

Agenda items are linked to supporting documentation.
There are also bookmarks to navigate through the document.

AGENDA
Eau Claire County
Committee on Finance & Budget
Monday, July 12, 2021
4:30 p.m.
Webex Conference Call

Public Access:
Dial in Number: 415.655.0001
Access Code: 1457 67 9096

Notice Regarding Public Comment: Members of the public wishing to make comments must email Amy Weiss at amy.weiss@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Proposed Resolution 21-22/027 “Authorizing the Sale of Tax Deed Property to Altoona...” / Discussion – Action
5. Proposed Resolution 21-22/31 “Authorizing the Sale of Tax Deed Property to the City of Eau Claire...” / Discussion – Action
6. 2020 Audit Results with Brock Geyen from CliftonLarsonAllen / Discussion
7. Proposed Ordinance 21-22/028 “To Repeal Sections 4.09.040; 10.20.010 A3; and Section 10.20.015 of the County Code: Vehicle Impoundment and Towing Charges” / Discussion – Action
8. DHS 2020 Financial Review / Discussion
9. Alia Contract Questions / Discussion
10. Proposed Resolution 21-22/030 “Authorizing a Budget Transfer of Unspent Capital Dollars for Repairs to the Cedar Lodge at Beaver Creek Reserve” / Discussion – Action
11. Review of Meeting Minutes: June 21, 2021 / Discussion – Action
12. Next Meetings and Future Agenda Items / Discussion
13. Adjourn

Prepared by: Amy Weiss

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

FACT SHEET
FILE NUMBER: 21-22/027

Per State Statutes 75.365 *Agreements as to delinquent taxes* (3) "The county or the local municipality in which the land is situated may purchase such land when sold by the county pursuant to such agreement."

The City of Altoona has requested to purchase from Eau Claire County, a parcel of land taken by Eau Claire County through the process of tax deed. The parcel is located in the City of Altoona- Computer #201-2032-08-000. The purchase price of \$243.21 will cover all taxes, interest, penalty and expenses incurred by Eau Claire County. The City of Altoona will be responsible for all filing fees.

Net Profit/Loss = \$0.00

This is a repeat tax deed parcel with no access from the road. Not suitable for development.

Parcel along RR tracks, City of Altoona, Eau Claire County, Wisconsin.

Part of Lot One (1), Block Thirty-Three (33), Putnam and Hayden's Third Addition, City of Altoona, except portion lying Ninety-Five (95) feet Southerly from center line of West track of C. St. P. M. & O. Ry. Co. Eau Claire County, Wisconsin.



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AUTHORIZING THE SALE OF TAX DEED PROPERTY TO THE CITY OF ALTOONA, FOR \$243.21; DIRECTING CORPORATION COUNSEL TO PREPARE A QUIT CLAIM DEED ON THE DESCRIBED PROPERTY; DIRECTING THE COUNTY CLERK TO EXECUTE SAID QUIT CLAIM DEED ON BEHALF OF EAU CLAIRE COUNTY

WHEREAS, the City of Altoona, has formally applied to purchase said property in accordance with the County Code; and

WHEREAS, said property can be described as follows:
Part of Lot One (1), Block Thirty-Three (33), Putnam and Hayden’s Third Addition, City of Altoona, except portion lying Ninety-Five (95) feet Southerly from center line of West track of C. St. P. M. & O. Ry. Co. Eau Claire County, Wisconsin.

Computer #201-2032-08-000, Vacant Land, City of Altoona
PIN# 18201-2-270923-410-2060

Delinquent General Taxes	(2014-2018)	\$44.86
Interest, Penalties & Expenses	(2014-2018)	<u>\$198.35</u>
	TOTAL	\$243.21

NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that the sale of the aforementioned property to the City of Altoona, is hereby authorized for \$243.21.

BE IT FURTHER RESOLVED that said sale must take place no later than 30 days after County Board Approval and that the City of Altoona will be responsible for all filing fees.

BE IT FURTHER RESOLVED that the Corporation Counsel is hereby directed to prepare quit claim deeds for the described parcels and that the County Clerk is hereby directed to execute said quit claim deeds on behalf of Eau Claire County.

I hereby certify that the foregoing correctly represents the action of the Committee on Finance and Budget on _____, 2021, by a vote of ____ for, and ____ against.

Stella Pagonis, Chair
Committee on Finance and Budget

FACT SHEET
FILE NUMBER: 21-22/031

Per State Statutes 75.365 *Agreements as to delinquent taxes* (3) "The county or the local municipality in which the land is situated may purchase such land when sold by the county pursuant to such agreement."

The City of Eau Claire has requested to purchase from Eau Claire County, a parcel of land taken by Eau Claire County through the process of tax deed. The parcel is located in the City of Eau Claire- Computer #221-10-1093. The purchase price of \$2,135.95 will cover all taxes, interest, penalty and expenses incurred by Eau Claire County. The City of Eau Claire will be responsible for all filing fees.

Net Profit/Loss = \$0.00

This is a tax deed parcel that is adjacent to city-owned property. Very Steep slope. Not suitable for development.

Vacant parcel off Zephyr Hill Rd., City of Eau Claire, Eau Claire County, Wisconsin.

A triangular parcel of land in the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West, more particularly described as follows: Beginning at a point 8 rods South and 25 feet East of the Northwest corner of said NE ¼ of the NE ¼ of said section; thence East along a line 8 rods South of, and parallel with the North line of said NE ¼ of the NE ¼ of said section a distance of 160 feet; thence Westerly to a point which is 18 rods South of, and 25 feet East of, the said Northwest corner; thence North a distance of 10 rods to the place of beginning, AND ALSO, the South 11 feet of the West Half of the North 8 rods of the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West. AND ALSO, A parcel of land in the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West, Eau Claire County, Wisconsin, further described as follows: Beginning at a point 132 feet South and 185 feet East of the Northwest corner of said NE ¼ of the NE ¼; thence Southwesterly to a point which is 25 feet East and 297 feet South of said Northwest corner; thence South to the Northerly line of Trindal's Addition; thence 161.33 feet Southeasterly along the Northerly line of Trindal's Addition; thence North to the point of beginning, EXCEPTING the Southerly 35 feet thereof to be reserved for street purposes. AND ALSO, the North 1/2 of vacated unimproved public right of way North of Trindal Street and East of Zephyr Hill Avenue, adjacent to Block 2, Trindal Addition, City of Eau Claire, Eau Claire County, Wisconsin.



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AUTHORIZING THE SALE OF TAX DEED PROPERTY TO THE CITY OF EAU CLAIRE, FOR \$2,135.95; DIRECTING CORPORATION COUNSEL TO PREPARE A QUIT CLAIM DEED ON THE DESCRIBED PROPERTY; DIRECTING THE COUNTY CLERK TO EXECUTE SAID QUIT CLAIM DEED ON BEHALF OF EAU CLAIRE COUNTY

WHEREAS, the City of Eau Claire, has formally applied to purchase said property in accordance with the County Code; and

WHEREAS, said property can be described as follows:
A triangular parcel of land in the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West, more particularly described as follows: Beginning at a point 8 rods South and 25 feet East of the Northwest corner of said NE ¼ of the NE ¼ of said section; thence East along a line 8 rods South of, and parallel with the North line of said NE ¼ of the NE ¼ of said section a distance of 160 feet; thence Westerly to a point which is 18 rods South of, and 25 feet East of, the said Northwest corner; thence North a distance of 10 rods to the place of beginning, AND ALSO, the South 11 feet of the West Half of the North 8 rods of the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West. AND ALSO, A parcel of land in the NE ¼ of the NE ¼ of Section 16, Township 27 North, Range 9 West, Eau Claire County, Wisconsin, further described as follows: Beginning at a point 132 feet South and 185 feet East of the Northwest corner of said NE ¼ of the NE ¼; thence Southwesterly to a point which is 25 feet East and 297 feet South of said Northwest corner; thence South to the Northerly line of Trindal’s Addition; thence 161.33 feet Southeasterly along the Northerly line of Trindal’s Addition; thence North to the point of beginning, EXCEPTING the Southerly 35 feet thereof to be reserved for street purposes. AND ALSO, the North 1/2 of vacated unimproved public right of way North of Trindal Street and East of Zephyr Hill Avenue, adjacent to Block 2, Trindal Addition, City of Eau Claire, Eau Claire County, Wisconsin.

Computer #221-10-1093, Vacant Land, City of Eau Claire
PIN# 18221-2-270916-110-0010

Delinquent General Taxes	(2016-2020)	\$1,420.35
Interest, Penalties & Expenses	(2016-2020)	<u>\$715.60</u>
	TOTAL	\$2,135.95

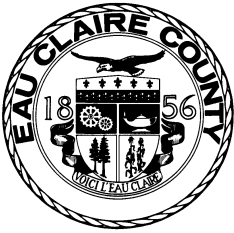
NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that the sale of the aforementioned property to the City of Eau Claire, is hereby authorized for \$2,135.95.

BE IT FURTHER RESOLVED that said sale must take place no later than 30 days after County Board Approval and that the City of Eau Claire will be responsible for all filing fees.

BE IT FURTHER RESOLVED that the Corporation Counsel is hereby directed to prepare quit claim deeds for the described parcels and that the County Clerk is hereby directed to execute said quit claim deeds on behalf of Eau Claire County.

I hereby certify that the foregoing correctly represents the action of the Committee on Finance and Budget on July ____, 2021, by a vote of ____ for, and ____ against.

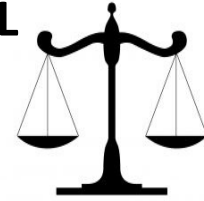
Stella Pagonis, Chair
Committee on Finance and Budget



OFFICE OF CORPORATION COUNSEL

EAU CLAIRE COUNTY
EAU CLAIRE COUNTY COURTHOUSE
721 OXFORD AVE., SUITE 3520
EAU CLAIRE, WI 54703

PH: (715) 839-4836 Fax: (715) 839-6243



**ASSISTANT
CORPORATION COUNSEL**

*Sharon G. McIlquham
Richard A. Eaton
Charles R. Ellefsen, III*

CORPORATION COUNSEL

Timothy J. Sullivan

June 28, 2021

RE: Fact Sheet 21-22.028 Deleting Sections 4.09.040, 10.20.010A.3., and 10.20.015

This ordinance deletes section 4.09.040, 10.20.010 A.3., and 10.20.015 from the County Code.

These sections of the code were created in the 1980's. While it may have functioned as an impound lot in the 1980's the Altoona Highway facility has not been used to impound vehicles for many years and will be soon moving to its new location on U.S. Highway 53. Currently, vehicles that are ordered towed, are towed by private towing companies, who charge the owner of the vehicle directly for the cost of towing and storage. Owners who are present at the site of the accident or disabled vehicle, or who can be contacted by law enforcement, have the option to designating a preferred towing company, with exception for time and availability. If the owner does not designate a preferred towing company then the towing company is chosen by the Communications Center from a rotating list of companies. Statute and county code make the owner of the vehicle responsible for the cost of towing and storage. Private towing companies remove the cost of towing and storage from the county by charging the owner directly .

Chapter 4.09 of the code is the "County Accounts" chapter of the code. This chapter of the code designates and assigns an account number for the various financial accounts found within the county. Section 4.09.040 designates two highway department accounts for towing and impoundment purposes. Because vehicles are no longer towed/impounded at the highway facility these accounts are no longer needed. Section 10.20.010 A.3. references back to Section 4.09.040 and should be deleted. Section 10.20.015 references the "department yard" in Altoona as being the county vehicle pound.

An ordinance like this was considered in 2019. That ordinance was tabled because of concern about the cost of towing charges. A review of the system and towing procedures of the Sheriff and City of Eau Claire was conducted and it was determined that the current methods are consistent with the law and are appropriate.

Timothy J. Sullivan
Corporation Counsel

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3 TO REPEAL SECTIONS 4.09.040; 10.20.010 A.3.; AND SECTION 10.20.015 OF THE
4 COUNTY CODE: VEHICLE IMPOUNDMENT AND TOWING CHARGES

5
6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 SECTION 1. That Section 4.90 040 of the code be repealed.

9
10 ~~4.09.040 Vehicle impoundment and towing charges.~~

11 ~~——— A. Expenses of towing, impoundment and storage shall be charged to the Highway Department~~
12 ~~Account No. 701-31-53240.~~

13 ~~——— B. The treasurer shall deposit all receipts attendant to vehicle towing, impoundment, sale and~~
14 ~~storage in Highway Department Account No. 701-31-48313-000-000.~~

15
16 SECTION 2. That Section 10.20.010 A.3 of the code be repealed.

17
18 ~~3. The expense of all vehicle towing and impoundment authorized in this chapter shall be charged as~~
19 ~~provided in 4.09.040.~~

20
21 SECTION 3. That Section 10.20.015 of the code be repealed.

22
23 ~~10.20.015 County vehicle pound. The department yard in Altoona shall serve as the county~~
24 ~~vehicle pound.~~

25
26
27 ENACTED:

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30 I hereby certify that the foregoing.
31 correctly represents the action of the
32 Committee on Finance and Budget on
33 July ____, 2021, by a vote of ____ for,
34 and ____ against.

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38 Stella Pagonis, Chair
39 Committee on Finance and Budget
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FACT SHEET

TO FILE NO. 21-22/030

This resolution amends the 2021 Eau Claire County budget by transferring \$12,000 of unspent Information Systems Capital Projects funds to provide funding for the water heater and floor replacement in the Cedar Lodge at Beaver Creek Reserve.

Earlier this summer, a hot water heater at Cedar Lodge malfunctioned and flooded the laminate flooring resulting in a total loss.

Amendment of the 2021 Budget requires a 2/3 vote of the county board and publication of a Class 1 notice by the county clerk.

Fiscal Impact: none; reallocation of unspent bond proceeds

Respectfully Submitted,

Amy Weiss
Senior Accounting Manager

- 4 - APPROVING A BUDGET TRANSFER OF \$12,000 FROM INFORMATION
- 5 SYSTEMS CAPITAL PROJECTS TO BEAVER CREEK RESERVE CAPITAL
- 6 PROJECTS IN 2021 -

7 WHEREAS, in accordance with Wis. Stat. § 65.90(5)(a), the amounts of the various
 8 appropriations and the purposes for such appropriations stated in a budget may not be changed
 9 unless authorized by a vote of two-thirds of the entire membership of the County Board of
 10 Supervisors; and

11
 12 WHEREAS, the 2020 adopted budget allocated \$12,000 for network equipment funded by
 13 bond proceeds; and

14 WHEREAS, the total cost of these equipment purchases came in under budget; and

15
 16 WHEREAS, these additional bond proceeds will not be spent on network equipment
 17 purchases in 2021; and

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 19
 20 WHEREAS, the Cedar Lodge at Beaver Creek Reserve suffered damage to the flooring
 21 after a water heater failed and leaked water flooding the lodge; and

22
 23 NOW THEREFORE BE IT RESOLVED by the Eau Claire County Board of Supervisors
 24 that the Board approves using unspent bond funds in the amount of \$12,000 originally allocated
 25 to Information Systems Projects to the Beaver Creek Reserve Projects for the purpose of replacing
 26 the water heater and flooring at Cedar Lodge; and

27
 28 BE IT FURTHER RESOLVED that within 10 days the County Clerk shall file a Class 1
 29 notice of this transfer of budgeted funds.

30
 31 I hereby certify that the foregoing correctly represents the action of the
 32 Committee on Finance and Budget on July ____, 2021, by a vote of ____ for,
 33 and ____ against.

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 36 _____
 37 Stella Pagonis, Chair
 38 Committee on Finance and Budget

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MINUTES
Eau Claire County
Committee on Finance & Budget
Monday, June 21, 2021
4:30 p.m.
Webex Conference Call

Committee on Finance & Budget Members present: Supervisors Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie; Nick Smiar, ex-officio

Members Absent: Supervisor Steve Chilson

Staff present: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager; Kathryn Schauf, County Administrator; Sue McDonald, County Clerk; Glenda Lyons, Treasurer; Jessica Rubin, HR Director

Others present: Ryan Patterson, Leader Telegram

Chair Pagonis called the Committee on Finance & Budget to order at 4:30 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members of both committees present are indicated above.

No members of the public wished to speak.

Glenda Lyons presented the quarter 1 financial report for the Treasurer's office.

Sue McDonald presented the quarter 1 financial report for the County Clerk's office.

Norb Kirk presented the quarter 1 financial report for the Finance department.

Norb Kirk presented the quarter 1 Director's Report. The committee would like unemployment statistics reported under economic indicators. ECC's unemployment rate for April was 3.5% and there is a workforce shortage.

The committee reviewed the April Investment Report, the Sales Tax report, and Vehicle Registration Fee report. Interest rates are at .05% and it will be likely that interest revenue will be under budget by \$65,000. Glenda reported that the current cash balance is \$100 million. This includes the Highway borrowing, the annual capital borrowing, and the ARPA funds.

The committee reviewed the updated 2020 general fund estimate.

The committee reviewed proposed updates to the procurement card manual.

Kathryn Schauf gave an update on the American Rescue Plan Act funds. The county would like to create an ARPA task force which would develop a fair and equitable process for fund distribution through a third-party administrator and application process. The Committee on Administration would submit third party administrator recommendations to the county board for final approval.

Beaver Creek Reserve sustained damage to the floor in the Cedar Lodge from flooding from a water heater. The quote to replace the flooring is \$10,042. The insurance deductible is \$10,000. BCR does not have funds available to pay for the repair or deductible.

The committee discussed possible options for public input sessions in July, one in person and one via video. Supervisor Pagonis would like Barb Pritzl and Mary Pica-Anderson to present portions of their 2022 budget requests.

July 14-15 in the evening; in person in Fall Creek on the 14th and virtual on the 15th
Community agencies slotted in after public comment

The committee reviewed the regular meeting minutes for May 17, 2021 and May 18, 2021.

Motion: Dunning moved approval as presented

Vote: 4-0 via voice vote

Next Meeting: July 12, 2021

Future Agenda Items: BCR funding for floor replacement; review budgets for Treasurer, County Clerk, Finance; Alia contract questions (GW to submit questions ahead of time to DHS); DHS 2020 review; forensic audit update

The committee adjourned at 6:27 pm.

A handwritten signature in black ink, appearing to read 'Amy Weiss', written in a cursive style.

Amy Weiss
Committee Clerk