

EAU CLAIRE COUNTY, WISCONSIN
AUDIT SUMMARY
DECEMBER 31, 2020



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AUDIT, TAX, AND CONSULTING

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**EAU CLAIRE COUNTY, WISCONSIN
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DECEMBER 31, 2020**

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AUDIT FINDINGS AND RESULTS

Audit Report Summary

We prepared this Executive Audit Summary and Management Report in conjunction with our audit of the County's financial records for the year ended December 31, 2020. The following is a summary of reports we have issued:

Audit Opinion

- The financial statements are fairly stated. We issued what is known as an "unmodified" audit opinion.
- Emphasis of matter paragraph added to explain implementation of GASB 84.

Internal Controls

Our report on internal control included the following deficiency in internal controls over financial reporting. Please refer to the schedule of findings and questioned costs included in the *Federal and State Single Audit Report* for full details regarding this control deficiency.

Material Weaknesses:

- 2020-001 Limited Segregation of Duties
- 2020-002 Adjusting Journal Entries

Compliance

As part of our audit, we tested the County's compliance with the requirements of laws, regulations, contracts and grants applicable to its federal and state programs as well as the County's internal controls over compliance. We reported that the County complied with these requirements, in all material respects, and that we did not identify any material weaknesses in the related internal controls.

Other Items

As part of our audit, we also provided assistance with the following reports:

- Audited Form A and Tax 16 Report (Due July 31st)
- Federal Single Audit Data Collection Form (Due September 30th)



APPENDIX A

FORMAL REQUIRED COMMUNICATIONS

Members of the Board of Supervisors
Eau Claire County, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Eau Claire County, Wisconsin (the County) for the year ended December 31, 2020, and have issued our report thereon dated July 28, 2021. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Eau Claire County are described in Note 1 to the financial statements.

During fiscal year ended December 31, 2020, the County adopted GASB Statement No. 84, *Fiduciary Activities*. The implementation of GASB Statement No. 84 resulted in a restatement for the change in accounting principle.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Estimated Useful Lives of Depreciable Capital Assets – Management's estimate of depreciation and the useful lives of capital assets is based on authoritative guidance and past experience.

Actuarial Assumptions – The actuarial assumptions used for the pension and other postemployment benefits related items are outlined in the notes to the basic financial statements.

Insurance Incurred but not Reported Claims (IBNR) – Management's estimate of claims payable accrued in the risk management fund is based on outside authoritative guidance and information provided by the third-party administrator.

Fair Value of Investments – Management's estimate investment fair values is based on published market values.

We evaluated the key factors and assumptions used to develop the above estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements except as noted below:

- The impact of not recording software support as a prepaid expenditure. The result is an understatement assets and understatement of net change in fund balance in the amount of \$49,317 in the capital projects fund.
- The impact of recognizing timber sales. The result is an overstatement assets, liabilities and net change in fund balance in the amount of \$33,985 in the general fund.
- The impact of not recording a receivable for a communications center overpayment. The result is an understatement assets and understatement of net change in fund balance in the amount of \$85,304 in the general fund.

Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Corrected misstatements

Management did not identify and we did not notify them of any financial statement misstatements detected as a result of audit procedures.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated July 28, 2021.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year. The following summarizes the significant findings or issues arising from the audit that were discussed, or the subject of correspondence, with management:

- Lack of segregation of duties and adjusting journal entries

Other audit findings or issues

We have provided a separate letter to you dated July 28, 2021, communicating internal control related matters identified during the audit.

Audits of group financial statements

We noted no matters related to the group audit that we consider to be significant to the responsibilities of those charged with governance of the group.

Other information in documents containing audited financial statements

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

With respect to the schedule of expenditures of federal awards (SEFA) and schedule of state financial assistance (SSFA) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the SEFA and SSFA to determine that the SEFA and SSFA comply with the requirements of the Uniform Guidance and the State Single Audit Guide, the method of preparing it has not changed from the prior period or the reasons for such changes, and the SEFA and SSFA are appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the SEFA and SSFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated August 17, 2020.

With respect to the combining and individual fund statements and schedules (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated July 28, 2021.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

* * *

This communication is intended solely for the information and use of the Board of Supervisors and management of the Eau Claire County and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Eau Claire, Wisconsin
July 28, 2021



APPENDIX B

NEW ACCOUNTING AND REPORTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued new accounting standards that may restate portions of these financial statements in future periods. Listed below are the statements and a short summary of the standard's objective.

New accounting standards effective for the December 31, 2021 financial statements include:

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement changes recognition of interest on construction related debt. Previous guidance required capitalizing this interest into the historical cost of the capital asset. The new guidance requires the interest to be charged as expense in the period incurred.

New accounting standards effective for the December 31, 2022 financial statements include:

GASB Statement No. 87, *Leases*. This statement establishes authoritative guidance for accounting for leases. In addition to defining how to record leasing transactions, the statement also defines requirements for reporting leasing arrangement details within the financial statements.

GASB Statement No. 91, *Guidance on Conduit Debt*. This statement addresses other scenarios, such as leases, that are sometimes associated with conduit debt issuances. It also requires the disclosure of the outstanding balance of all conduit debt, along with a description of each type of conduit debt commitment (and organized by these types).

GASB Statement No 92, *Omnibus 2020*, This statement enhances comparability in accounting and financial reporting and improves the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB statements.

GASB Statement No 93, *Replacement of Interbank Offered Rates*, This statement requires removal of the London Interbank Offered Rate (LIBOR) as the benchmark interest rate for agreements in which variable payments are made or received.

GASB Statement No 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*, This statement changes accounting and reporting for fiduciary component units, benefit plans reported as fiduciary activities and reporting of Internal Revenue Code Section 457 deferred compensation pension plans.

APPENDIX C

The following information has been derived from management's financial statements. These tables are not intended to present all of the information and disclosures required by accounting principles generally accepted in the United States of America. Rather, the tables presented below are offered for the purpose of providing a multi-year trend analysis for discussion purposes. We were not engaged nor do we provide an opinion on the tables presented below. Please contact the Office of Administration for copies of management's financial statements and refer to the independent auditors' report included therein for the opinions issued in connection with those financial statements.

FINANCIAL STATEMENT NOTATIONS

Item
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1 General Fund: The General fund is the general operating fund of the County. It is used to account for all financial resources which are not required to be accounted for in another fund.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Combined Funds 100 and 209				
Cash and Investments	\$ 9,563,734	\$ 6,308,273	\$ 9,056,803	\$ 9,283,524
Taxes Receivable	15,453,188	12,975,739	13,998,342	13,562,298
Accounts Receivable/Due from Other Gov't	4,057,428	5,964,774	4,756,232	3,451,970
Due from Other Funds	4,636,826	3,830,572	2,210,957	3,761,621
Other Assets	18,862	10,623	531,196	566,833
Total Assets	\$ 33,730,038	\$ 29,089,981	\$ 30,553,530	\$ 30,626,246
Accounts Payable/Due to Other Gov't	\$ 1,362,662	\$ 1,228,871	\$ 2,007,426	\$ 1,508,400
Accrued Liabilities	1,281,792	1,742,386	1,701,037	1,506,603
Special Deposits	471,829	293,397	430,098	628,288
Deferred Inflows	15,145,665	13,906,089	13,450,596	12,371,080
Fund Balance:				
Nonspendable:				
Delinquent Taxes and Tax Deeds	1,297,075	1,365,814	1,461,262	1,330,171
Inventory and Prepaid Items	18,862	10,623	531,196	566,833
Restricted	10,757	74,046	82,740	-
Assigned:				
Subsequent Year's Budget	776,648	676,066	755,582	2,099,444
Unassigned	13,364,748	9,792,689	10,133,593	10,615,427
Total Fund Balance	15,468,090	11,919,238	12,964,373	14,611,875
Total Liabilities and Fund Balance	\$ 33,730,038	\$ 29,089,981	\$ 30,553,530	\$ 30,626,246
Revenues	\$ 38,043,681	\$ 37,361,953	\$ 36,303,995	\$ 36,054,136
Expenditures	(34,834,335)	(35,264,163)	(35,108,331)	(34,266,018)
Net Other Financing Sources (Uses)	339,506	(3,142,925)	(2,843,166)	(2,115,907)
Change in Fund Balance	\$ 3,548,852	\$ (1,045,135)	\$ (1,647,502)	\$ (327,789)
 % of Unassigned Fund Balance to General Fund Expenditures	 38.4%	 27.8%	 28.9%	 31.0%

FINANCIAL STATEMENT NOTATIONS

Item #

2 Special Revenue Funds: Special Revenue funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Special Revenue Fund Balances:				
Fund 202 - Land Records	\$ 93,432	\$ 41,792	\$ 21,744	\$ 19,208
Fund 205 & 206 - Health and Human Services	(2,319,768)	(2,147,242)	(1,285,974)	-
Fund 207 - Watershed Fund	74,435	69,754	124,902	118,828
Fund 211 - Recycling Fund	450,748	491,695	523,061	538,211
Fund 212 - Anti-Drug Program	35,337	130,088	(220,061)	(48,211)
Fund 215 - Aging and Disability Resource Center	493,901	273,133	170,975	268,017
	\$ (1,171,915)	\$ (1,140,780)	\$ (665,353)	\$ 896,053

3 Debt Service Funds: Debt Service Funds are used to account for the accumulation of resources for, and the payment of certain general long-term debt principal, interest and related charges.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Debt Service Funds Balances:				
Fund 300 - Debt Service Fund	\$ 987,570	\$ 3,901,563	\$ 3,428,298	\$ 3,663,996

4 Capital Project Funds: Capital Project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed from proprietary funds.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Capital Project Fund Balance:				
Fund 405 - Capital Projects Fund	\$ 3,565,477	\$ (63,307)	\$ (657,434)	\$ (2,234,122)

FINANCIAL STATEMENT NOTATIONS

Item
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5 Enterprise Funds: Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise--where the intent of the governing body is that the costs of providing the services is to be recovered from those using the services.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Fund 701 - Highway Department				
Cash and Investments	\$ 4,066,197	\$ 1,098,092	\$ 2,726,880	\$ 3,054,119
Taxes Receivable	1,635,199	1,929,157	1,729,157	1,879,157
Accounts Receivable/Due from Other Gov't	1,261,808	2,121,786	1,142,345	956,789
Inventory and Prepaid Items	664,328	581,485	480,268	699,032
WRS Pension Asset & Deferred Outflows	2,102,880	1,891,250	1,628,443	1,207,379
State Life Insurance OPEB Deferred Outflows	87,560	15,920	17,266	-
Capital Assets - Net	8,456,775	8,097,796	8,311,827	8,162,870
	\$ 18,274,747	\$ 15,735,486	\$ 16,036,186	\$ 15,959,346
Accounts Payable/Due to Other Gov't	\$ 451,111	\$ 620,727	\$ 440,787	\$ 354,678
Accrued Liabilities	158,192	296,510	242,327	244,073
Unearned Revenue	-	12,470	11,589	199,274
Long-Term Liabilities	1,205,858	1,597,173	2,117,716	2,550,316
WRS Pension Liability and Deferred Inflows	1,892,121	1,665,123	1,142,831	661,077
State Life Insurance OPEB Liability & Deferred Inflows	264,123	163,646	156,334	-
Deferred Inflows - Taxes	1,635,199	1,929,157	1,729,157	1,879,157
Net Position:				
Net Investment in Capital Assets	7,593,992	6,793,664	6,575,133	6,002,223
Restricted - WRS Pension Asset	631,491	-	577,018	-
Unrestricted	4,442,660	2,657,016	3,043,294	4,068,548
	\$ 18,274,747	\$ 15,735,486	\$ 16,036,186	\$ 15,959,346
Changes to Net Position:				
Operating Income (Loss) + Transfers+ Cap Contr	\$ 3,217,463	\$ (744,765)	\$ 249,743	\$ 127,134
Change in Accounting Principle	-	-	(125,069)	-
Operating Income (Loss)	\$ 3,217,463	\$ (744,765)	\$ 124,674	\$ 127,134
Current Ratio (1+ desired)	6.67	1.20	3.99	5.10
	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Fund 602 - Airport Fund				
Cash and Investments	\$ 2,325,250	\$ 1,585,763	\$ 1,165,770	\$ 1,069,501
Taxes Receivable	403,020	399,030	399,030	399,030
Accounts Receivable/Due from Other Gov't/Other	257,573	364,023	42,502	55,600
WRS Pension and State Life Insurance Items	229,034	192,024	147,452	113,047
Capital Assets - Net	38,448,669	38,788,512	29,221,670	29,479,641
	\$ 41,663,546	\$ 41,329,352	\$ 30,976,424	\$ 31,116,819
Accounts Payable/Due to Other Gov't	\$ 206,619	\$ 121,975	\$ 105,254	\$ 98,572
Accrued Liabilities/Unearned Revenue	34,889	51,652	65,160	56,465
WRS Pension and State Life Insurance Items	228,695	184,252	115,569	61,897
Long-Term Liabilities	32,380	413,965	533,484	633,644
Deferred Inflows - Taxes	403,020	399,030	399,030	399,030
Net Position:				
Net Investment in Capital Assets	38,298,767	38,321,869	28,730,310	28,886,591
Restricted - WRS Pension Asset	65,570	-	51,735	-
Unrestricted	2,393,606	1,836,609	975,882	980,620
	\$ 41,663,546	\$ 41,329,352	\$ 30,976,424	\$ 31,116,819
Changes to Net Position:				
Net Income (Loss) (Includes Capital Contributions)	\$ 599,465	\$ 10,400,551	\$ (98,801)	\$ (783,025)
Change in Accounting Principle	-	-	(10,483)	-
Total Change in Net Position	\$ 599,465	\$ 10,400,551	\$ (109,284)	\$ (783,025)
Current Ratio (1+ desired)	9.63	9.13	6.84	6.90

FINANCIAL STATEMENT NOTATIONS

**Item
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6 Internal Service Funds: Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other government units, on a cost reimbursement basis.

	<u>12/31/2020</u>	<u>12/31/2019</u>	<u>12/31/2018</u>	<u>12/31/2017</u>
Fund 703, 704, 705				
Cash and Investments	\$ 3,089,434	\$ 3,013,487	\$ 2,099,156	\$ 2,111,230
Other Assets and Deferred Outflows	1,642,433	1,614,515	1,396,882	1,395,211
	<u>\$ 4,731,867</u>	<u>\$ 4,628,002</u>	<u>\$ 3,496,038</u>	<u>\$ 3,506,441</u>
Current Liabilities	\$ 178,584	\$ 113,259	\$ 33,249	\$ 62,119
Claims Payable	1,924,918	1,735,699	1,643,175	1,575,000
Due to Other Funds	23,369	316,005		
Other Liabilities and Deferred Inflows	81,052	114,652	39,725	27,508
Net Position:				
Restricted for Insurance Escrow	-	-	325,265	298,748
Restricted for WRS Pension Asset	18,717	-	18,921	-
Unrestricted	2,505,227	2,348,387	1,435,703	1,543,066
	<u>\$ 4,731,867</u>	<u>\$ 4,628,002</u>	<u>\$ 3,496,038</u>	<u>\$ 3,506,441</u>
Changes to Net Position:				
Net Income (Loss)+ Transfers	\$ 175,557	\$ 568,498	\$ (60,126)	\$ (390,656)
Change in Accounting Principle		-	(1,799)	-
Total Change in Net Position	<u>\$ 175,557</u>	<u>\$ 568,498</u>	<u>\$ (61,925)</u>	<u>\$ (390,656)</u>

7 Long-Term Obligations

	<u>12/31/2020</u>	<u>12/31/2019</u>	<u>12/31/2018</u>	<u>12/31/2017</u>
General Obligation Bonds and Notes	\$ 84,805,000	\$ 86,810,857	\$ 85,321,360	\$ 82,593,050
Unamortized Premiums	3,105,815	1,581,626	1,561,907	1,500,909
Subtotal	<u>87,910,815</u>	<u>88,392,483</u>	<u>86,883,267</u>	<u>84,093,959</u>
Vested Compensated Absences	3,194,412	3,391,036	3,625,326	3,776,437
WRS Pension (Asset) Liability	(6,630,773)	7,159,347	(5,825,664)	1,595,470
State Life Insurance Other Postemployment Benefit	2,049,196	1,278,451	1,494,949	-
Unpaid Self-Insurance Claims	1,924,918	1,735,699	1,643,175	1,575,000
Capital leases	862,783	1,304,132	1,736,694	2,160,647
Long-Term Payable to the City of Eau Claire	71,934	79,506	87,078	92,757
	<u>\$ 89,383,285</u>	<u>\$ 103,340,654</u>	<u>\$ 89,644,825</u>	<u>\$ 93,294,270</u>
Equalized Valuation	\$ 9,899,766,800	\$ 8,847,256,600	\$ 8,754,801,800	\$ 8,295,565,000
General Obligation Debt Limit	\$ 494,988,340	\$ 442,362,830	\$ 437,740,090	\$ 414,778,250
General Obligation Debt as Percent of Debt Limitation	17.1%	19.6%	19.5%	19.9%