



MINUTES

Eau Claire County • Committee on Highway Wednesday, June 2, 2021 - 2:00p.m. Virtual Online Meeting

Highway Members Present: Chair Jim Dunning, Vice Chair Ray Henning, Supervisor Judy Gatlin, Supervisor Colleen Bates, Supervisor Gerald Wilkie, Supervisor Robin Leary

Staff/Other Present: Administrator Kathryn Shauf, Highway Commissioner Jon Johnson, Facilities Director Matt Theisen, Finance Director Norb Kirk, Risk Analyst Sonja Leenhouts, Justin Musser, Kevin Dallas, Linda Struck, Ryan Patterson, Kim Grabinski, Bob Sworski, Kasey Lemke

1. **Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
2. **Review/Approval of Past Minutes (05/13/2021)** Minutes of the May 13, 2021, meeting reviewed and approved. Motion to accept minutes Supervisor Bates, Supervisor Leary 2nd. Motion Carried 6-0
3. **Public Comment** – No Comment
4. **Highway Design Update – Discussion** – Kim from CBS Squared gave a review of the floor plan. Discussed specific changes that have ben made
5. **Meals on Wheels Update - Discussion-** Bob from CBS Squared discussed sliding doors for the entrance and future discussion on MOW oven location layout.
6. **Schedule Update – Discussion-** Bob from CBS Squared reviewed the design timeline and changes in square footage from 5/18 until now. He also spoke on the completion of design schematic and getting plans to structural engineer then meeting with Market & Johnson. Kevin from Market & Johnson reviewed dates going forward. Precast and steel bids package bids due 7/14. Sitework and foundation package bids due mid-July. Kasey Lemke said steel prices continue to increase but bid package should lock us in so we're within contingency/budget.
7. **Meeting adjourned by Chairman Dunning at 3:05 p.m.**
8. **Future Meeting:** July 7, 2021, at 2:00 p.m.
August 4, 2021, at 2:00 p.m.

Respectfully submitted,
Rachael Bien Administrative Associate
Eau Claire County Highway Department
Approved 07-07-21