



MINUTES

Eau Claire County • Committee on Highway Wednesday, April 07, 2021 - 2:00p.m. Virtual Online Meeting

Highway Members Present: Chair Jim Dunning, Vice Chair Ray Henning, Supervisor Judy Gatlin, Supervisor Colleen Bates, Supervisor Gerald Wilkie, Supervisor Robin Leary

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Facilities Director Matt Theisen, Finance Director Norb Kirk, Risk Analyst Sonja Leenhouts, Administrative Associate Rachael Bien

1. **Meeting called to order by Chair Smiar at 2:00 p.m.** Meeting confirmed.
2. **Review/Approval of Past Minutes (03/03/2021)** Minutes of the March 3, 2021 meeting reviewed and approved. Motion to accept minutes Supervisor Bates, Supervisor Leary 2nd. Motion Carried
3. **Public Comment** - Bob Sworski from CBS Squared
4. **Design Process Schedule – Discussion** – Bob Sworski from CBS Squared spoke on the following: Original design plan was 6-8 months. Should be able to design in 6-7 months. Kick off meeting held on March 25, 2020. Design meetings will happen every 2 weeks. Highway Department came up with a list of facilities they would like to tour. Updated plans will be sent out every 2 weeks.
5. **EV Infrastructure – Discussion** - Bob Sworski from CBS Squared spoke on the following: Looking to add overhead drops/cord reels. Staying ahead of technology. In touch with Focus on Energy for rebates and Xcel energy Rep for any grants. Supervisor Leary asked if there is any code? Not currently, however prepping the infrastructure for any possible change in code.
6. **MOW Kitchen - Discussion** - Meals on Wheels kitchen should stay within the Highway building project. Supervisor Leary moves that the Meals on Wheels kitchen should be a part of the Highway project. Gatlin 2nd. Motion carried 5-0
7. **Financial Update - Discussion**- Finance Director Norb Kirk reported we received the bond proceeds. Both CM & A&E contracts signed. No money has been expended at this time

8. **Collaboration with the City of Eau Claire - Discussion-** City of Eau Claire has a desire to haul salt or salt/sand out of the new area for now. We will look into renting out some space to them or possibly adding an additional building on site in the future.
9. **New Property Purchase - Discussion** - Hopeful close date of April 16, 2021. The property owners that share the fence line were informed of the legal description
10. **Altoona Highway Property – Discussion** - Updated appraisal done. Working with the City of Altoona regarding the purchase of the property
11. **Future Tours – Discussion-** Commissioner Johnson Suggested touring Sheboygan, Jefferson, and Waupaca. All three facilities are close to fitting our needs. Supervisor Henning looking into a bus/van for transporting the Committee to and from the Facilities. Dates are flexible at this time.
12. **Meeting adjourned by Chairman Dunning at 2:35 p.m.**

Respectfully submitted,
Rachael Bien Administrative Associate
Eau Claire County Highway Department
Approved 05-05-2021