00	\$ -	\$ 44,087.00	\$ 9,136.00	\$ -	\$ 419,300.00	\$ 682,540.00	\$ 300,000.00	\$ 982,540.00
Health Promotion Services	\$ 5,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,230.00	\$ 7,000.00	\$ 12,230.00
Caregiver Services - 60+	\$ 42,966.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 62,966.00	\$ -	\$ 62,966.00
Caregiver Services - Underage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alzheimer's	\$ -	\$ -	\$ -	\$ 41,109.00	\$ -	\$ -	\$ 41,109.00	\$ -	\$ 41,109.00
Elder Abuse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 441,959.00	\$ 29,641.00	\$ 44,087.00	\$ 50,245.00	\$ -	\$ 443,300.00	\$ 1,009,232.00	\$ 335,000.00	\$ 1,344,232.00





Verification of Intent

The person(s) authorized to sign the final plan on behalf of the commission on aging and the county board must sign and indicate their title. This approval must occur before the final plan is submitted to the AAA for approval.

In the case of multi-county aging units, the verification page must be signed by the representatives, board chairpersons, and commission on aging chairpersons, of all participating counties.

We verify that all information contained in this plan is correct.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

Assurances of Compliance with Federal and State Laws and Regulations

A signed copy of this statement must accompany the plan. The plan must be signed by the person with the designated authority to enter into a legally binding contract. Most often this is the county board chairperson. The assurances agreed to by this signature page must accompany the plan when submitted to the AAA and BADR.

The assurances need not be included with copies of the plan distributed to the public.

Use the template provided below and include in the body of the aging plan.

Compliance with Federal and State Laws and Regulations for 2022-2024

On behalf of the county, we certify

Aging & Disability Resource Center of Eau Claire County
(Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024. We assure that the activities identified in this plan will be carried out to the best of the ability of the county in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2022-2024.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary

opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.

- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,
 - (c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.
- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately

necessary for determining an individual's need and/or eligibility for services and other benefits.

- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:
 - (a) By court order; or,
 - (b) When securing client-requested services, benefits, or rights.
- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated Area Agency on Aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.

- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources Resource's authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

Aging Units, through binding agreement/contract with an Area Agency on Aging must support and comply with following requirements under the Older Americans Act (Public Law 89-73) [As Amended Through P.L. 116-131, Enacted March 25, 2020] Reference: 45 CFR Part 1321 – Grants to State and Community Programs on Aging.

Sec. 306. (a)

(1) provide, through a comprehensive and coordinated system, for supportive services, nutrition services, and, where appropriate, for the establishment, maintenance, modernization, or construction of multipurpose senior centers (including a plan to use the skills and services of older individuals in paid and unpaid work, including multigenerational and older individual to older individual work), within the planning and service area covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have greatest economic need (with particular attention to low income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals who have greatest social need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals at risk for institutional placement residing in such area, and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community), evaluating the effectiveness of the use of resources in meeting such need, and entering into agreements with providers of supportive services, nutrition services, or multipurpose senior centers in such area, for the provision of such services or centers to meet such need;

(2) provide assurances that an adequate proportion, as required under section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services-

(A) services associated with access to services (transportation, health services (including mental health services), outreach, information and assistance (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible), and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance;

and assurances that the Area Agency on Aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

(3)(A) designate, where feasible, a focal point for comprehensive service delivery in each community, giving special consideration to designating multipurpose senior centers (including multipurpose senior centers operated by organizations referred to in paragraph (6)(C)) as such focal point; and (B)

specify, in grants, contracts, and agreements implementing the plan, the identity of each focal point so designated;

(4)(A)(i)(I) provide assurances that the Area Agency on Aging will—
(aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;

(bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of subclause (I);

(ii) provide assurances that the Area Agency on Aging will include in each agreement made with a provider of any service under this title, a requirement that such provider will—

(I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;

(II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and

(III) meet specific objectives established by the Area Agency on Aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and

(4)(A)(iii) With respect to the fiscal year preceding the fiscal year for which such plan is prepared, each Area Agency on Aging shall--

(I) identify the number of low-income minority older individuals and older individuals residing in rural areas in the planning and service area;

(II) describe the methods used to satisfy the service needs of such minority older individuals; and

(III) provide information on the extent to which the Area Agency on Aging met the objectives described in clause (a)(4)(A)(i).

(4)(B)(i) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will use outreach efforts that will identify individuals eligible for assistance under this Act, with special emphasis on--

(I) older individuals residing in rural areas;

(II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(IV) older individuals with severe disabilities;

(V) older individuals with limited English proficiency;

(VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and

(VII) older individuals at risk for institutional placement, specifically including survivors of the Holocaust; and

(4)(C) Each area agency on agency shall provide assurance that the Area Agency on Aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

(5) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement, with agencies that develop or provide services for individuals with disabilities.

(6)(F) Each area agency will:

in coordination with the State agency and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings) provided with funds expended by the Area Agency on Aging with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;

(6)(G) if there is a significant population of older individuals who are Indians in the planning and service area of the area agency on aging, the area agency on aging shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;

(6)(H) in coordination with the State agency and with the State agency responsible for elder abuse prevention services, increase public awareness of elder abuse, neglect, and exploitation, and remove barriers to education, prevention, investigation, and treatment of elder abuse, neglect, and exploitation, as appropriate; and

(9)(A) the area agency on aging, in carrying out the State Long-Term Care Ombudsman program under section 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2019 in carrying out such a program under this title; and (Ombudsman programs and services are provided by the Board on Aging and Long Term Care)

(10) provide a grievance procedure for older individuals who are dissatisfied with or denied services under this title;

(11) provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including-

(A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the Area Agency on Aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;

(B) an assurance that the Area Agency on Aging will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and

(C) an assurance that the Area Agency on Aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

(13) provide assurances that the Area Agency on Aging will

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships.

(B) disclose to the Assistant Secretary and the State agency-

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and

(ii) the nature of such contract or such relationship.

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such non-governmental contracts or such commercial relationships.

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such non-governmental contracts or commercial relationships.

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals.

(14) provide assurances that funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the Area Agency on Aging to carry out a contract or commercial relationship that is not carried out to implement this title.

(15) provide assurances that funds received under this title will be used-

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and
(B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;

(16) provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care;

(17) include information detailing how the area agency on aging will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery;

Wisconsin Elders Act

If the applicant is an aging unit, the aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of
- (4) services for older individuals of the county.
- (5) A private corporation that is organized under ch. 181 and
- (6) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the Area Agency on Aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) *Duties.* Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.
11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.

13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community –based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.
16. If designated under s. 46.87 (3) (c), administer the Alzheimer’s disease family and caregiver support program under s. 46.87.
17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.
18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.
19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.
20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission on Aging.

(a) Appointment.

1. Except as provided under subd. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.
2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older

individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit.

Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each

county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

Appendices

Public Hearing Report

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Public Notice:

- Official public notification began at least 2 weeks prior? Date: _____
- Notice must be posted** in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue
 - *Print/online newspaper** _____
 - *Nutrition sites**
 - *Senior centers**
 - Newsletter, radio, TV, social media
 - Sent to partner agencies/individuals
 - Other _____
- Notifications include
 - Date
 - Time
 - Location
 - Subject of hearing
 - Location and hours that the plan is available for examination
- Where appropriate, notice was made available in languages other than English
- A copy of the notice is included with this report

Summary of Comments:

Changes made to your plan as a result of the input received:

Appendices continued

Hold for Nutrition Advisory and Agenda minutes

Hold for ADRC Board Agenda and minutes

September 2021 Events

Senior Dining sites offering Grab 'n Go or Congregate meals at lunchtime:

- St. John's Apartments, 815 Chapin St, Eau Claire, Monday through Friday, 10:45am.
- Augusta Senior & Community Center, 616 W Washington St, Augusta, Monday through Friday, 11:30am.
- Fairchild Community Center, 121 Farmer Street, Fairchild, every Wednesday, 12:00pm.

Senior Dining sites offering Grand 'n Go or Congregate meals for Evening Meals:

- LE Phillips Senior Center, 1616 Bellinger St, Eau Claire, August 10th, and August 24th, 2021, 5:00pm.

Dementia Support (online, or in person):

Early-Stage Memory Loss Support Group.

Wednesday, September 29, 1:30–3:30pm. 702 Carson Park Drive Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Middle-Late Stage Alzheimer's/Dementia Caregiver Support Group.

Thursday September 9, 1:30–3:00pm. Porter Place, 914 Porter Ave, Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Coffee Group for Men. Wednesdays,

September 1 & September 15, 11:00am. 3712 Gables Court, Eau Claire. To register contact Bob at 414-378-2114 or beevee6610@gmail.com.

Memory Connections Café.

Tuesday, September 14, 10:00-11:30am. Chippewa Valley Museum 1204 ½ Moon, Eau Claire. To register contact Lisa @ lisa.wells@co.eau-claire.wi.us

Lewy Body Dementia Support Group.

Wednesday, September 8, 6:00pm-8:00pm. To register contact Janelle at romatowskij@comcast.net or Amy at 715-379-3148 or amy@modularmarketingsystems.com

Stand in the Light Memory Choir Summer Semester,

Thursdays, August 19-November 18. For more information call 715-210-4165 or email standinthelightchoir@gmail.com

Additional Programming

Medicare & You

Friday, September 10, 2021 at 1:00pm, Virtual via Webex. Wednesday, September 22, 2021 at 10:00am, In Person- Eau Claire County Government Center. Register at www.adrcevents.org or call the ADRC 715-839-4735.

Eau Claire Caregiver Café

Virtual Meeting via Webex. First Tuesday of the month, September 7, 9-10:30am. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Webex “Meet & Greet”

Virtual Meeting via Webex. Tuesday, September 28, 2021. 1:00-2:00pm. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Walk to End Alzheimer’s

Saturday, September 25, 2021 8:30am. UWEC- Zorn Arena, 121 Garfield. *Event location is subject to change due to health and safety guidelines. Register at: <http://act.alz.org/eaucnaire>

Stepping On (in person)

Wednesdays, September 15-October 27, 2021, 1:00-3:00pm. Grace Lutheran Church (2nd ave entrance). Register at www.adrcevents.org or call the ADRC, 715-839-4735

StrongBodies Information Session- for new participants

Thursday, September 2, 2021. 10:00-11:15am. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Savvy Caregiver Class (Virtual)

Wednesdays, September 22- October 27, 9:00-11:00am. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Dementia Friends Information Session (Virtual)

Friday, September 10, Noon-1:00pm. Register at www.adrcevents.org or call the ADRC, 715-839-4735

Ask a Dementia Care Specialist (Virtual)

Monday, September 20, 10:00-11:30, Register at www.adrcevents.org or call the ADRC, 715-839-4735

Brain and Body Fitness

Mondays & Wednesdays, September 13-December 1, 10:00-11:30am. Lake Street Methodist Church. Register at www.adrcevents.org or call the ADRC, 715-839-4735