



## MINUTES

### Eau Claire County • Committee on Highway Thursday, July 1, 2021/ 6:15 a.m. Virtual WebEx Teleconference

Highway Members Present: Chair Ray Henning, Supervisor Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Commissioner Brian Spilde, Engineer Supervisor Janelle Hestekin, Administrative Associate Rachael Bien

1. **Meeting called to order by Chair Henning at 6:15 a.m.**
2. **Past committee meeting minutes (06/17/2021) - Discussion/Action**  
Supervisor Gatlin motioned for approval, Supervisor Anderson 2<sup>nd</sup>. Motion carried 3-0.
3. **Public comment – No Comment**
4. **Highway Building Committee Update -Discussion**  
Building Committee meets July 07,2021
5. **Work Zone Safety on State, County, And Local Roads - Education**  
Reviewed work zone manual. Implementing a new training procedure for our employees based on the manual.
6. **21-22/026 Ordinance and Fact Sheet- Permit to Perform Work in the Highway Right of Way, and Application to Apply for Designation of a Highway as Bicycle or Pedestrian Route– Discussion/Action**  
Reviewed Fact Sheet and Ordinance 21-22/026. Commissioner recommends approval to move to County Board. Supervisor Anderson motioned to approve Supervisor Gatlin 2<sup>nd</sup> motion carried 4-0
7. **Highway Report**  
Highway commissioner update, Commissioner Johnson spoke on the following:
  - WCHA
    - Meeting with DOT in Wis. Rapids
    - Scope work for Administration
    - In negotiation with Exec. Director-contract up next year
 Operations update, Assistant Commissioner Brian Spilde spoke on the following:
  - Cleaning & repairing guardrail on County system
  - Spray patching almost complete
  - Signing and traffic control for Farm Tech Days
 Engineering update, Engineer Janelle Hestekin spoke on the following:
  - CTH D complete

- CTH K deck poured today
- Bids came in on CTH TT/ Kane Rd

**8. Payment Vouchers (06/18, 06/25)**

Supervisor Gatlin motioned to approve; Supervisor Anderson 2<sup>nd</sup> Motion carried 4-0

**9. Future meeting dates, times, and agenda items**

Future Meetings:

Thursday, July 15, 2021, at 6:15 a.m.

Thursday, August 5, 2021 at 6:15 a.m.

**10. Meeting adjourned by Chairman Henning at 6:59 a.m.**

Respectfully submitted,

*Rachael Bien*

Rachael Bien, Administrative Assistant

Eau Claire Highway Department

Approved 07/15/2021