

AGENDA
Chippewa Valley Regional Airport Commission
Friday, June 18, 2021, 7:30 a.m.
Virtual Meeting via Webex

Join WebEx Meeting:

<https://eauclairecounty.webex.com>

Meeting ID: 1457 96 5181 Password: uyVAt84gcD6

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference:

1-415-655-0001 Access Code: 1457965181##

Please mute personal devices upon entry

For those wishing to make public comment, you must e-mail Erin Switzer at admin@chippewavalleyairport.com at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. May 21, 2021 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Public Comment Period - (Maximum 2 minutes per person)
7. Operational Matters
 - a. Airport Operations Report
 - CARES Update
 - Car Rental Agreements
 - Airport Community Outreach
 1. Discussion/Action

b. Airport Strategic Plan Update/Review – N/A

- 2020-2022 Plan Update
- Operational Review

1. Discussion/Action

c. Project Summary – revised CIP in the packet

- AIP 46 Multi-Function Snow Removal Equipment and Markings – In progress
- AIP 47 Phase I fence design, Taxiway A Lighting Design and Construction, ARFF Building Design – In progress
- AIP 48 Rwy 4/22 and Taxiway A Rehabilitation – FY21
- AIP 49/50 ARFF Building Reconstruct and Master Plan Update – FY21?
- AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22
- State Aid 66 Equipment Storage Building Addition Project – In progress
- K-Row Hangar Construction Project – In progress
- Airport Parking Equipment Replacement – FY21
- Corporate Hangar Construction – FY21

1. Discussion/Action

8. Previous Business:

- a. Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: Request to Extend Hangar I-4 Land Lease**

Return to Open Session: Announce status of any decision or action in closed session

1. Discussion/Action

- b. Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, To wit: Confirmation of airport director performance evaluation**

Return to Open Session: Announce status of any decision or action in closed session

1. Discussion/Action

9. New Business:

- a. Approval to Proceed with Quote from Sign Art for Purchase of Replacement Electronic Message Center**
 - 1. Discussion/Action**

- b. Draft 2022 Airport Operating and Capital Improvement Budget**
 - 1. Discussion/Action**

- c. Airport Commission Annual Meeting**
 - 1. Discussion/Action**

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Chippewa Valley Regional Airport Commission Friday, May 21, 2021, 7:30 am Virtual Meeting via Webex

MEMBERS PRESENT: Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Kevin Stelljes and Barry Wells were present via Webex virtual meeting.

MEMBERS ABSENT: None

OTHERS PRESENT: Amy Michels-Mead & Hunt, Heather DeLuka-Airport Neighborhood Association, Jeff Husby and Shawn Styer-Hawthorne Aviation, Todd Norrell-Airport Maintenance Supervisor and Erin Switzer-Airport Administrative Associate were present via Webex virtual meeting.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Kevin Stelljes and Barry Wells were present via Webex virtual meeting.
4. **Approval of Minutes:**
 - a. **April 16, 2021 Regular Commission Meeting:**

On a motion by Com. Wells, seconded by Com. Bowe, the minutes of the April 16, 2021 meeting were approved as submitted.
(Ayes 7-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report**

On a motion by Com. Francis, seconded by Com. Hoeft, the expense vouchers were approved as submitted.
(Ayes 7-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
Airlane Enplanements are up for the month and down for the year. The flight schedule for June will be a little erratic but we are hoping July and August will be more consistent.
 - **Car Rental Operations**
Cars rented are up for the month and down for the year.
 - **Tower Operations**
Tower Operations are up for the month and for the year.
 - c. **Hangar Occupancy:**
There are no hangar vacancies. We are at full occupancy with multiple individuals on the box hangar waiting list. There are several people interested in t-hangars, but they do not have an immediate need.

6. **Public Comment Period:** Heather DeLuka commended the Commission in getting notification about the listening session out to Airport neighbors within $\frac{1}{4}$ of a mile. She also inquired on behalf of the person that called to the listening session about currently being able to use the berm on the south end for storm spotting and if there would be an option to continue to do that when the fence project has been completed.

7. **Operational Matters:**

a. **Airport Operations Report**

- **Airport Quarterly Report:** The Commission reviewed the Airport Quarterly Report.
- **Airport Marketing Campaign Summary:** The Commission reviewed the Airport Marketing Campaign Summary and it was noted that new creative is being created now.
- **American Jobs Plan:** The Commission reviewed notes about the American Jobs Plan infrastructure bill that may or may not affect EAU.
- **Airport Community Outreach:** The Commission reviewed the Airport Community Outreach opportunities and events.

b. **Airport Strategic Plan Update/Review**

- **2020-2022 Plan Update:** The recent employee survey noted some issues with technician tool usage. We think the equipment tool situation can be addressed fully for around \$1,500.
- **Operational Review:** The May operational review covered Security, the perimeter fence and technology.

c. **Project Summary**

- **AIP 46 Multi-Function Snow Removal Equipment and Markings – FY20:** The equipment is completed but we are trying to delay delivery of the equipment until the building is completed. The markings project is complete.
- **AIP 47 Phase I fence design, Taxiway A Lighting Design and Construction, ARFF Building Design – FY20:** The Fence Design discussion continues and the final environmental report from Mead & Hunt should be available soon.
- **AIP 48, 49 and 50 Rwy 4/22 and Taxiway A Rehabilitation, ARFF Building Reconstruct, Master Plan Update – FY21:** Runway 04/22 and Taxiway A Rehabilitation bids were received and are under review. The Master Plan update may be delayed based on FAA funding availability.
- **AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22:** Construction planned for Fall 2022.
- **State Aid 66 Equipment Storage Building Addition Project – FY20:** Construction began on May 17th and the project is expected to be complete by mid-August.
- **K-Row Hangar Construction Project – FY20:** The roof replacement will be done soon and the plumbing work is completed. The Commission reviewed the notes regarding adding pavement around the K-Row area to accommodate larger aircraft and equipment. Monarch/Fahrner provided the lowest bid at \$9,670.00.

On a motion by Com. Francis, seconded by Com. Hoeft, the Commission approved proceeding with the K-Row pavement addition as presented.

(Ayes 7-Nayes 0)

- **Airport Parking Equipment Replacement – FY21:** The RFP for the project will go out on May 24th and the bids are due on June 16th. The review committee will score responses and present to the Commission for the July meeting.
- **Corporate Hangar Construction – FY21:** The kickoff with the architect was May 5th with the bids due on August 19th. Plan B would be due September 16th. The original estimate was around \$3 million and increased building costs are anticipated to increase that cost to around \$3.5 million.

8. Previous Business: Proposed Closed Session regarding the I-4 Land Lease will be tabled until a future meeting.

9. New Business:

- a. Airport Director Performance Evaluation:** The Commission was given direction to complete the evaluation form and return it to the Commission Chair by June 1st.

10. Discuss Future Agenda Items:

- Report on the CARES Act – funding status
- Airport Commission Annual Meeting
- Airport Director Performance Evaluation
- Land Lease Guidelines
- First Draft Budget
- Transition to in-person Commission Meeting

11. Set Future Meeting Dates and Times: The next Regular Commission Meetings are planned for June 18th, July 16th and August 20th.

12. Adjournment:

On a motion by Com. Bowe, seconded by Com. Francis, the meeting was adjourned at 8:11 am.

(Ayes 7-Nayes 0)

Respectfully Submitted,

Scott Francis, Secretary

May Vouchers for approval June 18, 2021

AAAE	Annual Control Tower Association Membership	53510-324	\$1,500.00
AT&T FirstNet	Maintenance Team Cell Phones, February-April	53510-226	\$345.73
Cintas	Uniforms & Towels	53510-298	\$259.72
Eau Claire County Voyager Card	Vehicle Fuel for Appleton Trips; ARFF Training & MTE Inspection	53510-377	\$35.00
Frances, Dave	Meal reimbursements, ARFF Training	53510-340	\$95.79
Granicus	Cloned Website Design & Implementation	53510-327	\$400.00
Hands On CDL School	CDL Training, P. Hillman	53510-340	\$240.00
Mahoney, Jan	Janitorial Services, 6/9/21-6/11/21	53510-200	\$207.00
Mead & Hunt	Airport Planning Services	53510-299	\$3,848.54
ProDesigns	(8) Shirts for staff	53510-298	\$107.61
State of WI - Dept. of Natural Resources	Stormwater Tier Two Permit Fee	53510-221	\$130.00
State of WI - Dept. of Transportation	SAP 65 - SRE Equipment, Progress Billing	53510-829	\$0.61
State of WI - Dept. of Transportation	SAP 66 - SRE Project, Progress Billing	53510-829	\$250.17
TRICOR, Inc.	Airport Liability Insurance	53510-510	\$16,974.00
WGI, Inc.	PARCS Procurement Phase, #3	53510-299	\$1,539.76
Xcel Energy	Terminal Gas/Electric - May	53510-222/224	\$8,283.12
<i>Xcel Energy</i>	<i>ATCT Gas/Electric - May</i>	<i>53515-222/224</i>	<i>\$1,477.93</i>
		TOTAL	<u>\$35,694.98</u>

ITALICIZED items = Tower Expenses

May Credit Card Charges

VOLAIRE AVIATION INC.	Q2 Marketing	53510-327	300.00
PIZZA HUT 010220	Training	53510-340	54.05
SUMMIT COMPANIES ST PAUL	Annual Fire Extinguisher Inspections	53510-248	501.00
CHIPPEWA FALLS CHAMBER	Go Chippewa Falls Advertisement	53510-327	950.00
ADVANCE MEDIA NEW YORK	April Marketing	53510-327	2875.00
TRANSPORTATION SECURITY	Building	53510-248	30.00
FVTC STUDENT FINANCE	ARFF Training, D Frances	53510-340	1250.00
EBAY INC	Grounds	53510-246	3.12
FEDEX	Postage	53510-248	24.85
DALCO ENTERPRISES	Building	53510-248	178.92
NASSCO INC	Building	53510-248	238.64
EBAY INC	Grounds	53510-246	12.45
HANGAR 54 GRILL	Marketing	53510-327	25.00
GOLD CROSS ANSWERING SERV	Telephone	53510-225	62.59
EBAY INC	Grounds - Refund	53510-246	-12.45
STAPLES	Building	53510-248	247.35
DALCO ENTERPRISES	Building	53510-248	41.68
<i>FREQUENTIS USA INC</i>	<i>Replacement board for ATCT Voice Communication System</i>	<i>53515-248</i>	<i>1363.59</i>
FARM & FLEET CF	Grounds	53510-246	38.48
MENARDS EAU CLAIRE WEST	Grounds	53510-246	72.97
WAREHOUSE-LIGHTING.COM	Building	53510-248	123.99
BLUEGLOBES LLC	Grounds	53510-246	133.47
VIKING ELECTRIC	32 PAPI Lights	53510-246	574.21
M-B COMPANIES INC.	MTE 3 Sweeper parts	53510-241	452.89
MENARDS EAU CLAIRE WEST	Pressure Washer	53510-246	328.10
BUYDOORHARDWARE	Boarding Bridge Push Button Door Lock	53510-248	375.00
HALLIE AUTOMOTIVE	Starter for GMC Canyon	53510-241	905.17
PIERCE MFG	Vehicle	53510-241	67.10
PIERCE MFG	Vehicle	53510-241	89.98
SMARTSIGN	Parking Lot signage	53510-246	457.29
SMARTSIGN	Grounds - Refund	53510-246	-23.84
1942 DS CED	Parking Lot lights	53510-246	361.00
		TOTAL	<u>\$12,101.60</u>

Chippewa Valley Regional Airport

2021 BUDGET COMPARISON Estimated May 31, 2021

#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 5/31/21 (41.67%)	Variance YTD	Balance Remaining For Year
Income				41.67%		
41110	Contrib From Eau Claire Cty	\$403,020	\$167,925	\$201,510	\$33,585.00	\$201,510.00
43790	Contrib From Chippewa Cty	<u>\$131,574</u>	<u>\$54,823</u>	<u>\$65,136</u>	\$10,313.00	\$66,438.50
Sub-Total Tax Revenue		\$534,594	\$222,747.50	\$266,645.50	\$43,898.00	\$267,948.50
46341	Air Terminal	\$156,631	\$65,263	\$70,535	\$5,271.87	\$86,096.21
46342	FBO	\$127,522	\$53,134	\$50,738	(\$2,395.82)	\$76,783.65
46343	Airfield	\$134,917	\$56,215	\$51,946	(\$4,269.27)	\$82,970.85
46344	Hangars	\$227,184	\$94,660	\$129,412	\$34,752.18	\$97,771.82
46345	Parking	\$100,000	\$41,667	\$42,274	\$607.33	\$57,726.00
46346	Rental Cars	\$85,000	\$35,417	\$53,686	\$18,269.00	\$31,314.33
46349	Ground Handling	\$0	\$0	\$4,000	\$4,000.00	(\$4,000.00)
48902	Vehicle Fuel Reimbursement	\$15,000	\$6,250	\$9,424	\$3,174.39	\$5,575.61
48903	Equipment Rental	\$0	\$0	\$400	\$400.00	(\$400.00)
Sub-Total Operating Revenue		\$846,254	\$352,606	\$412,416	\$59,809.70	\$433,838
Sub-Total Taxes and Operating Rev.		\$1,380,848.00	\$575,353.33	\$679,061.03	\$103,707.70	\$701,786.97
48691	Other Revenue	\$5,000	\$2,083	\$414	(\$1,669.63)	\$4,586.30
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$43,900	\$18,292	\$22,393	\$4,101.27	\$21,507.06
43690-91	Airport Grants	\$3,718,213	\$1,549,255	\$313,254	(\$1,236,001.62)	\$3,404,959.20
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	-\$434,427	-\$181,011	\$0	\$181,011.25	(\$434,427.00)
Sub-Total Other Revenue		\$3,332,686	\$1,388,619.17	\$336,060.44	(\$1,052,558.73)	\$2,996,625.56
TOTAL INCOME		\$4,713,534	\$1,963,972.50	\$1,015,121.47	(\$948,851.03)	\$3,698,412.53
Expenses						
53510-111	Salary Perm-Regular	\$373,746	\$155,728	\$134,944.72	(\$20,782.78)	\$238,801.28
-112	Salary Perm-OT	\$12,000	\$5,000	\$4,043.80	(\$956.20)	\$7,956.20

#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 5/31/21 (41.67%)	Variance YTD	Balance Remaining For Year
-114	Salary-On Call Pay	\$5,200	\$2,167	\$2,000.00	(\$166.67)	\$3,200.00
-121	Salary Temp Regular	\$7,000	\$2,917	\$3,961.15	\$0.00	\$3,038.85
-130	Employee Benefits	\$4,200	\$1,750	\$1,750.00	\$0.00	\$2,450.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,080	\$1,700	\$1,650.00	(\$50.00)	\$2,430.00
-142	Cnty Brd & Comm Mile	\$900	\$375	\$0.00	(\$375.00)	\$900.00
-150	Health Ins Incentive	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Social Security	\$30,141	\$12,559	\$10,109.93	(\$2,448.82)	\$20,031.07
-152	Retirement Emplr Share	\$24,186	\$10,078	\$8,425.15	(\$1,652.35)	\$15,760.85
-153	HSA Contribution	\$3,500	\$1,458	\$1,312.50	(\$145.83)	\$2,187.50
-154	Hos & Health Ins	\$85,720	\$35,717	\$35,844.90	\$128.35	\$49,874.82
-155	Life Insurance	\$87	\$36	\$67.26	\$31.01	\$19.74
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-200	Contract Svcs	\$39,500	\$16,458	\$207.00	(\$16,251.33)	\$39,293.00
-212	Attorney Fees	\$6,000	\$2,500	\$481.00	(\$2,019.00)	\$5,519.00
-213	Accounting & Audit	\$5,100	\$2,125	\$0.00	(\$2,125.00)	\$5,100.00
-221	Water & Sewer	\$54,636	\$22,765	\$13,981.22	(\$8,783.78)	\$40,654.78
-222	Electric	\$99,940	\$41,642	\$38,206.21	(\$3,435.46)	\$61,733.79
-224	Gas & Fuel Oil	\$37,600	\$15,667	\$19,304.24	\$3,637.57	\$18,295.76
-225	Telephone	\$4,000	\$1,667	\$816.58	(\$850.09)	\$3,183.42
-226	Cellular Phone	\$1,380	\$575	\$801.26	\$226.26	\$578.74
-227	Dataline/Internet	\$500	\$208	\$0.00	(\$208.33)	\$500.00
-241	Motor Vehicle Maint	\$14,000	\$5,833	\$1,629.94	(\$4,203.39)	\$12,370.06
-246	Grounds Maint	\$100,000	\$41,667	\$21,457.19	(\$20,209.48)	\$78,542.81
-248	Building Maint	\$29,000	\$12,083	\$14,520.71	\$2,437.38	\$14,479.29
-249	Service on Machines	\$500	\$208	\$0.00	(\$208.33)	\$500.00
-297	Refuse Collection	\$1,600	\$667	\$1,319.76	\$653.09	\$280.24
-298	Laundry Services	\$3,500	\$1,458	\$1,448.31	(\$10.02)	\$2,051.69
-299	Sundry Contract Services	\$45,000	\$18,750	\$16,020.24	\$0.00	\$0.00
-310	Office Supplies	\$600	\$250	\$80.01	(\$169.99)	\$519.99
-311	Postage and Box Rent	\$600	\$250	\$615.64	\$365.64	(\$15.64)
-313	Printing & Dup	\$750	\$313	\$209.14	(\$103.36)	\$540.86
-320	Ref Materials	\$500	\$208	\$0.00	(\$208.33)	\$500.00
-321	Publish Legal Notices	\$100	\$42	\$0.00	(\$41.67)	\$100.00
-324	Membership Dues	\$4,000	\$1,667	\$2,962.00	\$1,295.33	\$1,038.00

#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 5/31/21 (41.67%)	Variance YTD	Balance Remaining For Year
-327	Marketing	\$55,000	\$22,917	\$9,646.99	(\$13,269.68)	\$45,353.01
-328	Airline Recruitment	\$10,000	\$4,167	\$500.00	(\$3,666.67)	\$9,500.00
-340	Travel-Train, Conf & Misc.	\$15,000	\$6,250	\$1,695.66	(\$4,554.34)	\$13,304.34
-366	Fire fight supplies	\$4,500	\$1,875	\$355.00	(\$1,520.00)	\$4,145.00
-377	Vehicle Fuel	\$35,000	\$14,583	\$23,856.87	\$9,273.54	\$11,143.13
-510	Insurance	\$64,474	\$26,864	\$42,977.30	\$16,113.13	\$21,496.70
-515	Insurance Claims	\$0	\$0	\$892.92	\$892.92	(\$892.92)
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,000	\$833	\$975.55	\$142.22	\$1,024.45
Sub-Total Operating Expense		\$1,185,539.72	\$493,974.88	\$419,070.15	(\$74,904.73)	\$766,469.57
53510-121	Sal Temp-Ground Handling	\$0	\$0	\$137.17	\$137.17	(\$137.17)
-122	Aircraft Handling OT	\$0	\$0	\$1,079.50	\$1,079.50	(\$1,079.50)
-151	Ground Handling FICA	\$0	\$0	\$93.06	\$93.06	(\$93.06)
-366	Ground Handling Supplies	\$0	\$0	\$14.00	\$14.00	(\$14.00)
Sub-Total Ground Handling Expense		\$0	\$0.00	\$1,323.73	\$1,323.73	(\$1,323.73)
53515-221	ATCT Water-Sewer-Strmwtr	\$1,061	\$442	\$243.62	(\$198.46)	\$817.38
-222	ATCT Electricity	\$16,000	\$6,667	\$6,138.60	(\$528.07)	\$9,861.40
-224	ATCT Gas & Fuel Oil	\$4,000	\$1,667	\$1,559.99	(\$106.68)	\$2,440.01
-225	ATCT Telephone	\$1,500	\$625	\$240.00	(\$385.00)	\$1,260.00
-248	ATCT Building Maintenance	\$15,000	\$6,250	\$4,349.45	(\$1,900.55)	\$10,650.55
Sub-Total Tower Expense		\$37,561	\$15,650.42	\$12,531.66	(\$3,118.76)	\$25,029.34
53610-810	Capital Equipment	\$60,000	\$25,000	\$0.00	(\$25,000.00)	\$60,000.00
-820	Capital Improvement	\$3,167,000	\$1,319,583	\$150,092.30	(\$1,169,491.03)	\$3,016,907.70
-829	Other Capital Improvement	\$263,433	\$109,764	\$42,408.42	(\$67,355.33)	\$221,024.58
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$3,490,433	\$1,454,347.08	\$192,500.72	(\$1,261,846.36)	\$3,297,932.28
TOTAL EXPENSE		\$4,713,534	\$1,963,972.38	\$625,426.26	(\$1,339,869.85)	\$4,089,431.19
NET OPERATING INCOME		\$0	\$0	\$389,695.21		(\$391,018.66)

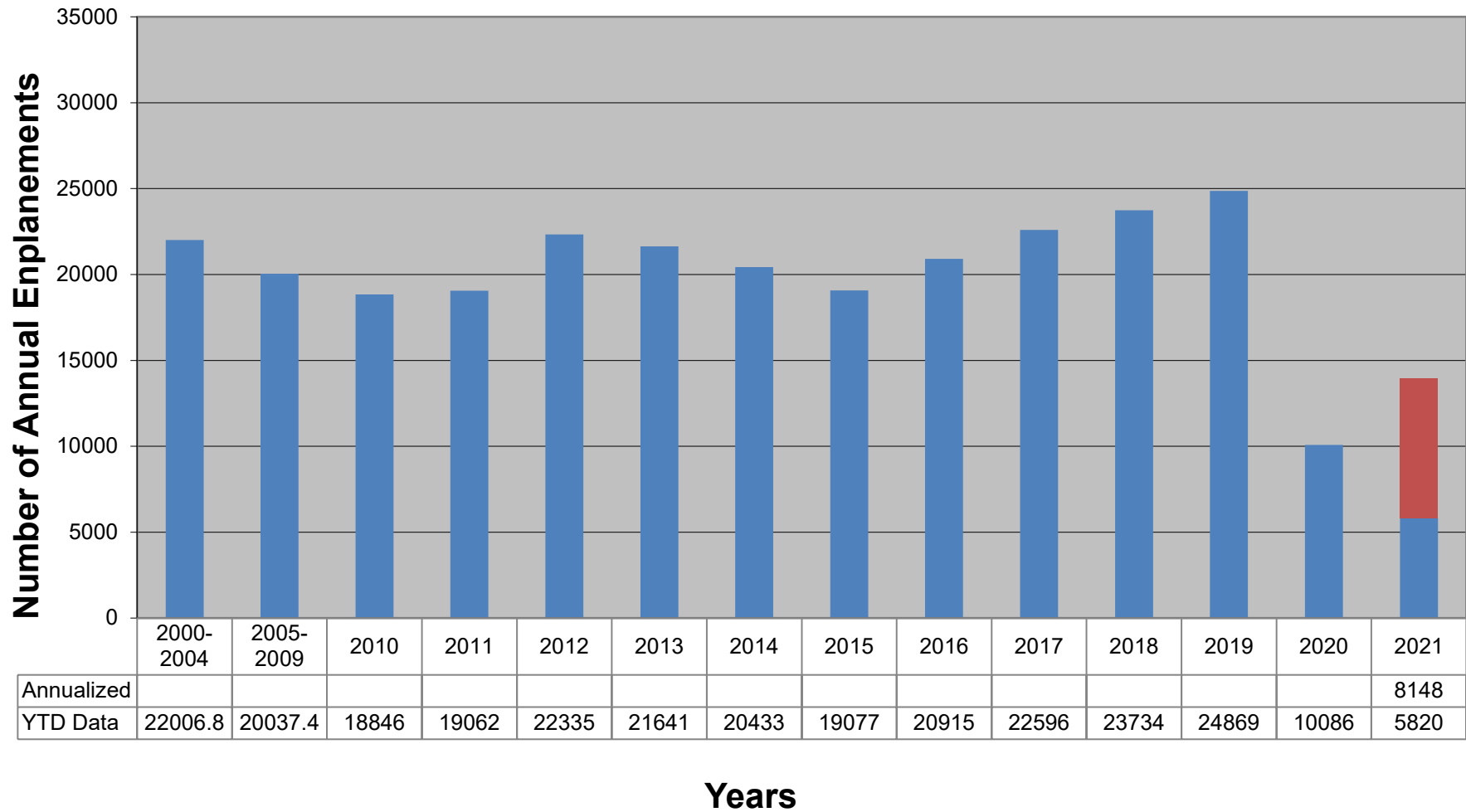
#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 5/31/21 (41.67%)	Variance YTD	Balance Remaining For Year
<u>Cash Balance</u>						
	Per 2018 Audit Report	\$975,882				
	Per 2019 Audit Report	1,362,194				
	2020 Estimate	1,784,879				

Chippewa Valley Regional Airport
Traffic Statistics
 May 2021

AIRLINE PASSENGERS	Month			21/20 % Diff.	21/19 % Diff.	Year to date			21/20 % Diff.
	2021	2020	2019			2021	2020	2019	
UNITED Enplaned	1504	204	1719	637%	-13%	5673	4631	8567	23%
CHARTERS Enplaned						<u>147</u>	<u>679</u>	<u>973</u>	-78%
Total Enplaned						5820	5310	9540	10%
UNITED Deplaned	1547	329	1767	370%	-12%	5582	4738	8207	18%
CHARTERS Deplaned						<u>147</u>	<u>679</u>	<u>973</u>	-78%
Total Deplaned						5729	5417	9180	6%
Total Enplaned/Deplaned	3051	533	3486	472%	-12%	11549	10727	18720	8%
UA Departure Load Factor	49%	23%	55%			38%	36%	61%	
UA Arrival Load Factor	50%	17%	58%			38%	33%	61%	
UNITED PERFORMANCE	2021	2020				2021	2020		
Scheduled Flights/Landings	62	39	59%			302	280	8%	
Canceled Flights									
Xnld for Wx	0	0				11	6		
Xnld for Mx	0	0				0	0		
Xnld Other	<u>0</u>	<u>9</u>				<u>1</u>	<u>12</u>		
Total	0	9	-100%			12	18	-33%	
Total Landings	62	30	107%			290	262	11%	
EAU Arrival	2021	2020				2021	2020		
Completion Factor	100%	79%				96%	93%		
OnTime %	95%	74%				83%	82%		
EAU Departure									
Completion Factor	100%	80%				96%	92%		
OnTime %	92%	65%				85%	81%		
ORD Arrival									
Completion Factor	100%	80%				96%	92%		
OnTime %	92%	65%				84%	82%		

All on time arrivals/departures follow DOT methodology.

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Years

Airline Analysis	7 Day			14 Day			21 Day		
	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP
CUN - Cancun *	\$1,021	\$884	\$809	\$1,238	\$1,279	\$744	\$901	\$724	\$554
MCO - Orlando *	\$540	\$445	\$227	\$621	\$571	\$292	\$412	\$371	\$237
PHX - Phoenix *	\$446	\$410	\$307	\$446	\$528	\$240	\$604	\$555	\$193
	6/18-6/20			6/25-6/27			7/2-7/4		
ORD - Chicago **	<u>\$326</u>	\$277	\$277	<u>\$326</u>	\$297	\$317	<u>\$326</u>	\$478	\$287
DEN - Denver **	\$752	\$327	\$193	\$564	\$295	\$167	\$504	\$355	\$257
LAS - Las Vegas **	\$307	\$365	\$187	\$345	\$400	\$187	\$587	\$400	\$197
EWR - Newark **	\$802	\$626	\$637	<u>\$536</u>	\$715	\$458	<u>\$536</u>	\$596	\$546
IAD - Washington Dulles **	\$878	\$480	\$351	\$504	\$575	\$321	\$552	\$421	\$411
	6/15-6/17			6/22-6/24			6/29-7/1		

All UA fares obtained from united.com & searched as 1 traveler/lowest 1-stop roundtrip fare (where applicable).
 DL fares from delta.com (EAU only nonstop to Chicago; MSP UA & MSP DL usually all but Cancun are nonstop)
 7 day = 7-13 days from report date; 14 day = 14-20 days from report date; 21 day = 21+ days from report date
 *Cancun, Orlando & Phoenix (leisure travelers) searched as Friday-Sunday travel
 **Chicago, Denver, Las Vegas, Newark & Dulles searched as Tuesday-Thursday travel
Underlined = EAU is within \$100 of lowest fare; **Lowest** is BOLD, underlined & italicized

6/8/21

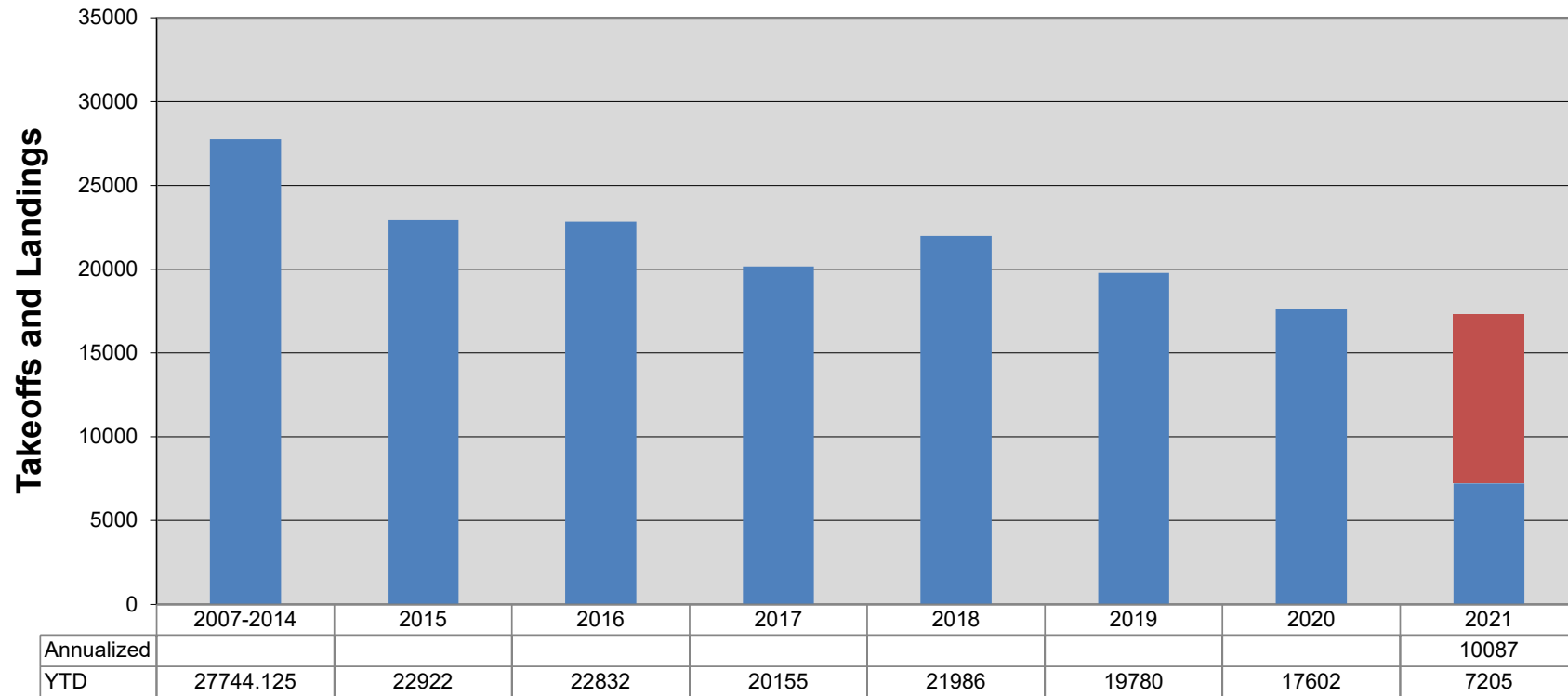
	Number of Cars Rented		
	<u>2021</u>	<u>2020</u>	
January	276	515	-46%
February	231	472	-51%
March	369	360	2%
April	408	113	261%
May	438	141	211%
June		228	-100%
July		288	-100%
August		302	-100%
September		328	-100%
October		321	-100%
November		264	-100%
December		286	-100%
YTD	1722	1601	8%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 May 2021

		Month		% Diff.	Year to date		% Diff.
		2021	2020		2021	2020	
Itinerant	Air Carrier	4	0	#DIV/0!	8	14	-43%
	Commuter/ Air Taxi	215	236	-9%	1008	930	8%
	GA	1167	623	87%	4596	3752	22%
	Military	42	12	250%	183	124	48%
Local	GA	336	220	53%	1368	1260	9%
	Military	<u>16</u>	<u>0</u>	#DIV/0!	<u>42</u>	<u>6</u>	600%
TOTAL		1780	1091	63%	7205	6086	18%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

CARES Grant Period of Performance 6/1/2020 - 5/31/2024, Permits Pre-award Expenses back to 1/20/2020

Original CARES Allocation by Formula	\$6,821,859	
Grant Offer for Ops and Maint	<u>\$4,301,292</u>	
Amount Remaining for Development	\$2,520,567	
CARES O&M Grant	\$4,301,292	
Amount Reimbursed Through March 27, 2021	<u>\$1,833,589</u>	43%
Amount Remaining for O&M Reimbursement	\$2,467,703	

2021 Community Outreach

1. Jan 4 – Airport Newsletter
2. Jan 8 – Chippewa Chamber Coffee and Commerce
3. Jan 20 – Leader Telegram Vision 2021 Interview
4. Jan 20 – Information for County Chamber Presentation
5. Feb 2 – The Landline Company Press Release
6. Feb 8 – Airport Neighborhood Association Meeting
7. Feb 19 – Airport Neighbor Discussion
8. Feb 23 – WQOW Jefferson Award for Airport Art
9. Feb 25 – TSA PreCheck Notification Email
10. Mar 4 – Discussion with new MPO planner
11. Mar 15-19 – TSA PreCheck Enrollment Event
12. Mar 17 – WI Career Panel
13. Mar 30 – Banker with a Beer Podcast
14. Apr 1 – Airport Newsletter
15. Apr 13 – CESA 10 Career Panel
16. Apr 14 – Airport Listening Session
17. Apr 20 – WEAU Interview
18. Apr 23 – WisDOT Career Panel
19. May 13 – WI Governor Press Conference
20. May 13 – Open Air Job Fair
21. June 2 – TSA PreCheck Press Release
22. June 7-11 – TSA PreCheck Enrollment Event
23. June 10 – Leader Telegram Interview

Upcoming Events

- TSA PreCheck Enrollment Event – August 9-13, 2021
Chamber Business at the Airport – September 13, 2021
TSA PreCheck Enrollment Event – October 4-8, 2021
Chippewa Valley Airshow – June 4-5, 2022

<u>Operational Area</u>	<u>Frequency</u>	<u>Next Review</u>	<u>Notes from Last Review and Areas for Improvement</u>
Fire Station	Annual	Jun-21	Agenda Item 7b
Maintenance Shop Maintenance	Annual		
Airline PFC's	Annual		
PFC Application			
PFC Rate			
			No action items were taken on this operational review.

CVRA Strategic Plan - June 2021 Operational Review

Airport Fire Station

- The airport fire station was built in the 1980's. The furnace was replaced in 2015.
- The roof is in need of complete replacement. Replacement of the roof keeps getting delayed as we wait to hear on FAA funding opportunities.
- The truck bay is barely large enough to fit our current fire truck. The door opening is about 6" wider than the truck and the bay is about 2' deeper than the truck.
- Lighting in the truck bay is currently 8' T12 fixtures that are obsolete and need upgrade.
- The second (backup) ARFF truck is currently stored in the maintenance shop.
- Personal protective equipment (PPE) for firefighters was replaced under an FAA grant in 2018. PPE will occasionally need to be added when we have doesn't fit new employees.
- A 100% FAA funded supplemental grant was received in 2020 for reconstruction of the firestation. Estimates based on design came in high and there is not enough supplemental funding to cover the entire building. We are working on bidding the administration wing as an alternate and if there is not enough funds we would need to phase the project out and fund the admin with a future grant.

Jim Armstrong Maintenance Facility

- The facility was built in two separate projects and named after long time airport maintenance supervisor, Jim Armstrong, in 2011.
- The roof on the older section of the building was spray coated in 2013 to enhance the life and provide additional thermal protection.
- Lighting inside the facility was recently upgraded to LED, replacing the 8' T12 Lights previously installed in the building.
- A pipe froze in the back restroom area in 2013-14. If that area is to be used again the flooring needs to be addressed.
- There is currently no emergency power available for this building. If there is a power outage, we are unable to access the equipment inside the building. Bids for a new generator are being worked on with the WI BOA who will pay for 80% of the cost of a new generator.
- An addition to the SRE building is in progress and should be complete in August 2021. This addition is designed to house the new multi-function snow removal equipment the airport received through a federal grant.

Passenger Facility Charge

- The airport charges a \$4.50 passenger facility charge for every airline passenger departing the airport. The airlines collect for the airport and keep \$.11 per passenger for administration.
- Due to the low number of enplaned passengers, the airport collects on projects previously completed versus collecting for future projects.

Agenda Item 7b

- PFC Application 3 was approved by the FAA for collection starting May 1, 2015 through June 1, 2024 in the amount of \$771,310. There is currently \$280,217 remaining to collect.
- An annual audit of PFC collections is required by the FAA and conducted in conjunction with the annual Eau Claire County audit.

GALAXY® GT6x 10 MM PRODUCT SPECIFICATIONS

The Galaxy® GT6x offers high-value Galaxy features combined with high-resolution 10 mm surface mount LED technology to provide high-quality images.

10 MM TECHNICAL SPECIFICATIONS

Character Height:

2.8" (7 pixel font)

Line Spacing:

10.16 mm (0.4")

Pixel Configuration:

3-in-1 SMD

Maximum Brightness:

8,000 nits

Full Color Capability:

281 trillion colors

Viewing Angle:

160 degrees horizontal x 70 degrees vertical

Min Viewing Distance:

21' (10 mm)



PRODUCT FEATURES

- All sealed components
- Quick connects
- Mounting clips
- High-contrast louvers
- Redundant module signal
- Large sections for fast installation
- Front ventilation on displays less than eight feet tall
- No spreader beam required for displays greater than eight feet tall
- Single-step module removal
- Shallow cabinet depth
- Narrow cabinet borders

MODEL NUMBER GUIDE

GT6x	-	72	x	108	-	10	-	RGB	-	SF
Series		Lines High		Columns Wide		Line Spacing		LED Color		Single Face or Two View

GT6x SERIES SPECIFICATIONS

Estimated LED Lifetime:

100,000+ hours

Contrast Enhancement:

Non-reflective black louvers and module face grooves disperse light

Message Capability:

Text, graphics, logos, basic animation, video clips, multiple font styles, and sizes

Control Software:

Venus® Control Suite

Power:

120, 120/240 VAC Single Phase

Display Dimming:

64 levels (Automatic, scheduled or manual control)

Communication Options:

Ethernet Fiber Optic, Ethernet Bridge Radio, Remote Cellular, Ethernet CAT5

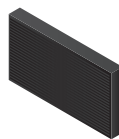
Operating Temperature:

-40°F to 120°F with 99% RH non-condensing

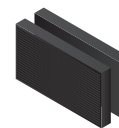
Compliance Information:

UL Listed, FCC compliance

DISPLAY CONFIGURATIONS



Single-face (SF)
Available in all sizes



Two-view (2V)
Available in all sizes



QUOTATION • CONTRACT

SignArt Company, Inc.
 2933 Mondovi Rd Eau Claire, WI 54701
 Phone 715-834-5127 Fax 715-834-0489

Date: 6/4/2021 **Job Number:** Quotation is VOID if Not Accepted Within 60 Days

Buyer	Job Location
Erin Switzer Chippewa Valley Regional Airport 3800 Starr Ave Eau Claire, WI 54703 715-839-6241 erin.switzer@chippewavalleyairport.com	Same <div style="text-align: right;">Due Date:</div>

Description		Pricing	
Quantity	SignArt to provide the following work:	EACH	TOTAL
	Option 1: Full color Message Center		
1	Daktronics GT6x-72X180-10-RGB-2V Two Sided - Full Color digital message center. Viewing area is 2' 5" high by 6' wide. Cellular modem for life of sign. 10mm. Installed. Disposal of old unit.	\$ 19,860.00	\$ 19,860.00
1	Sign permit acquisition fee is \$125 plus actual cost of permits.	\$ 125.00	\$ 125.00

These items are not included in the contract price and will be billed as additions: Permits and procurement costs, electrical connection to primary feed, engineering fees, field testing and inspections when required, adjustments in structural elements resulting from engineering or testing.

Normal permitting is done for a \$125.00 procurement fee + permit at cost for all local projects. (Not included in sign price) Variance, conditional use, or other appeals are done at cost of hearing fees plus \$65.00/hr. staff time & mileage

Brad Reiter <i>Brad Reiter</i> 6/4/2021 SignArt Co., Inc. By: Date:	Subtotal	\$ 19,985.00
Accepted By: By: Date:	Tax	
The above signed principal(s) of the buyer hereby personally guarantee payment of all charges made by SignArt under this contract.	Total	\$ 19,985.00
	Deposit Due with Order	\$ 9,992.50
	Balance Due Upon Completion	\$ 9,992.50
	An additional 3% fee will be added to your total invoice when paying by Credit Card	

Budget Notes 2022

Draft June 18, 2021

Item #	Item Name	Notes
Income		
46341-001	Air Terminal/ SkyWest	SkyWest terminal lease expires Jan. 31, 2023
46341-002	Air Terminal/ TSA	TSA terminal lease expires September 2023
46341-003	Air Terminal/ Mead & Hunt	Mead & Hunt terminal lease expires December 31, 2022
46341-004	Air Terminal/ Landline Co-Rent	Landline terminal lease expires December 31, 2021
46341-005	Air Terminal/ Landline Co- Operation Fee	\$1/vehicle operation per day with a minimum of 5/day.
46341-006	Air Terminal/ Landline Co-PFC	\$4.39/revenue passenger
46341-007	Air Terminal/ FAA	Office space lease expires September 2021.
46341-100	Air Terminal/ Restaurant	One year lease extension ends at 12/31/2021.
46341-200	Air Terminal/ Advertising	Airport staff handles advertising in the terminal. Some advertising is paid and some is trade for advertising in other publications.
46341-300	Air Terminal/ Utility Revs	Reimbursement for terminal water usage from the restaurant.
46342-400	FBO	1987 Lobby/Hangar Facility, 2002 Maintenance Facility, 60'x66' Hangar Facility, Fuel Farm, 2010 Addition, 2022 Maintenance Hangar <ul style="list-style-type: none"> • All leases except 2022 maintenance hangar run until September 30, 2027 when two 5 year options may be exercised and rate escalators begin. • 1.5% annual increase to 2010 addition started January 1, 2016. • 2022 maintenance hangar lease runs through 2041. 2002 Maintenance Facility Insurance Premium – Est. \$1,000 (verify with Finance before billing)
46342-401	FBO/Tie Downs	\$18/mo. Charged to the FBO.
46343-500	Airfield/Fuel Flowage	Fee charged per gallon of fuel sold at the airport. Jet A rate is \$.08 and 100LL is \$.07.
46343-501	Airfield/Landing	SkyWest estimated 700 landings per year and estimated 24 charter landings per year. No GA landing fees effective 7/31/2011.
46344-600	Hangars	Budget for 45 T-Hangars and K1-7, F3, F4, and CAP
46344-700	Hangars/Land Lease Revs	15 private land leases and Menards land lease

Agenda Item 9b

46344-750	Hangars/Utility Revs	Reimbursement for utilities from K-row and F3-F4.
46345-800	Parking/Menards	Menards terminal vehicle parking per contract. Only increases as a percentage increase of the terminal parking rate.
46345-801	Parking/Terminal	Vehicles parking in airport parking lot. The general parking charge has been \$5 per calendar day since February/March 2006.
46346-900	Rental Cars/Avis	Car wash facility rent, terminal rent, parking, minimum monthly guarantee or 10% of gross revenue, whichever is greater.
46346-901	Rental Cars/Enterprise	Terminal rent, parking, minimum monthly guarantee or 10% of gross revenue, whichever is greater.
46349-587	Aircraft Ground Handling	Revenue from ground handling charter flights.
48901-000	PFC	Airport receives \$4.39 per passenger enplaned. Estimated 13,000 passenger enplanements for 2022.
48902-000	Vehicle Fuel Reimbursement	Reimbursement for fuel used by Hawthorne, Menards, SkyWest and Avis. Estimated based on prior year usage.
48903-000	Equipment Rental	Forklift rental by Hawthorne and contractor rental of closure crosses and barricades.
48691-102	Other Revenue	Miscellaneous Revenue. Airshow in 2022.
	Expense	
53510-111	Salary Perm-Regular	Budget for 6 FTE. Airport Director, office associate, Maintenance Supervisor, 2 FT maintenance, 2 PT/several on call maintenance technicians. This includes a step increase and a 1.5% COLA adjustment as an estimate. This amount may change based on final County budget adoption.
-112	Salary Perm-OT	Based on prior years.
-114	Salary On Call Pay	On call pay for the maintenance supervisor to carry an airport cell phone.
-120	Health Ins Incentive	County health insurance incentive was discontinued in 2021 for employees who declined county health insurance.
-121	Salary Temp Reg	Includes pay for on-call winter maintenance and ARFF coverage.
-141	Board & Comm Per Diem	Per diem for citizen and county board members per county code.
-142	County Brd & Comm Mile	Mileage for citizen and county board members.
-151	Social Security	7.65% of total wages (regular and OT).
-152	Retirement Emplr Share	This includes 6.75% for the employers contribution to the Wisconsin Retirement System.
-154	Hos & Health Ins	This includes a 15% estimated increase in health insurance over 2021.
-155	Life Insurance	The Airport pays 20% of the basic life insurance cost for anyone who takes the insurance.

Agenda Item 9b

-200	Contract Services	\$12,000 - Parking system annual maintenance contract and software upgrade \$3,000 – Master Building Solutions, Inc. HVAC controls annual maintenance contract. \$35,000 – Janitorial services \$2,500 – Halliday Technologies annual calibration of RT3
-212	Attorney Fees	Charges for Corporation Counsel.
-213	Accounting & Audit	We pay a percentage of the cost of the County audit. A portion of the management letter should address the airport. The airport is also required to get a separate PFC Audit
-221	Water & Sewer	City water and sewer charges for all airport buildings except tower. Estimated 3% increase.
-222	Electricity	All airport buildings except tower.
-224	Gas & Fuel Oil	All airport buildings except tower.
-225	Telephone	Landline telephones(\$20 per mo. per line), Long Distance
-226	Cellular Phone	\$50/mo. smart phone (2), \$15/mo. flip phone (1), \$45/mo. phone allowance
-227	Dataline/Internet	Web hosting and domain name fees.
-241	Motor Vehicle Maint	Maintenance for airport equipment including operations vehicles, snow removal equipment and fire trucks. This has been increasing due to more expensive costs associated with maintaining multi-tasking equipment and aging equipment.
-246	Grounds Maint	Airfield lights, sand, potassium acetate, cutting edges, equipment, etc. Increased due to added costs for runway de-icing and brushes for sweepers as more sweeping is necessary during winter operations.
-248	Building Maint	50 T-Hangars, 10 box hangars, terminal, Hawthorne hangar, maintenance building and ARFF building.
-249	Service on Machines	Service contract on copy machine.
-297	Refuse Collection	Trash and Recycling collection fees. Advance disposal contract runs through December 31, 2022.
-298	Laundry Services	Contract for uniforms, rugs and cleaning towels with Cintas through highway contract.
-299	Sundry Contract Services	Miscellaneous contract services.
-310	Office Supplies	Paper, toner, etc.
-311	Postage and Box Rent	FedEx and miscellaneous postage.
-313	Printing & Dup	Letterhead, envelopes, etc.
-320	Reference Materials	Leader-Telegram online subscription.
-321	Publish Legal Notices	Position vacancy advertising and other legal ads.
-324	Membership Dues	AAAE (\$275), GLC AAAE (\$35), Eau Claire Chamber (\$390), Chippewa Chamber (\$252), Menomonie Chamber (\$302), Visit Eau Claire (\$250), WAMA (\$850), Contract Tower Association (\$1,500)

Agenda Item 9b

-327	Marketing	Airport promotion and advertising. Marketing plan to be approved by the Commission.
-328	Airline Recruitment	Airline retention and other airline recruitment.
-340	Travel-Train & Conf	WAMA Conference, AAAE annual conference, initial and recurrent ARFF training, full scale exercise, etc.
-366	Fire fight supplies	Gear, foam, etc.
-377	Vehicle Fuel	For all airport equipment plus FBO/airline/Menard equipment. Fluctuates based on price of fuel and usage.
-510	Insurance	Airport Liability=\$16,974 (includes ground handling) General Liability=\$4,819 Auto=\$7,298 Property (bldg./equip)=\$30,667 Workers Compensation=\$10,053 Fuel Tanks/Environmental=\$3,150 Boiler=\$1,155
-615	Special Assessment	Any assessments by a municipality for road work, etc.
-813	Office Equipment	Computers, printers, etc.
-121-587	Sal Temp-Ground Handling	Wages for ground handlers working charter flights for the airport.
-366	Ground Handling Supplies	Cones, chawks, radios, etc.
-225	ATCT-Telephone	Fax and telephone. Shout lines are covered by the FAA.
-248	ATCT-Building Maint.	Pest control, annual radio inspection, elevator inspection, fire alarm and elevator monitoring, general building maintenance, etc.
53510-810	Capital Equipment	Capital Equipment projects. See capital budget spreadsheet.
-820	Capital Improvement	Miscellaneous local projects. See capital budget spreadsheet.
-829	Other Capital Improvement	Local share of federal projects. See capital budget spreadsheet.
58102-613	Principal/Trust Fund	Loans paid off in 2020.
58202-613	Interest/Trust Fund	Loans paid off in 2020.

	A	B	C	D	E	F	G	H	I
1	Chippewa Valley Regional Airport								
2	2022 BUDGET COMPARISON - DRAFT 6-18-21								
3							YR 2021		
4	Income/Expense		Actual	Actual	Actual	Budget	Actual	YR 2021	Budget
5	#	Item	2018	2019	2020	2021	5 mos	Estimate	2022
6	Income								
7	41110	Contrib From Eau Claire Co	\$399,030	\$399,030	\$399,030	\$403,020	\$201,510	\$403,020	\$403,020
8	43790	Contrib From Chippewa Co	\$130,271	\$130,271	\$130,271	\$131,574	\$65,136	\$131,574	\$131,574
9	Sub-Total Tax Revenue		\$529,301	\$529,301	\$529,301	\$534,594	\$266,646	\$534,594	\$534,594
10									
11	46341-000	Air Terminal	\$112,243	\$113,795	\$113,137	\$0	\$0	\$0	\$0
12	46341-001	Air Terminal/SkyWest	\$0	\$0	\$0	\$87,040	\$36,267	\$87,040	\$89,641
13	46341-002	Air Terminal/TSA	\$0	\$0	\$0	\$23,430	\$7,884	\$23,430	\$23,760
14	46341-003	Air Terminal/Mead & Hunt	\$0	\$0	\$0	\$2,221	\$928	\$2,221	\$26,905
15	46341-004	Air Terminal/Landline Co-Rent	\$0	\$0	\$0	\$0	\$3,631	\$5,861	\$6,585
16	46341-005	Air Terminal/LandlineCo-Operation Fee	\$0	\$0	\$0	\$0	\$600	\$1,525	\$1,825
17	46341-006	Air Terminal/Landline Co-PFC	\$0	\$0	\$0	\$0	\$0	\$439	\$439
18	46341-007	Air Terminal/F A A	\$13,440	\$13,440	\$13,440	\$13,440	\$5,600	\$13,440	\$14,720
19	46341-100	Air Terminal/Restaurant	\$24,000	\$24,000	\$16,000	\$24,000	\$12,000	\$24,000	\$24,000
20	46341-200	Air Terminal/Advertising	\$5,577	\$5,196	\$7,202	\$5,000	\$3,308	\$3,308	\$5,000
21	46341-300	Air Terminal/Utility Revs	\$13,325	\$13,564	\$10,984	\$1,500	\$317	\$1,500	\$1,500
22	46342-400	FBO	\$128,665	\$126,801	\$86,531	\$127,306	\$50,648	\$127,306	\$156,845
23	46342-401	FBO/Tie Downs	\$216	\$216	\$144	\$216	\$90	\$216	\$216
24	46343-500	Airfield/Fuel Flowage	\$138,318	\$133,399	\$79,841	\$82,100	\$34,970	\$81,000	\$82,800
25	46343-501	Airfield/Landing	\$53,446	\$52,898	\$49,317	\$52,817	\$16,976	\$51,000	\$54,181
26	46344-600	Hangars	\$139,492	\$154,928	\$169,314	\$174,684	\$92,994	\$190,000	\$185,603
27	46344-700	Hangars/Land Lease Revs	\$33,024	\$37,223	\$38,900	\$39,000	\$32,615	\$39,000	\$39,900
28	46344-750	Hangars/Utility Revs	\$0	\$0	\$0	\$13,500	\$3,804	\$13,500	\$13,500
29	46345-800	Parking/Menards	\$0	\$0	\$0	\$20,000	\$1,580	\$4,500	\$6,000
30	46345-801	Parking/Terminal	\$176,547	\$192,872	\$86,214	\$80,000	\$40,694	\$97,000	\$100,000
31	46346-900	Rental Cars/Avis	\$141,140	\$156,040	\$103,118	\$50,000	\$32,908	\$68,682	\$70,249
32	46346-901	Rental Cars/Enterprise	\$0	\$0	\$0	\$35,000	\$20,778	\$48,302	\$52,449
33	46349-587	Aircraft Ground Handling	\$0	\$0	\$12,000	\$0	\$4,000	\$24,000	\$36,000
34	48902-000	Vehicle Fuel Reimbursement	\$19,538	\$22,297	\$18,426	\$15,000	\$9,424	\$18,000	\$18,000
35	48903-000	Equipment Rental	\$0	\$0	\$1,036	\$0	\$400	\$1,200	\$1,200
36	Sub-Total Operating Revenue		\$998,970	\$1,046,668	\$805,603	\$846,254	\$412,416	\$926,470	\$1,011,316
37									
38	Sub-Total Taxes and Operating Rev.		\$1,528,271	\$1,575,969	\$1,334,904	\$1,380,848	\$679,062	\$1,461,064	\$1,545,910
39									
40	43690	Airport Grants	\$136,441	\$30,969	\$1,332,925	\$3,715,173	\$310,641	\$1,237,215	\$1,280,466
41	43691	OJT Reimbursement	\$0	\$0	\$0	\$3,040	\$2,613	\$3,000	\$0
42	49300	Airport Fund Balance Applied	\$0	\$0	\$0	-\$434,427	\$0	\$0	\$0
43	48691-102	Other Revenue	\$10,983	\$11,495	\$6,774	\$5,000	\$414	\$5,000	\$10,000
44	48900-000	Insurance Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
45	48901-000	PFC	\$98,216	\$106,108	\$45,636	\$43,900	\$22,392	\$65,000	\$57,070
46	Sub-Total Non-Operating Revenue		\$245,639	\$148,573	\$1,385,335	\$3,332,686	\$336,060	\$1,310,215	\$1,347,536
47									
48	TOTAL INCOME		\$1,773,911	\$1,724,542	\$2,720,238	\$4,713,534	\$1,015,121	\$2,771,280	\$2,893,446
49									
50	Expenses								
51	53510-111	Salary Perm-Regular	\$333,454	\$345,542	\$347,072	\$373,746	\$134,945	\$373,746	\$378,070
52	-112	Salary Perm-OT	\$9,507	\$20,889	\$9,375	\$12,000	\$4,044	\$13,000	\$14,505
53	-114	Salary On Call Pay	\$5,100	\$5,200	\$5,100	\$5,200	\$2,000	\$5,200	\$5,200
54	-121	Salary Temp Regular	\$2,883	\$10,128	\$9,801	\$7,000	\$3,961	\$9,000	\$9,718
55	-130	Employee Benefits	\$0	\$0	\$6,732	\$4,200	\$1,750	\$4,200	\$4,200
56	-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$131	\$0	\$0	\$0	\$0
57	-141	Board & Comm Per Diem	\$4,050	\$4,080	\$4,725	\$4,080	\$1,650	\$4,080	\$4,800
58	-142	Cnty Brd & Comm Mile	\$726	\$838	\$272	\$900	\$0	\$500	\$900
59	-150	Health Ins Incentive	\$1,300	\$1,100	\$1,200	\$0	\$0	\$0	\$0
60	-151	Social Security	\$25,663	\$27,969	\$26,780	\$30,141	\$10,110	\$30,275	\$30,775
61	-152	Retirement Emplr Share	\$19,741	\$22,335	\$22,504	\$24,186	\$8,425	\$26,713	\$22,437
62	-153	HSA Contributions	\$0	\$0	\$7,000	\$3,500	\$1,313	\$3,500	\$3,938
63	-154	Hos & Health Ins	\$71,033	\$72,688	\$75,498	\$85,720	\$35,845	\$85,720	\$99,978
64	-155	Life Insurance	\$81	\$96	\$112	\$87	\$67	\$87	\$135
65	-158	Unemployment Comp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
66	-200	Contract Services	\$0	\$24,402	\$17,365	\$39,500	\$207	\$39,500	\$52,500
67	-212	Attorney Fees	\$2,238	\$3,434	\$2,373	\$6,000	\$481	\$5,000	\$6,000
68	-213	Accounting & Audit	\$5,000	\$5,000	\$5,080	\$5,100	\$0	\$5,100	\$5,500
69	-221	Water & Sewer	\$47,859	\$50,699	\$49,900	\$54,636	\$13,981	\$55,405	\$57,067
70	-222	Electric	\$93,559	\$94,699	\$98,147	\$99,940	\$38,206	\$99,940	\$102,938
71	-224	Gas & Fuel Oil	\$30,964	\$31,008	\$20,882	\$37,600	\$19,304	\$37,600	\$38,728
72	-225	Telephone & Telegraph	\$4,690	\$3,394	\$3,073	\$4,000	\$817	\$4,000	\$4,000
73	-226	Cellular Phone	\$0	\$1,015	\$1,424	\$1,380	\$801	\$1,450	\$1,450
74	-227	Dataline/Internet	\$15	\$18	\$18	\$500	\$0	\$500	\$500
75	-241	Motor Vehicle Maint	\$10,173	\$8,431	\$21,113	\$14,000	\$1,630	\$14,000	\$15,000
76	-246	Grounds Maint	\$55,396	\$121,305	\$114,082	\$100,000	\$21,457	\$100,000	\$115,000
77	-248	Building Maint	\$29,853	\$21,813	\$46,806	\$29,000	\$14,521	\$29,000	\$30,000
78	-249	Service on Machines	\$0	\$0	\$0	\$500	\$0	\$500	\$500
79	-297	Refuse Collection	\$1,207	\$1,254	\$1,344	\$1,600	\$1,320	\$1,320	\$1,500
80	-298	Laundry Services	\$1,718	\$1,993	\$3,472	\$3,500	\$1,448	\$3,600	\$3,636
81	-299	Sundry Contract Services	\$250	\$0	\$21,268	\$45,000	\$16,020	\$45,000	\$10,000

	A	B	C	D	E	F	G	H	I
3							YR 2021		
4	Income/Expense		Actual	Actual	Actual	Budget	Actual	YR 2021	Budget
5	#	Item	2018	2019	2020	2021	5 mos	Estimate	2022
82	-310	Office Supplies	\$360	\$280	\$236	\$600	\$80	\$600	\$600
83	-311	Postage and Box Rent	\$352	\$463	\$211	\$600	\$616	\$800	\$800
84	-313	Printing & Dup	\$680	\$686	\$579	\$750	\$209	\$750	\$750
85	-320	Ref Materials	\$290	\$315	\$278	\$500	\$0	\$500	\$500
86	-321	Publish Legal Notices	\$60	\$37	\$139	\$100	\$0	\$100	\$150
87	-324	Membership Dues	\$3,561	\$3,835	\$3,601	\$4,000	\$2,962	\$4,000	\$4,000
88	-327	Marketing	\$47,599	\$44,780	\$48,784	\$55,000	\$9,647	\$55,000	\$55,000
89	-328	Airline Recruitment	\$1,050	\$4,000	\$250	\$10,000	\$500	\$10,000	\$10,000
90	-340	Travel-Train, Conf & Misc.	\$11,824	\$14,884	\$11,475	\$15,000	\$1,696	\$15,000	\$18,000
91	-366	Fire fight supplies	\$0	\$1,720	\$411	\$4,500	\$355	\$4,500	\$4,500
92	-377	Vehicle Fuel	\$37,393	\$48,892	\$27,138	\$35,000	\$23,857	\$35,000	\$40,000
93	-510	Insurance	\$43,275	\$46,289	\$69,369	\$64,474	\$42,977	\$70,000	\$74,116
94	-515	Insurance Claims	\$141,441	\$39,831	\$0	\$0	\$893	\$0	\$0
95	-615	Special Assessment	\$0	\$75,708	\$0	\$0	\$0	\$0	\$0
96	-813	Office Equipment	\$2,400	\$148	\$1,546	\$2,000	\$976	\$2,000	\$2,500
97	Sub-Total Operating Expense		\$1,046,744	\$1,161,197	\$1,086,664	\$1,185,540	\$419,070	\$1,196,185	\$1,229,892
98									
99	53510-121	Sal Temp-Ground Handling	\$0	\$0	\$1,175	\$0	\$137	\$250	\$9,702
100	-122	Aircraft Handling OT	\$0	\$0	\$0	\$0	\$1,080	\$2,100	\$0
101	-151	Ground Handling FICA	\$0	\$0	\$90	\$0	\$93	\$180	\$742
102	-366	Ground Handling Supplies	\$0	\$0	\$618	\$0	\$14	\$1,000	\$2,000
103	Sub-Total Ground Handling Expense		\$0	\$0	\$1,883	\$0	\$1,324	\$3,530	\$12,444
104									
105	53515-221	ATCT Water-Sewer-Strmwtr	\$925	\$936	\$942	\$1,061	\$244	\$1,000	\$1,030
106	-222	ATCT Electricity	\$14,504	\$15,803	\$13,052	\$16,000	\$6,139	\$16,000	\$16,480
107	-224	ATCT Gas & Fuel Oil	\$2,771	\$2,595	\$1,378	\$4,000	\$1,560	\$4,000	\$4,120
108	-225	ATCT Telephone	\$484	\$960	\$960	\$1,500	\$240	\$1,500	\$1,500
109	-248	ATCT Building Maintenance	\$10,058	\$13,461	\$13,762	\$15,000	\$4,349	\$15,000	\$15,000
110	Sub-Total Tower Expense		\$28,742	\$33,754	\$30,094	\$37,561	\$12,532	\$37,500	\$38,130
111									
112	53610-810	Capital Equipment	\$25,555	\$0	\$29,621	\$60,000	\$0	\$60,000	\$0
113	-820	Capital Improvement	\$456,181	\$5,125	\$558,082	\$3,167,000	\$150,092	\$708,600	\$2,117,000
114	-829	Other Capital Improvement	\$27,432	(\$94,877)	(\$215,236)	\$263,433	\$42,408	\$135,000	\$189,225
115	58102-613	Principal/Trust Fund	\$101,690	\$105,503	\$105,503	\$0	\$0	\$0	\$0
116	58202-613	Interest/Trust Fund	\$22,239	\$18,426	\$18,426	\$0	\$0	\$0	\$0
117	Sub-Total Capital Expense		\$633,098	\$34,177	\$496,396	\$3,490,433	\$192,501	\$903,600	\$2,306,225
118									
119	TOTAL EXPENSE		\$1,708,584	\$1,229,128	\$1,615,037	\$4,713,534	\$625,426	\$2,137,285	\$3,574,247
120									
121	NET OPERATING INCOME		\$65,326	\$495,414	\$1,105,201	\$0	\$389,695	\$633,994	-\$680,801
122									
124	Cash Balance								
125		Per 2019 Audit Report	\$1,362,194						
126		2020 Estimate	\$1,784,879						
127		2021 Estimate	\$2,174,574						
128		2022 Estimate	\$1,493,773						

Airport Rates and Charges Adjustments (\$) - FY2022

<u>Tenant</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	+1.7% (17 CPI)	+1.9% (18 CPI)	+1.5% (19 CPI)	+1.0% (20 CPI)
Restaurant	2,000/mo.	2,000/mo.	2,000/mo.	\$2,000/mo.
FAA Airway Facilities (640 sq. ft.)	1,120/mo. 21/sq.ft.	1,120/mo. 21/sq.ft.	1,120/mo. 21/sq.ft.	\$1,226.66/mo. \$23/sq.ft. Estimate
TSA (1,009 sq. ft.)	1935/mo. estimate	1945.89/mo. estimate	1970.88/mo. actual	1980/mo. estimate
rent and OE (\$17.85+\$5.10)	23.01/sq.ft.	23.14/sq.ft.	23.22/sq.ft.	23.54/sq.ft.
FBO				
Lobby/Hangar	1646.67/mo.	1646.67/mo.	1646.67/mo.	1646.67/mo.
Maint. Facility	5821.16/mo.	5821.16/mo.	5821.16/mo.	5821.16/mo.
2010 Addition	2098.40/mo.	2129.88/mo.	2161.83/mo.	2194.26/mo.
2022 Maint Hangar				5,000/mo.
Hangar (old A4)	500/mo.	500/mo.	500/mo.	500/mo.
Fuel Farm	4600/yr.	4700/yr.	4800/yr.	4900/yr.
Rental Cars				
			\$23.90/sq.ft.	\$24.14/sq.ft.
Space rent (233 sq.ft.)	450.61/mo.	464.13/mo.	464.13/mo.	468.72/mo. Estimate
Ready Rows	103/mo.	106/mo.	159/mo.	161/mo. Estimate
		See budget notes.	See budget notes.	Avis = \$1,800
Minimum Monthly Guarantee	See budget notes.			Enterprise = \$2,683.36
Avis Car Wash Facility	1632/yr.	1681/yr.	1681/yr.	1800/yr. Estimate
Airline - SkyWest				
	\$26.25/sq.ft.	\$26.64/sq.ft.	\$27.44/sq.ft.	\$28.26/sq.ft.
Space rent	\$6,938.19/mo.	\$7,042.26/mo.	\$7,253.31/mo.	\$7,470.06/mo.
Landing fee		1.39	1.41	1.49
- per landing weight, 1,000 lbs.		2500000		
Landline				
			\$27.42/sq.ft.	\$28.26/sq.ft.
Space rent (233 sq.ft.)			\$532.79/mo.	\$548.72/mo.
Operation Fee (\$5/day min.)			\$1,825/yr.	\$1,825/yr.
PFC			\$4.39/pax.	\$4.39/pax.
Terminal Offices				
	14.94/sq.ft.	15.22/sq.ft.	15.45/sq.ft.	15.60/sq.ft.
Mead & Hunt (143.75 sq.ft.)	\$7,166.42/yr	\$7,166.42/yr	\$2,220.94/yr	\$2,242.05/yr
Hangars				
- T-hangar	See Hangar Spreadsheet.	See Hangar Spreadsheet.	See Hangar Spreadsheet.	See Hangar Spreadsheet.
- Sq. w/heat				
- Sq. heat&water	1.7% Increase	1.9% Increase	1.5% Increase	1.0% Increase

Agenda Item 9b

Land Lease (hangars)				
- Private	0.316/sq.ft.	0.322/sq.ft.	0.327/sq.ft.	0.33/sq.ft.
- Corporate			0.433/sq.ft.	0.44/sq.ft.
- Commercial			0.55/sq.ft.	0.56/sq.ft.

Landing Fees				
Non-Signatory	\$1.49	\$1.51	\$1.55	\$1.59
-Per 1,000 lbs. Landing weight				

Pay Parking Lot				
- Daily	5/day	5/day	5/day	5/day
- Violation	5/day	5/day	5/day	5/day
- Corporate	1/day	1/day	1/day	1/day

Fuel Flowage Fee				
- Jet A fuel	.08/gal	.08/gal	.08/gal	.08/gal
- 100LL fuel	.07/gal	.07/gal	.07/gal	.07/gal

	A	B	C	E	F	G	H
1							
2	Base rate per square		Adjustments for North & South Facing				
3	foot	\$1.8216	South Face	102.5%	North Face	97.5%	
4	T-HANGAR	SQ. FT.	RATE 2020 Per Month	RATE 2021 Per Month	2022	Monthly Increase	Rate per SF
5							
6	C-01	1680.6	\$255.08	\$258.91	\$261.50	\$2.60	\$1.8672
7	C-02	1249.1	\$189.59	\$192.43	\$194.36	\$1.93	\$1.8672
8	C-03	1248.8	\$189.54	\$192.38	\$194.31	\$1.93	\$1.8672
9	C-04	1254.1	\$190.35	\$193.20	\$195.14	\$1.94	\$1.8672
10	C-05	1458.2	\$221.33	\$224.64	\$226.90	\$2.25	\$1.8672
11	C-06	1663.1	\$240.12	\$243.71	\$246.16	\$2.44	\$1.7761
12	C-07	1238.2	\$178.77	\$181.44	\$183.26	\$1.82	\$1.7761
13	C-08	1232.1	\$177.89	\$180.55	\$182.36	\$1.81	\$1.7761
14	C-09	1236.7	\$178.55	\$181.22	\$183.04	\$1.82	\$1.7761
15	C-10	1451.4	\$209.55	\$212.68	\$214.82	\$2.13	\$1.7761
16							
17	D-01	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
18	D-02	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
19	D-03	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
20	D-04	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
21	D-05	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
22	D-06	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
23	D-07	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
24	D-08	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
25	D-09	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
26	D-10	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
27							
28	E-01	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
29	E-02	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
30	E-03	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
31	E-04	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
32	E-05	1074.5	\$163.09	\$165.53	\$167.19	\$1.66	\$1.8672
33	E-06	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
34	E-07	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
35	E-08	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
36	E-09	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
37	E-10	1074.5	\$155.13	\$157.46	\$159.03	\$1.58	\$1.7761
38							
39	G-01	1855.8	\$281.67	\$285.88	\$288.75	\$2.87	\$1.8672
40	G-02	1083.7	\$164.48	\$166.95	\$168.62	\$1.67	\$1.8672
41	G-03	1085.2	\$164.71	\$167.17	\$168.85	\$1.68	\$1.8672
42	G-04	1090.5	\$165.52	\$168.00	\$169.69	\$1.68	\$1.8672
43	G-05	1109.8	\$168.45	\$170.97	\$172.69	\$1.71	\$1.8672
44	G-06	1712.4	\$247.23	\$250.93	\$253.45	\$2.52	\$1.7761
45	G-07	1090.9	\$157.50	\$159.85	\$161.46	\$1.60	\$1.7761
46	G-08	1098.3	\$158.56	\$160.94	\$162.55	\$1.61	\$1.7761
47	G-09	1075.7	\$155.30	\$157.63	\$159.21	\$1.58	\$1.7761
48	G-10	997.4	\$143.99	\$146.15	\$147.62	\$1.47	\$1.7761
49							
50	N-1	1170.0	\$190.58	\$193.43	\$195.37	\$1.94	\$2.0038
51	N-2	1170.0	\$190.58	\$193.43	\$195.37	\$1.94	\$2.0038
52	N-3	1170.0	\$190.58	\$193.43	\$195.37	\$1.94	\$2.0038
53	N-4	1170.0	\$190.58	\$193.43	\$195.37	\$1.94	\$2.0038

Agenda Item 9b

	A	B	C	E	F	G	H
54	N-5	1170.0	\$190.58	\$193.43	\$195.37	\$1.94	\$2.0038
55	N-6	1395.0	\$227.23	\$230.63	\$232.94	\$2.31	\$2.0038
56	N-7	1395.0	\$227.23	\$230.63	\$232.94	\$2.31	\$2.0038
57	N-8	1395.0	\$227.23	\$230.63	\$232.94	\$2.31	\$2.0038
58	N-9	1395.0	\$227.23	\$230.63	\$232.94	\$2.31	\$2.0038
59	N-10	1395.0	\$227.23	\$230.63	\$232.94	\$2.31	\$2.0038
60							
61	N Row East Storage	405.0	\$124.88	\$126.75	\$128.02	\$1.27	\$3.7931
62	N Row West Storage	675.0	\$95.49	\$96.92	\$97.89	\$0.97	\$1.7403
63	D Row North Storage	518.0	\$73.28	\$74.38	\$75.12	\$0.75	\$1.7403
64	D Row South Storage	518.0	\$73.28	\$74.38	\$75.12	\$0.75	\$1.7403
65	E Row North Storage	518.0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0000
66	E Row South Storage	518.0	\$73.28	\$74.38	\$75.12	\$0.75	\$1.7403
67			\$113,783.66	\$116,311.67	\$117,477.75		
68			<u>-\$22,169.40</u>	<u>-\$19,953.48</u>	<u>-11,623.08</u>	G 1-5 vacant	
69			\$91,614.26	\$96,358.19	\$105,854.67		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	BOX HANGARS													
2	HANGAR	SQ. FT.	RATE 2018		RATE 2019		RATE 2020		RATE 2021		RATE 2022			
3	F-04	3600	\$582.00	\$6,984.00	\$591.89	\$7,102.73	\$603.14	\$7,237.68	\$612.19	\$7,346.25	\$624.18	\$7,490.16	\$2.08	
4	F-03	2160	\$380.95	\$4,571.44	\$387.43	\$4,649.15	\$394.79	\$4,737.48	\$400.71	\$4,808.55	\$409.05	\$4,908.60	\$2.27	
5	K 2-5 Monthly	3600	723.80	8685.65	736.11	8833.31	\$750.10	\$9,001.14	\$761.35	\$9,136.16	\$775.68	\$9,308.16	\$2.59	Commission agreed to continue \$50/mo. discount for
6	K 6-7 Monthly	3600							\$837.48	\$10,049.78	\$845.37	\$10,144.44	\$2.82	leases of at least 5 years on 1/15/21 to reduce risk of
7														
8	K1	3600	788.32	9459.84	804.09	9649.08	\$820.17	\$9,842.04	\$836.57	\$10,038.84	\$853.74	\$10,244.88	\$2.85	Lease expires December 31, 2021
9	K2	3600	673.80	8085.65	686.11	8233.31	\$700.10	\$8,401.14	\$711.35	\$8,536.16	\$725.68	\$8,708.16		Rate reduced by \$50 per month for long term lease
10	K3	3600	673.80	8085.65	686.11	8233.31	\$700.10	\$8,401.14	\$711.35	\$8,536.16	\$725.68	\$8,708.16		Rate reduced by \$50 per month for long term lease
11	K4	3600	673.80	8085.65	686.11	8233.31	\$700.10	\$8,401.14	\$711.35	\$8,536.16	\$725.68	\$8,708.16		Rate reduced by \$50 per month for long term lease
12	K5	3600	723.80417	8685.65	736.11	8833.32	\$750.10	\$9,001.14	\$761.35	\$9,136.16	\$775.68	\$9,308.16		
13	K6	3600							\$787.48	\$9,449.78	\$795.37	\$9,544.44		Rate reduced by \$50 per month for long term lease
14	K7	3600							\$787.48	\$9,449.78	\$795.37	\$9,544.44		Rate reduced by \$50 per month for long term lease
15														
16	CAP	2538	201.6	2419.2	205.03	2460.33	\$208.92	\$2,507.08	\$212.06	\$2,544.68	\$215.24	\$2,582.85		Lease expires December 31, 2023
17														
18	TOTAL			\$56,377.08		\$57,394.54		\$58,528.85		\$78,382.51		\$79,748.01		

	A	B	C	D	E	F	G	H
33	FY2024							
34	AIP54	Design Airfield Lighting Replacement (Rwy 14/32, Rwy 4/22, Twy E, Twy F, Ramp) reimbursed in 2025		\$ 150,000			\$ 120,000	\$ 30,000
35	AIP53	Airfield Marking Removal and Re-painting		\$ 300,000	\$ 270,000		\$ 15,000	\$ 15,000
36	AIP53	SRE Equipment (1 sweeper to replace Ford Truck/move sander to new truck)		\$ 811,111	\$ 730,000	\$ -	\$ 40,556	\$ 40,556
37		SRE Equipment (1 plow for new truck)		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
38		Year 2024 Total Project Costs		\$ 1,261,111	\$ 1,000,000	\$ -	\$ 200,556	\$ 110,556
39								
40	FY2025							
41	AIP54	Runway Lighting and Signs Replacement (Rwy 14/32 and Rwy 4/22) include Runway 14/32 and Runway 22 PAPIs, Supplemental Rwy 32 windcone		\$ 1,111,111	\$ 1,000,000	\$ -	\$ 55,556	\$ 55,556
42		Year 2025 Total Project Costs		\$ 1,111,111	\$ 1,000,000	\$ -	\$ 55,556	\$ 55,556
43								
44	FY2026							
45	AIP55	Taxiway Lighting and Signs Replacement (Twy E, Twy F, Twy C East, Ramp)		\$ 1,111,111	\$ 1,000,000		\$ 55,556	\$ 55,556
46	AIP56	Design North Hangar Area taxilane reconstruct		\$ 250,000	\$ -	\$ -	\$ 200,000	\$ 50,000
47		Year 2026 Total Project Costs		\$ 1,361,111	\$ 1,000,000	\$ -	\$ 255,556	\$ 105,556

Chippewa Valley Regional Airport

2020 Year End Financial Report Estimated April 19, 2021

***This is a cash basis financial statement, and it does not take into account accrual related year-end adjustments that would be presented in the county's annual audited financial statements. Accrual adjustments would include employee benefit items, principal payments on loans, and fixed asset capitalization and depreciation.**

#	Item	12 Month Budget 2020	Actual as of 12/31/20 (100%)	Variance YTD
Income				
41110	Contrib From Eau Claire Cty	\$399,030	\$399,030.00	\$0.00
47330	Contrib From Chippewa Cty	\$130,271	\$130,271.00	\$0.00
Sub-Total Tax Revenue		\$529,301	\$529,301.00	\$0.00
46340-571	Advertising	\$5,000	\$7,202.00	\$2,202.00
46340-572	Air Terminal	\$115,158	\$113,136.55	(\$2,021.45)
46340-573	FAA	\$13,440	\$13,440.00	\$0.00
46340-574	FBO	\$126,823	\$86,530.56	(\$40,292.44)
43640-575	Fuel Flowage	\$122,100	\$79,840.92	(\$42,259.08)
46340-576	Hangars	\$150,143	\$169,313.67	\$19,170.67
46340-577	Landing	\$51,381	\$49,316.95	(\$2,064.05)
43640-578	Parking	\$150,000	\$86,214.37	(\$63,785.63)
46340-579	Rental Cars	\$125,000	\$103,117.78	(\$21,882.22)
46340-580	Restaurant	\$24,000	\$16,000.00	(\$8,000.00)
46340-581	Tie Downs	\$216	\$144.00	(\$72.00)
46340-583	Utility Revs	\$10,000	\$10,984.21	\$984.21
46340-584	Land Lease Revs	\$38,275	\$38,900.47	\$625.47
46340-586	Equipment Rental	\$0	\$1,035.50	\$1,035.50
46340-586	Vehicle Fuel Reimbursement	\$13,000	\$18,426.40	\$5,426.40
46340-587	Aircraft Ground Handling	\$0	\$12,000.00	\$12,000.00
Sub-Total Operating Revenue		\$944,536	\$805,603.38	(\$138,932.62)
Sub-Total Taxes and Operating Rev.		\$1,473,837.00	\$1,334,904.38	(\$138,932.62)
46340-601	Other Revenue	\$10,000	\$6,773.64	(\$3,226.36)
46340-582	PFC	\$87,800	\$45,636.08	(\$42,163.92)
46340-515	Insurance Refunds	\$0	\$0.00	\$0.00
43619	Airport Grants	\$0	\$1,332,924.79	\$1,332,924.79
49210	Transfer Fr. Gen'l Fund	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	\$435,989	\$0.00	(\$435,989.00)
Sub-Total Other Revenue		\$533,789	\$1,385,334.51	\$851,545.51
TOTAL INCOME		\$2,007,626	\$2,720,238.89	\$712,612.89
Expenses				
53510-111	Salary Perm-Regular	\$347,320	\$347,072.45	\$247.55
-112	Salary Perm-OT	\$12,000	\$9,374.54	\$2,625.46
-114	Salary-On Call Pay	\$5,200	\$5,100.00	\$100.00
-121	Salary Temp Regular	\$6,000	\$9,800.59	(\$3,800.59)
-130	Employee Benefits	\$0	\$6,731.86	(\$6,731.86)

#	Item	12 Month Budget 2020	Actual as of 12/31/20 (100%)	Variance YTD
-136	PTO-ELB-Lump Sum Payout	\$0	\$130.53	(\$130.53)
-141	Board & Comm Per Diem	\$4,000	\$4,725.00	(\$725.00)
-142	Cnty Brd & Comm Mile	\$800	\$272.47	\$527.53
-150	Health Ins Incentive	\$1,200	\$1,200.00	\$0.00
-151	Social Security	\$28,345	\$26,779.71	\$1,565.29
-152	Retirement Emplr Share	\$22,566	\$22,503.71	\$62.29
-153	HSA Contribution	\$7,000	\$7,000.00	\$0.00
-154	Hos & Health Ins	\$75,498	\$75,498.00	\$0.00
-155	Life Insurance	\$87	\$112.06	(\$25.06)
-158	Unemployment Comp	\$0	\$0.00	\$0.00
-200	Contract Svcs	\$19,000	\$17,364.50	\$1,635.50
-212	Attorney Fees	\$6,000	\$2,372.50	\$3,627.50
-213	Accounting & Audit	\$5,100	\$5,080.21	\$19.79
-221	Water & Sewer	\$53,045	\$49,900.21	\$3,144.79
-222	Electric	\$98,940	\$98,146.59	\$793.41
-224	Gas & Fuel Oil	\$35,000	\$20,881.98	\$14,118.02
-225	Telephone	\$3,300	\$3,073.11	\$226.89
-226	Cellular Phone	\$1,260	\$1,423.83	(\$163.83)
-227	Dataline/Internet	\$500	\$18.17	\$481.83
-241	Motor Vehicle Maint	\$11,000	\$21,112.57	(\$10,112.57)
-246	Grounds Maint	\$70,000	\$114,082.02	(\$44,082.02)
-248	Building Maint	\$28,000	\$46,806.25	(\$18,806.25)
-249	Service on Machines	\$500	\$0.00	\$500.00
-297	Refuse Collection	\$1,600	\$1,344.20	\$255.80
-298	Laundry Services	\$2,000	\$3,471.80	(\$1,471.80)
-299	Sundry Contract Services	\$1,000	\$21,267.79	(\$20,267.79)
-310	Office Supplies	\$600	\$236.36	\$363.64
-311	Postage and Box Rent	\$600	\$211.11	\$388.89
-313	Printing & Dup	\$750	\$579.36	\$170.64
-320	Ref Materials	\$500	\$278.00	\$222.00
-321	Publish Legal Notices	\$200	\$138.78	\$61.22
-324	Membership Dues	\$4,000	\$3,601.00	\$399.00
-327	Marketing	\$55,000	\$48,783.59	\$6,216.41
-328	Airline Recruitment	\$15,000	\$250.00	\$14,750.00
-340	Travel-Train, Conf & Misc.	\$12,000	\$11,475.08	\$524.92
-366	Fire fight supplies	\$4,500	\$410.88	\$4,089.12
-377	Vehicle Fuel	\$32,000	\$27,137.65	\$4,862.35
-510	Insurance	\$58,400	\$69,368.92	(\$10,968.92)
-515	Insurance Claims	\$0	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0.00	\$0.00
-813	Office Equipment	\$1,500	\$1,546.26	(\$46.26)
Sub-Total Operating Expense		\$1,031,311.00	\$1,086,663.64	(\$55,352.64)
53510-121	Sal Temp-Ground Handling	\$0	\$1,175.42	(\$1,175.42)
-122	Aircraft Handling OT	\$0	\$0.00	\$0.00
-151	Ground Handling FICA	\$0	\$89.96	(\$89.96)
-366	Ground Handling Supplies	\$0	\$617.91	(\$617.91)
Sub-Total Ground Handling Expense		\$0	\$1,883.29	(\$1,883.29)
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$942.48	\$87.52
-222	ATCT Electricity	\$15,300	\$13,052.35	\$2,247.65

#	Item	12 Month Budget 2020	Actual as of 12/31/20 (100%)	Variance YTD
-224	ATCT Gas & Fuel Oil	\$4,000	\$1,377.61	\$2,622.39
-225	ATCT Telephone	\$1,500	\$960.00	\$540.00
-248	ATCT Building Maintenance	\$15,000	\$13,761.67	\$1,238.33
Sub-Total Tower Expense		\$36,830	\$30,094.11	\$6,735.89
53610-810	Capital Equipment	\$75,000	\$29,620.60	\$45,379.40
-820	Capital Improvement	\$495,000	\$558,082.11	(\$63,082.11)
-829	Other Capital Improvement	\$245,556	(\$215,235.69)	\$460,791.69
58102-613	Principal/Trust Fund	\$109,420	\$105,503.39	\$3,916.61
58202-613	Interest/Trust Fund	\$14,509	\$18,426.02	(\$3,917.02)
Sub-Total Capital Expense		\$939,485	\$496,396.43	\$443,088.57
TOTAL EXPENSE		\$2,007,626	\$1,615,037.47	\$392,588.53
NET OPERATING INCOME		\$0	\$1,105,201.42	\$1,105,201.42
<u>Cash Balance</u>				
	Per 2018 Audit Report	\$975,882		
	Per 2019 Audit Report	1,362,194		
	2020 Estimate	2,467,395		