

MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

Date: Thursday, February 11, 2021

Time: 4:00 p.m.

*via remote access **ONLY**.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: **145 195 0586** Password: **JcmmCtGZ343**

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: **1451950586##**

For those wishing to make public comment, you must e-mail Sam Simmons at Samuel.Simmons@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: Robin Leary, Ray Henning, Benjamin Frederick, Darrell Christy, Jason Knecht, Jack Running, Steve Vargo, Robert King, Frank Neibauer, Diane Hunter, Thomas Lochner, James Hager

Members Absent: Don Henning, Jamie Burkhardt, Marisa Stanley

Staff Present: Tyler Esh, Sam Simmons

1. Call to Order and confirmation of meeting notice

Chair Darrell Christy called the meeting to order at 4:00 p.m. and confirmed the meeting was properly noticed. Clerk Sam Simmons took roll call and confirmed a quorum was present.

2. Public Comment **(15 minute maximum)**

None.

3. Review – Approval of the September 17, 2020 Minutes / Discussion – Action

The Committee reviewed the September 17, 2020 meeting minutes. **ACTION:** Motion by Robin Leary to approve the September 17, 2020 meeting minutes. Jack Running seconded. Motion carried by unanimous consent.

4. Review/Approval of Off-Site Response Plans / Discussion – Action

- a. AT&T PK0116

Frank Neibauer noted several mix-ups between the AT&T PK0116 and AT&T PK0106 plans. After reviewing the plans, the Committee determined the best option would be to table the two plans until corrections are made. **ACTION:** Motion by Frank Neibauer to table the AT&T PK0116 and AT&T PK0106 Off-Site Response Plans until corrections are made. Jack Running made a second. Motion carried by unanimous consent.

Prepared by: Samuel Simmons, Clerk, Local Emergency Planning Committee

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

b. AT&T PK0106

Discussion and action on the AT&T PK0106 Off-Site Response Plan was tabled in the previous motion.

c. AT&T South Barstow (P10602)

The Committee reviewed the AT&T South Barstow (P10602) Off-Site Response Plan. **ACTION:** Motion by Ray Henning to approve the AT&T South Barstow (P10602) Off-Site Response Plan. Jason Knecht made a second. Motion carried by unanimous consent.

5. Hazardous Materials Strategic Plan / Discussion – Action

Tyler Esh, Emergency Management Coordinator, reviewed the 2021 Hazardous Materials Strategic Plan. Robin Leary asked if there were any major changes. Mr. Esh explained that there were minor date changes, but nothing significant. **ACTION:** Motion by Frank Neibauer to approve the Hazardous Materials Strategic Plan. Tom Lochner made a second. Motion carried by unanimous consent.

6. Review/Approval of Bylaws / Discussion – Action

The Committee reviewed the Bylaws. Chair Christy asked if the bylaws have been changed recently. Mr. Esh and Mr. Simmons indicated that the bylaws have not been changed in several years. **ACTION:** Motion by Robin Leary to approve the Bylaws. Tom Lochner made a second. Motion carried by unanimous consent.

7. LEPC Compliance Inspector Designation / Discussion – Action

Mr. Esh explained that normally Eau Claire County designates Wisconsin Emergency Management as the compliance inspector for all LEPC and EPCRA matters and recommends that to continue. **ACTION:** Motion by Jack Running to designate Wisconsin Emergency Management as the LEPC Compliance Inspector. Ray Henning made a second. Motion carried by unanimous consent.

8. Agency Updates / Discussion

Mr. Esh outlined the agency updates for Eau Claire County Emergency Management. The major updates are changes to the Emergency Management on-call duty officer from February into March, The National Weather Service has issued the first 2021 flood outlook and the risk appears to be low. Mr. Esh presented at the “State of the County” event and there are plans to update the County Emergency Operations Center within the next year.

9. Local Hazardous Materials Spill Response Team Report / Discussion

Steve Vargo from the City of Eau Claire Fire Department reported 64 total reports since September. 13 of which were gas leaks, four hazmat incidents, and three combustible spills. These numbers are about average for the year.

10. LEPC Appointments/Reappointments / Discussion

Mr. Esh acknowledged the appointment of Diane Hunter to the LEPC and noted that several current LEPC members will be up for reappointment in April 2021. There is currently one vacancy, the media representative, on the Committee.

11. Proposed Business items for Next Meeting / Discussion

Ray Henning mentioned that the LEPC Report to the County Board is due on March 5th. Robin Leary mentioned she would like to have discussion on how the County and local response agencies plan for “unique” events. She also wanted to know how training works throughout the County. It was determined that a discussion item on emergency planning will be added to the agenda for the next Committee meeting.

12. Adjourn

ACTION: Motion by Ray Henning to adjourn the meeting. Frank Neibauer made a second. Meeting adjourned at 4:29 p.m. by unanimous consent.

Respectfully Submitted,



Samuel Simmons
Clerk, Local Emergency Planning Committee